



## SCHEME INFORMATION DOCUMENT

# Sundaram Low Duration Fund

An open ended low duration debt scheme investing in instruments such that the Macaulay duration of the portfolio is between 6 months and 12 months. A relatively high interest rate risk and relatively high credit risk.

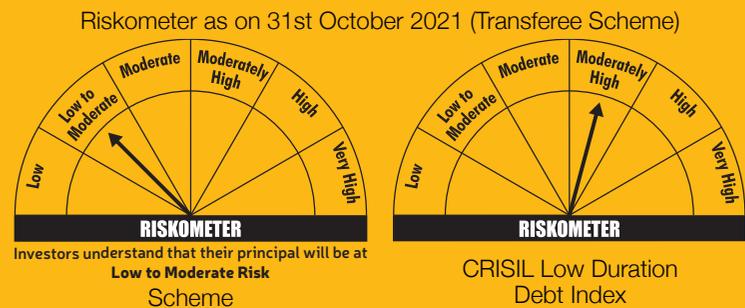
\* *The Macaulay duration is the weighted average term to maturity of the cash flows from a bond. The weight of each cash flow is determined by dividing the present value of the cash flow by the price.*

Macaulay duration calculation in page 12.

This product is suitable for investors who are seeking\*

- Short term income
- Liquidity through investments made primarily in money market and debt securities

\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them.



Pursuant to the acquisition of Principal Asset Management Private Limited by Sundaram Asset Management Company Limited on DD/MM/YYYY, Sundaram Low Duration Fund got merged with Principal Low Duration Fund the name has been retained as Sundaram Low Duration Fund.

Potential Risk Class			
Credit Risk →	Relatively Low (Class A)	Moderate (Class B)	Relatively High (Class C)
Interest Rate Risk ↓			
Relatively Low (Class I)	-	-	-
Moderate (Class II)	-	-	-
Relatively High (Class III)	-	-	C-III

Mutual Fund	<b>Sundaram Mutual Fund</b>
Trustee Company	<b>Sundaram Trustee Company Limited</b>
Asset Management Company	<b>Sundaram Asset Management Company Limited</b>
Address	<b>Sundaram Towers, I &amp; II Floor, 46, Whites Road, Chennai - 600 014. India</b>

**The particulars of the Scheme have been prepared in accordance with the Securities and Exchange Board of India (Mutual Funds) Regulations 1996 as amended till date and filed with Securities and Exchange Board of India along with a Due Diligence Certificate from Sundaram Asset Management Limited. The units being offered for public subscription have not been approved or recommended by SEBI; SEBI has also not certified the accuracy or adequacy of the Scheme Information Document.**

The Scheme Information Document sets forth concisely the information about the Scheme that a prospective investor ought to know before investing. Investors should also ascertain about any further changes to this document after the date of this Document from the Mutual Fund/Investor Service Centres/Distributors/Brokers or visit [www.sundarammutual.com](http://www.sundarammutual.com).

**Investors are advised to refer to the Statement of Additional Information (SAI) for details of Sundaram Mutual Fund, tax and legal issues and general information. The Statement of Additional Information is available at [www.sundarammutual.com](http://www.sundarammutual.com) and [www.amfiindia.com](http://www.amfiindia.com)**

**Statement of Additional Information is incorporated by reference and is legally a part of the Scheme Information Document. For a free copy of the current Statement of Additional Information, please contact your nearest Investor Service Centre or visit [www.sundarammutual.com](http://www.sundarammutual.com).**

This Scheme Information Document is dated DD/MM/YYYY.

Contact No. 1860 425 7237 (India)  
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E-mail: [customerservices@sundarammutual.com](mailto:customerservices@sundarammutual.com)  
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**Trustee****Sundaram Trustee Company Limited**

CIN: U65999TN2003PLC052058

Corporate Office: Sundaram Towers, I &amp; II Floor, 46 Whites Road, Chennai 600 014 India

Phone : 044 28583362 Fax : 044 28583156

**Investment Manager****Sundaram Asset Management Company Limited**

CIN: U93090TN1996PLC034615

Corporate Office: Sundaram Towers, I &amp; II Floor, 46 Whites Road, Chennai 600 014 India

Phone : 044 28583362 Fax : 044 28583156

[www.sundarammutual.com](http://www.sundarammutual.com)**Sponsor****Sundaram Finance Limited**

CIN: L65191TN1954PLC002429

Registered Office: 21, Patullos Road,  
Chennai 600 002

India

[www.sundaramfinance.in](http://www.sundaramfinance.in)

If you wish to reach indicated telephone number from outside India, please use +91 or 0091 followed by 44 and the eight number.

**Sponsor**

The Sponsor of Sundaram Mutual Fund is Sundaram Finance Limited. Sundaram Finance owns a 100% stake in Sundaram Asset Management Company Limited and Sundaram Trustee Company Limited. A detailed background of the sponsor- Sundaram Finance Limited- is available in the Statement of Additional Information, which can be accessed at [www.sundarammutual.com](http://www.sundarammutual.com).

**Name of the Scheme**

Sundaram Low Duration Fund.

Pursuant to the acquisition of Principal Asset Management Private Limited by Sundaram Asset Management Company Limited on DD/MM/YYYY, Sundaram Low Duration Fund got merged with Principal Low Duration Fund the name has been retained as Sundaram Low Duration Fund.

**Scheme Type** (Fundamental Attribute)

An open ended low duration debt scheme investing in instruments such that the Macaulay duration of the portfolio is between 6 months and 12 months. A relatively high interest rate risk and relatively high credit risk.

\* The Macaulay duration is the weighted average term to maturity of the cash flows from a bond. The weight of each cash flow is determined by dividing the present value of the cash flow by the price.

**Offer Price**

NAV.

**Investment Objective** (Fundamental Attribute)

To generate regular income & capital appreciation through investments in debt securities and money market instruments.

**No Guarantee:** Investors are neither being offered any guaranteed/indicated returns nor any guarantee on repayment of capital by the Schemes. There is also no guarantee of capital or return either by the mutual fund or by the sponsor or by the Asset management Company or by the Trustee.

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**Segregated Portfolio:** Enabled

**Indicative Asset Allocation** (Fundamental Attribute)

Scheme/Instrument	% of Total Assets	Risk profile
Debt securities / Money Market instruments and Cash & Cash Equivalents*	0 - 100%	Low to Moderate

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\*Ensuring that the Macaulay duration of the portfolio will be maintained between 6 & 12 months.

Investment in Securitised Debt may be up to 50% of the net assets of the Scheme. The Scheme may also invest up to 50% of net assets of the Scheme in SEBI has permitted exchange traded derivative instruments as may be introduced from time to time for the purpose of hedging and portfolio

balancing and other uses as may be permitted under the SEBI (Mutual Funds) Regulations, 1996.

The Scheme shall invest in repo in Corporate Bond upto 10% of the net assets of the scheme.

The scheme shall engage in securities lending subject a maximum of 20% and 5% for a single counter party.

The scheme shall invest in Credit Default Swaps subject to applicable limits.

Pending deployment in terms of the investment objective, funds may be invested in short-term deposits with scheduled commercial banks in accordance with applicable SEBI guidelines.

In accordance with SEBI Circular No. Cir/ IMD/ DF/ 11/ 2010 dated August 18, 2010, and Circular No SEBI/HO/IMD/DF2/CIR/P/2021/024 dated March 04, 2021 the cumulative gross exposure in debt securities and fixed income derivatives shall not exceed 100% of the net assets. Same security wise hedge position shall not be considered in computing gross exposure.

Changes in Investment Pattern: Subject to SEBI Regulations, the asset allocation pattern indicated above may change from time to time, keeping in view of the market conditions, market opportunities, applicable Regulations and political & economic factors.

It must be clearly understood that the percentage stated above are only indicative and not absolute. These proportions can vary substantially depending upon the perception of the Investment Manager; the intention being at all times to seek to protect the interests of Unit Holders. Such changes in investment pattern will be for a short-term and for defensive consideration only.

In the event of deviations, the fund manager will carry out rebalancing within 30 days. Where the portfolio is not rebalanced within 30 days, justification for the same shall be placed before the Credit Committee and reasons for the same shall be recorded in writing. The Credit Committee shall then decide on the course of action. However, at all times the portfolio will strive to adhere the overall investment objectives of the Scheme.

**Liquidity** (Fundamental Attribute)

Purchase / Switch In: On any business day, at applicable NAV.

Redemption / Switch Out: On any business day at NAV, subject to exit load, if any. the redemption proceeds shall be dispatched to the unit holders within 10 business days from the date of redemption. A penal interest of 15% per annum will be paid in case of delayed payment

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No.9**Benchmark**

CRISIL Low Duration Index

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For more details, please refer the segment on Benchmark.

**Fund Managers**

Dwijendra Srivastava and Siddharth Chaudhary

The Trustee reserves the right to change the fund managers of the scheme.

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No.7**Investment Strategy**

The net assets of the Scheme will be invested in money market and debt instruments such that the Maturity Duration is between 6 and 12 months. The fund will seek to optimize the risk return proposition for the benefit of investors. The investment process will focus on macro-economic research, credit risk and liquidity management. The fund will maintain a judicious mix of cash, short term and medium term instruments based on the mandates of the Scheme. As part of credit risk assessment, the AMC will perform its credit evaluation and also refer to credit rating reports. In order to maintain liquidity, the fund will maintain a reasonable proportion of the Scheme's investments in relatively liquid investments.

Though every endeavour will be made to achieve the objective of the Scheme, the Investment Manager/Sponsor/Trustee do not guarantee that the investment objectives of the Schemes will be achieved. No guaranteed returns are being offered under the Schemes.

**Risk Factors**

Potential investors should not rely solely on the information contained in this Scheme Information Document. They should read the risk factors presented in this document though the list is no way exhaustive. The Trustee accepts no responsibility for any unauthorised information.

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No.2**Summary of Indicative Scheme-Specific Risks**

- Interest rate risk: Changes in the prevailing rates of interest are likely to affect the value of the Scheme's holdings and consequently the value of the Scheme's Units.
- Derivative risk: The Scheme may use derivative instruments such as Interest Rate Swaps, Forward Rate Agreements or other derivative instruments for the purpose of hedging and portfolio balancing and trading, as permitted under the Regulations and guidelines. Usage of derivatives will expose the Scheme to certain risks inherent to such derivatives. There is risk of capital loss.
- Capital loss risk: The Net Asset Value (NAV) of the Scheme is exposed to market fluctuations, and its value can go up as well as down. Investors may lose their entire principal.
- Credit Risk: Credit Risk refers to the risk of failure of

interest (coupon) payment and /or principal repayment.

- Liquidity Risk: A lower level of liquidity affecting an individual security (ies) or an entire market may have an adverse bearing on the value of the Scheme's assets.
- Price Risk: As long as the Scheme remains invested, its Net Asset Value (NAV) would be exposed to market fluctuations, and its value can go up as well as down.

**Income Distribution Policy**

The Trustee Company reserves the right to distribute income subject to availability of distributable surplus. Any income distribution and frequency of IDCW distribution will be entirely at the discretion of the trustee.

SEBI vide its circular no. SEBI/HO/IMD/DF2/CIR/P/2021/024 dated March 04, 2021 has modified the procedure for income distribution upto monthly frequency. In compliance with the aforesaid SEBI Circular, the Board of Directors of Sundaram Asset Management Company Limited ("AMC") and Sundaram Trustee Company Limited ("Trustees") have approved the delegation of authority to the CEO/MD of the Company to declare and decide the quantum of income distribution upto monthly frequency.

The AMC shall issue notice to the public, communicating the decision about the income distribution including the record date in one English daily newspaper having nation wide circulation as well as in a newspaper published in the language of the region where the Head Office of the Mutual Fund is situated.

However, the requirement of giving notice shall not be applicable for IDCW Options having frequency up to one month.

**Transparency: NAV**

Investment manager calculates and discloses the NAVs of the scheme on all business days. The Investment Manager will prominently disclose the NAVs of all schemes under a separate head on its website and on the website of Association of Mutual Funds in India (AMFI). Further, the Investment Manager will extend facility of sending latest available NAVs to unitholders through SMS, upon receiving a specific request in this regard.

NAV will be updated on the websites of Sundaram asset Management ([www.sundarammutual.com](http://www.sundarammutual.com)) and the association of Mutual Funds of India ([www.amfiindia.com](http://www.amfiindia.com)) Sundaram asset Management shall update the NAVs on the website of Association of Mutual Funds in India before 11.00 p.m. every business day.

In case of any delay, the reasons for such delay would be explained to AMFI by the next day. If the NAVs are not available before commencement of working hours on the following day due to any reason, the Fund shall issue a press release providing reasons and explaining when the Fund would be able to publish the NAVs.

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**Applicable NAV**

Pursuant to SEBI Circular No. SEBI/HO/IMD/DF2/CIR/P/2020/175 dated September 17, 2020, Investors are requested to note the revised provisions for applicability of NAV, with effect from February 1, 2021:

Applicable NAV for Subscriptions / Switch-ins (irrespective of application amount):

1. In respect of valid applications received upto 3.00 p.m on a Business Day at the official point(s) of acceptance and funds for the entire amount of subscription/purchase (including switch ins) as per the application are credited to the bank account of the respective Schemes before the cut-off time of the same day i.e., available for utilization before the cut-off time - the closing NAV of the day shall be applicable.
2. In respect of valid applications received after 3.00 p.m on a Business Day at the official point(s) of acceptance and funds for the entire amount of subscription/purchase (including switch ins) as per the application are credited to the bank account of the respective Schemes before the cut-off time of the next Business Day i.e available for utilization before the cut-off time of the next Business Day - the closing NAV of the next Business Day shall be applicable.
3. Irrespective of the time of receipt of application at the official point(s) of acceptance, where funds for the entire amount of subscription/purchase as per the application are credited to the bank account of the respective Schemes before the cut-off time on any subsequent Business Day - i.e. available for utilization before the cut-off time on any subsequent Business Day - the closing NAV of such subsequent Business Day shall be applicable.
4. For Switch-ins of any amount:  
For determining the applicable NAV, the following shall be ensured:
  - Application for switch-in is received before the applicable cut-off time.
  - Funds for the entire amount of subscription / purchase as per the switch-in request are credited to the bank account of the Scheme before the cut-off time.
  - The funds are available for utilization before the cut-off time.
  - In case of 'switch' transactions from one scheme to another, the allocation and settlement shall be in line with redemption payouts.

To clarify, for investments through systematic investment routes such as Systematic Investment Plans (SIP), Systematic Transfer Plans (STP) and Transfer IDCW, etc. the units will be allotted as per the closing NAV of the day on which the funds

are available for utilization before the cut-off time by the Target Scheme irrespective of the installment date of the SIP, STP or record date of IDCW.

**Investment Plans/Options**

Regular Plan & Direct Plan

Options/Sub-Options:

- Growth
- Income Distribution cum Capital Withdrawal Option (IDCW):
  - DCW Payout (Weekly, Fortnightly, Monthly, and Quarterly)
  - IDCW Reinvestment (Daily, Weekly, Fortnightly Monthly and Quarterly)
  - IDCW Transfer (Weekly, Fortnightly, Monthly and Quarterly)
- Bonus (Suspended for inflows)

If the investor does not choose Plan/Option or Frequency at the time of submitting the application form, the following:

Default Plan/Option/Frequency shall be applicable:

Default Option: Growth.

Default frequency if IDCW payout option is chosen: Monthly

Default frequency if IDCW reinvestment option is chosen: Monthly.

If an investor chooses the IDCW Option but fails to indicate a sub-option, the default sub-option shall be IDCW Re-Investment.

If an investor chooses the IDCW Transfer and fails to indicate the Target Scheme for Transfer of IDCW, the default Target Scheme- Sundaram Money Fund – Growth option

Pursuant to SEBI circular CIR/IMD/DF/21/2012 dated September 13, 2012, subscription, including new SIP and STP registrations, in the Retail and Institutional Plan (including options under the plan) has been discontinued with effect from October 01, 2012. Also, from November 01, 2012, the IDCWs declared (irrespective of the amount) under IDCW Reinvestment Option of these discontinued Plan(s)/Option(s) shall be reinvested into the corresponding Option under the Regular Plan of the Sundaram Low Duration Fund, i.e. Super Institutional Plan which is referred to as Regular Plan from October 01, 2012.

All plans and options available for offer under the scheme shall have a common portfolio.

Direct Plan was introduced in the scheme with effect from January 01, 2013. It is only for investors who purchase /subscribe Units into the Scheme directly with the Fund and is not available for investors who route their investments through a Distributor.

All categories of investors (whether existing or new

Unitholders) as permitted to invest in this scheme are eligible to subscribe under Direct Plan. Investments under Direct Plan can be made through various modes offered by the Fund for investing directly with the Fund (except Stock Exchange Platform(s) and all other Platform(s) where investors' applications for subscription of units are routed through Distributors).

The expense ratio of Direct Plan shall be lower than that of the Regular Plan. No commission for distribution of Units will be paid / charged under Direct Plan. The direct plan will also have a separate NAV.

Investors wishing to subscribe under Direct Plan of a Scheme will have to indicate "Direct Plan" against the Scheme name in the application form.

In the following cases, the applications shall be processed under the **Direct Plan**:

1. Distributor code is mentioned in the application form, but "Direct Plan" is indicated against the Scheme name
2. Where application is received for Regular Plan without Distributor code or the word "Direct" is mentioned in the ARN column.
3. Neither the plan nor the distributor code is mentioned in the application form

In the following cases, the applications shall be processed under the **Regular Plan**:

1. The application form contains the distributor code but does not indicate the plan.
2. Where application is received for Regular Plan with Distributor code.

#### International Security Identification Number (ISIN)

The Investor has an option to hold the units either in the physical or demat mode in accordance with his/her own choice. International Security Identification Numbers (ISIN) in respect of the plans/options of the schemes have been created and admitted in National Securities Depository Limited (NSDL) and Central Depository Services Limited (CDSL). The details of ISIN are as follows

Retail	Daily IDCW Reinvestment	INF903J01EB7
Retail	Weekly IDCW Reinvestment	INF903J01EC5
Retail	Growth	INF903J01DZ8
Retail	Monthly IDCW Payout	INF903J01EA9
Retail	Monthly IDCW Reinvestment	INF903J01EE1
Retail	Quarterly IDCW Reinvestment	INF903J01EF8
Institutional	Growth	INF903J01EG6
Institutional	Daily IDCW Payout	INF903J01RE3
Institutional	Weekly IDCW Payout	INF903J01EJ0
Institutional	Monthly IDCW Payout	INF903J01EH4
Institutional	Monthly IDCW Reinvestment	INF903J01EL6
Institutional	Quarterly IDCW Reinvestment	INF903J01EM4
Regular	Growth	INF903J01EN2

Regular	Daily IDCW Reinvestmen	INF903J01EP7
Regular	Weekly IDCW Reinvestment	INF903J01EQ5
Regular	Quarterly IDCW Payout	INF903J01JQ4
Regular	Monthly IDCW Payout	INF903J01EO0
Regular	Monthly IDCW Reinvestment	INF903J01ES1
Regular	Quarterly IDCW Reinvestment	INF903J01ET9
Direct Plan	Growth	INF903J01RB9
Direct Plan	Daily IDCW Reinvestment	INF903J01QY3
Direct Plan	Weekly IDCW Payout	INF903J01RF0
Direct Plan	Monthly IDCW Payout	INF903J01RR5
Direct Plan	Monthly IDCW Reinvestment	INF903J01RG8
Direct Plan	Quarterly IDCW Payout	INF903J01RC7
Direct Plan	Quarterly IDCW Reinvestment	INF903J01RD5

\*Post acquisition/merger, the ISINs are subject to change.

The ISINs as mentioned in the table above are also available for subscription and redemption in NSE MFSS and BSE Star platform except all the plans/options under Direct Plan and Daily / Weekly / Fortnightly IDCW option under the Regular plan.

In case the unitholder desires to hold the units in Dematerialized / Rematerialized form at a later date, the request for conversion of units held in non-DEMAT form into DEMAT (electronic form) or vice-versa should be submitted along with a DEMAT/REMAT request form to their Depository Participants.

#### Load Structure

Entry Load: Nil.

However the upfront commission on investment made by the investor, if any, shall be paid to the ARN Holder (AMFI registered Distributor) directly by the investor, based on the investor's assessment of various factors including service rendered by the ARN Holder.

Exit Load: Nil.

The Board of Trustee reserves the right to prescribe or modify the exit load structure with prospective effect, subject to a maximum as prescribed under SEBI Regulation.

Details of the modifications will be communicated in the following manner:

- Addendum detailing the changes will be attached or incorporated to the SID and Key Information Memorandum. The addendum will become an integral part of this Scheme information document.
- The change in exit load structure will be notified by a suitable display at the Corporate Office of the Sundaram Asset Management and at the Investor Service Centres of the registrar.
- A public notice shall be given in one English daily newspaper having nation-wide circulation as well as in a newspaper published in the language of region where the Head Office of the Mutual Fund is situated.

**Initial Issue Expenses**

Not applicable.

**Annual Fee & Recurring Expenses** (Fundamental Attribute)

The total annual recurring expenses of the Scheme, excluding deferred revenue expenditure written off, issue or redemption expenses, but including the investment management/advisory fee that can be charged to the scheme shall be within the limits specified in Regulation 52 of SEBI (Mutual Funds) Regulations.

Details are available in Part IV of the Scheme Information Document. The Investment Management Fees and other recurring expenses will be calculated on the basis of daily net assets.

**Repatriation basis**

NRIs, registered FIIs and registered sub account of FIIs may invest in the Scheme only on full repatriation basis, subject to necessary RBI approvals, if any.

**Minimum Investment Amount**

**Regular Plan & Direct Plan Options:** For first investment - Rs 1,000 & multiples of any amount thereafter and for additional purchase - Rs. 1,000 & multiples of any amount thereafter

**Systematic Investment Plan:**

Weekly: Rs.1,000/- (6 Instalments)

Monthly: Rs.1,000/- (6 Instalments);

Quarterly: Rs.3,000/- (6 Instalments)

**SIP Dates:** Any Day (1st to 31st); Weekly (Every Wednesday)

**Systematic Transfer Plan:** Daily: Rs.1,000/- (6 Instalments); Weekly: Rs.1,000/-; (6 Instalments) Monthly: Rs.1,000/- (6 Instalments); Quarterly: Rs.3,000/- (6 Instalments)

Semi Annual /Annual: Rs.1000/- (6 Instalments)

**STP Dates:** 1st, 7th, 14th, 20th, 25th of every Month/Quarter/Semi-Annual/Annual; Weekly (Every Wednesday)

**Systematic Withdrawal Plan:** Monthly / Quarterly / Semi Annual/ Annual : Rs.500/- (6 instalments)

**SWP Dates:** 1st, 11th, 21st

**SIP Top-up facility** – Half yearly/Annual Minimum Rs.500 and in multiples of Re.1/-

**Minimum Redemption Limit**

The minimum amount for redemption/switch out will be: Regular & Direct Plan: Rs.500/- or 50 units or account balance, whichever is lower.

**MF Utility Platform**

All financial and non-financial transactions pertaining to Schemes of Sundaram Mutual Fund can be done through MFU either electronically on www.mfuonline.com or physically through the authorized Points of Service (“POS”) of MFUI with

effect from the respective dates as published on MFUI website against the POS locations. The list of POS of MFUI is published on the website of MFUI at www.mfuindia.com as may be updated from time to time. The Online Transaction Portal of MFU i.e. www.mfuonline.com and the POS locations of MFUI will be in addition to the existing Official Points of Acceptance (“OPA”) of the AMC. The uniform cut-off time as prescribed by SEBI and as mentioned in the SID / KIM of respective schemes shall be applicable for applications received on the portal of MFUI i.e. www.mfuonline.com. However, investors should note that transactions on the MFUI portal shall be subject to the eligibility of the investors, any terms & conditions as stipulated by MFUI / Mutual Fund / the AMC from time to time and any law for the time being in force.

**Transaction Facility through Stock Exchange**

A Unitholder may subscribe (One-time & Systematic investments) and redeem units of the eligible Plan(s) and Option(s) under the Scheme through the Stock Exchange(s) infrastructure of NSE MFSS and BSE Star platform. Please refer the segment on International Security Identification Number (ISIN) for the eligible Plan(s) and Option(s) available for transactions.

**Transaction Charge to Distributors**

- 1 The Distributor would be allowed to charge the Mutual Fund Investor a Transaction Charge where the amount of investment is Rs. 10,000/- and above per subscription basis
- 2 For an investor other than First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 100/- per subscription of Rs. 10,000/- and above  
For a First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 150/- per subscription of Rs. 10,000/- and above
- 3 The Transaction Charge, where applicable based on the above criteria, will be deducted by the Investment Manager from the subscription amount remitted by the Investor and paid to the distributor; and the balance (net) amount will only be invested in the scheme. Thus units will be allotted against the net investment.
- 4 No Transaction charges shall be levied:
  - a) Where the distributor/agent of the investor has not opted to received any Transaction Charges;
  - b) Where the investor purchases the Units directly from the Mutual Fund;
  - c) Where total commitment in case of SIP / Purchases / Subscriptions is for an amount less than Rs.10,000/-;
  - d) On transactions other than purchases / subscriptions relating to new inflows.  
Switches / Systematic Transfers / Allotment of Bonus Units / IDCW reinvestment Units / Transfer / Transmission of units, etc will not be considered as subscription for the purpose of levying the transaction

charge.

- e) Purchases / subscriptions carried out through stock exchange(s).

The distributors can opt-in / opt-out of levying transaction charges based on 'type of the Product/Scheme' instead of 'for all Schemes'. Accordingly, the transaction charges would be deducted from the subscription amounts, as applicable.

However, the distributor shall not be able to opt-in or opt-out at the investor-level i.e. a distributor shall not charge one investor and choose not to charge another investor.

The transaction charges are in addition to the existing system of commission permissible to the Distributors. On subscription through Distributors, the upfront commission if any will be paid directly by the Investors to the Distributor by a separate cheque based on their assessment of various factors including the service rendered by the Distributor.

Any circular/clarification issued by SEBI/AMFI in this regard will automatically become applicable and will be incorporated in the SID/SAI/KIM wherever applicable.

#### Valuation of Assets

The assets of the Scheme will be valued in conformity with SEBI Regulations / Guidelines as applicable from time to time. For more details regarding valuation policy, please refer the Statement of Additional Information or the website of the Investment Manager [www.sundarammutual.com](http://www.sundarammutual.com)

#### Information Access

Investors may access NAV, performance charts, portfolio details, Scheme features, fact sheet, product note/guide, offer document, FAQs and any relevant Scheme-specific material on [www.sundarammutual.com](http://www.sundarammutual.com).

#### Investor Relations Manager

##### Dhiren H Thakker

Head- Customer Services  
Sundaram Asset Management Company Limited,  
Satellite Gazebo, Unit No. 101/102, B Wing,  
B D Sawant Marg, Chakala, Andheri-Ghatkopar Link Road,  
Andheri (east), Mumbai – 400 093.  
Contact No. 1860 425 7237 (India) +91 40 2345 2215 (NRI)  
Email us at : [customerservices@sundarammutual.com](mailto:customerservices@sundarammutual.com)  
(NRI): [nriservices@sundarammutual.com](mailto:nriservices@sundarammutual.com)

#### Custodian

HDFC Bank Limited, Mumbai has been appointed as custodian for the securities in the Scheme. The responsibilities of the custodian include:

- to keep in safe custody all the securities and instruments belonging to the Scheme;
- to ensure smooth inflow/outflow of securities and instruments as and when necessary in the best interest of the investors;

- to ensure that the benefits due on the holdings are received;
- to be responsible for the loss or damage to the securities due to negligence on its part or on the part of its approved agents.

The Trustee reserve the right to appoint any other custodian(s) approved by SEBI.

#### Fund Accountant:

Sundaram Fund Services Limited,  
CIN U67120TN2008PLC068388  
No. 221 (Old No.162), Metro Plaza, 1st Floor,  
Above Raymond's Showroom,  
Anna Salai (Mount Road),  
Chennai - 600 002

The activities inter-alia include:

- Record accounting entries to the fund.
- Reconcile account balances for the fund.
- Establish policies and procedures to assure proper fund accounting.
- Maintain proper documentation.
- Update computer system records.
- Perform fund valuations of unit trusts and custodian accounts.
- Prepare schedules and tailor-made client reports.
- Coordinate preparation of annual accounts and audit unit trusts and custodian accounts.

However, the Fund administration part would continue to be handled by the Operations Department of the Investment Manager.

#### Registrar

##### KFin Technologies Private Limited

CIN: U72400TG2017PTC117649  
Unit: Sundaram mutual Fund,  
Tower- B, Plot No. 31 & 32,  
Selenium building, Gachibowli Road, Financial District,  
Nanakramguda, Serilingampally Mandal,  
Hyderabad 500032.  
Contact No. 1860 425 7237 (India) +91 40 2345 2215 (NRI)  
Email us at: [customerservices@sundarammutual.com](mailto:customerservices@sundarammutual.com)  
The Trustee reserves the right to appoint any other entity registered with SEBI as the registrar.

#### Information to Unit Holders

On acceptance of a valid application for subscription and realisation of money into the scheme account before the cut off time, units will be allotted and a confirmation specifying the number of units allotted by way of email and/or SMS within 5 Business Days from the date of receipt of transaction request will be sent to the Unit holder's registered e-mail address and/or mobile number. Subject to SEBI Regulations, Statement of Accounts will be sent to those unitholders whose registered email address / mobile number is not

available with the Mutual Fund. Money would be refunded in respect of applications rejected, within five business days from the date of credit identification.

#### Periodical updates

Any circular/clarification issued by SEBI will automatically become applicable and shall be incorporated in the SID/SAI/KIM wherever applicable.

Pursuant to SEBI circular no. SEBI/HO/IMD/DF3/CIR/P/2020/197 dated October 05, 2020 The Investment Manager shall disclose the portfolio (along with ISIN and Risk-o-meter) as on the last day of the month / half-year for all the schemes in its website www.sundarammutual.com and on the website of AMFI within 10 days from the close of each month/ half-year respectively in a user-friendly and downloadable machine readable format.

Further, fortnightly portfolio for Debt Schemes shall be disclosed in the AMC website www.sundarammutual.com and on the website of AMFI within 5 days from the close of each fortnight.

In case of unitholders whose e-mail addresses are registered, the Investment Manager will send via email both the monthly and half-yearly statement of scheme portfolio within 10 days from the close of each month/ half-year respectively.

Any Change in the risk-o-meter will be communicated to the unit holders on the monthly basis.

#### Half-yearly Disclosure:

The Investment Manager will publish an advertisement every half-year disclosing the hosting of the half-yearly statement of its schemes portfolio on their respective website and on the website of AMFI and the modes such as SMS, telephone, email or written request (letter) through which a unitholder can submit a request for a physical or electronic copy of the statement of scheme portfolio. Such advertisement will be published in the all India edition of at least two daily newspapers, one each in english and hindi.

The Investment Manager will provide a physical copy of the statement of its scheme portfolio, without charging any cost, on specific request received from a unitholder.

Sundaram Mutual fund shall make half yearly disclosures of unaudited financial results on its website www.sundarammutual.com in the prescribed format within one month from the close of each half year, i.e. on 31st March and on 30th September. The half- yearly unaudited financial results shall contain details as specified in Twelfth Schedule and such other details as are necessary for the purpose of providing a true and fair view of the operations of the mutual fund. In addition, Sundaram Mutual Fund shall publish an advertisement disclosing the hosting of such financial results in its website, in atleast one English daily newspaper having nationwide circulation and in a newspaper

having wide circulation published in the language of the region where the Head Office of Sundaram mutual fund is situated.

#### Annual Report

Pursuant to regulation 56 of SEBI (Mutual Funds) regulations, 1996 read with SEBI circular no. Cir/IMD/ DF/16/2011 dated September 8, 2011, read with SEBI Mutual Fund (Second amendment) regulation 2018, the Scheme-wise annual report or an abridged summary thereof shall be provided by AMC/Mutual Fund within four months from the date of closure of relevant accounting year in the manner specified by the Board.

The scheme wise annual report will be hosted on the websites of the Investment Manager and AMFI. The Investment Manager will display the link on its website and make the physical copies available to the unitholders, at its registered offices at all times.

The Investment Manager will e-mail the scheme annual reports or abridged summary thereof to those unitholders, whose email addresses are registered with the Mutual Fund.

In case of unitholders whose email addresses are not registered with the Mutual Fund, the Investment Manager will communicate to the unitholders, through a letter enclosing self-addressed envelope enabling unitholders to 'opt-in' within 30 days, to continue receiving a physical copy of the scheme-wise annual report or abridged summary thereof.

The Investment Manager will conduct one more round of similar exercise for those unitholders who have not responded to the 'opt-in' communication as stated above, after a period of not less than 30 days from the date of issuance of the first communication. Further, a period of 15 days from the date of issuances of the second communication will be given to unitholders to exercise their option of 'opt-in' or 'opt-out'.

The Investment Manager will provide a physical copy of the abridged summary of the annual report, without charging any cost, on specific request received from a unitholder. The unit holder, if they so desire, may request for the annual report of the AMC. Further, the annual report of AMCs shall be displayed on their websites in machine readable format.

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## Investment Objective &amp; Asset Allocation of existing comparable Fixed Income Schemes of Sundaram Mutual Fund

Name of the Scheme	Asset Allocation Pattern	Investment Objective
Sundaram Overnight Fund	Up to 100% Debt, Money Market instruments, Cash and Cash equivalents with overnight maturity / maturing in one business day	To generate income by investing in debt, money market instruments, cash and cash equivalents with overnight maturity / maturing in one business day
Sundaram Money Market Fund	Upto 100% Money Market Instruments* as defined by RBI/SEBI from time to time and Cash Money Market Instruments includes Certificate of Deposits, Commercial Papers, T Bills, Government Securities having an unexpired maturity up to 1 Year	The investment objective of the scheme is to generate income by investing in a portfolio comprising of Money Market instruments having maturity up to one year.
Sundaram Money Fund	Debt securities / Money Market instruments and Cash & Cash equivalents 0 - 100%	To provide a level of income consistent with the preservation of capital, liquidity and lower level of risk, through investments made primarily in money market and debt securities. The aim is to optimize returns while providing liquidity
Sundaram Banking & PSU Debt Fund	Money market and debt securities issued by Banks, Public Sector undertakings (PSUs) and Public Financial Institutions PFIs) and Municipal Bonds 80%-100% • Other Debt and Money Market Securities* upto 20% (Investment in securitised debt will be up to 50% of the net assets)	To generate income and capital appreciation by predominantly investing in debt instruments of Banks, Public Sector undertakings, Public Financial Institutions and Municipal Bonds.
Sundaram Corporate Bond Fund	80%-100% Investment in corporate bonds (only in AA+ and above rated corporate bonds) and 0%-20% Other debt securities and Money Market Instruments, Cash and Cash Equivalents	To generate income and capital appreciation by investing predominantly in AA+ and above rated corporate bonds
Sundaram Medium Term Bond Fund	Up to 100% Debt, Money Market instruments, Cash and Cash equivalents	To generate income and capital appreciation by investing in Fixed Income Securities and Money Market Instruments. Ensuring that the Macaulay duration of the portfolio will be maintained between 3 years - 4 years. Portfolio Macaulay duration under anticipated adverse situation is 1 year to 4 years.
Sundaram Ultra Short Term Fund	Up to 100% Debt, Money Market instruments, Cash and Cash equivalents	The investment objective is to generate regular income by investing predominantly in debt and money market instruments. Ensuring that the Macaulay duration of the portfolio will be maintained between 3 to 6 months
Sundaram Short Term Debt Fund	Debt instruments & Money Market instruments, cash and cash equivalents: upto 100%	To generate income and capital appreciation by investing primarily in fixed income securities & money market instruments. Ensuring that the Macaulay duration of the portfolio will be maintained between 1 & 3 years

**Differentiating aspect:** Sundaram Low Duration Fund invests in Debt & Money Market instruments such that the Macaulay duration of the portfolio is between 6-12 months. This fund will be categorised under Low Duration Category as per SEBI Categorization. Sundaram Asset Management Company Limited do not have any other fund in this category.

