



**Checklist of Documents/ details to be submitted for listing of Rights Entitlements issued under Rights Issue by already listed company**

| <b>Sr. No.</b> | <b>Documents to be submitted</b>   | <b>Yes/No/Not Applicable</b> |
|----------------|--|------------------------------|
| 1              | Certified true copy of the resolution passed by the Board of Directors for approval of Issue opening and closing date. |                              |
| 2              | Information and Confirmation from Company as per Annexure I  |                              |
| 3              | Independent IT Audit Report as per SEBI Circular SEBI/HO/CFD/DIL2/CIR/P/2021/633 dated October 01, 2021                |                              |
| 4              | Credit Confirmation letters from Depositories (NSDL & CDSL)  |                              |
| 5              | Final Letter of Offer (Soft Copy also)   |                              |
| 6              | Certificate from Registrar and Share transfer agent in case of fractional shares if there is any                       |                              |

|   |  |
|---|--|
| Date  |  |
| Place   |  |
| Authorised Signatory and Stamp of the company |  |
| Name  |  |
| Designation                                   |  |

***Note:- For details pertaining to Fees for usage of Rights ASBA Platform and Additional Documentation, kindly connect with the below NSE Officials from Non-Continuous Markets Group.***

***Meghna Chavan - 8655647490***

***E-mail Ids***

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## Annexure I

### Format of the Information and Confirmation to be submitted on the letter head of the Company:

To,  
National Stock Exchange of India Limited  
'Exchange Plaza'. C-1, Block G,  
Bandra Kurla Complex, Bandra (E),  
Mumbai - 400 051

Dear Sir/Madam,

**Sub: Application for listing of Rights Entitlements \_\_\_\_\_ pursuant to Rights Issue of \_\_\_\_\_ (No. of securities & Issue Size).**

In connection with this application for listing of Rights Entitlement, we hereby confirm and certify that:

| Sr. No. | Particulars                                       | Details |
|---------|---|---------|
| 1.      | Number of Securities offered through rights issue |         |
| 2.      | Number of Rights Entitlement to be traded         |         |
| 3.      | Issue Opening Date                                |         |
| 4.      | Issue Closing Date                                |         |
| 5.      | Suspension Date of Rights Entitlement             |         |
| 6.      | Rights Issue Price                                |         |
| 7.      | Credit Confirmation NSDL – Number of Securities   |         |
| 8.      | Credit Confirmation CDSL – Number of Securities   |         |

The issue is being made in compliance with the SEBI (Issue of Capital & Disclosure Requirement) Regulations, 2018 and SEBI Circular having reference no. SEBI/HO/CFD/DIL2/CIR/P/2020/13 dated January 22, 2020 including all statutory modifications and amendments thereof.

\_\_\_\_ (Authorized Signatory) Date:



### General Instructions for filling up the application forms

|   |   |
|---|---|
| 1 | The company has to apply for trading of rights entitlement application to the Exchange <b>atleast 2 working days</b> before the opening of the rights issue   |
| 2 | Submit the Listing Application only on NEAPs (NSE Electronic Application Processing System) on the following URL: <a href="https://neaps.nseindia.com/NEWLISTINGCORP/">https://neaps.nseindia.com/NEWLISTINGCORP/</a>                                     |
| 3 | If a particular field/detail in the application forms is not applicable, please mention the same as 'Not Applicable'  |
| 4 | The application forms should be submitted duly completed in all respects and all details asked for in the forms should be filled.   |
| 5 | In case the space provided in the application form is not sufficient, information may be provided in separate sheets with appropriate reference to the concerned clause in the form and should be duly stamped and initialed by the authorized signatory. |
| 6 | The Exchange reserves the right to ask for documents other than those mentioned above.  |
| 7 | Please affix rubber stamp of the issuer and initials of the authorized signatory on every page of the application and the supporting documents.   |
| 8 | For further clarifications please reach to the concern Exchange Officer. The details (contact no and E-mail Id) are available to NEAPS portal.<br><br><b>Path: - NEAPS &gt;&gt; Help &gt;&gt; Contact us</b>  |