**Checklist of Documents/ details to be submitted for in-principle approval (Post allotment) for listing of units issued under Rights Issues by already listed InvIT**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Documents to be submitted** | **Yes/No/Not Applicable** |
|  | Part I-Issue details as per Annexure I |  |
|  | Certified true copy of the resolution passed by the Board of Directors of the Investment Manager for allotment of units |  |
|  | Confirmation from the Investment Manager and Merchant Banker as per Annexure II |  |
|  | Certified true copy of the unit holding pattern of the InvIT, pre and post issue of units in the format given as per Annexure B of SEBI Circular No.: CIR/IMD/DF/127/2016 dated November 29, 2016| |  |
|  | Details of allotment as per the format provided in the Annexure V (please provide a soft copy of the same in Ms-Excel also) |  |
|  | Letter of offer and soft copy of all material contracts mentioned in the final letter of Offer/ and not forming a part of the above documents (material contract must include all the consents letter from issue management team and all the due diligence certificates submitted by Merchant Banker) |  |
|  | Certificate from statutory auditors/practicing auditors/ practicing company secretary stating that   1. Allotment has been made as per the basis of allotment approved by the Designated Stock Exchange. 2. Units under lock-in |  |
|  | Confirmation from Investment Managers that devolvement notices have been sent to underwriters (applicable if the issue has devolved). |  |
|  | Statement of total rights entitlement as per the existing capital, rights units actually allotted and units kept in abeyance, if any to be given by the Company Secretary |  |
|  | Copies of all advertisement published in connection with the issue |  |

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**If NSE is not the Designated Stock Exchange then below mentioned additional documents are required to be submitted**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Documents to be submitted** | **Yes/No/Not Applicable** |
|  | 3 Day Monitoring Report |  |
|  | Certified true copy of the basis of allotment approved by the Designated Stock Exchange. |  |
|  | Copy of Internal Minutes executed in between Investment Manager, InvIT and Registrar. |  |
|  | List of allottees with below details:   1. Name of Allottee 2. No. of units allotted |  |

|  |  |  |
| --- | --- | --- |
|  | Date |  |
|  | Place |  |
|  | Authorised Signatory and Stamp of the Investment Manager |  |
|  |
|  | Name |  |
|  | Designation |  |

|  |  |  |
| --- | --- | --- |
| **Annexure I**  **Part I** | | |
| **Issue Details** | | |
|  |  |  |
| Sr. No. | Particulars | Details to be filled in by the applicant |
| 1 | Date of Letter of Offer |  |
| 2 | Issue Price (Rs.) |  |
| 3 | Date of Board Approval |  |
| 4 | Date of Unitholders Approval |  |
| a) | Date of opening |  |
| b) | Date of closing |  |
| c) | Date of Finalisation of Basis of Allotment |  |
| d) | Date of allotment |  |
| 5 | Designated Stock Exchange |  |
| 6 | Ratio |  |
| 7 | Number of units |  |
| 8 | Paid up value (Rs.) |  |
| 9 | ISIN Code |  |
| 10 | Lock in details, if any |  |
| a) | Number of units |  |
| b) | Lock in start date |  |
| c) | Lock in end date |  |
| 11 | No of units issued in :Demat |  |
|  | Physical |  |
| Note : |  |  |
| 1. In case of multiple dates of allotment, please provide an annexure as follows: (a) Date of allotment, (b) Number of units, (c) Issue price | | |
| 1. In case of units under lock-in, please provide the following details; a) Number of units, b) Lock-in start date, c) Lock-in end date | | |
|  |  |  |
|  | Date |  |
|  | Place |  |
|  | Authorised Signatory and Stamp of the Investment Manager |  |
|  | Name |  |
|  | Designation |  |

**Annexure II**

**Format of the confirmation to be submitted on the letter head of the Investment Manager and Merchant Banker:**

To,

Manager - Listing Compliance

National Stock Exchange of India Limited

‘Exchange Plaza’. C-1, Block G,

Bandra Kurla Complex, Bandra (E),

Mumbai - 400 051

Dear Sir/Madam,

**Sub: Application for listing of \_\_\_\_\_\_\_\_\_\_\_ units issued on rights basis in terms of Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014**