## Track Record

Fund/Benchmark	Returns (in %)					Folios	AUM
	Launched in	One year	Three years	Five years	Since Inception	#	(Rs. Crore)
<b>Sundaram Money Fund</b>	<b>Mar-00</b>	<b>3.6</b>	<b>5.7</b>	<b>6.2</b>	<b>7.4</b>	<b>1,13,569</b>	<b>3,658</b>
CRISIL Liquid Fund Index		4.1	6.0	6.4	7.1		
<b>Sundaram Money Market</b>	<b>Sep-18</b>	<b>4.5</b>	-	-	<b>6.4</b>	<b>1093</b>	<b>98</b>
CRISIL Money Market Index		4.9	-	-	6.6		
<b>Sundaram Ultra Short Term Fund</b>	<b>Jun-19</b>	<b>3.7</b>	-	-	<b>4.7</b>	<b>10,767</b>	<b>1,107</b>
CRISIL Ultra Short Term Debt Index		5.4	-	-	6.2		
<b>Sundaram Overnight</b>	<b>Mar-19</b>	<b>2.9</b>	-	-	<b>4.4</b>	<b>1,484</b>	<b>626</b>
NIFTY1D Rate Index		3.1	-	-	4.2		
<b>Sundaram Low Duration</b>	<b>Apr/07</b>	<b>5.1</b>	<b>3.1</b>	<b>4.6</b>	<b>7.1</b>	<b>17,105</b>	<b>389</b>
CRISIL Low Duration Debt Index		6.5	7.6	7.6	7.8		
<b>Sundaram Short term Debt</b>	<b>Sep-02</b>	<b>7.3</b>	<b>2.8</b>	<b>4.5</b>	<b>6.5</b>	<b>14,538</b>	<b>259</b>
CRISIL Short Term Bond Fund Index		7.8	8.4	8.1	7.4		
<b>Sundaram Banking &amp; PSU Debt Fund</b>	<b>Dec-04</b>	<b>6.5</b>	<b>7.6</b>	<b>7.3</b>	<b>7.8</b>	<b>2,566</b>	<b>937</b>
CRISIL Banking & PSU Debt Index		7.2	8.4	8.5	8.4		
<b>Sundaram Medium Term Bond</b>	<b>Dec-97</b>	<b>4.7</b>	<b>5.7</b>	<b>6.5</b>	<b>7.8</b>	<b>3,545</b>	<b>81</b>
CRISIL Medium Term Debt Index		9.0	9.0	8.8	-		
<b>Sundaram Corporate Bond</b>	<b>Dec-04</b>	<b>8.7</b>	<b>8.6</b>	<b>8.4</b>	<b>7.3</b>	<b>4,672</b>	<b>1,031</b>
CRISIL AAA Medium Term Bond Index		9.3	9.1	8.8	8.6		

**Past performance may or may not be sustained in the future;** Returns in %. Returns computed on compounded annualised basis based on the NAV of Regular Plan -Growth option. Performance, Folios & AUM as on March 31, 2021; Relevant benchmarks highlighted in italics.

The Macaulay duration is the weighted average term to maturity of the cash flows from a bond or other debt securities. The weight of each cash flow is determined by dividing the present value of the cash flow by the price.

Macaulay duration can be calculated:

$$\text{Macaulay Duration} = \frac{\sum_{t=1}^n \frac{t \cdot C}{(1+y)^t} + \frac{n \cdot M}{(1+y)^n}}{\text{Current Bond Price}}$$

Where:

- t = respective time period
- C = periodic coupon payment
- y = periodic yield
- n = total number of periods
- M = maturity value
- Current Security Price = Present value of cash flows

Explanation with an example: Assume there is a bond priced at Rs. 1000 that pays a 6% coupon and matures in three years. The bond pays the coupon once a year, and pays the principal on the final payment. Given this, the following cash flows are expected over the next three years:

- Year 1: Rs. 60
- Year 2: Rs. 60
- Year 3: Rs. 1060

With the periods and the cash flows known, a discount factor must be calculated for each period. This is calculated as  $1 / (1 + r)^n$ , where r is the interest rate and n is the period number in question. Thus the discount factors would be:

- Period 1 Discount Factor =  $1 / (1 + 6\%)^1 = 0.9434$
- Period 2 Discount Factor =  $1 / (1 + 6\%)^2 = 0.89$
- Period 3 Discount Factor =  $1 / (1 + 6\%)^3 = 0.8396$

Next, multiply the period's cash flow by the period number and by its corresponding discount factor to find the present value of the cash flow:

- Year 1 =  $1 * \text{Rs. } 60 * 0.9434 = \text{Rs. } 56.60$
- Year 2 =  $2 * \text{Rs. } 60 * 0.89 = \text{Rs. } 106.79$
- Year 3 =  $3 * \text{Rs. } 1060 * 0.8396 = \text{Rs. } 2669.99$

Sum these values = Rs. 2833.39 is the numerator

Current Bond Price = Rs. 1000 = the denominator

- Macaulay duration =  $\text{Rs. } 2833.39 / \text{Rs. } 1000 = 2.83$

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No.2**Standard Risk Factors:**

- Investment in Mutual Fund Units involves investment risks such as trading volumes, settlement risk, liquidity risk, default risk including the possible loss of principal.
- As the price / value / interest rates of the securities in which the Scheme invests fluctuates, the value of your investment in the Scheme may go up or down.
- Past performance of the Sponsor/Investment Manager/Mutual Fund does not guarantee future performance of the Scheme.
- The names of each Scheme does not in any manner indicate either the quality of the Scheme or its future prospects and returns.
- The sponsor is not responsible or liable for any loss resulting from the operation of the Scheme beyond the initial contribution of Rs 1 lakh made towards setting up the Fund.
- The Scheme is not a guaranteed or assured return Scheme.

**Scheme-Specific Risks**

- Interest rate risk: Changes in the prevailing rates of interest are likely to affect the value of the Scheme's holdings and consequently the value of the Scheme's Units.
- Derivative risk: The Scheme may use derivative instruments such as Interest Rate Swaps, Forward Rate Agreements or other derivative instruments for the purpose of hedging and portfolio balancing and trading, as permitted under the Regulations and guidelines. Usage of derivatives will expose the Scheme to certain risks inherent to such derivatives. There is risk of capital loss.
- Capital loss risk: The Net Asset Value (NAV) of the Scheme is exposed to market fluctuations, and its value can go up as well as down. Investors may lose their entire principal.
- Credit Risk: Credit Risk refers to the risk of failure of interest (coupon) payment and /or principal repayment.
- Liquidity Risk: A lower level of liquidity affecting an individual security (ies) or an entire market may have an adverse bearing on the value of the Scheme's assets.
- Price Risk: As long as the Scheme remains invested, its Net Asset Value (NAV) would be exposed to market fluctuations, and its value can go up as well as down.

**General Risk Factors**

- Mutual Funds and securities investments are subject to market risks and there is no assurance or guarantee that the objectives of the Scheme will be achieved.
- The main types of risks to which the Scheme is exposed are risk of capital loss, market risk, currency risk, liquidity risk, credit risk, counter party default risk, to name a few.
- As with any investment in securities, the NAV of the Units issued under the Scheme can go up or down depending on the factors and forces affecting the capital markets.
- The NAV may be affected by factors such as market conditions, level of interest rates, market-related factors, trading volumes, settlement periods, transfer procedures, price/interest rate risk, credit risk, government policy, volatility and liquidity in markets, exchange rate, geo-political development, to name a few.
- Trading volumes in the securities in which the Scheme invest

may inherently restricts the liquidity of the Scheme's investments.

- Change in Government policy in general and changes in tax benefits applicable to mutual funds may impact the returns to Investors in the Scheme.
- The tax benefits available under the Scheme is as available under the present taxation laws and subject to relevant conditions. The information given is included for general purposes only and is based on advice that the Investment Manager has received regarding the law and the practice that is now in force in India.
- Unit holders should be aware that the relevant fiscal rules and their interpretation might change. As is the case with any investment, there can be no guarantee that the tax position or the proposed tax position prevailing at the time of investment in the Scheme will endure indefinitely. In view of the individual nature of tax consequences, each Investor/Unit holder is advised to consult his/her own professional tax advisor.
- Investors/unit holders are also urged to read the detailed clause(s) titled 'Special considerations'.
- FATCA imposes tax withholding upto 30% on any payments (including redemption and IDCW proceeds) made by the Fund/AMC to a US Person classified as recalcitrant account holder in respect of whom the applicable documentation and reporting requirements are not met.

This is only an illustrative list and not an exhaustive list factors that could affect the NAV of the Scheme. They should read the risk factors presented in this document though the list is no way exhaustive. Potential investors should rely solely on the information contained in this Scheme Information Document and are advised to consult their investment advisors before taking investment decisions.

**Risk of Capital Loss**

The Net Asset Value (NAV) of the Scheme is exposed to market fluctuations, and its value can go up as well as down. Investors may lose their entire principal.

**Risk Factors - Debt Markets**

- Interest Rate Risk: Changes in the prevailing rates of interest may affect the value of the Scheme's holdings and consequently the value of the Scheme's Units. Increased rates of interest, which frequently accompany inflation and /or a growing economy, may have a negative effect on the value of the Units. The value of debt securities held by the Scheme generally will vary inversely with the changes in prevailing interest rates.

While it is the intent of the fund manager to invest primarily in high rated debt securities, the Scheme may from time to time invest in higher yielding, low rated securities. As a result, an investment in the Scheme may be accompanied by a higher degree of risk relative to an investment consisting exclusively of high rated, lower yielding securities.

- Credit Risk: Credit Risk refers to the risk of failure of interest (coupon) payment and /or principal repayment. All debt instruments carry this risk. Government securities carry sovereign credit risk. The assets of the Scheme may be partly invested in fixed income securities issued by a corporate entity, bank, financial institution and/or a public sector undertaking owned by the Government of India or by a government in any state. The

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credit risk associated with the aforementioned issuers of debt is higher than that of government securities.

- **Price Risk:** As long as the Scheme remains invested, its Net Asset Value (NAV) would be exposed to market fluctuations, and its value can go up as well as down. The portfolio of fixed-income securities that the Scheme invests in would be exposed to price changes on a day-to-day basis.
- These price changes may occur due to instrument-specific factors as well as general macroeconomic conditions. In general, price of fixed-income securities go up when interest rates fall, and vice versa.
- **Market Risk:** The Scheme may also be subject to price volatility due to such factors as interest sensitivity, market perception or the creditworthiness of the issuer and general market liquidity.
- **Liquidity Risk:** A lower level of liquidity affecting an individual security (ies) or an entire market may have an adverse bearing on the value of the Scheme's assets. This may more importantly affect its ability to sell particular securities with minimal impact cost as and when necessary to meet requirement of liquidity or to sell stocks in response to triggers such as a specific economic/corporate event. Trading volumes, settlement periods and transfer procedures may restrict the liquidity of a few of the investments.
- **Risk relating to investment pattern:** Different types of securities in which the Scheme would invest as given in the Scheme Information Document carry different levels and types of risk. Accordingly the Scheme's risk may increase or decrease depending upon its investment pattern. e.g. corporate debt carry credit risk unlike Government securities. Further even among corporate debt, AAA rated debt is comparatively less risky (in credit risk terms) than those rated lower (say AA or A).
- **Risks relating to duration:** Fixed Income securities of any issuer that has higher duration could be more risky in terms of price movements relative to those with lower duration. Thus any impact of interest rate changes would be higher on securities with higher duration irrespective of the status of the issuer of the security.
- **Limited Liquidity & Price Risk:** Presently, secondary market for securitised papers is not very liquid. There is no assurance that a deep secondary market will develop for such securities. This could limit the ability of the investor to resell them. Even if a secondary market develops and sales were to take place, these secondary transactions may be at a discount to the initial issue price due to changes in the interest rate structure.
- **Limited Recourse, Delinquency and Credit Risk:** Securitised transactions are normally backed by a pool of receivables and credit enhancement as stipulated by the rating agency, which differ from issue to issue. The Credit Enhancement stipulated represents a limited loss cover to the Investors. These Certificates represent an undivided beneficial interest in the underlying receivables and there is no obligation of either the Issuer or the Seller or the originator, or the parent or any affiliate of the Seller, Issuer and Originator. No financial recourse is available to the Certificate Holders against the Investors' Representative. Delinquencies and credit losses may cause depletion of the amount available under the Credit Enhancement and thereby the Investor Payouts may get affected if the amount available in the Credit Enhancement facility is not enough to cover the shortfall.

On persistent default of an Obligor to repay his obligation, the servicer may repossess and sell the underlying Asset. However many factors may affect, delay or prevent the repossession of such Asset or the length of time required to realize the sale proceeds on such sales. In addition, the price at which such Asset may be sold may be lower than the amount due from that Obligor.

- **Risks due to possible prepayments: Weighted Tenor / Yield:** Asset securitisation is a process whereby commercial or consumer credits are packaged and sold in the form of financial instruments. Full prepayment of underlying loan contract may arise under any of the following circumstances;
  - Obligor pays the Receivable due from him at any time prior to the scheduled maturity date of that Receivable; or
  - Receivable is required to be repurchased by the Seller consequent to its inability to rectify a material misrepresentation with respect to that Receivable; or
  - The servicer recognizing a contract as a defaulted contract and hence repossessing the underlying Asset and selling the same.

In the event of prepayments, investors may be exposed to changes in tenor and yield.
- **Bankruptcy of the Originator or Seller:** If originator becomes subject to bankruptcy proceedings and the court in the bankruptcy proceedings concludes that the sale from originator to Trust was not a sale then an Investor could experience losses or delays in the payments due. All possible care is generally taken in structuring the transaction so as to minimize the risk of the sale to Trust not being construed as a "True Sale". Legal opinion is normally obtained to the effect that the assignment of Receivables to Trust in trust for and for the benefit of the Investors, as envisaged herein, would constitute a true sale.
- **Credit Rating of the Transaction / Certificate:** The credit rating is not a recommendation to purchase, hold or sell the Certificate in as much as the ratings do not comment on the market price of the Certificate or its suitability to a particular investor. There is no assurance by the rating agency either that the rating will remain at the same level for any given period of time or that the rating will not be lowered or withdrawn entirely by the rating agency.
- **Risk of Co-mingling:** The AMC may deposit subscriptions into a General Collection account from where it will be transferred into the specific Scheme account later. In the interim, there is a risk of co-mingling of funds.

#### Risk Factors - Derivatives

Derivatives are highly leveraged instruments. Even a small price movement in the underlying instrument could have a large impact on their value. Also, the market for derivative instruments is nascent in India.

The Scheme may use techniques such as interest rate swaps, options on interest rates, futures, warrants, forward rate agreement and other derivative instruments that are / may be permitted under SEBI/RBI Regulation. These techniques and instruments, if imperfectly used, have the risk of the Scheme incurring losses due to mismatches, particularly in a volatile market. The Scheme ability to use these techniques may be limited by market conditions, regulatory limits and tax considerations (if any). Derivative products are leveraged instruments and can provide

disproportionate gains as well as disproportionate losses to the investor. Execution of such strategies depends upon the ability of the fund manager to identify such opportunities. Identification and execution of the strategies to be pursued by the fund manager involve uncertainty and decision of the fund manager may not always be profitable. No assurance can be given that the fund manager will be able to identify or execute such strategies.

The risks associated with the use of derivatives are different from or possibly greater than, the risks associated with investing directly in securities and other traditional investments.

The Scheme may also use various derivative and hedging products from time to time, as would be available and permitted by SEBI/RBI, in an attempt to protect the value of the portfolio.

As and when the Scheme trades in the derivatives market there are risk factors and issues concerning the use of derivatives that investors should understand.

Derivative products are specialised instruments that require investment techniques and risk analysis. The use of a derivative requires an understanding not only of the underlying instrument but also of the derivative itself. Derivatives require the maintenance of adequate controls to monitor the transactions entered into, the ability to assess the risk that a derivative adds to the portfolio and the ability to forecast price or interest rate movements correctly.

- Counter Party Risk: This is the risk of default of obligations by the counter party.
- Market risk: Derivatives carry the risk of adverse changes in the market price.
- Illiquidity risk: The risk that a derivative cannot be sold or purchased quickly enough at a fair price, due to lack of liquidity in the market.
- Basis Risk: the risk that the movements in swap rates does not actually reflect the expected movement in benchmark rates, thus, creating a mismatch with what was intended.

#### **Risk envisaged and mitigation measures for repo transactions:**

Credit risks could arise if the counterparty does not return the security as contracted or interest received by the counter party on due date. This risk is largely mitigated, as the choice of counterparties is largely restricted and their credit rating is taken into account before entering into such transactions. Also operational risks are lower as such trades are settled on a DVP basis.

In the event of the scheme being unable to pay back the money to the counterparty as contracted, the counter party may dispose of the assets (as they have sufficient margin) and the net proceeds may be refunded to us. Thus the scheme may in remote cases suffer losses. This risk is normally mitigated.

In addition to the above, the Internal Investment Committee (IIC) or Credit Committee of the AMC shall prescribe limits, restrictions and conditions for the enhancement proposed. The IIC / Credit Committee will also periodically review the limits, restrictions and conditions at its meeting.

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#### **Securitized Debt**

Unit holders are requested to refer below the disclosure relating to investments in securitized debt, in the SEBI prescribed format:

##### **(i) How the risk profile of securitized debt fits into the risk appetite of the Scheme:**

The Scheme seeks to generate an incremental return,

consistent with prudent risk, from a portfolio which is substantially constituted of quality debt securities. In line with the investment objective, securitised debt instruments having a high credit quality commensurate with other debt instruments in the portfolio will be considered for investment.

##### **(ii) Policy relating to originators based on nature of originator, track record, NPAs, losses in earlier securitized debt, etc**

The parameters used to evaluate originators are

- Track record
- Willingness to pay, through credit enhancement facilities etc.
- Ability to pay
- Business risk assessment,

wherein following factors are considered: -

Outlook for the economy (domestic and global)

Outlook for the industry - Company specific factors.

In addition a detailed review and assessment of rating rationale is done including interactions with the originator as well as rating agency.

Critical Evaluation Parameters (for pool loan) regarding the originator / underlying issuer:

Default track record/ frequent alteration of redemption conditions / covenants

- High leverage ratios of the ultimate borrower - both on a standalone basis as well on a consolidated level/ group level
- Higher proportion of re-schedulement of underlying assets of the pool or loan, as the case may be
- Higher proportion of overdue assets of the pool or the underlying loan, as the case may be
- Poor reputation in market
- Insufficient track record of servicing of the pool or the loan, as the case may be.

##### **(iii) Risk mitigation strategies for investments with each kind of originator**

Analysis of originator: An independent Credit Risk Team analyses and evaluates each originator and sets up limits specifying both the maximum quantum and maximum tenor for investments and investments are considered only within these limits.

Originator analysis typically encompasses:

- Size and reach of the originator
- Collection process, infrastructure and follow-up mechanism
- Quality of MIS
- Credit enhancement for different type of originator

##### **(iv) The level of diversification with respect to the underlying assets, and risk mitigation measures for less diversified investments**

**Eligible assets:** Only assets with an established track record of low delinquencies and high credit quality over several business cycles will be considered for investment.

**Analysis of pool:** Characteristics such as average pool maturity (in months), average loan to value ratio, average seasoning of the pool, maximum single exposure, geographical distribution and average single exposure are studied to determine pool quality.

Risk mitigating measures: Credit enhancement facilities (including cash, guarantees, excess interest spread, subordinate tranches), liquidity facilities and payment structure are studied in relation to historical collection and default behaviour of the asset class to ensure adequacy of credit enhancement in a stress scenario.

**(v) Minimum retention period of the debt by originator prior to securitization**

We will follow the guidelines on minimum holding period requirements as laid down by SEBI and RBI from time to time.

**(vi) Minimum retention percentage by originator of debts to be securitized**

We will follow the guidelines on minimum holding period requirements as laid down by SEBI and RBI from time to time.

**(vii) The mechanism to tackle conflict of interest when the Mutual Fund invests in securitized debt of an originator and the originator in turn makes investments in that particular Scheme of the Fund**

The AMC has an independent Credit Risk team which is distinct from the Sales function and the Investments function and has a separate reporting and appraisal structure designed to avoid conflict of interest. Investments can be initiated by the fund managers only after the Credit Risk team has assigned limits for the originator. The originator wise limits specify both the maximum quantum and maximum tenor for investments.

**(viii) The resources and mechanism of individual risk assessment with the AMC for monitoring investment in securitized debt**

The AMC has a rigorous risk management process for all fixed income investments, which also encompasses securitized debt. A dedicated Credit Risk team is responsible for monitoring risks including credit and liquidity risk. The functions of the Credit Risk team include:

- Detailed credit analysis of issuers: based on the management evaluation, operating strength and financial strength to determine suitability for investment. Periodic reviews on a quarterly/annual basis are undertaken for eligible issuers. Ratings are monitored on a daily basis and any changes are immediately recorded and suitable action taken.
- Credit Risk team monitors adherence to single and group level exposure norms, minimum rating requirements, liquidity requirements, and ensures that only eligible securities are included in the fund, in line with the Scheme information document/internal templates.

For securitized pool loan exposures, the analysis includes pool seasoning, pool asset quality, diversification, collateral margin, originator analysis and credit enhancement mechanisms. Pool performance statistics published by rating agencies are analysed for performance of other securitised pools of the same originator as well as for the

performance of the asset class as a whole. Regular interactions with the rating agencies are done to discuss performance trends. Documents are vetted by the legal and compliance team. In addition, monthly payout reports from the trustees are analysed for collection performance and adequacy of cash collateral.

Framework that is applied while evaluating investment decision relating to a pool securitization transaction:

The schemes will not be investing in foreign securitised debt.

Some of the risk factors typically analyzed for any securitization transaction are as follows:

- **Risks associated with investments in Securitised Assets**  
A securitization transaction involves sale of receivables by the originator (a bank, non-banking finance company, housing finance company, or a manufacturing/service company) to a Special Purpose Vehicle (SPV), typically set up in the form of a trust. Investors are issued rated Pass Through Certificates (PTCs), the proceeds of which are paid as consideration to the originator. In this manner, the originator, by selling his loan receivables to an SPV, receives consideration from investors much before the maturity of the underlying loans. Investors are paid from the collections of the underlying loans from borrowers. Typically, the transaction is provided with a limited amount of credit enhancement (as stipulated by the rating agency for a target (rating), which provides protection to investors against defaults by the underlying borrowers.

**Some of the risk factors typically analyzed for any securitization transaction are as follows:**

- **Risks associated with asset class:** Underlying assets in securitised debt may assume different forms and the general types of receivables include commercial vehicles, auto finance, credit cards, home loans or any such receipts. Credit risks relating to these types of receivables depend upon various factors including macro economic factors of these industries and economies. Specific factors like nature and adequacy of collateral securing these receivables, adequacy of documentation in case of auto finance and home loans and intentions and credit profile of the borrower influence the risks relating to the asset borrowings underlying the securitised debt.
- **Risks associated with pool characteristics:**
  - (a) **Size of the loan:** This generally indicates the kind of assets financed with loans. While a pool of loan assets comprising of smaller individual loans provides diversification, if there is excessive reliance on very small ticket size, it may result in difficult and costly recoveries.
  - (b) **Loan to Value Ratio:** This indicates how much percentage value of the asset is financed by borrower's own equity. The lower LTV, the better it is. This ratio stems from the principle that where the borrower's own contribution of the asset cost is high, the chances of default are lower. To illustrate for a Truck costing Rs. 20 lakh, if the borrower has himself contributed Rs.10 lakh and has taken only Rs. 10 lakh as a loan, he is going to have lesser propensity to default as he would lose an asset worth Rs. 20 lakh if he defaults in repaying an

installment. This is as against a borrower who may meet only Rs. 2 lakh out of his own equity for a truck costing Rs. 20 lakh. Between the two scenarios given above, the later would have higher risk of default than the former.

- (c) **Original maturity of loans and average seasoning of the pool:** Original maturity indicates the original repayment period and whether the loan tenors are in line with industry averages and borrower's repayment capacity. Average seasoning indicates whether borrowers have already displayed repayment discipline. To illustrate, in the case of a personal loans, if a pool of assets consist of those who have already repaid 80% of the instalments without default, this certainly is a superior asset pool than one where only 10% of instalments have been paid. In the former case, the portfolio has already

demonstrated that the repayment discipline is far higher.

- (d) **Default rate distribution:** This indicates how much % of the pool and overall portfolio of the originator is current, how much is in 0-30 DPD (days past due), 30-60 DPD, 60-90 DPD and so on. The rationale here is very obvious, as against 0-30 DPD, the 60-90 DPD is certainly a higher risk category.

- **Credit Rating and Adequacy of Credit Enhancement:** Unlike in plain vanilla instruments, in securitisation transactions, it is possible to work towards a target credit rating, which could be much higher than the originator's own credit rating. This is possible through a mechanism called "Credit enhancement". The process of "Credit enhancement" is fulfilled by filtering the underlying asset classes and applying selection criteria, which further diminishes the risks inherent for a particular asset class. The purpose of credit enhancement is to ensure timely

Characteristics / Type of Pool	Mortgage Loan	Commercial Vehicle and Construction Equipment	CAR	2 wheelers	Others
Approximate Average maturity (in Months)	In line with average maturity of mortgage loans as per industry norms. Typically less than 10 years.	In line with average maturity of Commercial Vehicle and Construction Equipment loans as per industry norms. Typically less than 4 years.	In line with average maturity of car loans as per industry norms. Typically less than 4 years.	In line with average maturity of two wheeler loans as per industry norms. Typically less than 4 years.	In line with average maturity of the asset class as per industry norms.
Collateral margin (including cash, guarantees, excess interest spread, subordinate tranche)	The collateral margin will be adequate for the pool to achieve a rating in the high safety category at the time of initial rating. The collateral margin will ensure at least a 3 times cover over historical losses observed in the asset class.	The collateral margin will be adequate for the pool to achieve a rating in the high safety category at the time of initial rating. The collateral margin will ensure at least a 3 times cover over historical losses observed in the asset class.	The collateral margin will be adequate for the pool to achieve a rating in the high safety category at the time of initial rating. The collateral margin will ensure at least a 3 times cover over historical losses observed in the asset class.	The collateral margin will be adequate for the pool to achieve a rating in the high safety category at the time of initial rating. The collateral margin will ensure at least a 3 times cover over historical losses observed in the asset class.	The collateral margin will be adequate for the pool to achieve a rating in the high safety category at the time of initial rating. The collateral margin will ensure at least a 3 times cover over historical losses observed in the asset class.
Average Loan to Value Ratio	In line with average Loan to Value ratio of mortgage loans as per industry norms. Typically less than 80 per cent.	In line with average Loan to Value ratio of Commercial Vehicle and Construction Equipment loans as per industry norms. Typically less than 85 per cent.	In line with average Loan to Value ratio of car loans as per industry norms. Typically less than 85 per cent.	In line with average Loan to Value ratio of two-wheeler loans as per industry norms. Typically less than 85 per cent.	In line with average Loan to Value ratio of the asset class loans as per industry norms.
Average seasoning of the Pool	In line with industry norms and guidelines laid down by RBI/SEBI from time to time. Typically, more than 3 months	In line with industry norms and guidelines laid down by RBI/SEBI from time to time. Typically, more than 3 months	In line with industry norms and guidelines laid down by RBI/SEBI from time to time. Typically, more than 3 months	In line with industry norms and guidelines laid down by RBI/SEBI from time to time. Typically, more than 3 months	In line with industry norms and guidelines laid down by RBI/SEBI from time to time.
Maximum single exposure range	Not more than 10%				
Average single exposure range %	Not more than 10%				

\* Kindly note that all references to single loan securitization has been removed as securitization of single corporate loans are no longer envisaged under revised RBI guidelines on securitization

payment to the investors, if the actual collection from the pool of receivables for a given period is short of the contractual payout on securitisation. Securitisation is normally non-recourse instruments and therefore, the repayment on securitisation would have to come from the underlying assets and the credit enhancement. Therefore the rating criteria centrally focus on the quality of the underlying assets.

The Scheme will predominantly invest in those securitisation issuances which have AA and above rating indicating high level of safety from credit risk point of view at the time of making an investment. However, there is no assurance by the rating agency either that the rating will remain at the same level for any given period of time or that the rating will not be lowered or withdrawn entirely by the rating agency.

- Limited Liquidity & Price Risk: Presently, the secondary market for securitised papers is not very liquid. There is no assurance that a deep secondary market will develop for such securities. This could limit the ability of the investor to resell them. Even if a secondary market develops and sales were to take place, these secondary transactions may be at a discount to the initial issue price due to changes in the interest rate structure.
- Limited Recourse to Originator & Delinquency: Securitised transactions are normally backed by pool of receivables and credit enhancement as stipulated by the rating agency, which differ from issue to issue. The credit enhancement stipulated represents a limited loss cover to the investors. These Certificates represent an undivided beneficial interest in the underlying receivables and there is no obligation of either the Issuer or the seller or the originator, or the parent or any affiliate of the seller, issuer and originator. No financial recourse is available to the Certificate Holders against the Investors Representative. Delinquencies and credit losses may cause depletion of the amount available under the credit enhancement and thereby the investor pay outs may get affected if the amount available in the credit enhancement facility is not enough to cover the shortfall. On persistent default of an obligor to repay his obligation, the servicer may repossess and sell the underlying Asset. However many factors may affect, delay or prevent the repossession of such asset or the length of time required to realize the sale proceeds on such sales. In addition, the price at which such asset may be sold may be lower than the amount due from that Obligor.
- Risks due to possible prepayments: Weighted Tenor / Yield: Asset securitisation is a process whereby commercial or consumer credits are packaged and sold in the form of financial instruments. Full prepayment of underlying loan contract may arise under any of the following circumstances;
  - a. Obligor pays the receivable due from him at any time prior to the scheduled maturity date of that receivable; or
  - b. Receivable is required to be repurchased by the seller consequent to its inability to rectify a material misrepresentation with respect to that Receivable; or
  - c. The servicer recognizing a contract as a defaulted contract and hence repossessing the underlying asset and selling the same.
  - d. In the event of prepayments, investors may be exposed to changes in tenor and yield.

- Bankruptcy of the Originator or Seller: If originator becomes subject to bankruptcy proceedings and the court in the bankruptcy proceedings concludes that the sale from originator to trust was not a sale then an Investor could experience losses or delays in the payments due. All possible care is generally taken in structuring the transaction so as to minimize the risk of the sale to Trust not being construed as a 'True Sale'. Legal opinion is normally obtained to the effect that the assignment of Receivables to Trust in trust for and for the benefit of the Investors, as envisaged herein, would constitute a true sale.
- Risk of Co-mingling: The AMC may deposit subscriptions into a General Collection account from where it will be transferred into the specific Scheme account later. In the interim, there is a risk of co-mingling of funds.

#### **Risk associated with Securities Lending**

Risks associated with Securities Lending may include counter party risk, liquidity risk and other market risks.

#### **Risk associated with Credit Default Swaps**

Risks associated with Credit Default Swaps may include credit risk of seller of CDS.

Mutual funds participating in CDS transactions, as users, shall be required to comply with the guidelines issued by RBI, vide notification no IDMD.PCD.No.5053/14.03.04/2010-11 dated May 23, 2011 and subsequent guidelines issued by RBI and SEBI from time to time.

#### **Risks associated with investing in Tri-Party Repo through CCIL (TREPS)**

Tri-party Repo i.e. TREPS facilitates, borrowing and lending of funds, in Triparty Repo arrangement. CCIL would be the Central Counterparty to all trades from Tri Party Repo Dealing System (TREPS) and would also perform the role and responsibilities of Triparty Repo Agent, in terms of Repurchase Transactions (Repo) (Reserve Bank) Directions, 2018 as amended from time to time. The mutual fund is a member of securities segment and Tri-party Repo trade settlement of the Clearing Corporation of India (CCIL). All TREPS trades are settled anonymously and centrally through the infrastructure and settlement systems provided by CCIL. Further the settlement is guaranteed by CCIL. This is a collateralized investment whereby borrowers have to give adequate amount of securities on which a haircut is applied by CCIL. CCIL periodically prescribes a list of securities eligible for contributions as collateral by members. Presently, all Central Government securities and Treasury bills are accepted as collateral by CCIL. The risk factors may undergo change in case the CCIL notifies securities other than Government of India securities as eligible for contribution as collateral." CCIL has several risk management processes in place such as initial margin, borrowing limits, identification of eligible collateral, haircuts on eligible collateral, mark to market margins (MTM) and volatility margin are applicable for Triparty Repo trades. There is a default fund for Triparty Repo trades. The exposure monitoring is online and on a pre-order basis, ensuring that orders can be placed only if the member has sufficient initial margin and/or borrowing limits to support the resultant trades. CCIL may temporarily impose volatility margin in case of a sudden increase in volatility in interest rates. Thus the settlement and counterparty risks are considerably low. In the event of a clearing member failing to honour his settlement obligations, the default Fund is utilized to handle any shortfall arising out of such

default and to complete the settlement. The sequence in which the above resources are used is known as the "Default Waterfall". As per the waterfall mechanism, after the defaulter's margins and the defaulter's contribution to the default fund have been appropriated, CCIL's contribution is used to meet the losses. Post utilization of CCIL's contribution if there is a residual loss, it is appropriated from the default fund contributions of the non-defaulting members. Thus the scheme is subject to risk of the initial margin and default fund contribution being invoked in the event of failure of any settlement obligations. In addition, the fund contribution is allowed to be used to meet the residual loss in case of default by the other clearing member (the defaulting member).

#### **Risk Factors - Repo in Corporate Bond**

Participation of scheme of Sundaram Mutual Fund in repo of corporate debt securities. Presently, the Scheme invests in repo on Government Securities, Treasury Bills and other money market instruments. It is also proposed to invest in the repo of corporate debt securities.

In accordance with SEBI circular no. CIR / IMD / DF / 19 / 2011 dated November 11, 2011 and CIR/IMD/DF/23/2012 dated November 15, 2012; scheme of Sundaram Mutual Fund (SMF) shall participate in the corporate bond repo transactions w.e.f. June 21, 2013 as per the guidelines issued by Reserve Bank of India (RBI) from time to time.

