



भारतीय प्रतिभूति और विनिमय बोर्ड  
Securities and Exchange Board of India



# Introduction to Mutual Funds



# DISCLAIMER

---

- The information contained in this material is for only educational and awareness purposes related to securities market and shall be used for non-profitable educational and awareness activities for general public.
- No part of this material can be reproduced or copied in any form or by any means or reproduced on any disc, tape, perforate media or other information storage device, etc. without acknowledging the SEBI or Stock Exchanges or Depositories.
- SEBI or Stock Exchanges or Depositories shall not be responsible for any damage or loss to any one of any manner, from use of this material.
- Every effort has been made to avoid errors or omissions in this material. For recent market developments and initiatives, readers are requested to refer to recent laws, guidelines, directives framed thereunder and other relevant documents, as being declared from time to time. For any suggestions or feedback, you may send the same to [visitsebi@sebi.gov.in](mailto:visitsebi@sebi.gov.in).



# Flow of Presentation

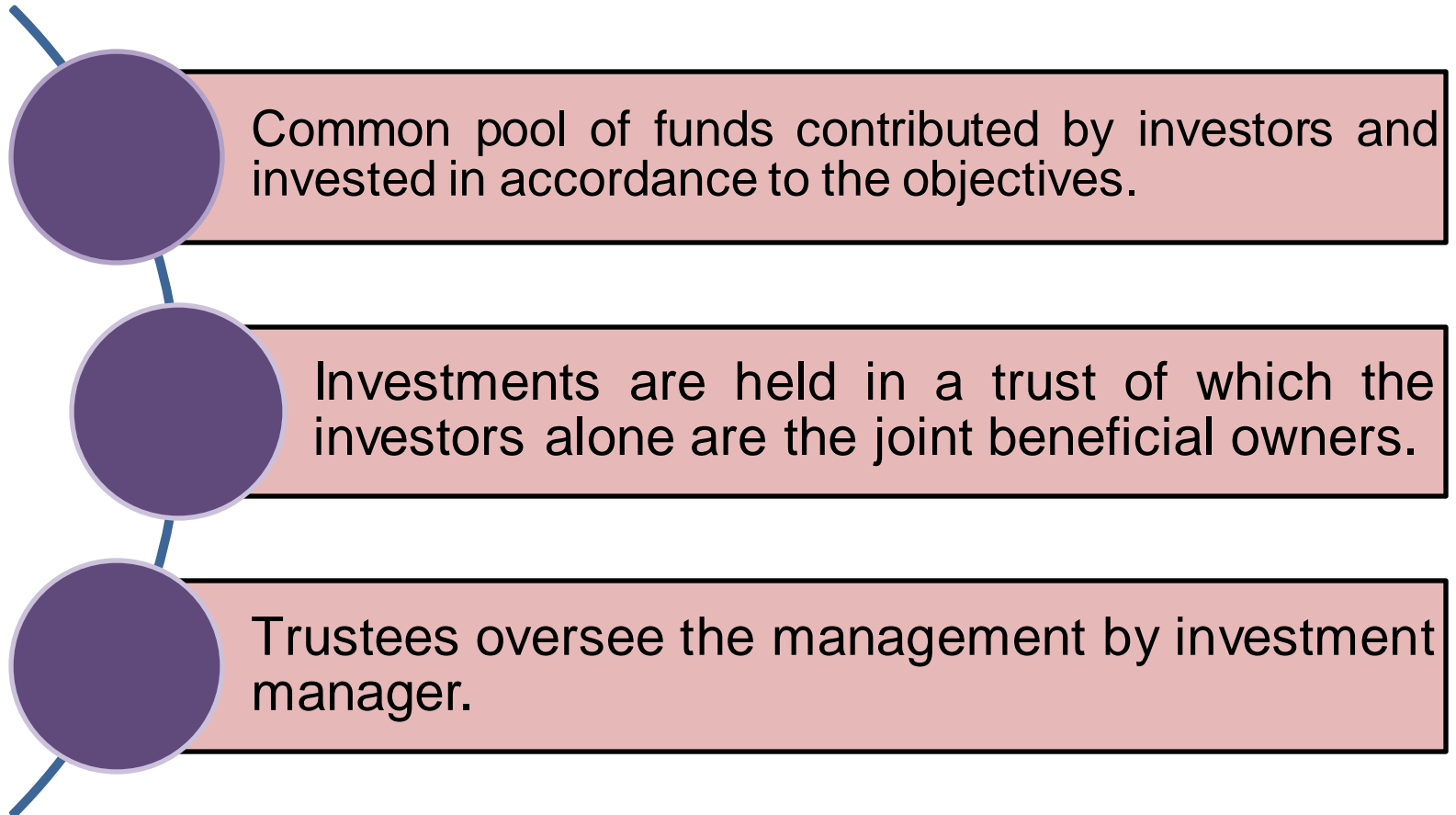
---

- What is a Mutual Fund ?
- Structure of Mutual Fund
- What is an Asset Management Company (AMC)?
- How does a Mutual Fund Work?
- Classification of Mutual Funds
  - Based on Structure
  - Based on Investment Objective
  - Investment Portfolio
  - Risk vs Return
  - Categorization of Mutual Funds
- How to invest in Mutual Funds?
- Centralized KYC
- Mutual Fund investment procedure
- Investment Modes in Mutual Funds
- Mutual Funds
  - Plans – Growth vs Dividend Options
  - How to check information about the Mutual Funds (Offer Document)?
  - Risk-o-Meter