In connection with above application, we hereby confirm and certify that:

1. The units allotted rank pari-passu with the existing units of the InvIT including interest.
2. The units allotted to NRIs are as per guidelines issued by Reserve Bank of India.
3. The units shall be allotted in the dematerialized form only and shall be listed on the stock exchange(s) where the units of the InvIT are listed within 6 working days from the issue closing date.
4. Refund orders shall be payable at par all places where application money is received.
5. Allotment money shall be payable at all centers where application money is received.
6. The issue is in compliance with the Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014 and SEBI Circular SEBI/HO/DDHS/DDHS/CIR/P/2020/10 dated January 17, 2020 and amendments thereof.
7. None of the promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT is debarred from accessing the capital market by the Board;
8. None of the respective promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT is a promoter, director or person in control of any other company or a sponsor, investment manager or trustee of any other InvIT which is debarred from accessing the capital market under any order or directions made by the Board;
9. None of the promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT are in violation of the provisions of Regulation 24 of the SEBI Delisting Regulations, 2009.
10. None of its promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT is a fugitive economic offender declared under section 12 of the Fugitive Economic Offenders Act, 2018.
11. None of its promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT, been declared as wilful defaulter as per RBI Circular Ref. No. RBI/2015-16/100 DBR.No.CID.BC.22/20.16.003/2015-16 dated July 1, 2015 by the Banks.
12. None of its promoters or partners or directors of the sponsor(s) or investment manager or trustee of the InvIT have direct or indirect relation with the InvITs/companies, its sponsors/promoters and trustees/Investment managers and whole-time directors, which are compulsorily delisted by any recognized stock exchange.
13. Details of additional listing fees, if applicable.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Authorized signatory)

Date:

**Annexure III**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Annexure** | | | | | | | |
| **Details of Issue (to be provided in MS-Excel form also)** | | | | | | | |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Category | Number of units available for allotment | Number of applications received | Number of units applied for | Number of applications rejected | Number of units rejected | Number of valid applications | Number of units allotted |
| Public |  |  |  |  |  |  |  |
| Directors and relatives |  |  |  |  |  |  |  |
| Other reserved categories (please specify) |  |  |  |  |  |  |  |
| Underwriters and their nominees |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | Date | |  | |
|  |  |  |  | Place | |  | |
|  |  |  |  | Authorised Signatory and Stamp of the InvIT | |  | |
|  |  |  |  | Name | |  | |
|  |  |  |  | Designation | |  | |

|  |  |  |
| --- | --- | --- |
| |  | | --- | | **General Instructions for filling up the application forms** | | | |
|
| 1 | The application form can be downloaded from the web site of NSE (www.nseindia.com). |
| 2 | Use photocopies of the form in case of multiple applications. |
| 3 | If a particular field/detail in the application forms is not applicable, please mention the same as 'Not Applicable' |
| 4 | The application forms should be submitted duly completed in all respects and all details asked for in the forms should be filled. |
| 5 | In case the space provided in the application form is not sufficient, information may be provided in separate sheets with appropriate reference to the concerned clause in the form and should be duly stamped and initialed by the authorized signatory. |
| 6 | Based on the details/documents submitted by the Applicant, the Exchange shall grant in-principle approval for listing of the units to enable the depositories to credit the same to the beneficiaries accounts. The final listing and trading permission shall be granted by the Exchange upon receipt of the documents mentioned in the letter granting in-principle approval. |
| 7 | The Exchange reserves the right to ask for documents other than those mentioned above.  Satisfactory response to the queries raised by the exchange shall be submitted on immediate basis which in any way shall not be later than 30 calendar days. Exchange reserves the right to return the applications if not responded satisfactorily within 30 days. |
|  |  |
| **Important:** |  |
|  |  |
| 1 | Please affix rubber stamp of the issuer and initials of the authorized signatory on every page of the application and the supporting documents. |
| 2 | Every application must commence with the checklist of relevant type of issue duly completed, stamped and initialed by the authorized signatory. Non-submission of the checklist will be taken as incomplete application |