Currently the applicable guidelines are as under:

- The gross exposure of the scheme to repo transactions in corporate debt securities shall not be more than 10% of the net assets of the concerned scheme.
- The cumulative gross exposure through repo transactions in corporate debt securities along with equity, debt and derivatives shall not exceed 100% of the net assets of the concerned scheme.
- Mutual Funds shall participate in repo transactions only in AA and above rated corporate debt securities.
- In terms of Regulation 44 (2) mutual funds shall borrow through repo transactions only if the tenor of the transaction does not exceed a period of six months.

The investment restrictions applicable to the Scheme's participation in the corporate bond repos will also be as prescribed or varied by SEBI or by the Board of Sundaram Trustee Company Limited (subject to SEBI requirements) from time to time.

The following guidelines shall be followed by Sundaram Mutual Fund for participating in repo in corporate debt securities, which have been approved by the Board of AMC and Trustee Company.

- (i) Category of counterparty to be considered for making investment:

All entities eligible for transacting in corporate bond repos as defined by SEBI and RBI shall be considered for repo transactions.

- (ii) Credit rating of counterparty to be considered for making investment

The schemes shall participate in corporate bond repo transactions with counterparties having a minimum investment grade rating and is approved by the Investment Committee/Credit Committee on a case-to-case basis. In case there is no rating available, the Investment Committee/Credit

Committee will decide the rating of the counterparty, and report the same to the Board from time to time.

- (iii) Tenor of Repo and collateral as a repo seller, the scheme will borrow cash for a period not exceeding 6 months or as per extant regulations.

As a repo buyer, the Scheme is allowed to undertake the transactions for maximum maturity upto one year or such other terms as may be approved by the Credit Committee.

There shall be no restriction / limitation on the tenor of collateral.

- (iv) Applicable haircuts As per RBI circular RBI/2012-13/365 IDMD.PCD. 09/14.03.02/2012-13 dated 07/01/2013, all corporate bond repo transaction will be subject to a minimum haircut given as given below:

- (1) AAA : 07.50%
- (2) AA+ : 08.50%
- (3) AA : 10.00%

The haircut will be applicable on the prevailing market value of the said security on the prevailing on the date of trade.

However, the fund manager may ask for a higher haircut (while lending) or give a higher haircut (while borrowing) depending on the market prevailing liquidity situation.

Risk envisaged and mitigation measures for repo transactions:

Credit risks could arise if the counterparty does not return the security as contracted on due date. This risk is largely mitigated, as the choice of counterparties is largely restricted and their credit rating is taken into account before entering into such transactions. Also operational risks are lower as such trades are settled on a DVP basis.

In the event of the scheme being unable to pay back the money to the counterparty as contracted, the counter party may dispose of the assets (as they have sufficient margin) and the net proceeds may be refunded to us. Thus the scheme may suffer losses. This risk is normally mitigated.

In addition to the above, the Investment Committee/Credit Committee of the AMC shall prescribe limits, restrictions and conditions for the enhancement proposed. The Investment Committee / Credit Committee will also periodically review the limits, restrictions and conditions at its meeting, of co-mingling of funds.

#### **Minimum Number of Investors & Single-Investor Limit**

As per SEBI Regulations, the Scheme shall have a minimum of 20 investors and no single investor shall account for more than 25% of the corpus of the Scheme in each calendar quarter on an average basis. In case the Scheme does not have a minimum of 20 investors in the stipulated period, the provisions of Regulation 39(2)(c) of the SEBI (MF) Regulation would become applicable automatically without any reference from SEBI and accordingly the Scheme shall be wound up and the units would be redeemed at applicable NAV. The two conditions mentioned above shall also be complied within each subsequent calendar quarter thereafter, on an average basis, as specified by SEBI. If there is a breach of the 25% limit by any investor over the quarter, a rebalancing period of one month would be allowed and thereafter the investor who is in breach of the rule shall be given 15 days notice to redeem his exposure over the 25% limit. Failure on the part of the said investor to redeem his exposure over the 25% limit within the aforesaid 15 days would lead to automatic redemption by the Mutual Fund on the applicable Net Asset Value on the 15th day of the notice period. The Fund shall

adhere to the requirements prescribed by SEBI from time to time in this regard.

### Special Considerations

Prospective investors should review / study this Scheme Information Document carefully and in its entirety and shall not construe the contents hereof or regard the summaries contained herein as advice relating to legal, taxation, or financial/ investment matters and are advised to consult their own professional advisor(s) as to the legal or any other requirements or restrictions relating to the subscription, gifting, acquisition, holding, disposal (sale, transfer, switch or redemption or conversion into money) of units and to the treatment of income (if any), capitalisation, capital gains, any distribution, and other tax consequences relevant to their subscription, acquisition, holding, capitalisation, disposal (sale, transfer, switch or redemption or conversion into money) of units within their jurisdiction / of nationality, residence, domicile etc. or under the laws of any jurisdiction to which they or any managed Scheme to be used to purchase/gift units are subject, and (also) to determine possible legal, tax, financial or other consequences of subscribing / gifting to, purchasing or holding units before making an application for units.

Neither this Scheme Information Document nor the units have been registered in any jurisdiction outside India. The distribution of this Scheme Information Document in certain jurisdictions may be restricted or subject to registration requirements and, accordingly, persons who come into possession of this Scheme Information Document in certain jurisdictions are required to inform themselves about, and to observe, any such restrictions. No person receiving a copy of this Scheme Information Document or any accompanying application form in such jurisdiction may treat this Scheme Information Document or such application form as constituting an invitation to them to subscribe for units, nor should they in any event use any such application form, unless in the relevant jurisdiction such an invitation could lawfully be made to them and such application form could lawfully be used without compliance with any registration or other legal requirements. Neither the delivery of this Scheme Information Document nor any sale made hereunder shall, under any circumstances, create any implication that the information contained herein is correct.

### Creation of segregated portfolio in case of credit event

SEBI vide circular number SEBI/HO/IMD/DF2/CIR/P/2018/160 and dated 28th December 2018 prescribed the procedure for segregation of portfolio in mutual fund schemes. Following is the extract from the circular:

1. Segregated portfolio may be created, in case of a credit event at issuer level i.e. downgrade in credit rating by a SEBI registered Credit Rating Agency (CRA), as under:
  - a. Downgrade of a debt or money market instrument to 'below investment grade', or
  - b. Subsequent downgrades, or
  - c. Similar such downgrades of a loan rating.
2. In case of difference in rating by multiple CRAs, the most conservative rating shall be considered. Creation of segregated portfolio shall be based on issuer level credit events and implemented at the ISIN level.
3. Creation of segregated portfolio shall be optional and at the discretion of the AMC. It should be created only if the SID of the scheme has provisions for segregated portfolio with adequate disclosures.
4. AMCs shall have a detailed written down policy on creation of segregated portfolio and the same shall be approved by the trustees.
5. Process for creation of segregated portfolio
  - a. AMC shall decide on creation of segregated portfolio on the day of credit event. Once an AMC decides to segregate portfolio, it shall
    - i. seek approval of trustees prior to creation of the segregated portfolio.
    - ii. immediately issue a press release disclosing its intention to segregate such debt and money market instrument and its impact on the investors.
    - iii. ensure that till the time the trustee approval is received, which in no case shall exceed 1 business day from the day of credit event, the subscription and redemption in the scheme shall be suspended for processing with respect to creation of units and payment on redemptions.
  - b. Once trustee approval is received by the AMC,
    - i. Segregated portfolio shall be effective from the day of credit event
    - ii. AMC shall issue a press release immediately with all relevant information pertaining to the segregated portfolio. The said information shall also be submitted to SEBI.
    - iii. An e-mail or SMS should be sent to all unit holders of the concerned scheme.
    - iv. The NAV of both segregated and main portfolio shall be disclosed from the day of the credit event.
    - v. All existing investors in the scheme as on the day of the credit event shall be allotted equal number of units in the segregated portfolio as held in the main portfolio.
    - vi. No redemption and subscription shall be allowed in the segregated portfolio. However, in order to facilitate exit to unit holders in segregated portfolio, AMC shall enable listing of units of segregated portfolio on the recognized stock exchange within 10 working days of creation of segregated portfolio and also enable transfer of such units on receipt of transfer requests.
  - c. If the trustees do not approve the proposal to segregate portfolio, AMC shall issue a press release immediately informing investors of the same.
6. Valuation and processing of subscriptions and redemptions
  - a. the valuation should take into account the credit event and the portfolio shall be valued based on the principles of fair valuation (i.e. realizable value of the assets).
  - b. All subscription and redemption requests for which NAV of the day of credit event or subsequent day is applicable will be processed as per the existing circular on applicability of NAV as under:
    - i. Upon trustees' approval to create a segregated portfolio -
      - Investors redeeming their units will get redemption proceeds based on the NAV of main portfolio and will

continue to hold the units of segregated portfolio.

- Investors subscribing to the scheme will be allotted units only in the main portfolio based on its NAV.
- ii. In case trustees do not approve the proposal of segregated portfolio, subscription and redemption applications will be processed based on the NAV of total portfolio (scheme portfolio including the securities affected by the credit event).

#### 7. Disclosure Requirements

- a. A statement of holding indicating the units held by the investors in the segregated portfolio along with the NAV of both segregated portfolio and main portfolio as on the day of the credit event shall be communicated to the investors within 5 working days of creation of the segregated portfolio.
- b. Adequate disclosure of the segregated portfolio shall appear in all scheme related documents.
- c. The Net Asset Value (NAV) of the segregated portfolio shall be declared on daily basis.
- d. The information regarding number of segregated portfolios created in a scheme shall appear prominently under the name of the scheme at all relevant places such as SID, KIM-cum-Application Form, advertisement, AMC and AMFI websites, etc.
- e. The scheme performance required to be disclosed at various places shall include the impact of creation of segregated portfolio. The scheme performance should clearly reflect the fall in NAV to the extent of the portfolio segregated due to the credit event and the said fall in NAV along with recovery(ies), if any, shall be disclosed as a footnote to the scheme performance.
- f. The disclosures at paragraph (d) and (e) above regarding the segregated portfolio shall be carried out for a period of at least 3 years after the investments in segregated portfolio are fully recovered/ written-off.
- g. The investors of the segregated portfolio shall be duly informed of the recovery proceedings of the investments of the segregated portfolio. Status update may be provided to the investors at the time of recovery and also at the time of writing-off of the segregated securities.

#### 8. TER for the Segregated Portfolio

- a. AMC shall not charge investment and advisory fees on the segregated portfolio. However, TER (excluding the investment and advisory fees) can be charged, on a pro-rata basis only upon recovery of the investments in segregated portfolio.
- b. The TER so levied shall not exceed the simple average of such expenses (excluding the investment and advisory fees) charged on daily basis on the main portfolio (in % terms) during the period for which the segregated portfolio was in existence.
- c. The legal charges related to recovery of the investments of the segregated portfolio may be charged to the segregated portfolio in proportion to the amount of recovery. However, the same shall be within the maximum TER limit as applicable to the main portfolio. The legal charges in excess of the TER limits, if any, shall be borne by the AMC.

- d. The costs related to segregated portfolio shall in no case be charged to the main portfolio.

#### 9. Monitoring by Trustees

- a. In order to ensure timely recovery of investments of the segregated portfolio, trustees shall ensure that:
  - i. The AMC puts in sincere efforts to recover the investments of the segregated portfolio.
  - ii. Upon recovery of money, whether partial or full, it shall be immediately distributed to the investors in proportion to their holding in the segregated portfolio. Any recovery of amount of the security in the segregated portfolio even after the write off shall be distributed to the investors of the segregated portfolio.
  - iii. An Action Taken Report (ATR) on the efforts made by the AMC to recover the investments of the segregated portfolio is placed in every trustee meeting till the investments are fully recovered/ written-off.
  - iv. The trustees shall monitor the compliance of this circular and disclose in the half-yearly trustee reports filed with SEBI, the compliance in respect of every segregated portfolio created.
- b. In order to avoid mis-use of segregated portfolio, trustees shall ensure to have a mechanism in place to negatively impact the performance incentives of Fund Managers, Chief Investment Officers (CIOs), etc. involved in the investment process of securities under the segregated portfolio, mirroring the existing mechanism for performance incentives of the AMC, including claw back of such amount to the segregated portfolio of the scheme.

10. The existence of the provisions for segregated portfolio should not encourage the AMCs to take undue credit risk in the scheme portfolio.

In partial modification to SEBI Circular No. SEBI/HO/IMD/DF2/CIR/P/2018/160 dated December 28, 2018 on 'Creation of segregated portfolio in mutual fund schemes', it has been decided by SEBI to permit creation of segregated portfolio of unrated debt or money market instruments by mutual fund schemes of an issuer that does not have any outstanding rated debt or money market instruments, vide circular number SEBI/HO/IMD/DF2/CIR/P/2019/127, dated 07th November 2019. subject to the following:

- a. Segregated portfolio of such unrated debt or money market instruments may be created only in case of actual default of either the interest or principal amount.
- b. AMCs will inform AMFI immediately about the actual default by the issuer. Upon being informed about the default, AMFI shall immediately inform the same to all AMCs. Pursuant to dissemination of information by AMFI about actual default by the issuer, AMCs may segregate the portfolio of debt or money market instruments of the said issuer in terms of SEBI circular dated December 28, 2018.

**The Scheme intends to have the ability to create a segregated portfolio in line with the above SEBI circular No. SEBI/HO/IMD/DF2/CIR/P/2018/160 dated December 28, 2018.**

#### Example of Segregation:

The below table shows how a security affected by a credit event will

be segregated and its impact on investors. Whether the distressed security is held in the original portfolio or the segregated portfolio, the value of the investors holdings will remain the same on the date of the credit event. Over time, the NAV of the portfolios are subject to change.

**Key Assumptions:** We have assumed a Scheme consists of 3 Securities (A, B, and C). It has two investors with total of 10,000 units. (Investors 1 – 6,000 Units, Investors 2- 4,000 units)

Total Portfolio Value of Rs. 30 Lakhs (Each Security invested Rs. 10 Lakh)

Current NAV :  $30,00,000/10,000 = \text{Rs. } 300$  Per Unit

Suppose Security A is downgraded to below investment grade and consequently the value of the security falls from Rs. 10,00,000 to Rs. 4,00,000 and the AMC decides to segregate the security into a new portfolio. Investors will be allotted the same number of units in the segregated portfolio as they hold in the main portfolio. So, Investor 1 will get 6,000 Units and Investor 2 will get 4,000 units in the segregated portfolio.

With Segregation – Portfolio Value is Rs. 24,00,000 (Now B & C Securities worth Rs. 20 Lakh and Security A has fallen from Rs. 10,00,000 to Rs. 4,00,000)

	Main Portfolio (Security of B & C)	Segregated Portfolio (Security A)
Net Assets	Rs. 20,00,000	Rs. 4,00,000
Number of Units	10,000	10,000
NAV per Unit	Rs. $20,00,000/10,000 = \text{Rs. } 200$	Rs. $4,00,000/10,000 = \text{Rs. } 40$

With respect to Investors.

	Investor 1	Investor 2
Units held in Main portfolio (No. of Units)	6,000	4,000
NAV of Main Portfolio	Rs. 200 per unit	Rs. 200 per unit
Value of Holding in Main Portfolio (A) – Rs.	12,00,000	8,00,000
Units Held in Segregated Portfolio	6,000	4,000
NAV of Segregated Portfolio	Rs. 40 Per unit	Rs. 40 Per unit
Value of Holding in Segregated Portfolio (B) – Rs.	2,40,000	1,60,000
Total Value of Holdings (A) + (B) – Rs.	14,40,000	9,60,000

In case if it does not segregate (Total Portfolio would be)

Net Assets of the Portfolio	No. of Units	NAV per unit Rs.
Rs. 24,00,000	10,000	$24,00,000/10,000 = \text{Rs. } 240$
(Rs. 4,00,000 in Security A and Rs. 10,00,000 in Security B and Rs. 10,00,000 in Security C)		

	Investor 1	Investor 2
Units held in Original portfolio (No. of Units)	6,000	4,000
NAV of Original Portfolio	Rs. 240 Per Unit	Rs. 240 Per Unit
Value of Holding – Rs.	14,40,000	9,60,000

**Note:**

1. The term ‘segregated portfolio’ shall mean a portfolio, comprising of debt or money market instrument affected by a credit event, that has been segregated in a mutual fund scheme.
2. The term ‘main portfolio’ shall mean the scheme portfolio excluding the segregated portfolio.

3. The term ‘total portfolio’ shall mean the scheme portfolio including the securities affected by the credit event.

**Details under FATCA/Common Reporting Standards  
(CRS)/Foreign Tax Laws**

India has joined the Multilateral Competent Authority Agreement (MCAA) on automatic exchange of financial account information on June 3, 2015. In terms of the MCAA, all signatory countries are obliged to exchange wide range of financial information after collecting the same from financial institutions in their country/jurisdiction. Government of India has amended the Income-tax Act, 1961 in August 2015 pursuant to which all the financial institutions including Mutual Funds are required to report the transactions of US citizens / residents and also of other signatory countries to the Government of India.

Further, the Government of India has signed an Inter-Governmental agreement with US on July 09, 2015 (with date of entry into force as Aug 31, 2015) to improve international tax compliance and to implement FATCA in India pursuant to which prescribed details of US Account holders/tax payers has to be reported by the Indian Entities to Government of India which in turn will relay that information to the US Internal Revenue Service (IRS).

The Foreign Account Tax Compliance Act (FATCA) is a United States law aimed at prevention of tax evasion by U.S. citizens and residents through use of offshore accounts. The FATCA provisions were included in the Hiring Incentives to Restore Employment (HIRE) Act, enacted by the US legislature to create employment opportunities in the US. FATCA is designed to increase compliance by U.S. taxpayers and is intended to bolster efforts to prevent tax evasion by the US tax payers with offshore investments.

Sundaram Mutual Fund / the AMC is classified as a ‘Foreign Financial Institution’ under the FATCA provisions. Accordingly, the AMC / Mutual Fund will be required to undertake due diligence process and identify US reportable accounts and collect such information / documentary evidences of the US and / or non-US status of its investors / Unit holders and disclose such information (directly or through its agents or service providers) as far as may be legally permitted about the holdings / investment returns to US Internal Revenue Service (IRS) and / or the Indian Tax Authorities. The AMC has registered with US Internal Revenue Service (IRS) and has obtained a Global Intermediary Identification Number (GIIN): EY9227.99999.SL.356 for the said reporting purposes.

FATCA/CRS due diligence will be directed at each investor / Unit holder (including joint investor) and on being identified as a reportable person / specified US person, all the folios will be reported. In case of folios with joint holders, the entire account value of the investment portfolio will be attributable under each such reportable person. An investor / Unit holder will therefore be required to furnish such information as and when sought by the AMC in order to comply with the information reporting requirements stated in IGA and circulars issued by SEBI/Government of India in this regard from time to time. The information disclosed may include (but is not limited to) the identity of the investors and their direct or indirect beneficiaries, beneficial owners and controlling persons. Investors / Unitholders should consult their tax advisors regarding FATCA/CRS requirements with respect to their situation.

## Definition

In this document, the following words and expressions shall have the meaning specified herein, unless the context otherwise requires:

**Applicable NAV:**

Please refer to the “Highlights & Scheme Summary” section forming part of this document

**Benchmark:** The index for evaluating the performance of the Scheme.

**Business Day**

A day other than

- A Saturday;
- A Sunday;
- A day on which there is no RBI clearing/settlement of securities;
- A day on which the Reserve Bank of India and/or banks in Mumbai are closed for business/clearing;
- A day on which the Stock Exchange, Bombay or National Stock Exchange of India or RBI and/or banks are closed;
- A day which is a public and/or bank holiday at an investor centre where the application is received;
- A day on which sale/redemption/switch of units is suspended by the Investment Manager / Trustee;
- A day which falls within a book closure period announced by the Trustee / Investment Manager and
- A day on which normal business cannot be transacted due to storms, floods, bandh, strikes or such other events as the Investment Manager may specify from time to time.

The Investment Manager reserves the right to declare any day as a business day or otherwise at any or all branches / Investor Service Centres.

**Custodian:** A person who has been granted a certificate of registration to carry on the business of custodian of securities under the Securities and Exchange Board of India (Custodian of Securities) Regulation, 1996 and includes any entity appointed to act as custodian in respect of foreign securities (including approved banks).

**First Time Mutual Fund Investor:** An investor who invests for the first time ever in any mutual fund either by way of purchase/subscription or Systematic Investment Plan.

**Investment Management Agreement:** Investment Management Agreement dated August 24, 1996, executed between the Trustee and the Investment Manager as amended from time to time.

**Investment Manager:** Sundaram Asset Management Company Limited incorporated under the provisions of the Companies Act, 1956 and approved by the Securities and Exchange Board of India to act as the Investment Manager for the Schemes of Sundaram Mutual Fund. AMC is also called as Investment Manager alternatively.

**Investor Service Centres or Official Points of acceptance of transactions:** Designated branches of Sundaram Asset Management Limited or such other centres/offices as may be designated by the Investment Manager or its registrars from time to time.

**Mutual Fund or the Fund:** Sundaram Mutual Fund, a trust set up under the provisions of the Indian Trust Act, and registered with SEBI vide Registration No.MF/034/97/2.

**NAV:** The Net Asset Value per unit of the Scheme, calculated in the manner provided in the Scheme Information Document, as may be prescribed by SEBI Regulation from time to time.

**Regulations:** SEBI (Mutual Funds) Regulation 1996 as amended from time to time.

**Trustee:** Sundaram Trustee Company Limited, as incorporated under the Provisions of the Companies Act, 1956, and approved by SEBI to act as Trustee to the Scheme of Sundaram Mutual Fund.

**Trust Deed:** The Trust Deed dated 24th August 1996 (as amended from time to time) establishing the Mutual Fund.

**Unit Holder:** The term unit holder and investor has been used interchangeably in this document.

**Abbreviation**

In this document, an investor may find the following abbreviations.

AMC	Asset Management Company
AMFI	Association of Mutual Funds in India
AML	Anti-Money Laundering
AUM	Assets Under Management
BSE	Bombay Stock Exchange Limited
CCC	Customer Care Centre
CDSC	Contingent Deferred Sales Charge
ECS	Electronic Clearing System
EFT	Electronic Funds Transfer
FATCA	Foreign Account Tax Compliance Act
FPI	Foreign Portfolio Investor
FRA	Forward Rate Agreement
HUF	Hindu Undivided Family
IDCW	Income Distribution cum Capital Withdrawal
IMA	Investment Management Agreement
IRS	Interest Rate Swap
KIM	Key Information Memorandum
KYC	Know Your Customer
MFU	Mutual Fund Utility
NAV	Net Asset Value
NRI	Non-Resident Indian
NSE	National Stock Exchange of India Limited
PAN	Permanent Account Number
PIO	Person of Indian Origin
PMLA	Prevention of Money Laundering Act, 2002
POS	Points of Service
RBI	Reserve Bank of India
RTGS	Real Time Gross Settlement
SAI	Statement of Additional Information
SEBI	Securities and Exchange Board of India
SEBI Act	Securities and Exchange Board of India Act, 1992
NEFT	National Electronic Funds Transfer
SFS	Sundaram Fund Services Limited
SI	Standing Instructions
SID	Scheme Information Document
SIP	Systematic Investment Plan
STP	Systematic Transfer Plan
SWP	Systematic Withdrawal Plan
TREPS	Triparty Repo Trades

**Interpretation**

The words and expressions used in this document and not defined shall have the meanings respectively assigned to them therein under the SEBI Act or the SEBI Regulation.

For the purpose of this document, except as otherwise expressly provided or unless the context otherwise requires:

- the terms defined in this Scheme Information Document include the singular as well as the plural;
- pronouns having a masculine or feminine gender shall be deemed to be all inclusive;
- all references to 'dollars' or '\$' refers to the United States dollars;
- Rs refers to Indian Rupee;
- A crore means ten million or 100 lakh;
- A lakh means a hundred thousand;
- References to timings relate to Indian Standard Time (IST) and
- References to a day are to a calendar day including non-Business Day.

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**Due Diligence by Sundaram Asset Management Company Limited**

It is confirmed that:

- The Scheme Information Document forwarded to SEBI is in accordance with the SEBI (Mutual Funds) Regulation, 1996 and the guidelines and directives issued by SEBI from time to time.
- All legal requirements connected with the launch of the Scheme as also the guidelines, and instructions issued by the Government of India and any other competent authority in this behalf, have been duly complied.
- The disclosures made in this Scheme Information Document are true, fair and adequate to enable the investors to make a well-informed decision regarding an investment in the Scheme.
- The intermediaries named in this Scheme Information Document and the Statement of Additional Information are registered with SEBI and the registration is valid as on date.

Chennai

DD/MM/YYYY

**Sunil Subramaniam**

Managing Director

**A. Scheme Type** (Fundamental Attribute)

An open ended low duration debt scheme investing in instruments such that the Macaulay duration of the portfolio is between 6 months and 12 months. A relatively high interest rate risk and relatively high credit risk.

\* The Macaulay duration is the weighted average term to maturity of the cash flows from a bond. The weight of each cash flow is determined by dividing the present value of the cash flow by the price.

**B. Investment Objective** (Fundamental Attribute)

To generate regular income & capital appreciation through investments in debt securities and money market instruments.

Though every endeavour will be made to achieve the objectives of the Scheme, the Investment Manager / Sponsor / Trustee do not guarantee that the investment objectives of the Scheme will be achieved. No guaranteed returns are being offered under the Scheme. There is also no guarantee of capital or return either by the mutual fund or by the sponsor or by the Asset management Company or by the Trustee.

**C. Indicative Asset Allocation** (Fundamental Attribute)

Scheme/Instrument	% of Total Assets	Risk profile
Debt securities / Money Market instruments and Cash & Cash Equivalents*	0 - 100%	Low to Moderate

\*Ensuring that the Macaulay duration of the portfolio will be maintained between 6 & 12 months.

Investment in Securitised Debt may be up to 50% of the net assets of the Scheme. The Scheme may also invest up to 50% of net assets of the Scheme in such derivative instruments as may be introduced from time to time for the purpose of hedging and portfolio balancing and other uses as may be permitted under the SEBI (Mutual Funds) Regulations, 1996.

The Scheme shall invest in repo in Corporate Bond upto 10% of the net assets of the scheme.

The scheme shall engage in securities lending subject a maximum of 20% and 5% for a single counter party.

The scheme shall invest in Credit Default Swaps subject to applicable limits.

Pending deployment in terms of the investment objective, funds may be invested in short-term deposits with scheduled commercial banks in accordance with applicable SEBI guidelines.

In accordance with SEBI Circular No. Cir/ IMD/ DF/ 11/ 2010 dated August 18, 2010, and Circular No. SEBI/HO/IMD/DF2/CIR/P/2021/024 dated March 04, 2021 the cumulative gross exposure in debt securities and fixed income derivatives shall not exceed 100% of the net assets. Same security wise hedge position shall not be considered in computing gross exposure.

Changes in Investment Pattern: Subject to SEBI Regulations, the asset allocation pattern indicated above may change from time to time, keeping in view the market conditions, market opportunities, applicable Regulations and political & economic factors.

It must be clearly understood that the percentage stated above are only indicative and not absolute. These proportions can vary

substantially depending upon the perception of the Investment Manager; the intention being at all times to seek to protect the interests of Unit Holders. Such changes in investment pattern will be for a short-term and for defensive consideration only.

Portfolio rebalancing: Subject to SEBI Regulations, the asset allocation pattern may change from time to time for a short term and for defensive considerations, keeping in view the market conditions/applicable regulations/political & economic factors, the perception of the Investment Manager; the intention being at all times to seek to protect the interests of the Unit holders.

In the event of deviations, the fund manager will carry out rebalancing within 30 days. Where the portfolio is not rebalanced within 30 days, justification for the same shall be placed before the Credit Committee and reasons for the same shall be recorded in writing. The Credit Committee shall then decide on the course of action. However, at all times the portfolio will strive to adhere the overall investment objectives of the Scheme.

**D. Indicative Investment Universe**

In order to achieve investment objectives, the corpus of the Scheme can be invested in any (but not exclusively) of the following securities:

- Fixed Income Securities of the Government of India, state and local governments, government agencies, statutory bodies, public sector undertakings, scheduled commercial banks, non-banking finance companies, development financial institutions, supranational financial institutions, corporate entities and trusts (securitised debt).
- Debt and Money Market securities and such other securities as may be permitted by SEBI and RBI Regulation from time to time.
- Money market instruments including but not limited to, treasury bills, commercial paper of public sector undertakings and private sector corporate entities, repo arrangements, TREPS, certificates of deposit of scheduled commercial banks and development financial institutions, treasury bills, promissory notes of Central Government, government securities with unexpired maturity of one year or less and other money market securities as may be permitted by SEBI/RBI Regulation.
- Pass through, Pay through or other Participation Certificates, representing interest in a pool of assets including receivables.
- The securities mentioned above and such other securities the Scheme is permitted to invest in could be listed, privately placed, secured, unsecured, securitised debt securities including but, not restricted to, pass through Certificates rated or unrated and of any maturity bearing fixed-rate or floating coupon rate.
- The non-convertible part of convertible securities.
- Units of Mutual funds as may be permitted by Regulation.
- Any other like instruments as may be permitted by RBI / SEBI / such other Regulatory Authority from time to time. The securities may be acquired through Initial Public Offerings (IPOs), secondary market operations, private placement, rights offers or negotiated deals. The Scheme may also enter into repo and reverse repo obligations in all securities held by it as per the guidelines and Regulation applicable to such transactions.
- The Scheme shall invest in the instruments rated as investment grade or above by a recognised rating agency. In case, the instruments are not rated, specific approval of the

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Board of Directors of the Investment Manager or a committee constituted by the Board of Directors of the Investment Manager and the Board of Directors of Trustee Company or a Committee approved by the Trustee Company shall be obtained.

- The Scheme intends to use fixed-income derivatives as permitted by RBI/SEBI for hedging interest rate risk. The actual percentage of investments in various floating and fixed interest rate securities and the position of derivatives will be decided on day to day basis depending upon the prevailing views on Interest rate.

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### Brief note on fixed-income and money market in India

#### (i) Debt Instrument Characteristics:

A Debt Instrument is basically an obligation which the borrower has to service periodically and generally has the following features:

Face Value: Stated value of the paper /Principal Amount

Coupon: Zero, fixed or floating

Frequency: Semi-annual; annual, sometimes quarterly

Maturity: Bullet, staggered

Redemption: FV; premium or discount

Options: Call/Put

Issue Price: Par (FV) or premium or discount

A debt instrument comprises of a unique series of cash flows for each paper, terms of which are decided at the time of issue. Discounting these cash flows to the present value at various applicable discount rates (market rates) provides the market price.

#### (ii) Types of Debt Market Instruments:

The Indian Debt market comprises of the Money Market and the Long Term Debt Market.

Money market instruments are Commercial Papers (CPs), Certificates of Deposit (CDs), Treasury bills (T-bills), Repos, Inter-bank Call money deposit, Reverse Repo and TREPS etc. They are mostly discounted instruments that are issued at a discount to face value.

Money market instruments have a tenor of less than one year while debt market instruments typically have a tenor of more than one year.

Long Term Debt market in India comprises mainly of two segments viz., the Government securities market and the corporate securities market.

Government securities include central, state and local issues. The main instruments in this market are dated securities (Fixed or Floating) and Treasury bills (Discounted Papers). The Central Government securities are generally issued through auctions on the basis of 'Uniform price' method or 'Multiple price' method while State Govt. are through on-tap sales.

Corporate Debt segment on the other hand includes bonds/debentures issued by private corporates, public sector units (PSUs) and development financial institutions (DFIs). The debentures are rated by a rating agency and based on the feedback from the market, the issue is priced accordingly. The bonds issued may be fixed or floating. The floating rate debt market has emerged as an active market in the rising interest rate scenario. Benchmarks range from Overnight rates or Treasury benchmarks.

Debt derivatives market comprises mainly of Interest Rate Swaps linked to Overnight benchmarks called MIBOR (Mumbai Inter Bank Offered Rate) and is an active market. Banks and corporate

are major players here and of late Mutual Funds have also started hedging their exposures through these products.

The following table gives approximate yields prevailing during the month of May 2021 on some of the instruments. These yields are indicative and do not indicate yields that may be obtained in future as interest rates keep changing consequent to changes in macro economic conditions and RBI policy

Issuer	Instruments	Maturity	Yields (p.a)
GOI	Treasury Bill	91 days	3.33
GOI	Treasury Bill	364 days	3.70
GOI	Short Dated	1-3 Yrs	3.84-4.73
GOI	Medium Dated	3-5 Yrs	4.73-5.54
GOI	Long Dated	5-10 Yrs	5.54-6.01
Corporates	Bonds (AAA)	1 - 3 years	4.37-5.11
Corporates	Bonds (AAA)	3 - 5 years	5.11-5.74
Corporates	CPs (A1+)	3 months - 1 yr	3.40-4.30
Banks	CDs	3 months - 1 yr	3.56-4.25

Source: Bloomberg.

As on May 10, 2021

#### (iii) Regulators:

The RBI operates both as the monetary authority and the debt manager to the government. In its role as a monetary authority, the RBI participates in the market through open-market operations as well as through Liquidity Adjustment Facility (LAF) to regulate the money supply. It also regulates the bank rate and repo rate, and uses these rates as indirect tools for its monetary policy. The RBI as the debt manager issues the securities at the cheapest possible rate. The SEBI regulates the debt instruments listed on the stock exchanges.

#### (iv) Fixed income and money market segments

The market for fixed-income securities in India can be briefly divided into the following segments:

- The money market – The market for borrowing / lending money;
- The securities market – The market for trading in securities and
- The derivatives market – The market for fixed income derivatives.

In this predominantly institutional market, the key market players are banks, financial institutions, insurance companies, mutual funds, primary dealers and companies. Provident / pension funds, though present, are not active players.

#### The Money Market

The money market can be classified into two broad categories. The market for clean borrowing/lending without backing of any collateral:

- Call Money: The market for overnight borrowing / lending.
- Notice Money: The market for borrowing/lending from 2 days to a fortnight.
- Term Money: The market for borrowing/lending for a fortnight to six months.

The market for collateralised borrowing/lending:

- Repo transactions: These are redemption-obligation transactions in which the borrower tenders securities to the lender; these securities are bought back by the borrower on the redemption date. The price difference between the sale and redemption of the securities is the implicit interest rate for the borrowing/lending. The eligible underlying securities for these transactions are government securities and treasury bills. Corporate bonds are not allowed as eligible securities for repo transactions. The minimum repo

term (lending /borrowing period) is one day.

### The Securities Market

The market for fixed-income securities can be broadly classified into

- The market for money market (short-term) instruments: Money-market securities are generally discount securities maturing within one year from the date of issuance. Instruments satisfying this criterion are treasury bills (obligations of the government), commercial paper (obligations of the corporate sector) and certificate of deposit (obligations of banks).
- The market for Government Securities: Government securities are medium-/long-term Fixed Income Securities of the government. The market for government securities is the most liquid segment of the fixed-income market in India. Most of the secondary market trading is concentrated in government securities. Trading in government securities is now done mostly through an electronic trading, reporting and settlement platform developed by the Reserve Bank of India (RBI) called Negotiated Dealing System. The role of brokers, which was an important element of the Indian bond market, is now less significant in this segment than in the past.
- The market for corporate bonds: Trading in corporate bonds is relatively subdued (in comparison to government securities). Price discovery and trading in this segment are still through the telephone. Attempts at improving the trading, settlement and risk-management practices for trading corporate bonds are currently underway.
- The market for floating-rate securities: The coupon rate in floating-rate securities is linked to an acceptable benchmark. Floating-rate securities generally have a coupon rate, which is reset over a regular period depending on the benchmark chosen. The market widely uses the MIBOR benchmarks announced by Independent agencies such as NSE and Reuters. When benchmark interest rate rises, the income generated on these floating-rate securities may also rise. When the benchmark interest rates decline, the income generated on these floating-rate securities may decline. Increasingly more companies are raising resource through floating-rate securities. Most of such securities are in the form of floating-rate debentures at a spread over NSE MIBOR. The other popular benchmark is the Indian Government securities benchmark yield (known as INBMK). The reset in such cases happen after a period of time, generally six months. The Government of India has also started issuing floating-rate securities using INBMK 1 year as the benchmark.

### The Fixed-Income Derivatives Market

The interest-rate derivatives market is at a developing stage in India. Instruments broadly transacted are

- Interest Rate Swaps and • Forward Rate Agreements.
- Interest Rate Swaps: This is an agreement between two parties to exchange stated interest obligations for an agreed period in respect of a notional principal amount. The most common form is a fixed-to-floating-rate swap where one party receives a fixed (pre-determined) rate of interest while the other receives a floating (variable) rate of interest.
- Interest Rate Future (IRF): An interest rate futures contract is "an agreement to buy or sell a debt instrument at a specified future date at a price that is fixed today." Interest rate futures are derivative contracts which have a notional interest bearing

security as the underlying instrument. The buyer of an interest rate futures contract agrees to take delivery of the underlying debt instruments when the contract expires and the seller of interest rate futures agrees to deliver the debt instrument. The fund can effectively use interest rate futures to hedge from increase in interest rates.

- Forward Rate Agreement: This is basically a forward-starting interest-rate swap. It is an agreement between two parties to pay or receive the difference between an agreed fixed rate (the FRA rate) and the interest rate (reference rate) prevailing on a stipulated future date, based on a notional principal amount for an agreed period. The only cash flow is the difference between the FRA rate and the reference rate. The notional amounts are not exchanged.

#### (v) Market Participants:

Given the large size of the trades, the debt market has remained predominantly a wholesale market.

#### Primary Dealers

Primary Dealers (PDs) act as underwriters in the primary market, and as market makers in the secondary market.

#### Brokers

Brokers bring together counterparties and negotiate terms of the trade.

#### Investors

Banks, Insurance Companies, Mutual Funds are important players in the debt market. Other players are Trusts, Provident and pension funds.

#### (vi) Trading Mechanism:

Government Securities and Money Market Instruments

Negotiated Dealing System (NDS) is an electronic platform for facilitating dealing and online reporting of transactions. Government Securities (including T-bills), call money, notice/term money, repos in eligible securities, etc. are available for negotiated dealing through NDS. Currently G-Sec deals are done telephonically and reported on NDS.

Corporate Debt is basically a phone driven market where deals are concluded verbally over recorded lines. The reporting of trade is done on the NSE Wholesale Debt Market segment.

#### Investment in Repo in Corporate Bonds

##### (i) Category of counterparty to be considered for making investment:

All entities eligible for transacting in corporate bond repos as defined by SEBI and RBI shall be considered for repo transactions.

##### (ii) Credit rating of counterparty to be considered for making investment

The schemes shall participate in corporate bond repo transactions with counterparties having a minimum investment grade rating and is approved by the Investment Committee on a case-to-case basis. In case there is no rating available, the Investment Committee will decide the rating of the counterparty, and report the same to the Board from time to time.

##### (iii) Tenor of Repo and collateral

As a repo seller, the scheme will borrow cash for a period not exceeding 6 months or as per extant regulations.

As a repo buyer, the Scheme are allowed to undertake the transactions for maximum maturity upto one year or such other terms as may be approved by the Investment

Committee.

There shall be no restriction / limitation on the tenor of collateral.

#### (iv) Applicable haircuts

As per RBI circular RBI/2012-13/365 IDMD.PCD. 09 /14.03.02/2012-13 dated 07/01/2013, all corporate bond repo transaction will be subject to a minimum haircut given as given below:

- (1) AAA : 07.50%
- (2) AA+ : 08.50%
- (3) AA : 10.00%

The haircut will be applicable on the prevailing market value of the said security on the prevailing on the date of trade. However, the fund manager may ask for a higher haircut (while lending) or give a higher haircut (while borrowing) depending on the market prevailing liquidity situation.

#### Investment in Securitised debt

The Scheme proposes to invest in asset based and mortgage based securitised debt not exceeding 25% of the net assets of the Scheme.

Depending upon the Investment Manager's views, the Scheme may invest in domestic debt such as ABS or MBS. The investments in domestic securitized debt will be made only after giving due consideration to factors such as but not limited to the securitization structure, quality of underlying receivables, credentials of the servicing agent, level of credit enhancement, liquidity factor, returns provided by the securitized paper vis-a-vis other comparable investment alternatives.

Although the returns provided by securitized debt could be higher, one must not lose sight of the fact that risks also exist with regard to investments in securitized debt. Investments in pass-through certificates of a securitization transaction represent an undivided beneficial interest in the underlying receivables and do not represent an obligation of either the issuer or the seller, or the parent of the seller, or any affiliate of the seller or the issuer or the trustee in its personal capacity, save to the extent of credit enhancement to be provided by the credit enhancer. The trust's principal asset will be the pool of underlying receivables. The ability of the trust to meet its obligations will be dependent on the receipt and transfer to the designated account of collections made by the servicing agent from the pool, the amount available in the cash collateral account, and any other amounts received by the trust pursuant to the terms of the transaction documents. However, the credit enhancement stipulated in a securitization transaction represents a limited loss cover only. Delinquencies and credit losses may cause depletion of the amount available under the cash collateral account and thereby the scheduled payouts to the investors may get affected if the amount available in the cash collateral account is not enough to cover the shortfall.

#### Securities Lending by the Fund

Subject to the SEBI (MF) Regulations and in accordance with Securities Lending Scheme, 1997, SEBI Circular No MFD/CIR/01/ 047/99 dated February 10, 1999, SEBI Circular no. SEBI /IMD / CIR No 14 / 187175/ 2009 dated December 15, 2009 and framework for short selling and borrowing and lending of securities notified by SEBI vide circular No MRD/DoP/SE/ Dep/Cir-14/2007 dated December 20, 2007, as may be

amended from time to time, the Scheme seeks to engage in Securities Lending.

The AMC shall adhere to the following limits should it engage in Securities Lending.

1. The exposure of the Scheme at the time of lending will be restricted to 20% of its total assets and 5% for a single counter party.
2. The exposure to a single approved intermediary will not exceed 10% of the Total Assets of the Scheme or Rs.5 crore whichever is higher.

#### Credit Default Swaps (CDS)

##### Illustration:

Suppose Ram holds a 10-year bond issued by company XYZ with a par value of Rs.1,000 and a coupon interest amount of Rs.100 each year. Fearful that XYZ will default on its bond obligations, Ram enters into a CDS with Shyam and agrees to pay him income payments of 20 (similar to an insurance premium) each year commensurate with the annual interest payments on the bond. In return, Shyam agrees to pay Ram the 1,000 par value of the bond in addition to any remaining interest on the bond (100 multiplied by the number of years remaining). If XYZ fulfills its obligation on the bond through maturity after 10 years, Shyam will make a profit on the annual 20 payments.

Mutual funds have been permitted to participate in CDS market, as per the guidelines issued by RBI from time to time, subject to the following conditions:

- a. Mutual funds shall participate in CDS transactions only as users (protection buyer). Thus, mutual funds are permitted to buy credit protection only to hedge their credit risk on corporate bonds they hold. They shall not be allowed to sell protection and hence not permitted to enter into short positions in the CDS contracts. However, they shall be permitted to exit their bought CDS positions, subject to para (d) below.
- b. Mutual funds can participate as users in CDS for the eligible securities as reference obligations, constituting from within the portfolio of only Fixed Maturity Plans (FMP) schemes having tenor exceeding one year.
- c. Mutual funds shall buy CDS only from a market maker approved by the RBI and enter into Master Agreement with the counterparty as stipulated under RBI Guidelines. Exposure to a single counterparty in CDS transactions shall not exceed 10% of the net assets of the scheme.
- d. The cumulative gross exposure through credit default swap in corporate bonds along with debt, money market and derivative positions shall not exceed 100% of the net assets of the scheme.
- e. The total exposure related to premium paid for all derivative positions, including CDS, shall not exceed 20% of the net assets of the scheme.
- f. Before undertaking CDS transactions, mutual funds shall put in place a written policy on participation in CDS approved by the Board of the Asset Management Company and the Trustees as per the guidelines specified by RBI and Securities and Exchange Board of India (SEBI). The policy shall be reviewed by mutual funds, at least once a year.
- g. To enable the investors in the mutual funds schemes to take

an informed decision, the concerned Scheme Information Document (SID) shall disclose the intention to participate in CDS transaction in corporate debt securities in accordance with directions issued by RBI and SEBI from time to time, and related information as appropriate in this regard.

- h. Mutual funds shall also disclose the details of CDS transactions of the scheme in corporate debt securities in the monthly portfolio statements as well as in the half yearly trustee report, as per the format. Further, mutual funds shall disclose the scheme wise details of CDS transactions in the notes to the accounts of annual report of the mutual fund as per the format.

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**E. Investment Strategy**

The net assets of the Scheme will be invested in money market and debt instruments such that the Macaulay Duration is between 6 and 12 months. The fund will seek to optimize the risk return proposition for the benefit of investors. The investment process will focus on macro-economic research, credit risk and liquidity management. The fund will maintain a judicious mix of cash, short term and medium & long-term instruments based on the mandates of the Scheme. As part of credit risk assessment, the AMC will perform its credit evaluation and also refer to credit rating reports. In order to maintain liquidity, the fund will maintain a reasonable proportion of the Scheme's investments in relatively liquid investments.

Though every endeavour will be made to achieve the objective of the Scheme, the Investment Manager/Sponsor/Trustee do not guarantee that the investment objectives of the Schemes will be achieved. No guaranteed returns are being offered under the Schemes.

approval by the Credit committee. The Credit Review inter alia will specify the quantum of limits and tenor of the approval.

The Credit Committee comprises of CIO – Fixed Income, Head – Credit, CEO/MD, COO, Head of Risk & Head-Compliance. The Credit Review needs to be approved by at least two members of the Committee. On approval the Company will be included in the Credit Investment universe and will be eligible for making investments in. The weight of individual companies in the portfolio will be decided by the Fund Manager keeping in mind the market outlook, the mandate of the scheme etc., The Fund Manager will be the sole deciding authority in relation to stock selection, allocation of weight, sale & purchase of stocks and other issues that are related to portfolio construction. The Committee reviews the reports prepared by the risk officers. The Committee also reviews the risk guidelines and sets/modifies limits, reviews the credit quality of the portfolio etc.,

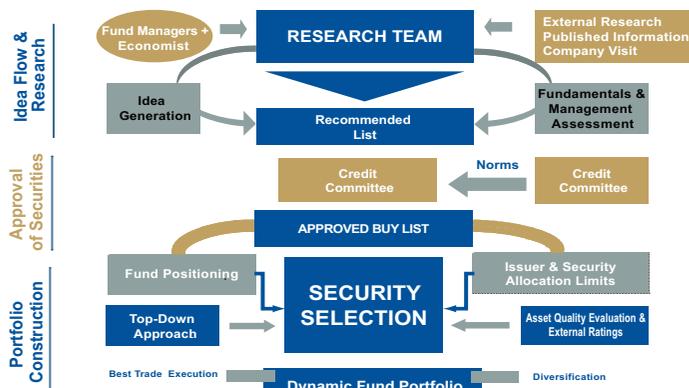
**Ongoing Monitoring and Review:** The Credit Department is responsible for ongoing monitoring of the companies that are in the investment universe. The ongoing monitoring comprises of analysis of quarterly financials. Any adverse development is noted and further evaluated and concerns if any shared with the Credit Committee and recommendations may include reduction of limits to exiting the exposure. At the same time if there has been a positive development the Credit team will evaluate if the development merits an increase in limits or an extension of the tenor of exposure. Apart from the quarterly analysis the Credit team is constantly looking at all news flows on the companies in the universe and adverse new flows are immediately highlighted with a plan of action as may warrant considering the severity of the news. The Credit team also monitors the industry / sector news and policy announcements etc., affecting the companies in the investment universe and any adverse development in the industry / sector is analysed for its likely impact on the companies in the investment universe.

Apart from the ongoing monitoring by the Credit Department there are weekly reports and monthly meetings of the Credit Committee wherein portfolios are reviewed. At the monthly meeting report covering various parameters like liquidity, investor concentration, credit rating downgrades and upgrades, high yielding securities under various buckets like short term / long term, comparison of yields with market, significant deviations in yield, adverse news flows etc., are tabled and discussed.

**Risk Mitigation:** An independent risk management team is in place to oversee and monitor portfolio risk on a day-to-day basis. Internal risk control guidelines are in place and the portfolio tracked on a daily basis to ensure adherence to regulatory and internal parameters. Any deviation is brought to the notice of the Managing Director and the fund manager for corrective action. Follow up actions are made to ensure that the deviation is corrected within the time period prescribed in internal risk control guidelines. Adherence to limits from SEBI regulations as well as stipulations in the Scheme Information Document is also monitored by the Compliance team. The Risk Management team reports to the CEO / MD.

**Risk Process / Guidelines:** Risk Management is an independent function and the Risk team reports directly to the MD. Broadly the function is divided into two – Regulatory and Internal. Regulatory risk consists of ensuring adherence to all the rules prescribed by the SEBI as well as the limits prescribed in

**Summary of Investment Process**



**Credit Evaluation / Approval / Monitoring:** The Investment Manager has an independent Credit Department reporting to the MD responsible for credit evaluation. The team undertakes evaluation of companies for probable investment in the Fixed Income portfolios based on requests from the Fund Management team and also of its own accord. The analysis involves detailed study of the financial performance as well as analysis of the business / industry the company operates in and the outlook for the company and the sector. The current economic status including the credit outlook is evaluated and forms part of the evaluation process. Apart from quantitative analysis qualitative analysis is also undertaken with a view to form an opinion on the Corporate governance status of the company. Based on the analysis the Credit team puts out a detailed Credit Review for

the Offer documents. Internal risk monitoring consists of a host of other parameters that the risk team monitors on a continuous basis like internal limits (i.e. soft limits established to red flag potential breach in SEBI prescribed limits), adherence to fund style, operational and preparation of reports etc.,

The primary mechanism that the Risk team employs to monitor is through Bloomberg. All the rules (regulatory and internal) are uploaded into Bloomberg which thereafter monitors its adherence on a continuous basis. All trades are routed through Bloomberg systems and hence no deviation can occur without an alert being triggered by the Bloomberg system. Any breach in limits consequent to inputting of a trade is flagged off with various levels of concern and needs specific approvals in order to proceed.

#### F. Fundamental Attributes

SOB  
No.8

Following are the Fundamental Attributes of the Scheme, in terms of Regulation 18 (15A) of the SEBI Regulation:

- (i) Type of Scheme: An open ended low duration debt scheme investing in instruments such that the Macaulay duration of the portfolio is between 6 months and 12 months. A relatively high interest rate risk and relatively high credit risk.
- (ii) Investment objective: To generate regular income & capital appreciation through investments in debt securities and money market instruments.
- (iii) Terms of Issue: Provisions in respect redemption of units, fees and expenses as indicated in this Scheme Information Document.
  - o Liquidity provisions such as listing, repurchase,

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#### H. Fund Managers

The details of Fund Manager of Sundaram Low Duration Fund are as follows:

Name, Age	Educational Qualifications	Experience (last 10 years)	Other Fund(s) Managed
<b>Dwijendra Srivastava</b> 48 Years	Bachelor of Technology (Textile Technology), CFA, PGDM (Finance),	Sundaram Asset Management Company Limited Apr 2014 – till date Chief Investment Officer - Debt Jul 2010 – Apr 2014 Head – Fixed Income Deutsche Asset Management (India) Limited Jul 2007 – Jul 2010 Vice President and Fund Manager JM Financial Asset Management Limited May 2006 – Jul 2007 Fund Manager Tata Asset Management Company Private Limited Jan 2003 – May 2006 Manager (Investments)	<b>Joint fund Manager</b> Sundaram Money Fund Sundaram Banking & PSU Debt Sundaram Corporate Bond Sundaram Medium Term Bond Sundaram Short Term Debt <b>Fixed Income Portion of the following Schemes</b> Sundaram Debt Oriented Hybrid Fund Sundaram Financial Services Opportunities Sundaram Infrastructure Advantage Sundaram Equity Savings Fund Sundaram Diversified Equity Sundaram Services Fund Sundaram Long Term Microcap Tax Advantage Fund Series Sundaram Long Term Tax Advantage Fund Series Sundaram Select Micorcap Series Sundaram Emerging Small Cap Series Sundaram Value Fund Series Sundaram Multicap Fund Series

redemption (Indicated in Highlights & Scheme Summary and Part III of this document).

- o Aggregate fees and expenses charged to the Scheme (Indicated in Highlights & Scheme Summary and Part IV of this document).
- o Any safety net or guarantee.

The Scheme does not offer a safety net or guarantee.

In accordance with Regulation 18(15A) of the SEBI Regulation, the Trustee shall ensure that no change in the fundamental attributes of the Scheme the Trustee, fee & expenses and any other change which would modify the Scheme and affect the interests of unit holders is carried out unless:

- A written communication about the proposed change is sent to each unit holder;
- An advertisement is given in one English daily newspaper having nationwide circulation as well as in a newspaper published in the language of the region where the Head Office of the Mutual Fund is situated and
- The unit holders are given an option for a period of 30 days to exit at the prevailing Net Asset Value without any exit load.

#### G. Benchmark

CRISIL Low Duration Index

The Trustee reserves the right to change the benchmark if due to a change in market conditions, a different index appears to be providing a more appropriate basis for comparison of fund performance or if the indicated benchmark ceases to exist or undergoes a substantial change that renders it an ineffective base for performance comparison and analysis.

SOB  
No.9

Name, Age	Educational Qualifications	Experience (last 10 years)	Other Fund(s) Managed
<b>Siddharth Chaudhary</b> 38	B.Com, PG Diploma in Securities Market	Sundaram Asset Management Co. Ltd Sep 2010 – till date Fund Manager – Fixed Income Indian Bank Jun 2006 – Sep 2010 Fixed Income & Derivatives Dealer.	<b>Joint-fund Manager</b> Sundaram Money Market Fund Sundaram Money Fund Sundaram Overnight Sundaram Ultra Short term Sundaram Banking & PSU Debt Fund Sundaram Debt Oriented Hybrid Fund (Fixed Income Portion)

^ Cut-off date considered for calculation of tenure is March 31 2021.

\*Post acquisition/merger, the Fund Managers are subject to change.

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### I. Investment Restrictions

As per the Trust Deed read with the SEBI (MF) Regulations, the following investment restrictions apply in respect of the Schemes at the time of making investments. However, all investments by the Schemes will be made in accordance with the investment objective, asset allocation and where will the schemes invest, described earlier, as well as the SEBI (MF) Regulations, including schedule VII thereof, as amended from time to time. SEBI vide notification No. SEBI/LADNRO/GN/2015-16/034 dated February 12, 2016 pertaining to Securities and Exchange Board of India (Mutual Funds) (Amendment) Regulations, 2016 and vide circular no SEBI/HO/IMD/DF2/CIR/P/2016/35 dated February 15, 2016 made amendment in Investment Restrictions. The modified Investment restrictions as follows:

1 The Scheme shall not invest more than 10% of its NAV in debt instruments comprising money market instruments and non-money market instruments issued by a single issuer which are rated not below investment grade by a credit rating agency authorised to carry out such activity under the Act. Such investment limit may be extended to 12% of the NAV of the scheme with the prior approval of the Board of Trustees and the Board of directors of the asset management company.

Provided that such limit shall not be applicable for investments in Government Securities, treasury bills and collateralized borrowing and lending obligations.

Provided further that investment within such limit can be made in mortgaged backed securitised debt which are rated not below investment grade by a credit rating agency registered with SEBI.

2 The scheme shall not invest in unlisted debt instruments including commercial papers (CPs), other than (a) government securities, (b) other money market instruments and (c) derivative products such as Interest Rate Swaps (IRS), Interest Rate Futures (IRF), etc. which are used by mutual funds for hedging. However, the scheme may invest in unlisted Nonconvertible Debentures (NCDs) not exceeding 10% of the debt portfolio of the scheme subject to the condition that such unlisted NCDs have a simple structure (i.e. with fixed and uniform coupon, fixed maturity period, without any options, fully paid up upfront, without any credit enhancements or structured obligations) and are rated and secured with coupon payment frequency on monthly basis.

For this, listed debt instruments shall include listed and to be listed debt instruments. All fresh investments by mutual fund schemes in CPs would be made only in CPs which are listed or to be listed with effect from one month from the date of operationalization of framework for listing of CPs or January 01, 2020, whichever is later.

Further, investment in unrated debt and money market instruments, other than government securities, treasury bills, derivative products such as Interest Rate Swaps (IRS), Interest Rate Futures (IRF), etc. by mutual fund schemes shall be subject to the following:

- Investments will only be made in such instruments, including usance bills, etc., that are generally not rated and for which separate investment norms or limits are not provided in SEBI (mutual Fund) Regulations, 1996 and various circulars issued thereunder.
- Exposure of mutual fund schemes in such instruments,

shall not exceed 5% of the net assets of the schemes.

c. all such investments shall be made with the prior approval of the Board of amc and the Board of trustees.

3 Transfer of investments from one Scheme to another Scheme, including this Scheme shall be allowed only if such transfers are made at the prevailing market price for quoted securities on a spot basis and the securities so transferred shall be in conformity with the investment objective of the Scheme to which such transfer has been made.

Further SEBI vide Circular no. SEBI/HO/IMD/DF4/CIR/P/2020/202 dated october 08, 2020 on Inter Scheme Transfer has prescribed additional safeguards.

i. Key requirements of the circular are stated below:

- IST shall be permitted only if other resources such as cash and cash equivalent, market borrowing, and selling securities in the market are exhausted.
- ISTs will be permitted for the rebalancing of a portfolio only if there is a passive breach of regulatory limits or where duration, issuer, sector, and group rebalancing are required in both the transferor and transferee schemes.
- no inter-scheme transfer of a security shall be allowed, if there is negative news or rumour in the mainstream media or an alert is generated about the security, based on internal credit risk assessment.
- If the security gets downgraded within a period of four months following such a transfer, the fund manager of the buying scheme will have to provide detailed justification to the trustees for buying such a security.

ii. The securities so transferred shall be in conformity with the investment objective of the scheme to which such transfer has been made.

iii. Such transfer shall be carried out at the price obtained from valuation agencies in accordance with the guidelines provided in the SEBI circular no. SEBI/HO/IMD/DF4/CIR/P/2019/102 dated September 24, 2019.

iv. If prices are not received from any valuation agencies within the turn-around-time, such transfers shall be

done at the prevailing market price for quoted instruments on spot basis. [explanation - "Spot basis" shall have same meaning as specified by stock exchange for spot transactions.]

4 The Scheme may invest in other Schemes under the same AMC or any other Mutual Fund without charging any fees, provided the aggregate inter-Scheme investment made by all the Schemes under the same management or in Schemes under management of any other asset management company shall not exceed 5% of the Net Asset Value of the Fund.

Provided that this clause shall not apply to any fund of funds scheme.

5 The Scheme shall buy and sell securities on the basis of deliveries and shall in all cases of purchases, take delivery of relative securities and in all cases of sale, deliver the securities. The Mutual Fund may enter into derivative transactions in recognized stock exchange (Indian/Overseas) in accordance with the guidelines/framework specified by SEBI.

6 The scheme shall get the securities purchased/ transferred in the name of the Fund on account of the concerned Scheme, wherever investments are intended to be of a long-term nature.

7 No mutual fund Scheme shall make any investments in;

- a any unlisted security of an associate or group company of the sponsor; or
- b any security issued by way of private placement by an associate or group company of the Sponsor; or
- c the listed securities of group companies of the Sponsor which is in excess of 25% of its net assets.

8 The schemes shall not invest in Fund of funds scheme.

9 No loans for any purpose can be advanced by the Scheme.

10 The Fund shall not borrow except to meet temporary liquidity needs of the Fund for the purpose of repurchase/redemption of units or payment of interest and dividend to the unit holders. Such borrowings shall not exceed more than 20% of the net assets of the individual Scheme and the duration of the borrowing shall not exceed a period of 6 months.

11 The Scheme will comply with provisions specified in Circular dated August 18, 2010 and March 04, 2021 related to overall exposure limits applicable for derivative

transactions as stated below:

- i. The cumulative gross exposure through debt, money market and derivative positions should not exceed 100% of the net assets of the scheme.
- ii. Mutual Funds shall not write options or purchase instruments with embedded written options.
- iii. The total exposure related to option premium paid must not exceed 20% of the net assets of the scheme.
- iv. Cash or cash equivalents with residual maturity of less than 91 days may be treated as not creating any exposure.
- v. exposure due to hedging positions may not be included in the above mentioned limits subject to the following:
  - a. hedging positions are the derivative positions that reduce possible losses on an existing position in securities and till the existing position remains.
  - b. Any derivative instrument used to hedge has the same underlying security as the existing position being hedged.
  - c. The quantity of underlying associated with the derivative position taken for hedging purpose does not exceed the quantity of the existing position against which hedge has been taken.
- vi. Mutual Funds may enter into interest rate swaps for hedging purposes. The counterparty in such transactions has to be an entity recognized as a market maker by RBI. Further, the value of the notional principal in such cases must not exceed the value of respective existing assets being hedged by the scheme. exposure to a single counterparty in such transactions should not exceed 10% of the net assets of the scheme.
- vii. exposure due to derivative positions taken for hedging purposes in excess of the underlying position against which the hedging position has been taken, shall be treated under the limits mentioned in point i.

12 As per SEBI circular - SEBI/HO/IMD/DF3/CIR/P/2020/229 dated November 06, 2020, 10% of the portfolio can be invested in liquid investments to meet the redemption requirement.

### 13 Sector Exposures

Total exposure of debt schemes of mutual funds in a particular sector (excluding investments in Bank CDs,

TREPS, G-Secs, T Bills, short term deposits of Scheduled commercial Banks and AAA rated securities issued by Public Financial Institutions and Public Sector Banks) should not exceed 20% of the net assets of the scheme. Provided that an additional exposure to financial services sector (over and above the limit of 20%) not exceeding 10% of the net assets of the scheme shall be allowed only by way of increase in exposure to Housing Finance Companies (HFCs).

Further, an additional exposure of 5% of the net assets of the scheme has been allowed for investments in securitized debt instruments based on retail housing loan portfolio and/or affordable housing loan portfolio.

However the overall exposure in HFCs shall not exceed the sector exposure limit of 20% of the net assets of the scheme.

Provided further that the additional exposure to such securities issued by HFCs are rated AA and above and these HFCs are registered with National housing Bank (NHB) and the total investment/ exposure in HFCs should not exceed 20% of the net assets of the scheme.

### 14 Group Exposures

- a) mutual Funds / amcs shall ensure that total exposure of debt schemes of mutual funds in a group (excluding investments in securities issued by Public Sector units, Public Financial Institutions and Public Sector Banks) shall not exceed 20% of the net assets of the scheme. Such investment limit may be extended to 25% of the net assets of the scheme with the prior approval of the Board of Trustees.
- b) The investments by debt mutual fund schemes in debt and money market instruments of group companies of both the sponsor and the asset management company shall not exceed 10% of the net assets of the scheme. Such investment limit may be extended to 15% of the net assets of the scheme with the prior approval of the Board of Trustees.
- c) For this purpose, a group means a group as defined under regulation 2 (mm) of SEBI (mutual Funds) Regulations, 1996 (Regulations) and shall include an entity, its subsidiaries, fellow subsidiaries, its holding company and its associates.

The Schemes will comply with any other Regulation applicable to the investments of mutual funds from time to time. Pursuant to SEBI circular No:

SEBI/HO/IMD/DF2/CIR/P/2016/57 dated may 31, 2016.

### 15 Restrictions On Investment In Debt Instruments Having Structured Obligations / Credit Enhancements:

1. The investment of mutual fund schemes in the following instruments shall not exceed 10% of the debt portfolio of the schemes and the group exposure in such instruments shall not exceed 5% of the debt portfolio of the schemes:
  - a. unsupported rating of debt instruments (i.e. without factoring-in credit enhancements) is below investment grade and
  - b. Supported rating of debt instruments (i.e. after factoring-in credit enhancement) is above investment grade.
2. Investment limits as mentioned above shall not be applicable on investments in securitized debt instruments, as defined in SEBI (Public Offer and Listing of Securitized Debt Instruments) Regulations 2008.
3. Investment in debt instruments, having credit enhancements backed by equity shares directly or indirectly, shall have a minimum cover of 4 times considering the market value of such shares. AMCs may ensure that the investment in debt instruments having credit enhancements are sufficiently covered to address the market volatility and reduce the inefficiencies of invoking of the pledge or cover, whenever required, without impacting the interest of the investors. In case of fall in the value of the cover below the specified limit, amcs will initiate necessary steps to ensure protection of the interest of the investors.
4. Details of investments in debt instruments having structured obligations or credit enhancement features will be disclosed distinctively in the monthly portfolio statement of mutual fund schemes.

### 16 Short Term Deposits:

Pending deployment of funds of the Schemes in terms of the investment objective of the Schemes, the mutual Fund may invest them in short term deposits (STD) of scheduled commercial banks in accordance with applicable SEBI guidelines as stated

below:

- a) "Short Term" for parking of funds by mutual Funds shall be treated as a period not exceeding 91 days.
- b) Such deposits, if made, shall be held in the name of the scheme.
- c) The scheme shall not park more than 15% of its net assets in short term deposits of all scheduled commercial banks put together. This limit however may be raised to 20% with prior approval of the Trustees. also, parking of funds in short term deposits of associate and sponsor scheduled commercial banks together shall not exceed 20% of the total deployment by the scheme in short term deposits.
- d) The scheme shall not park more than 10% of the net assets in short term deposits with any one scheduled commercial bank including its subsidiaries.
- e) Trustees/asset management companies (amcs) shall ensure that no funds of a scheme is parked in STD of a bank which has invested in that scheme. Trustees/amcs shall also ensure that the bank in which a scheme has STD do not invest in the said scheme until the scheme has STD with such bank.
- f) The amc(s) shall not charge any investment management and advisory fees for parking of funds in short term deposits of scheduled commercial banks.
- g) half Yearly portfolio statements shall disclose all funds parked in short term deposit(s) under a separate heading. Details shall also include name of the bank, amount of funds parked, percentage of NaV.
- h) Trustees shall, in the half Yearly Trustee Reports certify that provisions of the mutual Funds Regulations pertaining to parking of funds in short term deposits pending deployment are complied with at all points of time. The amc(s) shall also certify the same in its CTR(s).

The Trustee of the mutual Fund may alter these limitations/objectives from time to time to the extent the SEBI Regulation change, so as to permit the Scheme to make its investments in the full spectrum of permitted investments for the mutual fund in order to achieve its investment objective. all investments of the Scheme will be made in accordance with the SEBI Regulation. all the Investment restrictions will be considered at the point of Investment.

### Imperfect Hedging

In addition to the existing provisions of SEBI circular

No.IMD/DF/11/2010 dated August 18, 2010, the following are prescribed under the recent circular no SEBI/HO/IMD/DF2/CIR/P/2017/109 dated September 27, 2017:

- i. To reduce interest rate risk in a debt portfolio, mutual funds may hedge the portfolio or part of the portfolio (including one or more securities) on weighted average modified duration basis by using Interest Rate Futures (IRFs). The maximum extent of short position that may be taken in IRFs to hedge interest rate risk of the portfolio or part of the portfolio, is as per the formula given below:

$$\frac{(\text{Portfolio Modified Duration} * \text{Market Value of the Portfolio})}{(\text{Futures Modified Duration} * \text{Future Price/PAR})}$$

- ii. In case the IRF used for hedging the interest rate risk has different underlying security(s) than the existing position being hedged, it would result in imperfect hedging.
- iii. Imperfect hedging using IRFs may be considered to be exempted from the gross exposure, upto maximum of 20% of the net assets of the scheme, subject to the following:

- a) Exposure to IRFs is created **only for hedging** the interest rate risk based on the weighted average modified duration of the bond portfolio or part of the portfolio.
- b) Mutual Funds are permitted to resort to imperfect hedging, without it being considered under the gross exposure limits, if and only if, the correlation between the portfolio or part of the portfolio (excluding the hedged portions, if any) and the IRF is atleast 0.9 at the time of initiation of hedge. In case of any subsequent deviation from the correlation criteria, the same may be rebalanced within 5 working days and if not rebalanced within the timeline, the derivative positions created for hedging shall be considered under the gross exposure computed in terms of Para 3 of SEBI circular dated August 18, 2010. The correlation should be calculated for a period of last 90 days.

**Explanation:** If the fund manager intends to do imperfect hedging upto 15% of the portfolio using IRFs on weighted average modified duration basis, either of the following conditions need to be complied with:

- i. The correlation for past 90 days between the portfolio and the IRF is at least 0.9 or

- ii. The correlation for past 90 days between the part of the portfolio (excluding the hedged portions, if any) i.e. at least 15% of the net asset of the scheme (including one or more securities) and the IRF is at least 0.9.

- c) At no point of time, the net modified duration of part of the portfolio being hedged should be negative.
- d) The portion of imperfect hedging in excess of 20% of the net assets of the scheme should be considered as creating exposure and shall be included in the computation of gross exposure in terms of Para 3 of SEBI circular dated August 18, 2010.

- iv. The basic characteristics of the scheme should not be affected by hedging the portfolio or part of the portfolio (including one or more securities) based on the weighted average modified duration.

**Explanation:** In case of long term bond fund, after hedging the portfolio based on the modified duration of the portfolio, the net modified duration should not be less than the minimum modified duration of the portfolio as required to consider the fund as a long term bond fund.

Perfect Hedging is when we take short / reverse position in same security where we have long position in cash market.

**For example:** We have a long position in 6.79% GOI 15-05-2027 in cash and if we take short position in same security in IRF(Interest Rate Futures) that will be the perfect hedging.

Imperfect hedging is when we take short/reverse position in similar/other security compare to our long position in cash market.

**For example:** We have bond portfolio consisting of various corporate bonds having maturities between 7-10years with overall portfolio duration of 6 years and we take a short position in IRF(Interest Rate Futures) in a 6.79% GOI 2027 (a 10yr GOI Bond) as a proxy to reduce the interest rate risk in portfolio. Here this short position would protect the portfolio against adverse interest movement however this protection would not be perfect as movement in interest rate of corporate bonds and GOI bond may not be the same. But nevertheless it's the best possible hedge we can do given the availability and liquidity in the market in case of certain exposures.

#### Restriction on redemption in Mutual Funds

a. Restriction may be imposed when there are circumstances leading to a systemic crisis or event that severely constricts market liquidity or the efficient functioning of markets such as:

- i. Liquidity issues - when market at large becomes illiquid affecting almost all securities rather than any issuer specific security. AMC's should have in place sound internal liquidity management tools for schemes. Restriction on redemption cannot be used as an ordinary tool in order to manage the liquidity of a scheme. Further, restriction on redemption due to illiquidity of a specific security in the portfolio of a scheme due to a poor investment decision, shall not be allowed.
- ii. Market failures, exchange closures-when markets are affected by unexpected events which impact the functioning of exchanges or the regular course of transactions. Such unexpected events could also be related to political, economic, military, monetary or other emergencies.
- iii. Operational issues-when exceptional circumstances are caused by force majeure, unpredictable operational problems and technical failures (e.g. a black out). Such cases can only be considered if they are reasonably unpredictable and occur in spite of appropriate diligence of third parties, adequate and effective disaster recovery procedures and systems.

b. Restriction on redemption may be imposed for a specified period of time not exceeding 10 working days in any 90 days period.

c. Any imposition of restriction would require specific approval of Board of AMC's and Trustees and the same should be informed to SEBI immediately.

d. When restriction on redemption is imposed, the following procedure shall be applied:

- i. No redemption requests upto INR 2 lakh shall be subject to such restriction.
- ii. Where redemption requests are above INR 2 lakh, AMC's shall redeem the first INR 2 lakh without such restriction and remaining part over and above INR 2 lakh shall be subject to such restriction.

e. Disclosure:

The above information to investors shall be disclosed prominently and extensively in the scheme related

documents regarding the possibility that their right to redeem may be restricted in such exceptional circumstances and the time limit for which it can be restricted.

**J. Scheme Performance**

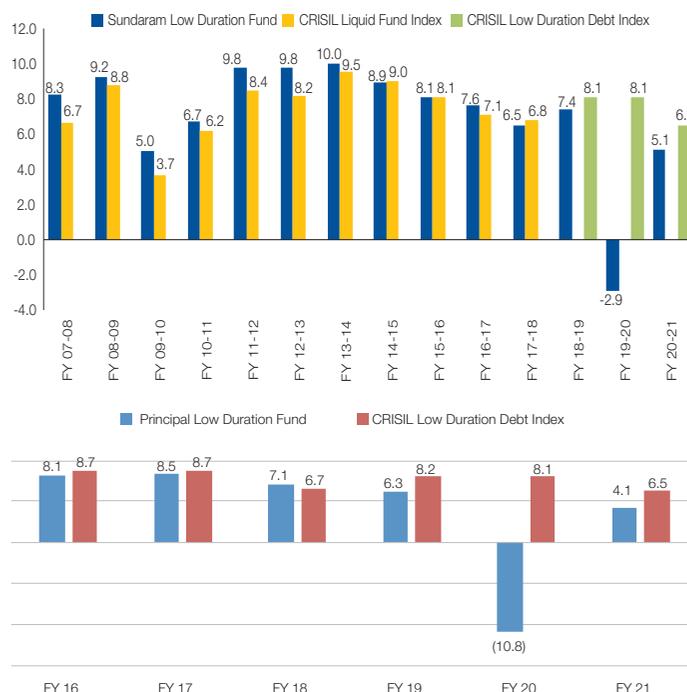
**Sundaram Low Duration Fund**

Fund/Benchmark	One Year	Three Years	Five Years	Since Launch
Sundaram Low Duration	5.1	3.1	4.6	7.1
CRISIL Low Duration Debt Index	6.5	7.6	7.6	7.8

**Principal Low Duration Fund**

Fund/Benchmark	One Year	Three Years	Five Years	Since Launch
Principal Low Duration	4.1	-0.4	2.8	6.3
CRISIL Low Duration Debt Index	6.5	7.6	7.6	7.5

**Past performance may or may not be sustained in the future.** Returns are in %. Returns computed on compounded annualised basis based on the NAV of Regular Plan - Growth option. Relevant benchmarks highlighted in italics. NAV & performance as on March 31, 2021.



For information on comparable schemes, their performance, fund size and number of folios, please refer the table provided in Highlights & Scheme Summary.

## K. Additional Scheme Related Disclosure(s)

## A. Portfolio Related Disclosures (as on 31st March, 2021) - Sundaram Low Duration Fund

Portfolio-Top 10 Holdings (Issuer-Wise)		Sector Allocation (% of Net Assets)	
Issuer	% to NAV	Sector Allocation	% to NAV
Power Finance Corporation Ltd	9.1	Sovereign/ GSEC	19.4
National Highway Authority of India	7.9	Banks/ PSU/ PFI	46.9
364 Days-T Bill 30032022	7.4	Corporate	28.5
Housing Development Finance Corporation Ltd	6.6	R.REPO/TREPS	0.3
G-Sec	6.5	NCA	4.9
Small Industrial Development Bank of India	6.5	TOTAL	100.0
Axis Bank Ltd	6.4		
Larsen & Toubro Ltd	6.3		
REC Ltd	5.2		
Muthoot Finance Ltd	5.2		
TOTAL	67.1		

## A. Portfolio Related Disclosures (as on 31st March, 2021) - Principal Low Duration Fund

Portfolio-Top 10 Holdings (Issuer-Wise)		Sector Allocation (% of Net Assets)	
Issuer	% to NAV	Sector Allocation	% to NAV
HDB Financial Services Ltd. 08-Jun-2021	8.3	Debt Instruments	78.7
6.70% Indian Railway Finance Corporation Ltd. 24-Nov-2021	7.9	Certificate of Deposits	7.6
6.70% NABARD 11-Nov-2022	6.7	TREPS / Reverse Repo Investments	7.4
6.99% REC Ltd. 31-Dec-2021	6.6	Other Current Assets / (Liabilities)	2.5
6.99% Ultratech Cement Ltd. 24-Nov-2021	6.6	Treasury Bills	1.4
8.00% Cholamandalam Investment & Finance Co. Ltd. 13-Aug-2021	6.6	Commercial Paper	1.3
8.25% L&T Finance Ltd. 21-Jun-2021	6.6	Central Government Securities	1.2
7.06% HDFC Ltd. 13-Dec-2021	5.3	Total	100.0
Axis Bank Ltd. 22-Oct-2021	5.1		
7.24% LIC Housing Finance Ltd. 23-Aug-2021	4.6		
Total	64.4		

- Aggregate of equity securities and debt instruments held by the Scheme at issuer level/sectors are as of the date indicated.
- Top 10 holdings disclosure do not include cash & cash equivalents, fixed deposits and/or exposure in derivative instruments, if any.
- Others under sector disclosure include cash & cash equivalents.
- For complete details and latest monthly portfolio, investors are requested to visit [www.sundarammutual.com/Statutory Disclosures](http://www.sundarammutual.com/StatutoryDisclosures)

## B. Aggregate value of Investments held in the Scheme by the following category of person(s) as on 31st March, 2021

Scheme Name	Net Asset Value of Units held (Rs. In Cr.)		
	AMC's Board of Directors	Fund Manager(s)	Key Managerial Personnel* (other than Scheme's Fund Manager(s))
Sundaram Low Duration Fund	37.23	0.09	0.08

\* Managing Director of the AMC is covered under the category of Key Managerial Personnel.

**A. New Fund Offer Details**

This section does not apply as the scheme covered in this document is available on an on-going basis for subscription and redemption.

**B. Ongoing Offer Details**

<b>Ongoing offer period</b>	The Scheme is available for subscription and redemption on all business days.
<b>Ongoing price for subscription</b> This is the price you need to pay for purchase / switch-in.	At applicable NAV and Stamp Duty (Face Value Rs. 1000/- per unit)
<b>Ongoing price for redemption</b> This is the price you will receive redemptions / switch outs	<p>At the applicable NAV subject to prevailing exit load. Net Asset Value - Applicable Exit Load. Example regarding Redemption price: Redemption Price = Applicable NAV * (1-Sales Load, if any) Applicable NAV is Rs. 1000/- Exit Load: 1 per cent Redemption Price = 1000*(1-.01) = Rs. 990.</p> <p>Applicable exit load shall be subject to the tenure of investment of the investor in the scheme vis-à-vis the exit load structure applicable when investor had invested in the scheme The Fund shall ensure that the redemption Price is not lower than 95% of the NAV.</p>
<b>Cut off timing</b> This is the time before which your application (complete in all respects) should reach the official points of acceptance.	<p>Pursuant to SEBI Circular No. SEBI/HO/IMD/DF2/CIR/P/2020/175 dated September 17, 2020, Investors are requested to note the revised provisions for applicability of NAV, with effect from February 1, 2021: Applicable NAV for Subscriptions / Switch-ins (irrespective of application amount):</p> <ol style="list-style-type: none"> <li>In respect of valid applications received upto 3.00 p.m on a Business Day at the official point(s) of acceptance and funds for the entire amount of subscription/purchase (including switch ins) as per the application are credited to the bank account of the respective Schemes before the cut-off time of the same day i.e., available for utilization before the cut-off time - the closing NAV of the day shall be applicable.</li> <li>In respect of valid applications received after 3.00 p.m on a Business Day at the official point(s) of acceptance and funds for the entire amount of subscription/purchase (including switch ins) as per the application are credited to the bank account of the respective Schemes before the cut-off time of the next Business Day i.e available for utilization before the cut-off time of the next Business Day - the closing NAV of the next Business Day shall be applicable.</li> <li>Irrespective of the time of receipt of application at the official point(s) of acceptance, where funds for the entire amount of subscription/purchase as per the application are credited to the bank account of the respective Schemes before the cut-off time on any subsequent Business Day - i.e. available for utilization before the cut-off time on any subsequent Business Day - the closing NAV of such subsequent Business Day shall be applicable.</li> <li>For Switch-ins of any amount: For determining the applicable NAV, the following shall be ensured: <ul style="list-style-type: none"> <li>Application for switch-in is received before the applicable cut-off time.</li> <li>Funds for the entire amount of subscription / purchase as per the switch-in request are credited to the bank account of the Scheme before the cut-off time.</li> <li>The funds are available for utilization before the cut-off time.</li> <li>In case of 'switch' transactions from one scheme to another, the allocation and settlement shall be in line with redemption payouts.</li> </ul> </li> </ol> <p>To clarify, for investments through systematic investment routes such as Systematic Investment Plans (SIP), Systematic Transfer Plans (STP) and Transfer IDCW, etc. the units will be allotted as per the closing NAV of the day on which the funds are available for utilization before the cut-off time by the Target Scheme irrespective of the installment date of the SIP, STP or record date of IDCW.</p>

<p><b>Where can the applications for purchase / redemption / switches be submitted</b></p>	<p>Subscription/redemption request can be submitted on any business day at branches of Sundaram Asset Management, the Registrar and at Investor Service Centres of the registrar.</p> <p>Registrar &amp; Transfer Agent</p> <p><b>KFin Technologies Private Limited</b></p> <p>CIN: U72400TG2017PTC117649</p> <p>Unit: Sundaram mutual Fund,</p> <p>Tower- B, Plot No. 31 &amp; 32, Selenium building, Gachibowli Road, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad 500032. Contact No. 1860 425 7237 (India) +91 40 2345 2215 (NRI)</p> <p>Email us at: customerservices@sundarammutual.com</p> <p>Applications can be submitted at branches of Sundaram Asset Management Company Ltd, details of which are furnished on back cover page of this document.</p> <p>Applications can also be submitted at the authorised POS of MF Utility India. Please refer section on MF Utility Platform under Highlights &amp; Scheme Summary Section for further information in this regard.</p> <p>The Investment Manager may modify, from time to time, the places for acceptance of applications in the interest of investors. For details investors may also refer to the website of the Asset Management Company / use the Toll Free Number provided in this document.</p>
<p><b>Transaction Charge to Distributors</b></p>	<ol style="list-style-type: none"> <li>1 The Distributor would be allowed to charge the Mutual Fund Investor a Transaction Charge where the amount of investment is Rs. 10,000/- and above on a per subscription basis</li> <li>2 For an investor other than First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 100/- per subscription of Rs. 10,000/- and above</li> </ol> <p>For a First Time Mutual Fund Investor, the Transaction Charge allowed will be Rs. 150/- per subscription of Rs. 10,000/- and above</p> <ol style="list-style-type: none"> <li>3 The Transaction Charge, where applicable based on the above criteria, will be deducted by the Investment Manager from the subscription amount remitted by the Investor and paid to the distributor; and the balance (net) amount will be invested in the scheme. Thus units will be allotted against the net investment.</li> <li>4 No Transaction charges shall be levied: <ol style="list-style-type: none"> <li>a) Where the distributor/agent of the investor has not opted to received any Transaction Charges;</li> <li>b) Where the investor purchases the Units directly from the Mutual Fund (i.e. not through any distributor);</li> <li>c) Where total commitment in case of SIP / Purchases / Subscriptions is for an amount less than Rs. 10,000/-;</li> <li>d) On transactions other than purchases / subscriptions relating to new inflows.</li> </ol> </li> </ol>

**Transaction Charge to Distributors**

Switches / Systematic Transfers / Allotment of Bonus Units / IDCW reinvestment Units / Transfer / Transmission of units, etc will not be considered as subscription for the purpose of levying the transaction charge.

e) Purchases / subscriptions carried out through stock exchange(s), as applicable.

The distributors can opt-in / opt-out of levying transaction charges based on 'type of the Product/Scheme' instead of 'for all Schemes'. Accordingly, the transaction charges would be deducted from the subscription amounts, as applicable.

However, the distributor shall not be able to opt-in or opt-out at the investor-level i.e. a distributor shall not charge one investor and choose not to charge another investor.

1. During the period of suspension, no commission shall be accrued or payable to the distributor whose ARN is suspended. During the period of suspension, commission on the business canvassed prior to the date of suspension shall stand forfeited, irrespective of whether the suspended distributor is the main ARN holder or a sub-distributor.
2. All Purchase/Switch requests (including under fresh registrations of Systematic Investment Plan (SIP)/ Systematic Transfer Plan (STP) or under SIPs/STPs registered prior to the suspension period) received during the suspension period shall be processed under Direct Plan and shall continue to be processed under Direct Plan perpetually\*, with a suitable intimation to the unitholder/s mentioning that the distributor has been suspended from doing mutual fund distribution.
 

\* If the AMC receives a written request / instruction from the unitholder/s to shift back to Regular Plan under the ARN of the distributor post the revocation of suspension of ARN, the same shall be honored.
3. Any Purchase/Switch or SIP/STP transaction requests received through the stock exchange platform, from any distributor whose ARN has been suspended, shall be rejected.
4. Additionally, where the ARN of a distributor has been terminated permanently, the AMC shall advise the concerned unitholder(s), who may at their option, either continue their existing investments under regular/distributor Plan under any valid ARN holder of their choice or switch their existing investments from regular/distributor Plan to Direct Plan subject to tax implications and exit load, if any.

The transaction charges are in addition to the existing system of commission permissible to the Distributors. On subscription through Distributors, the upfront commission if any will be paid directly by the Investors to the Distributor by a separate cheque based on their assessment of various factors including the service rendered by the Distributor.

Any circular/clarification issued by SEBI in this regard will automatically become applicable and will be incorporated in the SID/SAI/KIM wherever applicable.

<b>Allotment on on-going basis</b>	For subscription to units by the investors, the units shall be allotted to them, provided the application is complete in every respect and in order. Failing which the application will be rejected.
<b>How to apply</b>	Please refer to the Statement of Additional Information and Key Information Memorandum, which is a part of the Application Form (available free of cost with the offices of the Investment Manager and can be downloaded from the Website of the Investment Manager ( <a href="http://www.sundarammutual.com">www.sundarammutual.com</a> )).
<b>Minimum investment amount</b>	<p>Regular Plan &amp; Direct Plan Options: For first investment - Rs 1,000 and multiples of any amount thereafter and for additional purchase - Rs. 1,000 &amp; multiples of any amount thereafter</p> <p>Systematic Investment Plan: Weekly: Rs.1,000/- (6 Instalments); Monthly: Rs.1000/-(6 Instalments); Quarterly: Rs.3000/-(6 Instalments)</p> <p>SIP Dates: Any Day (1st to 31st); Weekly (Every Wednesday)</p> <p>Systematic Transfer Plan: Daily: Rs.1,000/- (6 Instalments); Weekly: Rs.1,000/-; (6 Instalments) Monthly: Rs.1,000/-( 6 Instalments); Quarterly: Rs.3,000/-(6 Instalments)</p> <p>Semi Annual /Annual: Rs.1000/- (6 Instalments)</p> <p>STP Dates: 1st, 7th, 14th, 20th, 25th of every Month/Quarter/Semi-Annual/Annual; Weekly (Every Wednesday)</p> <p>Systematic Withdrawal Plan: Monthly / Quarterly / Semi Annual/ Annual : Rs.500/- (6 instalments)</p> <p>SWP Dates: 1st, 11th, 21st</p> <p>SIP Top-up facility – Half yearly/Annual Minimum Rs.500 and in multiples of Re.1/-</p> <p><b>Stamp Duty:</b> Pursuant to Notification No. S.O. 1226(E) and G.S.R. 226(E) dated March 30, 2020 issued by Department of Revenue, Ministry of Finance, Government of India, read with Part I of Chapter IV of The Finance Act, 2019, notified on February 21, 2019 issued by Legislative Department, Ministry of Law and Justice, Government of India, a stamp duty @0.005% of the transaction value of units would be levied on applicable mutual fund inflow transactions, with effect from July 1, 2020. Accordingly, pursuant to levy of stamp duty, the number of units allotted on purchase transactions (including IDCW reinvestment and switch-in) to the Unit holders would be reduced to that extent.</p>
<b>Minimum amount for Redemption/Switches</b>	The minimum amount for redemption/switch out will be: Regular & Direct Plan: Rs.500/- or 50 units or account balance, whichever is lower.
<b>Minimum balance to be maintained</b>	Nil
<b>Special facilities / products available</b>	<p><b>(1) Systematic Investment Plan (SIP)</b></p> <p>Investors can also benefit by investing specified amounts periodically. Weekly, monthly and quarterly frequencies are available for choice. For the weekly SIP, the minimum amount is Rs 1000 per week. For the monthly SIP, the minimum amount is Rs 1000 per month and for the quarterly SIP, the minimum amount is Rs 3000 per quarter. The SP can be availed by the investors on: 1st, 7th, 14th, 20th and 25th of every month/quarter. The weekly SIP requests shall be processed on Wednesday of every week. If Wednesday is not a business day, the SIP installment will be processed on the next business day.</p> <p><b>Any Day SIP:</b> Investors can choose any preferred date of the month as SIP debit date. In case the chosen date falls on a non-business day, the SIP will be processed on the immediate next business day. In case chosen date is not available in a particular month, the SIP will be processed on the last business day of the month.</p> <p>The weekly SIP requests shall be processed on Wednesday of every week. If Wednesday is not a business day, the SIP installment will be processed on the next business day. SIP default date is 7th of every month, if no date is mentioned. <b>Perpetual SIP:</b> Perpetual SIP means an SIP wherein the maximum period/installment of investment under SIP is not mentioned by the investor and therefore, the installments will be recurring until the investor communicates his intention to close/stop the SIP investment. The minimum amount of SIP and the load structure will all remain the same. If the investor does not mention the period/installments of SIP in the application form, the SIP will be deemed to be</p>

**Special facilities /  
products available**

for perpetuity unless and until the investor communicates his intention otherwise. SIP will be terminated automatically if there are three consecutive failures to honour the NACH / Cheque. This will apply for SIP through Auto Debit and post-dated cheques. The Fund reserves the right to recover the related bank charges incurred.

**SIP Top-up feature**

The top-up feature under the Systematic Investment Plan is to enable the investors increase their contribution in an SIP at pre-determined intervals by a fixed amount during the tenure of SIP. This feature is optional and is available to investors under all Schemes offering SIP facility w.e.f. April 21, 2014. The terms & conditions of the Top-Up feature are stated below:

1. Frequency for Top-up: Monthly & Quarterly
  - a. For monthly SIP, the top-up options are:
    - Half Yearly Top-up: Under this option, the amount of investment through SIP installment shall be increased by an amount chosen by the Investor post every 6th (sixth) SIP installment.
    - Yearly Top-up: Under this option, the amount of investment through SIP installment shall be increased by an amount chosen by the Investor post every 12th (twelfth) SIP installment.
  - b. For Quarterly SIP, the top option is
    - Yearly Top-up: Under this option, the amount of investment through SIP installment shall be increased by an amount chosen by the Investor post every 4th (fourth) SIP installment.

In case the investor who has registered under quarterly SIP has opted for half yearly Top-up, the SIP will be registered and processed as Yearly Top-up.

The Top-up feature shall not be available for weekly SIPs.

2. Minimum Top-up Amount: Rs. 500 and in multiples of Re.1/- thereafter.
3. Default Top-up Frequency and amount:
  - a. In case the investor does not specify either the frequency or the amount for Top-up, the applications shall be processed with following default options: Default frequency - Yearly Default Amount – Rs. 500
  - b. In case the investor does not specify the frequency for Top-up and amount for Top-up, the application form may be processed as SIP without Top-up feature, subject to it being valid and complete in all other aspects.
4. The SIP period has to be for a minimum of seven complete months in case of half-yearly top up and thirteen complete months for yearly top up.
5. SIP instalment amount has to be a minimum of Rs. 500/- in order to avail the top-up feature under monthly SIP. Otherwise, the transaction would be processed as a SIP without Top-up feature subject to it being valid and complete in all other aspects.
6. The Top-up option must be specified by the investors while enrolling for the SIP facility. The top-up feature can be availed only at the time of registration or renewal of SIP.
7. The Top-up feature shall be available for SIP Investments only through ECS (Debit Clearing) / Direct Debit Facility/Standing Instruction.
8. The top-up feature shall not be available in the following cases: (i) SIP registration under perpetual mode. (ii) SIP registrations which are received through Channel Partners, Exchanges and ISIPs. (iii) Registrations under COMBO SIP facility.
9. The Top-up details cannot be modified once enrolled. In order to make any changes, the investor must cancel the existing SIP and enroll for a fresh SIP with the revision in Top-up details.

For further details please refer the Key Information Memorandum cum Applicatio Form.

**SIP Pause Facility**

The existing investor who has an ongoing SIP will have an option to pause the SIP with effect from 23rd April 2020. The investor will have to submit the signed SIP Pause facility form duly complete in all respects to avail this facility.

The terms and conditions for availing the 'SIP Pause Facility' shall be as follows:

1. The SIP Pause Facility is available for SIP registration with monthly frequency only.
2. The request for SIP Pause should be submitted at least 21 days prior to the subsequent SIP date.
3. The request for SIP Pause can be for minimum 1 instalment and maximum 6 instalments

4. Investor can opt for the SIP Pause facility only once during the tenure of particular SIP.
5. The SIP shall continue from the subsequent instalment after the completion of Pause period automatically.

### **(2) Systematic Transfer Plan (STP)**

STP is a facility wherein a unit holder of a Sundaram Mutual Fund scheme can opt to transfer a fixed amount or capital appreciation amount at regular intervals to another scheme of Sundaram Mutual Fund. The amount transferred under the STP from the Transferor scheme to the Transferee scheme, shall be effected by redeeming units of Transferor scheme and subscribing to the units of the Transferee scheme.

Daily: Rs.1,000/- (6 Instalments);

Weekly: Rs.1,000/- (6 Instalments)

Monthly: Rs.1,000/- (6 Instalments);

Quarterly: Rs.3,000/- (6 Instalments)

Semi Annual /Annual: Rs.1,000/- (6 Instalments)

STP Dates: 1st, 7th, 14th, 20th, 25th of every Month/Quarter/Semi-Annual/Annual; Weekly (Every Wednesday)

Note: Where the specified dates are not business days, the next business day will be relevant. The Trustee can change the prescribed dates/installment amounts or any other feature at their discretion.

STP may be terminated automatically if the balance falls below the minimum account balance

The capital appreciation portion will be subject to capital gains tax at applicable rates. Investors may opt to exit from the facility by giving a written notice to the Registrar at least 14 days prior to the next transfer date. STP may be terminated automatically if the balance falls below the minimum account balance or upon the receipt of notification of death/incapacity of the unit holders by the Fund.

The Investment Manager reserves the right to have differential load structures for investors who opt for the STP. Rules relating to the STP may be changed from time to time by the Investment Manager.

### **(2A) Daily Systematic Transfer Plan (Daily STP) facility**

Daily STP is a facility provided wherein the unit holder(s) of "Transferor Scheme(s)" can opt to transfer a fixed amount at daily intervals (Business days) from their existing investments under "Transferor Scheme(s)" to eligible "Transferee Scheme(s)" which is available for investment at that time.

Investors are requested to note the following terms and conditions with respect to availing Daily STP facility:

#### **i. Date of transfer**

Daily Interval (on all business days). Investors should note that in case of Daily STP, the commencement date for transfers shall be the 15th working day from the date of receipt of a valid request and thereafter, transfers shall be effected on all business days at NAV based prices, subject to applicable load. Thus, in the event of an intervening non-business day (e.g. Saturday and Sunday), STP triggers will not take place and consequently the total number of Daily STP instalments opted by the investor will be adjusted to that extent i.e., For e.g. if the investor has opted for 20 instalments and if 5 non business days happen to occur in the intervening period, then only 15 Daily STP instalments shall be triggered. In view of the intervening non business days, investors are advised to extend the period by including possible non business days during the transfer period for covering the intended instalments.

#### **ii. Load Structure** of the Transferor Scheme & Transferee Schemes as on the date of enrolment of STP shall be applicable.

#### **iii. Discontinuation of Daily STP**

- a) Daily STP will be automatically terminated if all units are liquidated or withdrawn from the Transferor Scheme or pledged or upon receipt of intimation of death of unit holder. Further, if the outstanding balance in "Transferor Scheme" does not cover any of the Daily STP instalment amount, all outstanding units will be liquidated and Daily STP will be effected for such outstanding balance and Daily STP will be terminated for subsequent instalments.
- b) Investors can also choose to terminate the Daily STP by giving a written notice of at least 7 Business Days in advance to the Official Points of Transactions and accordingly, termination of Daily STP shall be effected from 8th Business Day of receipt of valid request.

#### **iv.** The provision of 'Minimum redemption amount' specified in the SID of Transferor Scheme and 'Minimum application amount' specified in the SID of the Transferee Schemes will not be applicable

### **Special facilities / products available**

Special facilities /  
products available

for Daily STP.

- v. The Trustee / AMC reserve the right to change / modify the terms of the Daily STP or withdraw this facility from time to time.

**(3) Systematic Withdrawal Plan (SWP)**

SWP may be appropriate for those seeking regular inflow of funds for their needs. the minimum amount, which the unit holder can withdraw, is Rs.500/-. the unit holder may avail himself of this plan by sending a written request to the Investment manager or the Registrar. Withdrawals through SWP are effected on the specified redemption dates, at an interval of the investor's choice (monthly, quarterly, semi-annual or annual). the amount thus withdrawn by this option will be converted into units at the applicable redemption price on that date and will be subtracted from the units balance to the credit of the unit holder. unit holders may change the amount indicated in the SWP, subject to the minimum amount specified above. the SWP may be terminated on written notice from the unit holder and it will terminate automatically when all the units of the unit holder are liquidated or withdrawn from the account. the unit holders can opt for either fixed or variable amount withdrawal under this facility.

**Fixed amount withdrawal:** The unit holder can withdraw a fixed amount (subject to a minimum amount of Rs.500/- on the Specified Redemption Dates. In this case, the withdrawal could affect the capital, reducing it or enhancing it based on the amount withdrawn and returns generated by the fund.

**Example:** Amount Invested: Rs.50,000/- in a Scheme of Sundaram mutual Fund – Growth Option. If the unit holder decides to withdraw Rs. 5,000/- every month, and the appreciation in a month is Rs. 1750/-, then such redemption proceeds will comprise of Rs. 1750/- from the capital appreciation and Rs.3250/- from the unit holder's capital account.

**(4) IDCW Transfer Facility (DSO)**

Sundaram Trustee Company Limited, the Trustee to Sundaram Mutual Fund has introduced Transfer IDCW Option into all open ended schemes from any schemes (open ended and close ended) of Sundaram Mutual Fund.

The terms and conditions of the Transfer IDCW Option are as follows:

- 1) Transfer IDCW Option is a facility wherein unit holder(s) of eligible scheme(s) [hereinafter referred to as "Source Scheme(s)"] of Sundaram Mutual Fund can opt to automatically invest the IDCW (as reduced by the amount of applicable statutory levy, if any) declared by the eligible Source Scheme(s) into other eligible Scheme(s) [hereinafter referred to as "Target Scheme(s)"] of Sundaram Mutual Fund.
- 2) DSO facility is available to unit holder(s) only under the IDCW Plan / Option of the Source Scheme(s). However, the DSO facility will not be available to unit holder(s) under the Daily IDCW Option in the Source Scheme(s). Unit holder's enrolment under the DSO facility will automatically override any previous instructions for 'IDCW Payout' or 'IDCW Reinvestment' facility in the Source Scheme.
- 3) The enrolment for DSO facility should be for all units under the respective IDCW Plan / Option of the Source Scheme. Instructions for part IDCW Transfer and part IDCW Payout / Reinvestment will not be accepted. The IDCW amount will be invested in the Target Scheme under the same folio. Accordingly, the unit holder(s) details and mode of holding in the Target Scheme will be same as in the Source Scheme.
- 4) The enrolment to avail of DSO facility has to be specified for each Scheme/Plan/Option separately and not at the folio level.
- 5) Under DSO, IDCW declared (as reduced by the amount of applicable statutory levy and deductions, if any) in the Source scheme (subject to minimum of Rs.500/-) will be automatically invested into the Target Scheme, as opted by the unit holder, on the date of realisation of funds in the target scheme, subject to applicable load as specified under paragraph 8 below and accordingly equivalent units will be allotted in the Target Scheme, subject to the terms and conditions of the Target Scheme.
- 6) The provision for '**Minimum Application Amount**' specified in the respective Target Scheme's Scheme Information Document (SID) will not be applicable under DSO.
- 7) **Load Structure:** The IDCW amount to be invested under the DSO from the Source Scheme to the Target Scheme shall be invested by subscribing to the units of the Target Scheme at applicable NAV.

**Entry Load (Target Scheme):** Nil for all type of plans

**Exit Load (Target Scheme):** As per the relevant SID(s) The Trustee/AMC reserves the right to

- change the load structure at any time in future on a prospective basis.
- 8) The account statement will be issued by Email or by post/courier (if opted by the unitholder) to the unit holder once in a month, in case of any transactions made during the month.
  - 9) Unitholders who wish to enroll for DSO facility are required to fill DSO Enrolment Form available with the ISCs, distributors/agents and also displayed on the website [www.sundarammutual.com](http://www.sundarammutual.com). The DSO Enrolment Form should be completed in English in Block Letters only. Please tick (✓) in the appropriate box, where boxes have been provided. The DSO Enrolment Form complete in all aspects should be submitted at any of the Investor Services centre (ISCs) of Sundaram Mutual Fund.
  - 10) The request for enrolment for DSO must be submitted at least 10 days prior to the Record Date for the IDCW. In case of this condition not being met, the enrolment would be considered valid from the immediately succeeding Record Date of the IDCW.
  - 11) Unitholder(s) are advised to read the SID(s) of Target Scheme(s) carefully before investing. The SID(s) / Key Information Memorandum(s) of the respective Scheme(s) are available with the ISCs of Sundaram Mutual Fund, brokers / distributors and also displayed on the Sundaram Mutual Fund website i.e. – [www.sundarammutual.com](http://www.sundarammutual.com)
  - 12) Unit holders will have the right to discontinue the DSO facility at any time by sending a written request to the ISC. Notice of such discontinuance should be received at least 10 days prior to the IDCW Record Date. On receipt of such request, the DSO facility will be terminated. At the time of discontinuation of DSO facility, the Unit holders should indicate their choice of option i.e. IDCW reinvestment or IDCW payout. In the event the Unitholder does not indicate his choice of IDCW option, the IDCW, if any, will be reinvested (compulsory payout if IDCW reinvestment option is not available) in the Source Scheme. Once the request for DSO is registered, then it shall remain in force unless it is terminated as aforesaid.
  - 13) The Trustee reserves the right to change/ modify the terms and conditions of the DSO at a later date on a prospective basis.

**(5) Pledge**

Pledge of units will be recognised. For details please contact our Investor Service Centres. In case of Pledge of Units held in Demat Form, the prescribed procedures of DP will have to be followed. Transfer/Withdrawal facility will not be available in respect of Units which are subject to Lock-in or pledge

**(6) Online Transaction**

Investors desirous of using online services can do so after obtaining a login password by executing an IPIN agreement. For more details please refer to Statement of Additional Information and website [www.sundarammutual.com](http://www.sundarammutual.com).

**(7) Purchase/Redemption through NSE and BSE Exchange Platform**

The units under the Schemes are also available for subscriptions and redemptions through the Stock Exchange(s) infrastructure in NSE MFSS & BSE Star Platform. For details please refer Statement of Additional Information of Sundaram Mutual Fund.

The investor has the option of receiving Account Statement/Physical Certificate or having the Units credited to his Demat Account.

In case the Investor desires credit of the Units to his Demat Account, details of the Demat Account (DP & Client ID) must be provided. The names/order of names of the Investors in the Application Form must match with that of the Demat Account. In case such details are incorrect/incomplete, Account statement will be issued, as the default option. For further details please refer to the Instructions in the Application Form.

The Trustee reserves the right to amend, add or withdraw any special features/conditions in the interest of investors. The Trustees reserve the right to add other Stock Exchanges also to the list to facilitate transactions through their platform.

**(8) KFINKART Facility**

In addition to the existing investor service centers and other modes of investment, investors / unit holders of Sundaram Mutual Fund ('the Fund') will now be allowed to transact in schemes of the Fund through [www.mfs.kfintech.com](http://www.mfs.kfintech.com) as well as mobile app, electronic platforms provided

by KFin Technologies Pvt. Ltd., Registrar & Transfer Agent of the Fund ('KFin'). The facility to transact in schemes will also be available through mobile application of Kfin i.e. 'KFINKART'

The Trustee reserves the right to amend, add or withdraw any special features/conditions in the interest of investors.

**Special facilities / products available**

**Account statement**

## Consolidated Account Statement:

- (1) A consolidated account statement (CAS)^ for each calendar month to the Unit holder(s) in whose folio(s) transaction\*\*(s) has/have taken place during the month shall be sent on or before 15th of the succeeding month by mail/e-mail.

^Consolidated Account Statement (CAS) shall contain details relating to all the transactions\*\* carried out by the investor across all schemes of all mutual funds during the month and holding at the end of the month including transaction charges paid to the distributor, if any.

\*\*The word 'transaction' shall include purchase, redemption, switch, IDCW payout, IDCW reinvestment, systematic investment plan, systematic withdrawal plan, systematic transfer plan and bonus transactions.

- (2) In case of a specific request received from the Unit holders, the AMC/Mutual Fund will provide the account statement to the investors within 5 Business Days from the receipt of such request.
- (3) In case the mutual fund folio has more than one registered holder, the first named Unit holder shall receive the CAS/account statement.
- (4) For the purpose of sending CAS, common investors across mutual funds shall be identified by their Permanent Account Number (PAN).
- (5) The CAS shall not be received by the Unit holders for the folio(s) not updated with PAN details. The Unit holders are therefore requested to ensure that the folio(s) are updated with their PAN.
- (6) Further, the CAS detailing holding across all schemes of all mutual funds at the end of every six months (i.e. September/ March), shall be sent by mail/e-mail on or before 21st day of succeeding month, to all such Unit holders in whose folios no transaction has taken place during that period. The half yearly CAS will be sent by e-mail to the Unit holders whose e-mail address is available, unless a specific request is made to receive in physical. Such Consolidated Account Statement shall reflect the latest closing balance and value of the Units prior to the date of generation of the account statement.
- (7) The statement of holding of the beneficiary account holder for units held in DEMAT will be sent by the respective DPs periodically.
- 8) Pursuant to SEBI circular CIR/MRD/DP/31/2014 dated November 12, 2014, investors having Mutual Fund investments and holding securities in Demat account shall receive a single Consolidated Account Statement (CAS) from the Depository. Consolidation of account statement shall be done on the basis of Permanent Account Number (PAN). In case of multiple holding, it shall be PAN of the first holder and pattern of holding. The CAS shall be generated on a monthly basis. If there is any transaction in any of the Demat accounts of the investor or in any of his mutual fund folios, depositories shall send the CAS within ten days from the month end. In case, there is no transaction in any of the mutual fund folios and demat accounts then CAS with holding details shall be sent to the investor on half yearly basis.
- 9) Pursuant to SEBI circular SEBI/HO/IMD/DF2/CIR/P/2016/89 dated September 20, 2016, the following points have been incorporated to increase the transparency of information to the investors.
- A. Each CAS issued to the investors shall also provide the total purchase value / cost of investment in each scheme.
- B. Further, CAS issued for the half-year (ended September/ March) shall also provide:
- (i) The amount of actual commission paid by AMCs/Mutual Funds (MFs) to distributors (in absolute terms) during the half-year period against the concerned investor's total investments in each MF scheme. The term 'commission' here refers to all direct monetary payments and other payments made in the form of gifts / rewards, trips, event sponsorships etc. by AMCs/MFs to distributors. Further, a mention may be made in such CAS indicating that the commission disclosed is gross commission and does not exclude costs incurred by distributors such as GST (wherever applicable, as per existing rates), operating expenses, etc.
- (ii) The scheme's average Total Expense Ratio (in percentage terms) along with the break up between investment and advisory fees, commission paid to the distributor and other expenses for the half-year period for each scheme's applicable plan (regular or direct or both) where the concerned investor has actually invested in.
- C. Such half-yearly CAS shall be issued to all MF investors, excluding those investors who do not have any holdings in MF schemes and where no commission against their investment has been paid to distributors, during the concerned half-year period.
- 10) As per SEBI Circular no. SEBI/HO/IMD/DF3/CIR/P/2020/194 dated October 05, 2020 on IDCW option/plans in mutual fund schemes, whenever distributable surplus is distributed under IDCW Plan, the AMCs are required to clearly segregate and disclose, income distribution (appreciation in NAV) and capital distribution (Equalisation Reserve) in the Consolidated Account Statement provided to the investors. The above provisions is effective from 1 April 2021

Any circular/clarification issued by SEBI in this regard will automatically become applicable and shall be incorporated in the SID/SAI/KIM wherever applicable.

<b>IDCW</b>	The IDCW warrant/cheque shall be dispatched to the unit holders within 15 days of the date of declaration of the IDCW. The Investment Manager shall be liable to pay interest to the unit holders at such rate as may be specified by SEBI for the period of such delay. The prescribed rate at present is 15% per annum. In case of delay, the AMC shall be liable to pay interest @ 15 per cent per annum to the unit holders. It may be noted that the Mutual Fund is not guaranteeing or assuring any IDCW. IDCW payment may also be done by Direct Credit subject to availability of necessary facility at each location. For further details please refer to the Application Form.
<b>Redemption</b>	SEBI has clarified that the AMCs are required to obtain PAN and KYC documentation before processing any redemption requests. The redemption or redemption proceeds shall be dispatched to the unit holders within 10 business days from the date of redemption. During circumstances such as market closure / breakdown / calamity / strike / violence / bandh, extreme price volatility/SEBI Directives etc, the Trustee can stop/suspend sale/redemption of Units.
<b>Delay in payment of repurchase / redemption proceeds</b>	The Investment Manager shall be liable to pay interest to the unit holders at such rate as may be specified by SEBI for the period of such delay. The prescribed rate at present is 15% per annum.
<b>Policy on unclaimed redemption and IDCW amounts</b>	The treatment of unclaimed redemption & IDCW amount will be as per SEBI circular dated Feb 25, 2016. The unclaimed redemption and IDCW amounts, that were earlier allowed to be deployed only in call money market or money market instruments. Alternatively, it is also be allowed to be invested in a separate plan of Liquid scheme / Money Market Mutual Fund scheme floated by Mutual Funds specifically for deployment of the unclaimed amounts. In this regard, Board of AMC and Trustee of Sundaram Mutual Fund have approved the introduction of unclaimed Amount Plan for the investor to ascertain any unclaimed IDCW or redemption proceeds shall be deployed in Sundaram Liquid Fund unclaimed plan on behalf of the investor under his/her applicable folios and the same has been provided under following link <a href="https://mfs.kfintech.com/mfs/sundaram_unclaimed.aspx">https://mfs.kfintech.com/mfs/sundaram_unclaimed.aspx</a> . The Investment Manager shall make a continuous effort to remind the investors through letters to take their unclaimed amounts. The overall TER for unclaimed plan including AMC Fee is restricted to 50 bps. please check the circulars and addendum issued for introduction of unclaimed plan.
<b>Bank account details</b>	As per the directives issued by SEBI, it shall be mandatory for the Unitholders to mention their bank account numbers in their applications. Unitholders are requested to give the full particulars of their Bank Account i.e. nature and number of account, name, Nine digit MICR code No. (For Electronic Credit Facility), IFSC code for NEFT a 11 digit number, branch address of the bank at the appropriate space in the application form. Proceeds of any redemption will be sent only to a bank account that is registered and validated in the Investor's folio at the time of redemption transaction processing. With a view to monitor, as part of Standard KYC Norms, that third party payment Instruments are not be accepted for subscription, the Mutual Funds will be providing a facility for investors to do a one-time registration of all their bank accounts (subject to a maximum of 5 accounts) where they are one of the holders and from where they expect to make a payment for mutual fund subscription. For further details please refer to the instructions in the Application Forms/SAI and the Website of the Mutual Fund.
<b>Registration of Bank Account</b>	The Unitholders may choose to receive the redemption/Dividend proceeds in any of the bank accounts, the details of which are registered with the AMC by specifying the necessary details in the "Bank Accounts Registration form" which will be available at our office/KFin Technologies Pvt Ltd and on the website of <a href="http://www.sundarammutual.com">www.sundarammutual.com</a> . Individuals, HUFs, Sole proprietor firms can register up to five bank accounts and other type of investors can register up to ten bank accounts in a folio. The unitholder can choose anyone of the registered bank accounts as default bank account. In case the investor fails to mention any preference, then by default the first number indicated in the list shall be the preferred account number. If unit holder(s) provide a new unregistered bank mandate/ a change of bank mandate request with a specific redemption proceeds such bank account may not be considered for payment of redemption proceeds, or the Fund may withheld the payment for up to 10 calendar days to ensure validation of new bank mandate mentioned. Duly filled and valid change of bank mandate requests with supporting documents will be processed within ten business days of necessary documents reaching the head office of the RTA and any financial transaction request received in the interim will be carried based on previous details only. For more details please refer our websites <a href="http://www.sundarammutual.com">www.sundarammutual.com</a> . For any queries and clarifications that you may have, please get in touch with us at our office or call our toll free number 1860 425 7237.

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<p><b>Non Acceptance of Third Party Instruments</b></p>	<p>Applications accompanied by a Third Party Instrument will be rejected. Applications accompanied by pre-funded instruments (such as demand drafts, pay order etc.) will also be rejected unless accompanied by a banker's certificate evidencing the source of the funds. In case such pre-funded instruments are purchases through cash for value of Rs 50,000/- and above the same shall also be rejected irrespective of being supported with banker's certificate.</p> <p>Following are the exceptional situations when Third-Party Payments can be made with relevant declaration and KYC/PAN of such Third Party:</p> <p>(i) Payment made by an employer on behalf of its employee(s) under Systematic Investment Plans through payroll deductions;</p> <p>(ii) Custodian on behalf of an FII or a client.</p> <p>The above list is not a complete list and is only indicative in nature and not exhaustive. Any other method of payment, as introduced by the Fund will also be covered under these provisions. The AMC may also request for additional documentation as may be required in this regard from the investor/person making the payment. when payment is made through pre-funded instruments (such as Pay Order, Demand Draft, Banker's cheque, etc.), a certificate from the issuing banker must accompany the application stating the account holder's name and the account number which has been debited for the issue of the instrument. If payment is made by RTGS, NEFT, ECS, bank transfer, etc., a copy of the instruction to the bank stating the account number debited must accompany the application. The AMC may, at its discretion, reject any application which is incomplete or not accompanied with valid documents.</p>
<p><b>Plans / Options offered</b></p>	<p>Regular Plan &amp; Direct Plan</p> <p>Options/Sub-Options:</p> <ul style="list-style-type: none"> <li>• Growth</li> <li>• Income Distribution cum Capital Withdrawal Option (IDCW): <ul style="list-style-type: none"> <li>- IDCW Payout (Weekly, Fortnightly, Monthly, Quarterly, Half yearly and Annual)</li> <li>- IDCW Reinvestment (Weekly, Fortnightly &amp; Monthly)</li> <li>- IDCW Transfer</li> </ul> </li> <li>• Bonus (Suspended for inflows)</li> </ul> <p>If the investor does not choose Plan/Option or Frequency at the time of submitting the application form, the following:</p> <p>Default Plan/Option/Frequency shall be applicable:</p> <p>Default Option: Growth.</p> <p>Default frequency if IDCW payout option is chosen: Monthly</p> <p>Default frequency if IDCW reinvestment option is chosen: Monthly.</p> <p>If an investor chooses the IDCW Option but fails to indicate a sub-option, the default sub-option shall be IDCW Re-Investment.</p> <p>If an investor chooses the IDCW Transfer and fails to indicate the Target Scheme for Transfer of IDCW, the default Target Scheme- Sundaram Money Fund – Growth option</p> <p>Investments under Direct Plan can be made through various modes offered by the Fund for investing directly with the Fund {except Stock Exchange Platform(s) and all other Platform(s) where investors' applications for subscription of units are routed through Distributors}.</p> <p>The expense ratio of Direct Plan shall be lower than that of the Regular Plan. No commission for distribution of Units will be paid / charged under Direct Plan. The direct plan will also have a separate NAV.</p> <p>Investors wishing to subscribe under Direct Plan of a Scheme will have to indicate "Direct Plan" against the Scheme name in the application form.</p> <p>In the following cases, the applications shall be processed under the <b>Direct Plan</b>:</p> <ol style="list-style-type: none"> <li>1. Distributor code is mentioned in the application form, but "Direct Plan" is indicated against the Scheme name</li> <li>2. Where application is received for Regular Plan without Distributor code or the word "Direct" is mentioned in the ARN column.</li> </ol>

3. Neither the plan nor the distributor code is mentioned in the application form

In the following cases, the applications shall be processed under the **Regular Plan**:

1. The application form contains the distributor code but does not indicate the plan.
2. Where application is received for Regular Plan with Distributor code.

The following matrix will be applied for processing the applications in the Regular or Direct Plan:

Broker Code mentioned by the investor	Plan mentioned by the investor	Plan under which units will be allotted
Not mentioned	Not mentioned	Direct Plan
Not mentioned	Direct	Direct Plan
Not mentioned	Regular	Direct Plan
Mentioned	Direct	Direct Plan
Direct	Not Mentioned	Direct Plan
Direct	Regular	Direct Plan
Mentioned	Regular	Regular Plan
Mentioned	Not Mentioned	Regular Plan

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under Regular Plan.

The Investment Manager shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

**Growth Option:** Investors who prefer to accumulate the income and also do not have a need to receive the cash flow to meet specific financial goals can opt for the growth option. The income earned on the units will remain invested in the Scheme and will be reflected in the Net Asset Value. No IDCW will be declared under this option. If units of this option are held as a capital asset for a period of at least 36 months from the date of allotment, income from such units will be treated as long-term capital gains for tax purposes.

**Income Distribution cum Capital Withdrawal (IDCW) Option:** Income distribution under this option may be declared by the Trustee at its discretion from time to time subject to the availability of distributable surplus calculated in accordance with the Regulations. There is no assurance/guarantee with respect to the quantum or the frequency or the certainty of distribution. The decision on whether to declare a Dividend or not will depend on the performance of the scheme and availability of distributable surplus. The Dividend pay out may also vary from time to time. The decision of the Trustee will be final in this regard.

Further, Investor shall note that when units are sold, and sale price (NAV) is higher than face value of the unit, a portion of sale price that represents realized gains shall be credited to an Equalization Reserve Account and which can be used to pay IDCW. Hence IDCW amounts can be distributed out of investors' capital (Equalization Reserve), which is part of sale price that represents realized gains.

Unit holders opting for the IDCW Option only will be eligible to receive the dividend. Considering the date and value of the eligible units, the income so distributed shall be construed as Income from reserves or from capital invested and such bi-furcation would be provided in the CAS.

All unit holders whose names appear in the Register of the Scheme in the IDCW Option category as on the Record Date will be entitled to the IDCW. The IDCW payment will be subject to the statutory levy, if any, payable by the Mutual Fund as per the Income Tax Act or other laws in force.

After the record date for distribution of income, the NAV per unit will decline to the extent of the pay out and statutory levy, if any.

Investors can opt either for Income Pay-Out Option or Transfer or Re-investment Option.

- **IDCW Pay-Out:** The Investment Manager shall dispatch the dividend for IDCW option holders through cheque / warrant within 15 days of declaration of income distribution. The cheques / warrant will be drawn in the name of the sole/first holder and will be posted/mailed to the address indicated by the investor in the application form. Investors are required to provide bank account details - the name of the bank, branch and account number - in the application form. Such payment may also be done by Direct Credit subject to availability of necessary facility at each location.
- **IDCW Re-Investment:** Investors have the option to re-invest the income by way of buying additional units of the scheme. Additional units will be allotted based on the ex-NAV of the IDCW Option on the next business day after the Record date for the IDCW. No entry load will be charged for such re-investment of first income. The re-investment of first income shall automatically be deemed to be constructive payment of income distributed to the unit holder and constructive receipt by the unit holder.

If the distributed amount payable to unitholders in IDCW payout option of the scheme under a folio is less than or equal to ₹ 500/, then such amount shall be compulsorily reinvested in the same plan / option instead of payout.

#### Plans / Options offered

<p><b>Plans / Options offered</b></p>	<p>If additional units issued under this option are held as a capital asset for a period of more than 36 months (as applicable) from the date of allotment, any gain over the cost of acquisition will be treated as long-term capital gains for tax purposes.</p> <ul style="list-style-type: none"> <li>• <b>IDCW Transfer Facility (DSO):</b> This option will be available only when the amount payable to the investor's account on the Record Date in a folio is equal to or more than Rs.500/. The distributed income so payable will be automatically swept into the Target Scheme (Open ended schemes) as opted by the unitholder, on the date of realisation of funds in the target scheme (DSO form available in the website www.sundarammutual.com) after the Record Date at the applicable NAV of the Target Scheme, subject to applicable load and accordingly equivalent units will be allotted in the Target Scheme (Open ended schemes), subject to the terms and conditions of the Target Scheme depending upon whether the investment was registered with or without broker code of the chosen scheme at the applicable NAV.</li> </ul> <p>Investors should indicate the Plan and Option in the application form by ticking the appropriate box provided for this purpose. If no option is indicated, the default option will be Growth. If an investor chooses the IDCW Option but fails to indicate a sub option, the default sub-option shall be IDCW Transfer (Default destination Scheme- Sundaram Money Fund - Growth), when the IDCW payable is Rs. 500 or more and IDCW Reinvestment in the same scheme when IDCW payable is less than Rs.500 in the respective sub option. The chosen Plan and Option can be changed by sending a request in writing signed by all the unit holder(s) to the Registrar.</p>																		
<p><b>International Security Identification Number (ISIN)</b></p>	<p>The Investor have an option to hold the units either in the physical or demat mode in accordance with his/her own choice. International Security Identification Numbers (ISIN) in respect of the plans/options of the schemes have been created and admitted in National Securities Depository Limited (NSDL) and Central Depository Services Limited (CDSL). The details of ISIN are provided in Highlights and Scheme Summary section of this document.</p> <p>In case the unitholder desires to hold the units in Dematerialized / Rematerialized form at a later date, the request for conversion of units held in non-DEMAT form into DEMAT (electronic form) or vice-versa should be submitted along with a DEMAT/REMAT request form to their Depository Participants.</p>																		
<p><b>Policy on distribution of income to unitholders of IDCW options</b></p>	<p>Income may be declared by the Trustee at its discretion subject to the availability of distributable surplus as calculated in accordance with the Regulations. There is no assurance/guarantee with respect to the quantum or the frequency or the certainty of income (Dividend) distribution. The decision on whether to declare a Dividend or not will depend on the performance of the scheme and availability of distributable surplus. The rate of first income distribution may also vary from time to time. The decision of the Trustee will be final in this regard. IT will be declared on the face value of Rs 10/- per unit.</p> <p>Unit holders opting for the IDCW Option only will be eligible to receive the income distributed. All unit holders whose names appear in the Register of the Scheme in the IDCW Option category as on the Record Date will be entitled to the distribution. The payment will be subject to the statutory levy, if any, payable by the Mutual Fund as per the Income Tax Act or other laws in force.</p> <p><b>Quantum of IDCW:</b></p> <p>For declaration of IDCW upto monthly frequency, as may be determined / approved by the CEO/MD of AMC, subject to availability of distributable surplus on the record date. The policy for determining the quantum of IDCW is as detailed below:</p> <p>IDCW of other frequencies will be approved by Trustees and notified separately through notice to the public communicating the decision including the record date. The record date shall be 5 calendar days from the date of publication in at least one English newspaper or in a newspaper published in the language of the region, whichever is issued earlier".</p> <p>Parameters for deciding the quantum of the IDCW will be as follows:</p> <table border="1" data-bbox="458 1735 1572 2050"> <thead> <tr> <th>Frequency</th> <th>Quantum</th> <th>Record date</th> </tr> </thead> <tbody> <tr> <td>Daily</td> <td>Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.</td> <td>On Business days</td> </tr> <tr> <td>Weekly</td> <td>Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.</td> <td>Every Friday</td> </tr> <tr> <td>Fortnightly</td> <td>Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.</td> <td>2nd and Last Friday of the Month</td> </tr> <tr> <td>Monthly</td> <td>Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.</td> <td>17th of every month</td> </tr> <tr> <td colspan="3">Monthly Base NAV will be fixed. Available surplus over and above the base NAV will be distributed. 17th of every</td> </tr> </tbody> </table>	Frequency	Quantum	Record date	Daily	Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.	On Business days	Weekly	Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.	Every Friday	Fortnightly	Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.	2nd and Last Friday of the Month	Monthly	Base NAV will be fixed. Available surplus over and above the base NAV will be distributed.	17th of every month	Monthly Base NAV will be fixed. Available surplus over and above the base NAV will be distributed. 17th of every		
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	<p>month.</p> <p>Whenever any new option is introduced upto Monthly frequency, the BASE NAV shall be fixed based on the approval of CEO/MD of AMC. Also, any change in BASE NAV needs to be approved by the CEO/MD of the AMC.</p> <p>If the record date falls on a non-business day, then the previous business day to the record date will be considered for declaration of dividend. For example, in case of Friday is a holiday, the record date will be considered as Thursday.</p> <p><b>Effect of income distribution:</b> In the IDCW option, after the record date for distribution of income, the NAV per unit will decline to the extent of the pay out and statutory levy, if any. The income so distributed shall be paid within 15 days from the record date.</p> <p>Post declaration of income distributed the NAV of the Units under the in IDCW option will stand reduced by the amount of IDCW declared and applicable statutory levy.</p> <p>In case of delay, the Investment Manager will be liable to pay interest to the unit holders at such rate as may be specified by SEBI for the period of such delay. The prescribed rate at present is 15% per annum. However if Bank Details are not properly provided by the Investor, the provision regarding payment of interest for delay will not apply.</p>
<p><b>Know Your Customer (KYC) / CKYC</b></p>	<p>The Securities and Exchange Board of India has issued detailed guidelines on 18/01/2006 and measures for prevention Money Laundering and had notified SEBI (KYC Registration Agency) Regulations, 2011 on December 02, 2011 with a view to bring uniformity in KYC Requirements for the securities market and to develop a mechanism for centralization of the KYC records. SEBI has also issued circulars from time to time on KYC compliance and maintenance of documentation pertaining to unit holders of mutual funds. Accordingly the following procedures shall apply:</p> <ul style="list-style-type: none"> <li>• KYC acknowledgement is mandatory for all investors.</li> <li>• An application without acknowledgement of KYC compliance will be rejected</li> <li>• New Investors are required to submit a copy of Income Tax PAN card, address proof and other requisite documents along with the KYC application form to any of the intermediaries registered with SEBI, including Mutual Funds to complete KYC effective from January 01, 2012. The KYC application form is available at <a href="http://www.sundarammutual.com">www.sundarammutual.com</a></li> <li>• The Mutual Fund shall perform initial KYC of its new investors and send the application form along with the supporting documents to the KYC Registration Agency (KRA).</li> <li>• During the KYC process, the Mutual Fund will also conduct In Person Verification (IPV) in respect of its new investors effective from January 01, 2012. Sundaram Asset Management Company Limited and the NISM / AMFI certified distributors who are KYD compliant are authorized to carry out the IPV for investors in mutual funds. In case of applications received directly from the investors (i.e. not through the distributors), mutual funds may rely upon the IPV performed by the scheduled commercial banks.</li> <li>• The KRA shall send a letter to the investor within 10 business days of the receipt of the KYC documents from Mutual Fund, confirming the details thereof.</li> <li>• Investors who have obtained the acknowledgement after completing the KYC process can invest in Scheme of the Mutual funds by quoting the PAN in the application form.</li> <li>• Investors are required to complete KYC process only once to enable them to invest in Scheme of all mutual funds.</li> <li>• Existing Investors, who have already complied with the KYC requirements, can continue to invest as per the current practice.</li> </ul> <p>Pursuant to SEBI circular no. MIRSD/Cir-5/2012 dated April 13, 2012, mutual fund investors who were KYC compliant on or before December 31, 2011 are required to submit 'missing/not available' KYC information and complete the 'In Person Verification' (IPV) requirements if they wish to invest in a new mutual fund, where they have not invested / opened a folio earlier, effective from December 03, 2012: Individual investors have to complete the following missing/not available KYC information:</p> <ol style="list-style-type: none"> <li>a) Father's/Spouse Name,</li> <li>b) Marital Status,</li> <li>c) In-Person Verification (IPV).</li> </ol> <p>To update the missing information, investors have to use the "KYC Details Change Form" for Individuals Only available at <a href="http://www.sundarammutual.com">www.sundarammutual.com</a> or <a href="http://www.amfiindia.com">www.amfiindia.com</a>. Section B of the form highlights 'Mandatory fields for KYCs done before 1 January 2012' which has to be completed.</p> <p>In case of Non Individuals, KYC needs to be done afresh due to significant and major changes in KYC requirements by using "KYC Application form" available for Non-Individuals only in the websites stated above. Additional details like Nationality, Gross Annual Income or Net worth as on recent date, Politically Exposed</p>

Person, and Non Individuals providing specific services have to be provided in Additional KYC details form available in the website of the Investment Manager.

Duly filled forms with IPV can be submitted along with a purchase application, to the new mutual fund where the investor is investing / opening a folio. Alternatively, investors may also approach their existing mutual funds at any investor service centre to update their 'missing/not available' KYC information.

Ultimate Beneficial Owner Pursuant to Prevention of Money Laundering Act, 2002 (PMLA) and Rules framed thereunder and SEBI Master circular dated December 31, 2010 on Anti Money Laundering (AML), sufficient information to identify persons who beneficially own or control the securities account is required to be obtained. Also, SEBI had vide its circular no. CIR / MIRS / 2 / 2013 dated January 24, 2013 prescribed guidelines regarding identification of Ultimate Beneficial Owner(s) ('UBO'). As per these guidelines UBO means 'Natural Person', or persons who ultimately own, control or influence a client and/or persons on whose behalf a transaction is being conducted, and includes a person who exercises ultimate effective control over a legal person or arrangement. Investors are requested to refer to the 'Declaration for UBO' available in the website of the Investment Manager for detailed guidelines on identification of UBO. The provisions relating to UBO are not applicable where the investor or the owner of the controlling interest is a company listed on a stock exchange, or is a majority owned subsidiary of such a company.

#### Central KYC

Central KYC Registry is a centralized repository of KYC records of customers in the financial sector with uniform KYC norms and inter-usability of the KYC records across the sector with an objective to reduce the burden of producing KYC documents and getting those verified every time when the customer creates a new relationship with a financial entity. KYC Procedure means the due diligence procedure prescribed by the Regulator for identifying and verifying the proof of address, proof of identity and compliance with rules regulations, guidelines and circulars issued by the Regulators or Statutory Authorities under the Prevention of Money Laundering Act, 2002.

The Central Govt. vide notification dt. Nov, 26, 2015 has authorised Central Registry of Securitisation Asset Reconstruction and Security Interest of India (CERSAI) to act as and to perform the functions of the CKYC Registry including receiving, storing, safeguarding and retrieving the KYC records in digital form of a Client. A 14 digit CKYC identification Number (KIN) would be issued as identifier of each client.

As per PMLA (Maintenance of Records) Amendment rules, 2015, Rule 9(IA), every reporting entity shall within three days after the commencement of an account based relationship with an individual, file the electronic copy of the client's KYC records with the Central KYC Registry. Institutions need to upload the common KYC template along with the scanned copy of the certified supporting documents (Pol/PoA), cropped signature and photograph. SEBI vide its circular dated November 10, 2016 has advised all mutual funds to upload the KYC records of all existing customers into the CKYC database.

Since the records are stored digitally, it helps institutions de-duplicate data so that they don't need to do KYC of customers multiple times. It helps institutions find out if the client is KYC compliant based on Aadhaar, PAN and other identity proofs. If the KYC details are updated on this platform by one entity, all other institutions get a real time update. Thus, the platform helps firms cut down costs substantially by avoiding multiplicity of registration and data upkeep.

Please note that PAN is mandatory for investing in MF's (Except Micro KYC and other exempted scenarios). If CKYC is done without submission of PAN, then he/she will have to submit a duly self-certified copy of the PAN card alongwith KIN.

First time investing Financial Sector (New investor) New to KRA-KYC: while on boarding investors who are new to the MF & do not have KYC registered as per existing KRA norms, such investors should fill up CKYC form (attached). This new KYC form is in line with CKYC form guidelines and requirements and would help to capture all information needed for CKYC as well mandatory requirements for MF. Investors should submit the duly filled form along with supporting documents, particularly, self-certified copy of the PAN Card as a mandatory identity proof. If prospective investor submits old KRA KYC form, which does not have all information needed for registration with CKYC, such customer should either submit the information in the supplementary CKYC form or fill the CKYC form.

Updation of Permanent Account Number (PAN) for processing redemption and related transactions in non-PAN exempt folios and various communication(s) sent in this regard from time to time, it is reiterated that, it is mandatory to complete the KYC requirements for all unit holders, including for all joint holders and the guardian in case of folio of a minor investor.

Accordingly, financial transactions (including redemptions, switches and all types of systematic plans) and non-financial requests will not be processed if the unit holders have not completed KYC requirements.

Unit holders are advised to use the applicable KYC Form for completing the KYC requirements and submit the form at the point of acceptance. Further, upon updation of PAN details with the KRA (KRA-KYC)/ CERSAI (CKYC), the unit holders are requested to intimate us/our Registrar and Transfer Agent their PAN information along with the folio details for updation in our records.

Investors who have obtained the KIN through any other financial intermediary, shall provide the 14 digit number for validation and updating the KYC record.

<p><b>Who can invest</b></p>	<p>This is an indicative list and investors are requested to consult a financial/investment/tax/legal advisor to ascertain whether the Scheme is suitable to their risk profile. Investors need to comply with KYC/PAN verification norms, as elaborated in Statement of Additional Information. The following persons, subject to subscription to units of mutual funds being permitted under respective constitution and relevant statutory regulation, are eligible and may apply for subscription to the units of the Scheme:</p> <ol style="list-style-type: none"> <li>1 Resident adult individuals either singly or jointly (not exceeding three)</li> <li>2 Minors through parents/ lawful guardians</li> <li>3 Companies/Bodies Corporate/Public Sector Undertakings registered in India</li> <li>4 Religious and Charitable Trusts under the provisions of 11(5)(xii) of Income Tax Act 1961 read with Rule 17C of Income Tax Rules, 1962.</li> <li>5 Wakf Boards or endowments and Registered societies (including registered co operative societies) and private trusts, authorised to invest in units.</li> <li>6 Partnership firm/Limited Liability Partnership</li> <li>7 Trustee of private trusts authorised to invest in mutual fund Scheme under the Trust Deed</li> <li>8 Karta of Hindu Undivided Family (HUF)</li> <li>9 Banks, including Co-operative Banks and Regional Rural Banks, and Financial Institutions</li> <li>10 Non-Resident Indian (NRI) and Persons of India Origin on full repatriation basis subject to RBI approval, if any</li> <li>11 A mutual fund subject to SEBI regulation</li> <li>12 Foreign Institutional Investors (FIIs) registered with SEBI and sub-accounts of FIIs on full repatriation basis subject to RBI approval, if any</li> <li>13 Army/Air Force/Navy/Para-Military Funds and other eligible institutions</li> <li>14 Non-Government Provident/Pension/Gratuity and such other funds as and when permitted to invest</li> <li>15 Scientific and/or industrial research organisations authorised to invest in mutual fund units</li> <li>16 International Multilateral Agencies approved by the Government of India</li> <li>17 Non-Government Provident/Pension/Gratuity funds as and when permitted to invest</li> <li>18 A Scheme of the Sundaram Mutual Fund, subject to the conditions and limits prescribed by SEBI, Trustee, the Investment Manager and the Sponsor. The Investment Manager shall not charge any fees on such investments.</li> <li>19 Other associations and institutions authorised to invest in mutual fund units.</li> <li>20 Any individual, being a foreign national who meets the residency tests as laid down in Foreign Exchange Management Act, 1999 or such other act / guidelines / regulations as issued by the RBI / SEBI from time to time.</li> <li>21 Qualified Foreign Investors (QFI) as may be permitted by SEBI from time to time</li> <li>22 Any other category of persons who are permitted to invest in the Schemes of Mutual Fund as per the guidelines and / or directions issued by the Government of India / SEBI / RBI from time to time.</li> <li>23 Foreign Portfolio Investor registered under SEBI (Foreign Portfolio Investor) Regulations, 2014 As per Notification No. LAD-NRO/GN/2014-15/01 dated May 06, 2014 on SEBI (Mutual Funds) (Amendment) Regulations, 2014 the sponsor of Sundaram Mutual Fund or Sundaram Asset Management Company Limited shall invest not less than one percent of the assets under management of each of the scheme covered in this document as on date of notification of these regulations i.e., May 06, 2014 or fifty lakh rupees, whichever is less, in the growth option of the scheme and such investment shall not be redeemed unless the scheme is wound up. Such amount shall be invested within one year from the date of notification of these regulations.</li> </ol> <p>In addition, Sundaram Asset Management may invest in the Scheme depending upon its cash flows and investment opportunities. In such an event, the Investment Manager will not charge management fees on its investment for the period it is retained in the Scheme. Such investment shall not exceed 25% of the net assets of the Scheme on the date of investment.</p> <p>The Trustee/Mutual Fund reserves the right to include/exclude a category of investors, subject to SEBI Regulation and other prevailing statutory regulation, if any.</p> <ul style="list-style-type: none"> <li>• it is expressly understood that the investor has the necessary legal authority and has complied with applicable internal procedures for subscribing to the units. The Investment Manager/Trustee will not be responsible in case any transaction made by an investor is ultra vires the relevant constitution/internal procedures.</li> <li>• Non-Resident Indians, Persons of Indian Origin residing abroad and Foreign Institutional Investors (FIIs) have been granted a general permission by the Reserve Bank of India [Schedule 5 to the</li> </ul>
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SOB No.1
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	<p>Foreign Exchange Management (Transfer or Issue of Security by a Person Resident Outside India) Regulation, 2000] for investing in/redeeming units of mutual funds subject to conditions set out in the aforesaid regulation.</p> <ul style="list-style-type: none"> <li>• In the case of an application under a power of attorney or by a limited company, other corporate body, an eligible institution, a registered society, a trust fund, the original power of attorney or a certified true copy duly notarised or the relevant resolution or authority to make the application, as the case may be, or a duly notarised copy along with a certified copy of the memorandum and articles of association and/or bye-laws and/or trust deed and/or partnership deed and certificate of registration should be submitted. The officials should sign the application under their official designation. A list of duly certified/attested specimen signatures of the authorised officials should also be attached to the application. In case of a trust/fund, it shall submit a resolution from trustee(s) authorising the purchase.</li> <li>• The Investment Manager/Trustee/Registrar may need to obtain documents for verification of identity or such other details relating to a subscription for units as may be required under any applicable law, which may result in delay in processing the application. It is mandatory for every applicant to provide the name of the bank, branch, address, account type and number as per SEBI requirement. Any Application Form without these details will be treated as incomplete. Such incomplete applications will be rejected. The Registrar/Investment Manager may ask the investor to provide a blank cancelled cheque or its photocopy for the purpose of verifying the bank account number.</li> <li>• Unitholder information (mandatory): In terms of SEBI circular PAN shall be the sole identification number for all participants transacting in the securities market, irrespective of the amount of transaction. However in the case of investments under Micro SIP simplified alternative identification documents are allowed as per SEBI Circular. For further details please refer to Statement of Additional Information.</li> <li>• Small investors, who may not be tax payers and may not have PAN/bank accounts, such as farmers, small traders/businessmen/workers can invest in the scheme through the mode of cash payment for fresh purchases/additional purchases upto Rs.50,000/- per investor, per mutual fund, per financial year subject to: <ul style="list-style-type: none"> <li>(i) Compliance with Prevention of Money Laundering Act, 2002 and Rules framed there under;</li> <li>(ii) SEBI Circular(s) on Anti Money Laundering (AML) and other applicable AML rules, regulations and guidelines; and</li> <li>(iii) Sufficient systems and procedures put in place by the AMC / Mutual Fund.</li> </ul> </li> </ul> <p>However, payment to such investors towards redemptions, IDCW, etc. with respect to aforementioned investments shall be paid only through banking channel. Sundaram Mutual Fund / Investment Manager is yet to set up appropriate systems and procedures for the said purpose</p>
<b>Who cannot invest</b>	<ol style="list-style-type: none"> <li>1. Persons residing in countries which require licensing or registration of Indian Mutual Fund products before selling the same in its jurisdiction.</li> <li>2. Citizens of US/Canada</li> <li>3. Persons residing in any Financial Action Task Force (FATF) declared non-compliant country or territory.</li> <li>4. Overseas Corporate Bodies as specified by RBI in its A.P. (DIR Series) Circular No. 14 dated September 16, 2003,</li> <li>5. Such other persons as may be specified by AMC from time to time.</li> </ol>
<b>Allotment</b>	<p>Allotment is assured to eligible applicants as long as applications are complete in every respect and in order.</p> <p>The AMC shall send an allotment confirmation specifying the units allotted by way of email and/or SMS within 5 Business Days of receipt of valid application/transaction to the Unit holders registered e-mail address and/or mobile number.</p> <p>The Trustee may reject any application that is not valid and/or complete. The Trustee reserves the right to recover from an investor any loss caused to the Scheme on account of dishonour of cheques issued for purchase of units. Dispatch of account statements to NRI/PIO/FIIs will be subject to RBI approval.</p>

<b>Refund</b>	The refund should be made within five business days from the date of receipt of application and realization of money into the credit of the scheme's bank account whichever is later failing which an interest @15% shall be paid for the belated refunds.
<b>Restrictions, if any, on the right to freely retain or dispose of unit being offered.</b>	The Trustee may, in the general interest of the unit holders of the Scheme and when considered appropriate to do so based on unforeseen circumstances/unusual market conditions limit the total number of units that may be redeemed on any Business Day to 5% of the total number of units then in issue in the Scheme, plan (s) and option(s) thereof or such other percentage as the Trustee may determine. Any units that are not redeemed on a particular Business Day, will be carried forward for redemption to the next Business Day in order of receipt. Redemption of such carried forward units will be priced on the basis of the applicable NAV, subject to the prevailing load, of the Business Day on which redemption is processed. under such circumstances, to the extent multiple redemption requests are received at the same time on a single Business Day, redemptions will be made on a pro-rata basis based on the size of each redemption request; the balance amount will be carried forward for redemption to the next Business Day. In addition, the Trustee reserves the right, in its sole discretion, to limit redemption with respect to any single account to Rs.1 lakh on a single business day.
<b>Allotment Advice (for DEMAT holders)</b>	On acceptance of a valid application for subscription, units will be allotted and a confirmation specifying the number of units allotted by way of email and/or SMS within 5 Business Days from the date of receipt of valid application / transaction to the Unit holder's registered e-mail address and/or mobile number. Subject to SEBI Regulations, Statement of Accounts will be sent to those unitholders whose registered email address / mobile number is not available with the Mutual Fund, unless otherwise required. Money would be refunded in respect of applications that are rejected. The Units allotted will be credited to the DP account of the Unit holder as per the details provided in the application form.
<b>Dematerialisation</b>	If any investor, who holds the units in physical form, wishes to convert the same to DEMAT form, he shall do so in accordance with the provisions of SEBI (depositories and participants) Regulations, 1996 and procedure laid down by NSDL or CDSL, which may be amended time to time.
<b>Rematerialisation</b>	If the applicant desires to hold the units in physical form (statement of account mode), the Investment Manager shall issue the statement subject to rematerialization of Units in accordance with the provisions of SEBI (Depositories & Participants) Regulations, 1996 as may be amended from time to time. All Units will rank pari passu, among Units within the same Option in the Scheme concerned as to assets, earnings and the receipt of income distributions, if any, as may be declared by the Trustee.

## C. Periodic Disclosures

<p><b>Net Asset Value</b></p> <p>This is the value per unit of the Scheme on a particular day. An investor can ascertain the value of his holdings by multiplying the units owned with the NAV.</p>	<p>The Investment Manager will prominently disclose the NAVs of all schemes under a separate head on its website and on the website of Association of Mutual Funds in India (AMFI). Further, the Investment Manager will extend facility of sending latest available NAVs to unitholders through SMS, upon receiving a specific request in this regard.</p> <p>NAV will be updated on the website of Association of Mutual Funds of India <a href="http://www.amfiindia.com">www.amfiindia.com</a> before 11.00 p.m. every business day and on the website of AMC <a href="http://www.sundarammutual.com">www.sundarammutual.com</a>.</p> <p>In case of any delay, the reasons for such delay would be explained to AMFI by the next day. If the NAVs are not available before commencement of working hours on the following day due to any reason, the Fund shall issue a press release providing reasons and explaining when the Fund would be able to publish the NAVs.</p>
<p><b>Methodology of calculating the sale and repurchase price of units</b></p>	<p><b>Sale Price:</b> Applicable NAV subject to Stamp Duty</p> <p><b>Repurchase Price:</b> Repurchase price = NAV*(1-exit load, if any). The exit fee is usually a percentage of the Net Asset Value (NAV) of the mutual fund held by investors. Once the AMC deducts the exit load from the total Net Asset Value, the remaining amount gets credited to the investor's account.</p> <p>Suppose, an investor has invested Rs.10,000 in mutual fund schemes in January 2017. The NAV of the scheme is Rs. 100 and the exit fee for redeeming before one year is 1%. In March 2017, the investor opt for an additional investment of 50 units at Rs 105 in the same fund. He redeems all his investments in the fund in November 2017, when the NAV is Rs. 110 in scenario 1 and Rs 115 in scenario 2 (February 2018)? His exit load is as follows:</p> <p>100 Units bought in January 2017 @ Rs 100 = Rs 10,000  50 units bought in March 2017 @ Rs 105 = Rs 5,250  Scenario 1 (Full Redemption before expiry of 1 year)  Exit charges on redemption in November 2017.</p> <hr/> <p>Exit Load: 1% of [(100 units x Rs. 110) + (50 units x Rs. 110)] = Rs 165.</p> <p>The amount credited the investor: Rs. 16,500 (Rs. 110*150 units) – Rs. 165 = Rs. 16,335 (Total NAV – Exit fee)</p> <p>In scenario 1 exit load is applicable on 150 units purchased in January and March 2017 as the holding period is less than 1 year  Scenario 2 (Full Redemption after expiry of 1 year)  Investor redeems 50 units  Exit charges on redemption in February 2018.</p> <hr/> <p>Exit Load: 1% of (50 units x Rs. 115) = Rs 57.5</p> <p>The amount credited the investor: Rs.17,250 (Rs. 115*150 units) – Rs.57.5= Rs.17,192.5 (Total NAV-Exit fee)</p> <p>In scenario 2 exit load is not applicable on 100 units purchased in January 2017 as the holding period is more than 1 year</p>
<p><b>Annual Report</b></p>	<p>Pursuant to Regulation 56 of SEBI (Mutual Funds) Regulations, 1996 read with SEBI circular No. Cir/IMD/ DF/16/2011 dated September 8, 2011, read with SEBI Mutual Fund (Second Amendment) Regulation 2018, the Scheme-wise annual report or an abridged summary thereof shall be provided by AMC/Mutual Fund within four months from the date of closure of relevant accounting year in the manner specified by the Board.</p> <p>The annual report containing accounts of the AMC should be displayed on the websites of the mutual funds immediately after approval in Annual General Meetings within a period of four months, from the date of closing of the financial year. It should also be mentioned in the annual report of mutual fund schemes that the unitholders, if they so desire, may request for the annual report of the AMC. Further, the annual report of AMCs shall be displayed on their websites in machine readable format. The physical copies available to the unitholders, at its registered offices at all times.</p> <p>The Investment Manager will e-mail the scheme annual reports or abridged summary thereof to those unitholders, whose email addresses are registered with the Mutual Fund.</p> <p>In case of unitholders whose email addresses are not registered with the Mutual Fund, the Investment Manager will communicate to the unitholders, through a letter enclosing self-</p>

	<p>addressed envelope enabling unitholders to 'opt-in' within 30 days, to continue receiving a physical copy of the scheme-wise annual report or abridged summary thereof.</p> <p>The Investment Manager will conduct one more round of similar exercise for those unitholders who have not responded to the 'opt-in' communication as stated above, after a period of not less than 30 days from the date of issuance of the first communication. Further, a period of 15 days from the date of issuances of the second communication will be given to unitholders to exercise their option of 'opt-in' or 'opt-out'.</p> <p>The Investment Manager will publish an advertisement every year disclosing the hosting of the scheme wise annual report on its website and on the website of AMFI and the modes such as SMS, telephone, email or written request (letter), etc. through which unitholders can submit a request for a physical or electronic copy of the scheme wise annual report or abridged summary thereof. Such advertisement will be published in the all India edition of at least two daily newspapers, one each in English and Hindi.</p> <p><b>Go Green Services: Save the Future</b></p> <ul style="list-style-type: none"> <li>• <b>Go Green E-Update/Mobile Services:</b> Registration of Contact Details: By opting to receive the Account Statement and Abridged Scheme Annual Report in a paperless mode by e-mail, you contribute to the environment. The investor is deemed to be aware of security risks including interception of documents and availability of content to third parties. Sundaram Asset Management provides interesting information on the economy, markets and funds. If you wish to receive documents such as The Wise Investor, India Market Outlook, Global Outlook, Fact Sheet and One Page Product updates, to name a few, please choose the 'yes' option.</li> <li>• <b>Go Green Call Service:</b> If you are an existing investor and wish to register your email ID &amp; mobile number with us, please call our Contact No. 1860 425 7237 (India) +91 40 2345 2215 (NRI) between 9.00 &amp; 6.00 pm on any business day. Provide e-mail ID of either Self or Family Member with Relationship. 'Family' for this purpose shall mean self, spouse, dependent children, dependent parents as specified in SeBI Circular No.CIR/MIRSD/15/2011 dated Aug 02, 2011</li> <li>• As per AMFI Best practices Guidelines Circular No.77/2018-19, Primary holder's own email address and mobile number should be provided for speed and ease of communication in a convenient and cost-effective manner, and to help prevent fraudulent transactions.</li> </ul> <p>The Investment Manager will provide a physical copy of the abridged summary of the Annual Report, without charging any cost, on specific request received from a unitholder.</p>									
<b>Associate Transactions</b>	Please refer to Statement of Additional Information.									
<p><b>Taxation</b></p> <p>The information is provided for general information only. However, in view of the individual nature of the implications, each investor is advised to consult his or her own tax advisors/authorised dealers with respect to the specific amount of tax and other implications arising out of his or her participation in the Scheme.</p>	<p>For the Mutual Fund: Income of Sundaram Mutual Fund: Exempt from Tax</p> <p>For the investors: Taxation of income distributed to IDCW option holders: The Finance Act, 2020 abolished dividend distribution tax and instead introduced taxing of income from mutual fund units in the hands of the unit holders. The act introduced withholding tax rate which are as follows:</p> <table border="1" data-bbox="526 1651 1565 1764"> <thead> <tr> <th>Type of Investor</th> <th>Withholding Tax rate</th> <th>Section</th> </tr> </thead> <tbody> <tr> <td>Resident</td> <td>10%*</td> <td>194K</td> </tr> <tr> <td>NRI/FPI</td> <td>20%**</td> <td>196A/196D</td> </tr> </tbody> </table> <p>* Tax not deductible if income in respect of IDCW units of a mutual fund is below Rs. 5,000 in a financial year.</p> <p>** The base tax is to be further increased by surcharge at the rate of:</p> <ul style="list-style-type: none"> <li>• 37% on base tax where total income exceeds Rs. 5 crore;</li> <li>• 25% where total income exceeds Rs. 2 crore but does not exceed Rs. 5 crore;</li> <li>• 15% where total income exceeds Rs. 1 crore but does not exceed Rs. 2 crore; and</li> <li>• 10% where total income exceeds Rs. 50 lakhs but does not exceed Rs. 1 crore</li> </ul> <p>Further, "Health and Education Cess" is to be levied at 4% on aggregate of base tax and surcharge.</p>	Type of Investor	Withholding Tax rate	Section	Resident	10%*	194K	NRI/FPI	20%**	196A/196D
Type of Investor	Withholding Tax rate	Section								
Resident	10%*	194K								
NRI/FPI	20%**	196A/196D								

<b>Taxation of Capital Gains</b>		
<b>Transaction</b>	<b>Short-term capital gains<sup>(a)</sup></b>	<b>Long-term capital gains<sup>(a)(b)</sup></b>
Sale transactions of equity shares and unit of an equity oriented fund both of which attract STT	15%	10%*
Sale transaction other than mentioned above:		
Individuals (resident and non-residents)	Progressive slab rates	20% / 10% <sup>(c)</sup>
Firms (resident and non-residents)	30%	20% / 10% <sup>(c)</sup>
Resident companies	30% / 25% <sup>(d)</sup> / 22% <sup>(e)</sup> / 15% <sup>(f)</sup>	20% / 10% <sup>(c)</sup>
Overseas financial organizations specified in section 115AB	40% (corporate) 30% (non corporate)	10%
FIs	30%	10%
Other Foreign companies	40%	20% / 10% <sup>(c)</sup>
Local authority	30%	20% / 10%
Co-operative society rates	Progressive slab	20% / 10%
<p>* Finance Act, 2018 has terminated the exemption granted under section 10(38) to long term capital gains arising on transfer of listed shares or units of equity oriented mutual funds or units of business trusts by introduction of section 112A to provide that long term capital gains arising from transfer of a long term capital asset being an equity share in a company or a unit of an equity oriented fund or a unit of a business trust shall be taxed at 10% without indexation and without foreign currency fluctuation benefit of such capital gains exceeding one lakh rupees. The concessional rate of 10% shall be available only if securities transaction tax (STT) has been paid on both acquisition and transfer in case of equity shares and on transfer in case of units of equity-oriented mutual funds or units of business trust. Further, the amendment to section 55 of the Act provides for a grandfathering provision upto January 31, 2018.</p> <p>(a) Surcharge to be levied at:</p> <ol style="list-style-type: none"> <li>Individual/HUF <ul style="list-style-type: none"> <li>37% on base tax where specified income exceeds Rs. 5 crore;</li> <li>25% where specified income exceeds Rs. 2 crore but does not exceed Rs. 5 crore;</li> <li>15% where total income exceeds Rs. 1 crore but does not exceed Rs. 2 crore; and</li> <li>10% where total income exceeds Rs. 50 lakhs but does not exceed Rs. 1 crore.</li> </ul> <p style="margin-left: 40px;">Specified income – Total income excluding income under the provisions of section 111A and 112A of the Act</p> </li> <li>Domestic Company <p>Surcharge at 7% on base tax is applicable where total income of domestic corporate unit holders exceeds Rs 1 crore but does not exceed 10 crores and at 12% where total income exceeds 10 crores. However, surcharge at flat rate of 10 percent to be levied on base tax for the companies opting for lower rate of tax of 22%/15%.</p> <p>Further, Health and Education Cess to be levied at the rate of 4% on aggregate of base tax and surcharge</p> </li> </ol> <p>(b) Indexation benefit, as applicable.</p> <p>(c) Long term capital gains arising to a non-resident from transfer of unlisted securities or shares of a company, not being a company in which the public are substantially interested, subject to 10 per cent tax (without benefit of indexation and foreign currency fluctuation)</p> <p>(d) If total turnover or gross receipts of the financial year 2017-18 does not exceed Rs. 400 crores.</p> <p>(e) This lower rate is optional and subject to fulfillment of certain conditions as provided in section 115BAA</p> <p>(f) This lower rate is optional for companies engaged in manufacturing business (set-up &amp; registered on or after 1 October 2019) subject to fulfillment of certain conditions as provided in section 115BAB</p> <p>(g) co-operative societies have the option to be taxed at progressive slab rates or 20% subject</p>		

	<p>to fulfillment of certain conditions as provided in section 115BAD.</p> <p>(h) The base year for indexation purpose has been shifted from 1981 to 2001 to calculate the cost of acquisition or to take fair market value of the asset as on that date.</p> <p>(i) Further, the domestic companies are subject to minimum alternate tax (except for those who opt for lower rate of tax of 22%/15%) not specified in above tax rates.</p> <p>Tax will be deducted at the time of redemption / switch out of units in case of NRI investors only at the applicable rates.</p> <p><b>Taxability of segregated portfolios of a mutual fund scheme</b></p> <p>The Finance Act, 2020 has rationalized capital gains taxability in relation to mutual fund portfolio segregation as per SEBI regulations as follows:</p> <ul style="list-style-type: none"> <li>• The period of holding for units in the segregated portfolio to be reckoned from the period for which the original units in the main portfolio were held by the taxpayer.</li> <li>• Acquisition cost of units in segregated portfolio to be proportionate to the NAV of assets transferred to the segregated portfolio to the NAV of the total portfolio immediately before the segregation. The cost of acquisition of the original units in the main portfolio to be reduced by the acquisition cost of units in the segregated portfolio.</li> </ul> <p>The information is provided for general purpose only. Investors are advised to seek the legal opinion before making any investments.</p> <p>Investors should also refer to the Statement of Additional Information available at <a href="http://www.sundarammutual.com">www.sundarammutual.com</a> for more details.</p>
Change in Recurring Expenses & Fee:	Additional Expenses under Regulation 52(6A)(c) upto 0.20% of daily net assets of the scheme incurred towards the different heads mentioned under Regulation 52(2) & 52(4) of the SEBI (Mutual Fund) Regulations, 1996 has been reduced to 0.05% w.e.f. 30th May, 2018. However, such additional expenses will not be charged to schemes where the exit load is not levied or not applicable.
Investor services	<p>Prospective investors and existing unit holders are welcome to contact Customer Service using the Toll Free 1860 425 7237 (India) +91 40 2345 2215 (NRI). Investors may also contact the Investor Relations Manager.</p> <p><b>Dhiren H Thakker</b> Head- Customer Services, Sundaram Asset Management Company Limited, Satellite Gazebo, Unit No. 101/102, B Wing, B D Sawant Marg, Chakala, Andheri-Ghatkopar Link Road, Andheri (east), Mumbai – 400 093. Contact No. 1860 425 7237 (India) +91 40 2345 2215 (NRI) Email us at : <a href="mailto:customerservices@sundarammutual.com">customerservices@sundarammutual.com</a> (NRI): <a href="mailto:nriservices@sundarammutual.com">nriservices@sundarammutual.com</a></p> <p>The Mutual Fund endeavours to complete all monetary and non-monetary transactions within ten business days from the date of receipt of request.</p>

#### D. Computation of NAV

The Net Asset Value (NAV) is the most widely accepted yardstick for measuring the performance of any Scheme of a Mutual Fund. NAV calculations shall be based upon the following formula:

$$\frac{\text{Market value of the Scheme's investments + other current assets + deposits} - \text{all liabilities except unit capital, reserves and Profit \& Loss Account}}{\text{Number of units outstanding of the Scheme}}$$

Valuation will be according to the valuation norms, as specified in Schedule VIII of the Regulation and will be subject to such rules or Regulation that SEBI may prescribe. Please refer the valuation policy on our website [https://www.sundarammutual.com/uploaddir/Others/Valuation\\_Policy\\_12\\_2020\\_040321\\_184105.pdf](https://www.sundarammutual.com/uploaddir/Others/Valuation_Policy_12_2020_040321_184105.pdf)

NAV of the Scheme – Plan/Option wise - will be calculated and disclosed up to four decimals.

For details of Valuation of Overseas Securities, please refer Statement of Additional Information.

**A. New Fund Offer Expenses**

Not applicable

**B. Recurring Expenses & Fee** (Fundamental Attribute)

1. The total annual recurring expenses of the Scheme, excluding deferred revenue expenditure written off, issue or redemption expenses, but including the investment management and advisory fee that can be charged to the scheme shall be within the limits specified in Regulation 52 of SEBI (Mutual Funds) Regulations. Expenses incurred in excess of the permitted limits shall be borne by the Investment Manager or the Trustee or the Sponsor.

The expenses chargeable to the scheme shall include investment management & advisory fee, Trustee fee, custodian fee, Registrar and Transfer Agent fee, Audit fee, Marketing and Selling expenses and other expenses (including listing fee) as listed in the table below:

Expense Head	% of daily Net Assets
Investment Management and Advisory Fees	Upto 2.00%
Trustee fee & expenses	
Audit fees & expenses	
Custodian fees & expenses	
RTA Fees & expenses	
Marketing & Selling expense incl. agent commission	
Cost related to investor communications	
Cost of fund transfer from location to location	
Cost of providing account statements and income distribution or redemption cheques and warrants	
Costs of statutory Advertisements	
Cost towards investor education & awareness (at least 2 bps)	
Brokerage & transaction cost over and above 12 bps and 5 bps for cash and derivative market trades resp.	
Service tax on expenses other than investment management and advisory fees	
Service tax on brokerage and transaction cost	
Other Expenses	
<b>Maximum total expense ratio (TER) permissible under Regulation 52 (4) and (6)(c)</b>	
Additional expenses for gross new inflows from specified cities under regulation 52 (6A) (b)	Upto 0.30%

\*The current expense ratios will be updated on a daily basis in the website viz. [www.sundarammutual.com/TER](http://www.sundarammutual.com/TER) and in case of any proposed changes via notice at least three working days prior to the effective date of change will be sent to investor and available under the link: <https://www.sundarammutual.com/TER>.

The maximum total expense ratio (TER) permissible under Regulation 52 (4) and (6) (c) that can be charged to the scheme as a percentage of daily net assets shall be as follows:

First Rs 500 crore:	2.00%
Next Rs 250 crore:	1.75%
Next Rs 1,250 crore:	1.50%
Next Rs 3,000 crore:	1.35%
Next Rs 5,000 crore:	1.25%
Next Rs 40,000 crore:	Total expense ratio reduction of 0.05% for every increase of Rs. 5,000 crores or part thereof.
On balance of assets:	0.80%

As per Regulation 52(6A)(b), an additional expense upto 0.30% (30 basis points) on the daily net assets shall be charged to the scheme if new inflows into the scheme from beyond top 30 cities as specified by SEBI, from time to time, are at least:

- (i) 30% of the gross new inflows in the scheme (or)
- (ii) 15% of the average assets under management (year to date) of the scheme, whichever is higher.

In case the inflows from such cities is less than the higher of (i) or (ii) above, expenses shall be charged to the scheme on a proportionate basis as prescribed in the SEBI circular dated September 13, 2012.

The amount so charged shall be utilised for distribution expenses incurred for bringing inflows from such cities. However, the amount incurred as expense on account of inflows from such cities shall be credited back to the Scheme(s) in case the said inflows are redeemed within a period of one year from the date of investment.

Additional TER can be charged based on inflows only from retail investors from B30 cities. Inflows of amount upto Rs.2 lakhs per transaction by individual investors shall be considered as inflows from "retail investor".

Top 30 cities shall mean top 30 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year.

Commission expenses will not be charged in Direct Plan and no commission shall be paid from Direct Plan.

Note: The above percentage is based on the prevailing expenses ratio. Any change in the above mentioned distribution expenses/commission will be replaced while filing the final SID.

SEBI vide Circular dated October 22, 2018 made the following changes with regard to Total Expense Ratio and the substance of the circular is as under:

**A. Transparency in TER**

All scheme related expenses including commission paid to

distributors, by whatever name it may be called and in whatever manner it may be paid, shall necessarily be paid from the scheme only within the regulatory limits and not from the books of the Asset Management Companies (AMC), its associate, sponsor, trustee or any other entity through any route. All fees and expenses charged in a direct plan (in percentage terms) under various heads including the investment and advisory fee shall not exceed the fees and expenses charged under such heads in a regular plan.

No pass back, either directly or indirectly, shall be given by MFs/AMCs/ Distributors to the investors.

Training sessions and programmes conducted for distributors should continue and should not be misused for providing any reward or non-cash incentive to the distributors.

### B. Additional TER of 30 bps for penetration in B-30 cities

Additional TER can be charged based on inflows only from retail investors from B30 cities. Inflows of amount upto Rs 2,00,000/- per transaction, by individual investors shall be considered as inflows from "retail investor. The additional commission for B 30 cities shall be paid as trail only.

The Investment Manager will comply with the above circular.

#### Value of Rs.10000 on 12% annual returns in 1 year, considering 1% Expense Ratio

Amount Invested	10,000.00
NAV at the time of investment	10
No. of units	1,000.00
Assume gross appreciation of	12%
Gross NAV	11.2
Expenses (assuming 1% expense Ratio on average of opening & closing NaV)	0.11
Actual NaV at the end of 1 year post expenses (assuming expense Ratio as above)	11.09
Value of Investment at the end of 1 year (Before expenses)	11,200.00
Percentage Return	11.2%
Value of Investment at the end of 1 year (after expenses)	11,094.00
Percentage Return	10.94%

Note: Please note that the above is an approximate illustration of the impact of expense ratio on the returns, where the Gross NAV has been simply reduced to the extent of the expenses. In reality, the actual impact would vary depending on the path of returns over the period of consideration. Expenses will be charged on daily net assets.

2. Brokerage and transaction costs which are incurred for execution of trades and included in the cost of investment shall be charged to the Scheme(s) in addition to the total expense limits prescribed under Regulation 52 of the SEBI (Mutual Funds) Regulations. These expenses shall not exceed 0.12% of the value of trades in case of cash market transactions and 0.05% of the value of trades in case of derivatives transactions. Payment towards brokerage and transaction cost in excess of 0.12% and 0.05% for cash

market transactions and derivatives transactions respectively shall be charged to the scheme within the maximum limits prescribed under regulation 52 of the SEBI (Mutual Funds) Regulations, 1996. Any expenditure (including brokerage and transaction cost, if any) in excess of the prescribed maximum limit shall be borne by the Investment Manager or by the Trustee or Sponsor.

3. The Investment Manager shall set apart at least 0.02% (2 basis points) on the daily net assets of the scheme(s) within the maximum limit of total expense ratio prescribed under Regulation 52 of SEBI (Mutual Funds) Regulations for initiatives towards investor education and awareness taken by Sundaram Mutual fund.
4. GST:
  - Pursuant to SEBI circular no CIR/IMD/DF/24/2012 dated November 19, 2012, GST on brokerage and transaction cost paid for execution of trade, if any, shall be within the expenses limit prescribed under Regulation 52 of SEBI (Mutual Funds) Regulations.
  - GST on investment management and advisory fee shall be charged to the scheme in addition to the maximum limit of total expense ratio as prescribed in Regulation 52 of SEBI (Mutual Funds) Regulations.
  - GST for services other than investment management and advisory shall be charged to the scheme within the maximum limit of total expense ratio as prescribed in Regulation 52 of SEBI (Mutual Funds) Regulations.

**Any circular/clarification issued by SEBI / AMFI in regard to expenses chargeable to the Scheme/Plan(s) will automatically become applicable and will be incorporated in the SID/SAI/KIM accordingly.**

### C. Load Structure

Entry Load: Nil.

However the upfront commission on investment made by the investor, if any, shall be paid to the ARN Holder (AMFI registered Distributor) directly by the investor, based on the investor's assessment of various factors including service rendered by the ARN Holder.

Exit Load: Nil.

Pursuant to SEBI Circular CIR/IMD/DF/21/2012 dated September 13, 2012 read with notification No. LAD-NRO/GN/2012-13/17/21502 dated September 26, 2012 GST on exit load, if any, shall be paid out of the exit load proceeds and exit load net of GST, if any, shall be credited to the scheme with effect from October 01, 2012. Investors are requested to note that exit load is inclusive of GST at applicable rates as prescribed from time to time.

#### Applicability

- (a) Units issued on reinvestment of IDCW shall not be subject to exit load.
- (b) Prescribed exit load will be applicable for switch out and every instalment under a Systematic Transfer Plan and Systematic Withdrawal Plan. The period indicated for exit load shall be reckoned from the date of allotment.

SOB  
No.16

(c) Switch of existing investments from Regular Plan to Direct Plan where the transaction has been received without broker code in the Regular Plan shall not be subject to exit load.

However, any subsequent switch / redemption of such investment shall be subject to exit load based on the original date of investment in the Regular Plan and not from the date of switch into Direct Plan. (effective from April 01, 2013)

(d) In case of switch of investments from Regular Plan to Direct Plan received with broker code in the Regular Plan, the exit load as applicable to redemption of units under the respective scheme(s) shall apply.

However, any subsequent switch-out or redemption of such investment shall not be subject to exit load. (effective from April 01, 2013)

(e) In case of switch of investments from Direct Plan to Regular Plan, no exit load shall be levied. However, any subsequent switch-out or redemption of such investment shall be subject to exit load based on the original date of investment in the Direct Plan and not from the date of switch into Regular Plan. (effective from April 01, 2013)

(f) Investors wishing to transfer their accumulated unit balance held under discontinued plans and Regular Plan (through lumpsum / systematic investments made with Distributor code) to Direct Plan can switch their investments (subject to applicable Exit Load, if any) to Direct Plan. However, any subsequent switch-out or redemption of such investment shall not be subject to exit load. (effective from April 01, 2013)

Investors wishing to transfer their accumulated unit balance held under discontinued plans and Regular Plan (through lumpsum / systematic investments made without Distributor code) to Direct Plan can switch their investments, without Exit Load, to Direct Plan. However, any subsequent switch / redemption of such investment shall be subject to exit load based on the original date of investment in the Regular Plan / Discontinued Plans and not from the date of switch into Direct Plan. (effective from April 01, 2013)

(g) No Entry Load will be charged with respect to applications for purchase/additional purchase/switch-in and applications for registration of SIP/STP, accepted by the Mutual Fund.

The Board of Trustee reserves the right to prescribe or modify the exit load structure with prospective effect, subject to a maximum as prescribed under SEBI Regulation.

Details of the modifications will be communicated in the following manner:

- Addendum detailing the changes will be attached or incorporated to the SID and Key Information Memorandum. The addendum will become an integral part of this Scheme information document.
- The change in exit load structure will be notified by a suitable display at the Corporate Office of the Sundaram Asset Management and at the Investor Service Centres of the registrar.
- A public notice shall be given in one English daily newspaper having nation-wide circulation as well as in a

newspaper published in the language of region where the Head Office of the Mutual Fund is situated.

The introduction/modification of exit load will be stamped on the acknowledgement slip issued to the investors on submission of an application form and will also be disclosed in the account statement issued after the introduction of such exit load.

Investors are requested to ascertain the applicable exit load structure prior to investing.

**V. Rights of Unitholders**

Please refer to Statement of Additional Information for a detailed view of the rights of unit holders.

**VI. Penalties & Pending Litigations**

- Details of penalties awarded by SEBI under the SEBI Act or any of its Regulation against the sponsor of the Mutual Fund.
- During last three years, there have been no monetary penalties imposed and/ or action by any financial regulatory body or governmental authority, against Sponsor(s), AMC, Board of Trustees, Trustee Company; for any irregularities or for violations in the financial services sector, or for defaults with respect to share holders or debenture holders and depositors, or for economic offences, or for violation of securities law.
- There are no pending material litigation proceedings incidental to the business of the Mutual Fund to which the sponsor of the Mutual Fund or any company associated with the sponsor in any capacity including the Investment Manager, Trustee or any of the directors or key personnel of the Investment Manager is a party. Further, there are no pending criminal cases against the Sponsor or any company associated with the sponsor in any capacity including the Investment Manager, Trustee or any of the directors or key personnel.
- There is no deficiency in the systems and operations of the sponsor of the Mutual Fund or any company associated with the sponsor in any capacity, including the Investment Manager which SEBI has specifically advised to be disclosed in the Scheme Information Document, or which has been notified by any other regulatory agency.
- There are no enquiries or adjudication proceedings under the SEBI Act and the Regulation, which are in progress against any company associated with the sponsor in any capacity including the Investment Manager, Trustee or any directors or key personnel of the Investment Manager.

SOB No.20

**Jurisdiction**

All disputes arising out of or in relation to the issue made under the Scheme will be subject to the exclusive jurisdiction of courts in India.

SOB No.21

**Applicability of SEBI (Mutual Fund) Regulations**

Notwithstanding anything contained in this Scheme Information Document, the provisions of the SEBI (Mutual Funds) Regulation, 1996 and the guidelines thereunder shall be applicable.

SOB No.22

## Customer Care Centres of Sundaram Asset Management Company Limited

**Agra**, Shop no.9/4, Shanker Point, Sanjay Place, Near Income Tax Building, Pin code: 282002. **Ahmedabad**, No 409, Shree Balaji Paragon, Near Hotel Rock Regency, C.G. Road, Navragpura, Ahmedabad – 380009. **Ajmer**, 1st Floor, Adjoining K C Complex Opp: Daulat Bagh, Ajmer 305001. **Akola**, C-13, First Floor, Dakshata Nagar, Vyapari Complex, Sindhi Camp Chowk, Akola-444001. **Allahabad**, Vashishtha Vinayal Tower, Upper Ground Floor, 38/1 Tashkhan Marg, Allahabad - 211001. **Amritsar**, C/O Sundaram Finance Ltd, 1st Floor, 27-A, Classic Plaza, Majitha Road, Amritsar 143001. **Anand**, 202 Drashit Arcade, Opp . HDFC Bank, Lambhvel Road . Anand 388001. **Aurangabad**, Office No-36 Motiwala Trade Center, Nirala Bazar Opp HDFC Bank, Aurangabad-431001. **Bangalore**, No.F18, First Floor, Lucky Paradise, 8th F Main, 22nd Cross, 3rd Block Jayanagar, Bangalore-560011. **Bangalore**, Ground Floor Sana Plaza, 21 / 14 - A , M.G. Road, Near Trinity Metro Station, Bangalore - 560001. **Baroda**, Office No. 109, First Floor, Siddharth Complex, R C Dutt Road, Baroda – 390007. **Bhagalpur**, ANN Tower, 1st Floor, RBSS Road, Bhikhanpur, Bhagalpur 812 001, Bihar. **Bhavnagar**, F1 Krishna Complex, Near desai nagar petrol pump, Chitra, Bhavnagar - 364003. **Bhilai**, 36/5, 1st Floor, Nehru Nagar, Beside of ING Vysa Bank, Bhilai 490020. **Bhopal**, Plot no, 6 VNV Plaza 2nd Floor Bank Street , M.P Nagar Zone 2, Bhopal - 462011. **Bhubaneswar**, Office No. 16, 2nd Floor, Deen Dayal Bawan, Ashok Nagar, Bhubaneswar 751009. **Burdwan**, 5 B, M.V Apartment, 36 G.T. Road, Parbirhata, Po: Sripally, Burdwan 713103. **Calicut**, 1st Floor, Karupalli Square, YMCA Cross Road, Calicut-673001. **Chandigarh**, S.C.O II Floor, 2475-2476, 22/C, Chandigarh 160022. **Chennai (HO)**, Sundaram Towers 1st & 2nd Floor, No.46 Whites Road , Royapettah, Chennai - 600014. **Chennai (Mount Raod)**, 1st Floor Metro Plaza, 221 (Old No. 162), Anna Salai, Mount Road, Opp. Spencer Plaza, Chennai-600 002. **Cochin**, Kassim Towers, 36/1899 Door No, D I Floor Sebastian Road, Off. Kaloor, Kadavanthra Road, Kaloor, Cochin - 682017. **Coimbatore**, 101-E, II Floor, Kala Mansion Building, D B Road, R. S Puram, Coimbatore - 641002. **Cuttack**, 1st Floor, Kailash Plaza, (In Front of BSNL Office), Link Road, Cuttack-753012. **Davangere**, #2609/17, MCC -A- Block, 21st Ward, Muddalli thota Davangere 577002. **Dehradun**, 57/19, Raipur Road, II Floor, Shiva Palace, Dehradun - 248 001. **Delhi**, Room no. 301/314, 3rd floor, Ashoka Estate, 24 Barakhamba Road, New Delhi - 110001. **Dhanbad**, Sri Ram Plaza, Room No-107, 1st Floor, Bank More, Dhanbad 826 001. **Durgapur**, A-307, Bengal Shristi Complex, II Floor, Citi Center, Durgapur - 713 216. **Erode**, Ms. URT Tower, No 139/1, Perundurai Road, Erode 638011. **Goa**, F 30, Alfran Plaza, Opp Don Bosco, MG Road Panjim, Goa - 403001. **Gorakhpur**, Shop No. 20, 2nd Floor, Cross Road The Mall, Bank Road, Gorakhpur - 273 001. **Gurugram**, Unit No 11, Vipul Agora, Agora, Mehrauli - Gurugram Road, Gurugram - 122002. **Guwahati**, 4th Floor, Ganpati Enclave Above Datamation, Bora Service. G.S Road, Guwahati 781007 **Gwalior**, II Floor, 44 City Centre, Narayan Krishna, Madhav Rao Scindia Road, Gwalior -474002. **Hubli**, Shop No. UGF 4/5, Eureka Junction, T.B.Road Hubli, Karnataka – 580029. **Hyderabad**, 6-3-1085 / D /103, Dega Towers, Rajbhavan Road, Somajiguda, Hyderabad - 500082. **Indore**, 205 Starlit Tower 29/1 Y N Road, Indore-452001. **Jabalpur**, Second Floor, Digamber Tower, 936, Wright Town, Pandit Bhawani Prasad Ward, Napier Town, Jabalpur-482002. **Jaipur**, No. 202, Second Floor, OK Plus Towers, Church Road, C-Scheme, Jaipur – 302001. **Jalandhar**, Shop No - 11 B, 3rd Floor, City Square Mall, Civil Lines, Jalandhar 144 001. **JALGAON** , Second Floor, India Plaza Complex, Vivekanand Nagar, Swatantry Chowk, Jilha Peth, Jalgaon - 425 001. **Jamnagar**, 404, Corporate House, Opp. To St. Ann'S High School, Pandit Nehru Marg, Jamnagar -361008. **Jamshedpur**, Shop No - 4, 3rd Floor, Meghdeep Building, Beside Hotel South Park, Q Road, Bistupur, Jamshedpur – 831004. **Jodhpur**, 116, 1st Floor, Mody Arcade, Chopasani Road, Near Bombay Motor Cycle, Jodhpur - 342001. **Kanpur**, 14/113 Kan Chambers, 2nd Floor, 114/113 Civil Lines Kanpur 208001. **Kolhapur**, Office No:12,

2nd Floor, R.D.Vichare Complex (Gemstone) Near Central Bus Stand, New Shahupuri Kolhapur 416001. **Kolkatta**, P-38 Princep Street, Ground Floor, Off Bentinck Street, (Opp Orient Cinema), Kolkatta-700072. **Kolkatta**, No. 7, Camac Street, Azimganj House III Floor, Block No. 6, Kolkatta - 700017. **Kota**, Second Floor, (Above Reebok Showroom), 393, Shopping Centre, NR.Ghode Wale Baba Circle, Kota, Rajasthan - 324007. **Kottayam**, CSI ascension Square, Logos Junction, Collectorate .P.O, Kottayam-686002. **Lucknow**, 104, UGF Sky Hi Chambers, 5- Park Road, Lucknow-226001. **Ludhiana**, SCO 18, Cabin No.401, 4th Floor, Feroz Gandhi Market, Ludhiana - 141001. **Madurai**, No. 183 C - North Veli Street, Opp Duke Hotel, Madurai - 625001. **Mangalore**, B-2, Souza Arcade, Balmatta Road, Mangalore 575001. **Moradabad**, Junaid Malik C/O Tejveer Sing, House No C-52 Jagir Colony C Block , Moradabad Uttarpradeh 244001. **Mumbai (Andheri East)**, Satellite Gazebo, Office No. 101 & 102, B - Wing, 1st Floor, B D Sawant Marg, Mota Nagar, Andheri East, Mumbai – 400093. **Mumbai (Port)**, 5th Floor, City Ice Building, Plot No.298, Perin Nariman Street, Mumbai - 400001. **Mumbai (Thane West)**, Shop No 3, Ramrao Sahani Sadan, Kaka Sohoni Road, Behind P.N.Gadgil Jewellers, Off Ram Maruti Road, Thane West-400601. **Muzaffarpur** , Saroj Complex, Diwan Road, Muzaffarpur - 842002. **Mysore**, 145, 2nd Floor, 5th main , 5th cross, Opposite to Syndicate Bank, Saraswathipuram, Mysore -570009, Karnataka, Phone: 97310-11115. **Nagpur**, C/O.Fortune Business Centre, Plot No.6, Vasant Vihar Complex, WHC Road, Shankar Nagar, Nagpur - 440010. **Nashik**, Shop No. 1, Shrinath Apartment, Pandit Colony- Lane No. 3, Sharanpur Road, Nashik- 422 002. Panipat, No 75 BMK market, Sundaram finance near Hive Hotel GT above Airtel office|Panipat-132103. **Patna**, 305 & 306 Ashiana Harniwas, New Dak Bungalow Road, Patna - 800001. **Pondicherry**, No. 181, Thiruvalluvar Salai, Pillaithottam, Opp to Bahavan Saw Mill, Pondicherry – 605013. **Pune**, CTS No. 930 / Final, Plot No.314, 1st Floor, Office No. 1, Aditya Centeegra Apts, Condominium, F.C. Road, Shivaji Nagar, Pune – 411005. **Raipur**, Office no. S-8 , 2nd floor, Raheja Towers, Near Fafadih Square, Jail Road, Near Fafadih Square, Jail Road, Raipur, PIN 492001. **Rajkot**, 301, Metro Plaza, Nr Eagle Travels, Jansata Press Road, Bhilwas Chowk, Rajkot - 360001. **Ranchi**, #205, 2nd Floor, M.R. Tower, Line Tank Road, Ranchi-834001. **Salem**, No. 20, 1st Floor, Ramakrishna Road, Near Federal Bank, Salem – 636007. **Sangli**, S1 - S2, Second Floor, Shiv Ratna Complex, CST No 1047B, Shiv Ratan Complex, College Corner North Shivaji Nagar, Madhav Nagar, Sangli - 416416. **Siluguri**, C/O Home Land, 4th Floor, Opp. Sona Wheels Showroom, 2.5 Mile, Sevoke Road, P.S-Bhakti Nagar, Siliguri - Dist - Jalpaiguri-734008, West Bengal. **Surat**, HG-18 International Trade Centre, Majuragate, Surat - 395002. **Thirunelveli**, First Floor, No 985/1-C2, 1D, Indira Complex, South Bye Pass Road, Opp To Passport Office, Tirunelveli 627005. **Thrissur**, 2nd Floor, Sri Lakshmi Building, Shornool Road, Near, Thiruvampady Temple, Thrissur - 680022. **Trichy**, 60/2, Krishna Complex, I St Floor, Shastri Road, Thennur, Trichy - 620017. Trivandrum, 1st Floor, Bava Sahib Commercial Complex, Ambujavilassam Road, Old GPO, Thiruvananthapuram-695001. **Udaipur**, C/O Sundaram Finance Ltd , 04th Floor , Plot No-32/1105 Centre Point Building , Opposite- B.N College, Udaipur, Rajasthan-313001. **Vapi**, Shop No - 19 & 20, First Floor, Walden Plaza, Imran Nagar (opp to SBI), Daman - Silvassa Road, Vapi - 396191. **Varanasi**, Shop No-60, 1st Floor, Kuber Mall , Rathyatra, Varanasi - 221010. **Vellore**, C/O Sundaram Finance Limited. First floor, 141/3, M P Sarathi Nagar, Vellore District Bus Owners Association Building, Chennai - Bangalore Bye Pass Road, Vellore - 632012. **Vijayawada**, Rajagopala Chari Street, Mahalakshmi Towers, Ist Floor, Shop No 4. Buckinghampet Post Office Road, Vijayawada - 520 002. AP **Visakhapatnam**, Shop No.2, 3 Rd Floor, Navaratna Jewel Square, Dwarakanagar, Beside Jyothi Book Depot, Visakhapatnam-530016.

**Dubai - Representative Office**, Unit No. 714, Level 7, Burjuman Business Tower, Bur Dubai, Dubai UAE

## Customer Care Centres of KFin Technologies Private Limited

**Ambala** 6349, 2nd Floor, Nicholson Road, Adjacent Kos Hospital Ambala Cant, Ambala 133001. **Agartala** OLS RMS Chowmuhani, Mantri Bari Road 1st Floor Near Traffic Point, Tripura West, Agartala 799001. **Agra** 1st Floor, Deepak Wasan Plaza Behind Holiday Inn, Sanjay Place, Agra 282002. **Ahmedabad** Office No. 401, on 4th Floor, ABC-I, Off. C.G. Road, -, Ahmedabad 380009. **Ajmer** 302 3rd Floor, Ajmer Auto Building, Opposite City Power House, Jaipur Road; Ajmer 305001. **Akola** Yamuna Tarang Complex Shop No 30, Ground Floor N.H. No- 06 Murtizapur Road, Opp Radhakrishna Talkies, Akola 444004. **Alwar** 101 Saurabh Tower, Opp. Uit Near Bhagat Singh Circle, Road No.2, Alwar 301001. **Aligarh** Sebti Complex Centre Point, Sebti Complex Centre Point, -, Aligarh 202001. **Allahabad** Rsa Towers 2Nd Floor, Above Sony Tv Showroom, 57 S P Marg Civil Lines, Allahabad 211001. **Amaravathi** Shop No. 21 2nd Floor, Gulshan Tower, Near Panchsheel Talkies Jaistambh Square, Amaravathi 444601. **Amritsar** SCO5, 2nd Floor, District Shopping Complex, Ranjit Avenue, Amritsar 143001. **Anand** B-42 Vaibhav Commercial Center, Nr Tvs Down Town Show Room, Grid Char Rasta, Anand 380001. **Ananthapur** Plot No: 12-313, Balaji Towers, Suryanagar, Ananthapur Village, Anantapur 515001. **Asansol** 112/N G. T. Road Bhanga Pachil, G.T Road Asansol Pin: 713 303; Paschim Bardhaman West Bengal, Asansol 713303. **Aurangabad** Ramkunj Niwas, Railway Station Road, Near Osmanpura Circle, Aurangabad 431005. **Alleppy** 1st Floor Jp Towers, Mullackal, Ksrct Bus Stand, Alleppy 688011. **Azamgarh** House No. 290, Ground Floor, Civil lines, Near Sahara Office, -, Azamgarh 276001. **Baroda** 203 Corner point, Jetalpur Road, Baroda Gujarat, Baroda 390007. **Bareilly** 1st Floorrear Sidea -Square Building, 54-Civil Lines, Ayub Khan Chauraha, Bareilly 243001. **Bharuch** Shop No 147-148, Aditya Complex, Near Kasak Circle, Bharuch 392001. **Mumbai** 24/B Raja Bahadur Compound, Ambalal Doshi Marg, Behind Bse Bldg, Fort 400001. **Berhampur** (OR) Opp Divya Nandan Kalyan Mandap, 3rd Lane Dharam Nagar, Near Lohiya Motor, Berhampur (Or) 760001. **Belgaum** Cts No 3939/ A2 A1, Above Raymonds Show Room |Beside Harsha Appliances, Club Road, Belgaum 590001. **Bhilwara** Office No. 14 B, Prem Bhawan, Pur Road, Gandhi Nagar, Near CanaraBank, Bhilwara 311001. **Bhubaneswar** A/181 Back Side Of Shivam Honda Show Room, Saheed Nagar, -, Bhubaneswar 751007. **Bhagalpur** 2Nd Floor, Chandralok ComplexGhantaghar, Radha Rani Sinha Road, Bhagalpur 812001. **Bilaspur** Shop No -225226 & 2272nd Floor, Narayan Plaza Link Road, -, Bilaspur 495001. **Bhilai** Office No.2, 1st Floor, Plot No. 9/6, Nehru Nagar [East], Bhilai 490020. **Bikaner** 70-71 2Nd Floor | Dr.Chahar Building, Panchsati Circle, Sadul Ganj, Bikaner 334003. **Bokaro** B-1 1st Floor City Centre, Sector- 4, Near Sona Chandi Jewellers, Bokaro 827004. **Balasore** 1-B. 1st Floor, Kalinga Hotel Lane, Baleshwar, Baleshwar Sadar, Balasore 756001. **Bangalore** No 35, Puttanna Road, Basavanagudi, Bangalore 560004. **Bhopal** Kay Kay Business Centre, 133 Zone I Mp Nagar, Above City Bank, Bhopal 462011. **Bankura** Plot nos- 80/1/Anatunchati Mahalla 3rd floor, Ward no-24 Opposite P.C Chandra, Bankura town, Bankura 722101. **Begusarai** C/o Dr Hazari Prasad Sahu, Ward No 13, Behind Alka Cinema, Begusarai (Bihar), Begusarai 851117. **Bhatinda** #2047-A 2Nd Floor, The Mall Road, Above Max New York Life Insurance, Bhatinda 151001. **Burdwan** Anima Bhavan 1st Floor Holding No.-42, Sreepally G. T. Road, West Bengal, Burdwan 713103. **Bhavnagar** 303 Sterling Point, Waghawadi Road, -, Bhavnagar 364001. **Bellary** Shree Gayathri Towers, #4 1st Floor K.H.B.Colony, Gopalaswamy Mudaliar Road, Gandhi Nagar-Bellary 583103. **Kolkata** Apeejay House ( Beside Park Hotel ), C Block3rd Floor, 15 Park Street, Kolkata 700016. **Dalhousie** 2Nd Floor Room no-226, R N Mukherjee Road, -, Kolkata, 700 001. **Coimbatore** 3rd Floor Jaya Enclave, 1057 Avinashi Road, -, Coimbatore 641018. **Chandigarh** First floor, SCO 2469-70, Sec. 22-C, -, Chandigarh 160022. **Cuttack** Shop No-45, 2nd Floor, Netaji Subas Bose Arcade, (Big Bazar Building) Adjacent To Reliance Trends, Dargha Bazar, Cuttack 753001. **Calicut** Second Floor, Manimuriyil Centre, Bank Road, Kasaba Village, Calicut 673001. **Cochin** Ali Arcade 1st FloorKizhavana Road, Panampilly Nagar, Near Atlantis Junction, Ernakualm 682036. **Chinsurah** No : 96, PO: Chinsurah, Doctors Lane, Chinsurah 712101. **Dhanbad** 208 New Market 2Nd Floor, Bank More, -, Dhanbad 826001. **Darbhanga** Jaya Complex2Nd Floor, Above Furniture PlanetDonar, Chowk, Darbhanga 846003. **Dindigul** NO 59B New Pensioner street, Palani Road, Opp Gomathi Lodge, Dindigul 624001. **Dhule** Ground Floor Ideal Laundry Lane No 4, Khol Galli Near Muthoot Finance, Opp Bhavasar General Store, Dhule 424001. **Dharwad** Adinath Complex, Beside Kamal Automobiles, Bhoovi Galli, Opp Old Laxmi Talkies, P B Road, Dharwad 580001. **Dehradun** Kaulagarh Road, Near Sirmaur Margabove, Reliance Webworld, Dehradun 248001. **New Delhi** 305 New Delhi House, 27 Barakhamba Road, -, New Delhi 110001. **Deoria** K. K. Plaza, Above Apurva Sweets, Civil Lines Road, Deoria 274001. **Durgapur** Mwav-16 Bengal Ambuja, 2nd Floor City Centre, Distt. Burdwan Durgapur-16, Durgapur 713216. **Davangere** D.No 162/6, 1st Floor, 3rd Main, P J Extension, Davangere taluk, Davangere Manda, Davangere 577002. **Eluru** DNO-23A-7-72/73K K S Plaza Munukutla Vari Street, Opp Andhra Hospitals, R R Peta, Eluru 534002. **Erode** No: 4 Veerappan Traders Complex, KMY Salai Sathy Road, Opp. Erode Bus Stand, Erode 638003. **Faridabad** A-2B 3rd Floor, Neelam Bata Road Peer ki Mazar, Nehru Groundnit, Faridabad 121001. **Ferozpur** The Mall Road Chawla Bulding 1st Floor, Opp. Centrail Jail, Near Hanuman Mandir, Ferozpur 152002. **Gandhinagar** 123 First Floor, Megh Malhar Complex, Opp. Vijay Petrol Pump Sector - 11, Gandhinagar 382011. **Gurgaon** No: 212A, 2nd Floor, Vipul Agora, M. G. Road, -, Gurgaon 122001. **Gulbarga** H NO 2-231, Krishna Complex 2nd Floor Opp., Opp. Municipal corporation Office, Jagat, Station Main Road, Kalaburagi, Gulbarga 585105. **Gandhidham** Shop # 12 Shree Ambica Arcade Plot # 300, Ward 12. Opp. CG High School, Near HDFC Bank, Gandhidham 370201. **Gwalior** 2nd Floor Rajeev Plaza, Jayendra Ganj Lashkar, -, Gwalior 474009. **Gonda** H No 782, Shiv Sadan, ITI Road, Near Raghukul Vidyapeeth, Civil lines, Gonda 271001. **Panjim** H. No: T-9, T-10, Afran plaza, 3rd Floor, Near Don Bosco High School, Panjim Goa 403001. **Ghazipur** House No. 148/19, Mahua Bagh, -, Ghazipur 233001. **Gorakhpur** Above V.I.P. House adjacent, A.D. Girls College, Bank Road, Gorakpur 273001. **Guntur** 2nd Shatter, 1st Floor, Hno. 6-14-48, 14/2 Lane, Arundal Pet, Guntur 522002. **Guwahati** 1st Floor Bajrangbali Building, Near Bora Service Station GS Road, -, Guwahati 781007. **Gaya** Property No. 711045129, Ground FloorHotel Skylark, Swaraipuri Road, -, Gaya 823001. **Ghaziabad** FF - 31, Konark Building, Rajnagar, -, Ghaziabad 201001. **Haridwar** Shop No. -17, Bhatia Complex, Near Jamuna Palace, Haridwar 249410. **Haldwani** Shoop No 5, KMVN Shopping Complex, -, Haldwani 263139. **Hissar** Shop No. 20, Ground Floor, R D City Centre, Railway Road, Hissar 125001. **Hoshiarpur** The Mall Complex, Unit # SF-6, 2nd Floor, Opposite Kapila Hospital, Sutheri Road, Hoshiarpur 146001. **Hassan** Hemadri Arcade, 2nd Main Road, Salgame Road, Near Brahmins Boys Hostel, Hassan 573201. **Hubli** CTC No.483/A1/A2, Ground Floor Shri Ram Palza, Behind Kotak Mahindra Bank Club Road, Hubli 580029. **Hyderabad** No:303, Vamsee Estates, Opp: Bigbazaar, Ameerpet, Hyderabad 500016. **Hyderabad(Gachibowli)** KFinTech Pvt.Ltd, Selenium Plot No: 31 & 32, Tower B Survey No.115/22 115/24 115/25, Financial District Gachibowli Nanakramguda Serilingampally Mandal, Hyderabad, 500032. **Indore** 19/1 New Palasia Balaji Corporate 203-204-205, Above ICICI bank 19/1 New Palasia, NearCurewell Hospital Janjeerwala Square Indore, Indore 452001. **Jaipur** S16/A IIIrd Floor, Land Mark Building Opp Jai Club, Mahaver Marg C Scheme, Jaipur 302001. **Jabalpur** 3Rd floor, R.R. Tower.5 Lajpatkunj, near Tayabali petrol pump, Jabalpur 482001. **Junagadh** 124-125 Punit Shopping Center, M.G Road, Ranavav Chowk, Junagadh 362001. **Jalgaon** 269 Jaee Vishwa 1 St Floor, Baliram Peth Above United Bank Of India, Near Kishor Agencies., Jalgaon. 425001. **Jhansi** 1st Floor, Puja Tower, Near 48 Chambers, ELITE Crossing, Jhansi 284001. **Jammu** Gupta's Tower, 2nd Floor CB-12, Rail Head complex, Jammu 180012. **Jalandhar** 1st FloorShanti Towers, SCO No. 37 PUDA Complex, Opposite Tehsil Complex, Jalandhar 144001. **Jamshedpur** 2nd Floor R R Square, Sb Shop Areanear Reliance Foot Print & Hotel- Bs Park Plaza, Main Road Bistupur, Jamshedpur 831001. **Jamnagar** 131 Madhav Plaza, Opp Sbi Bank, Nr Lal Bunglow, Jamnagar 361008. **Jodhpur** Shop No. 6, Ground Floor, Gang Tower, Opposite Arora Moter Service Centre, Near Bombay Moter Circle, Jodhpur 342003. **Jalpaiguri** D B C Road Opp Nirala Hotel, Opp Nirala Hotel, Opp Nirala Hotel, Jalpaiguri 735101. **Jaunpur** R N Complex 1-1-9-G, R. N. Complex, Opposite Pathak Honda, Above Oriental Bank of Commerce, Jaunpur 222002. **Karimnagar** 2nd ShutterHNo. 7-2-607 Sri Matha, Complex Mankammathota, -, Karimnagar 505001. **Karnal** 18/369Char Chaman, Kunjpora Road, Behind Miglani Hospital, Karnal 132001. **Karur** No 108, Arulsivam Complex, Thiru Vi Ka Road, Karur 639001. **Vile Parle** Shop No.1 Ground Floor, Dipti Jyothi Co-operative Housing Society, Near MTNL office P M Road, Vile Parle East, 400057. **Thane** Room No. 201, 202 2nd Floor, Matruchhaya Building, Opp Bedekar Hospital, Thane West, Mumbai - 400 602. **Vashi** No: 302, 3rd, Ganga Prasad, Ram Maruti Cross Road, Naupada Thane west of Thane, Vashi Mumbai. **Borivali** Gomati SmutiGround Floor, Jambli Gully, Near Railway Station, Borivali Mumbai, 400 092. **Kolhapur** 605/1/4 E Ward Shahupuri 2Nd Lane, Laxmi Niwas, Near Sultane Chambers, Kolhapur 416001. **Kollam** Ground Floora Narayanan Shopping Complex, Kausthubhsree Block, Kadapakada, Kollam 691008. **Kanpur** 15/46 B Ground Floor, Opp : Muir Mills, Civil Lines, Kanpur 208001. **Korba** Nidhi Biz Complex, Plot No 5, Near Patidar Bhawan, T. P. Nagar, **Korba** 495677. **Kota** D-8, Shri Ram Complex, Opposite Multi

Purpose School, Gumanpur, Kota 324007. **Kharagpur** Holding No 254/220, SBI BUILDING, Malancha Road, Ward No.16, PO: Kharagpur, PS: Kharagpur, Dist: Paschim Medinipur, Kharagpur 721304. **Kurnool** No.43 1st Floor S V Complex, Railway Station Road, Near SBI Main Branch, Kurnool - 518004.. **Kannur** 2 Nd Floor Prabhath Complex, Fort Road, Nr.Icici Bank, Kannur 670001. **Kottayam** 1st Floor Csiascension Square, Railway Station Road, Collectorate P O, Kottayam 686002. **Lucknow** 1st Floor, A. A. Complex, 5 Park Road Hazratganj Thaper House, Lucknow 226001. Ludhiana SCO 122, Second floor, Above Hdfc Mutual fun, , Feroze Gandhi Market, Ludhiana 141001. **Mathura** Shop No. 9, Ground Floor, Vihari Lal Plaza, Opposite Brijwasi Centrum, Near New Bus Stand, Mathura 281001. **Chennai** F-11 Akshaya Plaza 1st Floor, 108 Adhithanar Salai, Egmore Opp To Chief Metropolitan Court, Chennai 600002. **T Nagar** No 23 | Cathedral Garden Road, Cathedral Garden Road, Nungambakkam, Chennai, 600 034. **Mandi** House No. 99/11, 3rd Floor, Opposite GSS Boy School, School Bazar, Mandi 175001. **Meerut** H No 5, Purva Eran, Opp Syndicate Bank, Hapur Road, Meerut 250002. **Mehsana** FF-21 Someshwar Shopping Mall , Modhera Char Rasta, -, Mehnsana 384002. **Mirzapur** Ground Floor, Triveni Campus, Ratan Ganj, -, Mirzapur 231001. **Malda** Sahis Tuli Under Ward No.6, No.1 Govt Colony, English Bazar Municipality, Malda 732101. **Mangalore** Mahendra Arcade Opp Court Road, Karangal Padi, -, Mangalore 575003. **Moga** 1st FloorDutt Road, Mandir Wali Gali, Civil Lines Barat Ghar, Moga 142001. **Morena** House No. HIG 959, Near Court, Front of Dr. Lal Lab, Old Housing Board Colony, Morena 476001. **Moradabad** Om Arcade, Parker Road, Above Syndicate BankChowk Tari Khana, Moradabad 244001. **Malappuram** First Floor Peekays Arcade, Down Hill, , Malappuram 676505. **Margao** 2Nd Floor , Dalal Commercial Complex, Pajifond, Margao 403601. **Madurai** Rakesh towers 30-C 1st floor, Bye pass Road, Opp Nagappa motors, Madurai 625010. **Mysore** L-350Silver Tower, Ashoka Road, Opp.Clock Tower , Mysore 570001. Muzaffarpur First Floor Saroj Complex , Diwam Road, Near Kalyani Chowk, Muzaffarpur 842001. Nashik S-9 Second Floor, Suyojit Sankul, Sharanpur Road, Nasik 422002. **Nadiad** 311-3rd Floor City Center , Near Paras Circle, -, Nadiad 387001. **Nagpur** Plot No 2/1 House No 102/1, Mata Mandir Road, Mangaldeep Apartment Opp Khandelwal Jewelers Dharampeth, Nagpur 440010. **Nagercoil** HNO 45 , 1st Floor, East Car Street , Nagercoil 629001. **Nanded** Shop No.4 , Santakripa Market G G Road, Opp.Bank Of India, Nanded 431601. **Noida** 4054th FloorVishal Chamber, Plot No.1Sector-18, , Noida 201301. **Nellore** D No:16-5-66 Ramarao Complex, No:2 Shop No:305, 3rd Floor , Nagula Mitta Rodad, Opp Bank of baroda, Nellore 524001. Navsari 103 1st Floor Landmark Mall, Near Sayaji Library , Navsari Gujarat, Navsari 396445. Patna 3A 3Rd Floor Anand Tower, Exhibition Road, Opp Icici Bank, Patna 800001. **Pollachi** 146/4Ramanathan Building , 1st Floor New Scheme Road , -, Pollachi 642002. **Pondicherry** Building No:7 1st Floor, Thiayaraja Street , -, Pondicherry 605001. **Palghat** No: 20 & 21 , Metro Complex H.P.O.Road Palakkad, H.P.O.Road, Palakkad 678001. **Pathankot** 2nd Floor Sahni Arcade Complex, Adj.Indra colony Gate Railway Road, Pathankot, Pathankot 145001. **Panipat** Preet Tower, 3rd Floor, Behind Akash Institute, Near NK Tower, G.T. Road, Panipat 132103. **Patiala** B- 17/423, Opp Modi College, Lower Mall, Patiala 147001. **Pune** Office # 207-210, second floor, Kamla Arcade, JM Road. Opposite Balgandharva, Shivaji Nagar, Pune 411005. **Ratlam** 1 Nagpal Bhawan Free Ganj Road , Do Batti , Near Nokia Care , Ratlam 457001. **Raipur** office no s-13 second floor reheja tower, fafadth chowk, jail road, Raipur 492001. **Rajahmundry** D.No.6-1-4Rangachary Street, T.Nagar, Near Axis Bank Street, Rajahmundry 533101. **Rajkot** 302 Metro Plaza , Near Moti Tanki Chowk, Rajkot, Rajkot Gujarat 360001. **Rourkela** 1st Floor, Sandhu Complex, Kachery Road Uditnagar, Rourekla - 769012. **Ranchi** Room No 307 3Rd Floor , Commerce Tower , Beside Mahabir Tower , Ranchi 834001. **Roorkee** Shree Ashadeep Complex 16, Civil Lines, Near Income Tax Office, Roorkee 247667. **Rohtak** Shop No 14, Ground Floor, Rewa – 486 001, Madhya Pradesh, Delhi Road , Rohtak 124001. **Renukoot** C/o Mallick Medical Store, Bangali Katra Main Road, Dist. Sonbhadra (U.P.), Renukoot 231217. **Rewa** Shop No. 2, Shree Sai Anmol Complex, Ground Floor, Opp Teerth Memorial Hospital, Rewa 486001. **Salem** NO 3/250 , Brindavan Road, 6th CrossPerumal kovil back side Fairland's, Salem 636016. **Sagar** II floor Above shiva kanch mandir., 5 civil lines, Sagar, Sagar 470002. **Sambalpur** First Floor; Shop No. 219, Sahej Plaza, Golebazar; Sambalpur, Sambalpur 768001. **Sri Ganganagar** Address Shop No. 5, Opposite Bihani Petrol Pump, NH - 15, near Baba Ramdev Mandir, Sri Ganganagar 335001. **Shillong** Annex Mani Bhawan , Lower Thana Road , Near R K M Lp School , Shillong 793001. Shimla 1st Floor, Hills View Complex, Near Tara Hall, Shimla 171001. **Sikar** First FloorSuper Tower , Behind Ram Mandir Near Taparya Bagichi , -, Sikar 332001. **Siliguri** Nanak Complex, 2nd Floor, Sevoke Road, -, Siliguri 734001. **Silchar** N.N. Dutta Road, Chowchakra Complex, Premtala, Silchar 788001. **Solapur** Block No 06, Vaman Nagar Opp D-Mart, Jule Solapur, Solapur 413004. **Shimoga** Sri Matra Naika Complex, 1St Floor Above Shimoga Diagnostic Centre, Llr Road Durgigudi, Shimoga 577201. **Sonepat** 2nd floor, DP Tower, Model Town, Near Subhash Chowk, Sonepat 131001. **Solan** Disha Complex, 1St Floor, Above Axis Bank, Rajgarh Road, Solan 173212. **Sitapur** 12/12 Surya Complex, Station Road , Uttar Pradesh, Sitapur 261001. Srikakulam D No 4-4-97 First Floor Behind Sri Vijayaganapathi Temple, Pedda relli veedhi , Palakonda Road , Srikakulam 532001. **Saharanpur** 18 Mission Market, Court Road, -, Saharanpur 247001. **Satna** 1St Floor Gopal Complex, Near Bus Stand, Rewa Road, Satna 485001. **Surat** Office no: -516 5th Floor Empire State building , Near Udhna Darwaja, Ring Road, Surat 395002. **Sultanpur** 1st Floor, Ramashanker Market, Civil Line, -, Sultanpur 228001. **Shivpuri** A. B. Road, In Front of Sawarkar Park, Near Hotel Vanasthali, Shivpuri 473551. **Tuticorin** 4 - B A34 - A37, Mangalmal Mani Nagar, Opp. Rajaji Park Palayamkottai Road, Tuticorin 628003. **Trivandrum** Marvel Tower, 1st Floor, URA-42 (Uppalam Road Residence Association), Statue, Trivandrum-695001. **Tiruvalla** 2Nd FloorErinjery Complex, Ramanchira, Opp Axis Bank, Tiruvalla 689107. **Thanjavur** No. 70 Nalliah Complex, Srinivasam Pillai Road, -, Tanjore 613001. **Tirupathi** H.No:10-13-425, 1st Floor Tilak Road , Opp: Sridevi Complex , Tirupathi 517501. **Trichy** No 23C/1 E V R road, Near Vekkaliannan Kalyana Mandapam, Putthur, -, Trichy 620017. **Tirupur** No 669A, Kamaraj Road, , Near old collector office, , Tirupur 641604. **Trichur** 2Nd FloorBrothers Complex, Naikkanal JunctionShornur Road, Near Dhanalakshmi Bank H O, Thrissur 680001. **Tirunelveli** 55/18 Jeney Building, S N Road, Near Aravind Eye Hospital, Tirunelveli 627001. Udaipur Shop No. 202, 2nd Floor business centre, 1C Madhuvan, Opp G P O Chetak Circle, Udaipur 313001. **Ujjain** 101 Aashta Tower, 13/1 Dhanwantri Marg, Freeganj, Ujjain 456010. **Varanasi** D-64/132, 2nd Floor , KA, Mauza, Shivpurwa, Settlement Plot No 478 Pargana, Dehat Amanat, Mohalla Sgra, Varanashi 221010. **Valsad** 406 Dreamland Arcade, Opp Jade Blue, Tithal Road, Valsad 396001. **Vijayanagaram** D No : 20-20-29, 1st Floor, Surya Nagar, Kalavapuvvu Meda, Near Ayodhya Stadium, Dharmapuri Road, Vizianagaram 535002. **Vijayawada** HN026-23, 1st Floor, Sundarammastreet, GandhiNagar, Krishna, Vijayawada 520010. **Vellore** 1st floor, Vellore City Centre, Anna salai, Vellore 632001. **Vapi** A-8 First Floor Solitaire Business Centre, Opp DCB Bank GIDC Char Rasta, Silvassa Road, Vapi 396191. **Visakhapatnam** Door No: 48-8-7, Dwaraka Diamond Ground Floor, Srinagar, Visakhapatnam 530016. **Warangal** Shop No22 , , Ground Floor Warangal City Center, 15-1-237, Mulugu Road Junction, Warangal 506002. **Yamuna nagar** B-V, 185/A, 2nd Floor, Jagadri Road, , Near DAV Girls College, (UCO Bank Building) Pyara Chowk, -, Yamuna Nagar 135001.

### Collection Centres of KFin Technologies Pvt. Ltd.

**Andheri:** 6 & 7, 131 Andheri Industrial Estate-Veera Desai Road, Andheri (west), Mumbai 400 053. **Chembur:** Shop No 4, Ground Floor, Shram Saflya Building, N G Acharya Marg, Chembur, Mumbai 400 071. **Vashi,** A Wing, Shop No. 205, 1st Floor, Vashi Plaza, Sector 17, Near Apna Bazar, Vashi, Mumbai 400073. **Vile Parle:** 104, Sangam Arcade, V P Road, Opp: Railway Station , Above Axis Bank ATM, Vile Parle (west), Mumbai 400 056. **Borivali** Gomati Smuti, Ground Floor, Jambli Gully, Near Railway Station, Borivali, Mumbai 400 092. **Thane:** Flat No. 201, 2nd Floor, "Matru Chhaya" Building, Above Rejewel Jewellery Showroom, Opp. Bedekar Hospital, Near Gaodevi Ground, Mumbai 400 602. **Dalhousie** 2Nd Floor, Room no-226, R N Mukherjee Road, Kolkata 700 001. **T Nagar:** G1, Ground Floor, No 22, Vijayaraghava Road, Swathi Court, T Nagar, Chennai, 600 017. **Hyderabad:** (Gachibowli), KARVY Selenium, Plot No: 31 & 32, Tower B, Survey No.115/22, 115/24, 115/25, Financial District, Gachibowli, Nanakramguda, Serilingampally Mandal, Hyderabad 500 032.