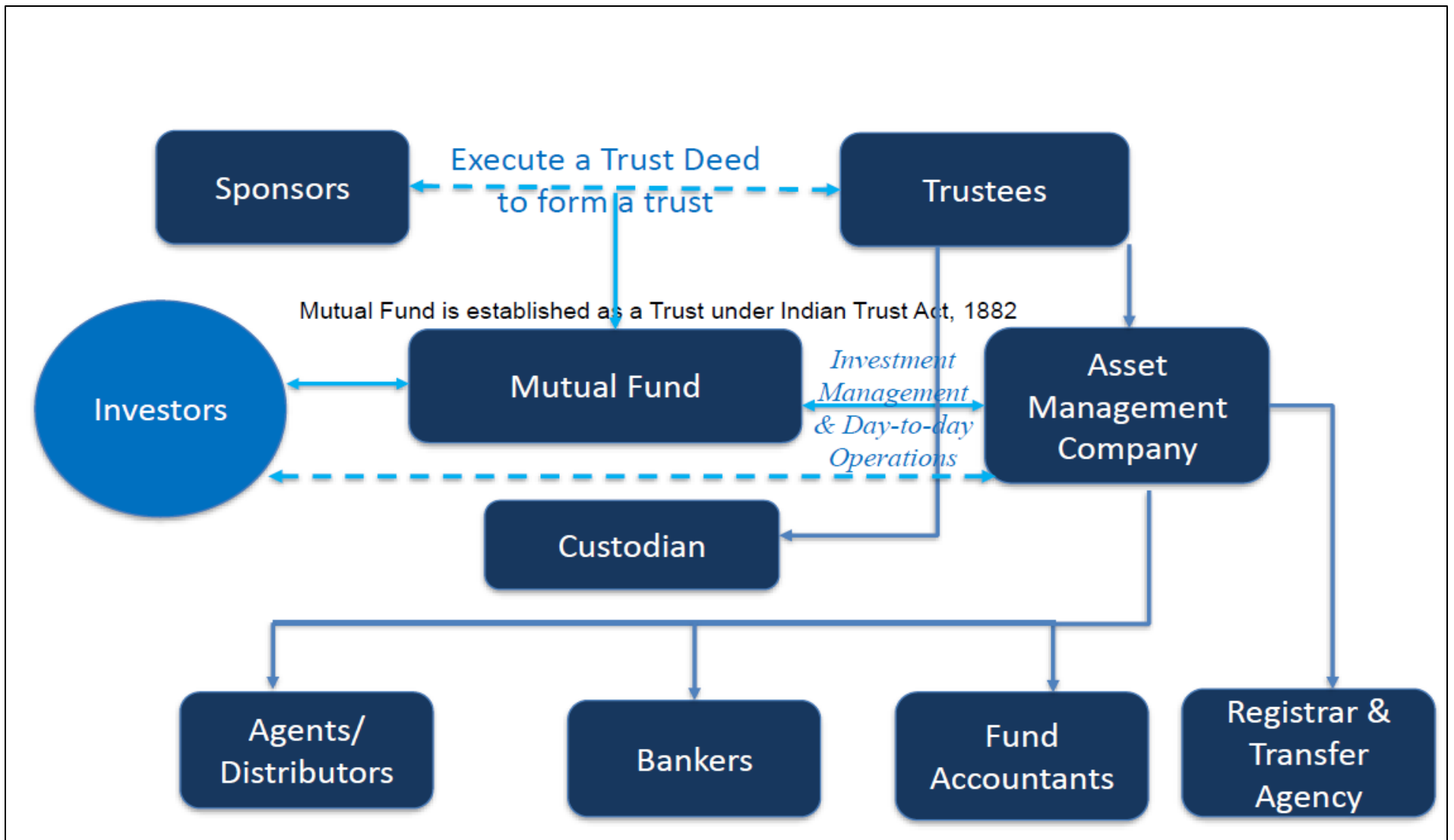
# What is a Mutual Fund (MF)?

---





# Structure of Mutual Fund





# What is an Asset Management Company (AMC)?

- Investment manager of the mutual fund.

- Appointed by the trustees, with SEBI approval.

- Trustees and AMC enter into an investment management agreement.

- Required to invest seed capital of 1% of amount raised subject to a maximum of Rs.50 lakh in all open-ended schemes.

- Should have a net worth of at least Rs.50 crore at all times.

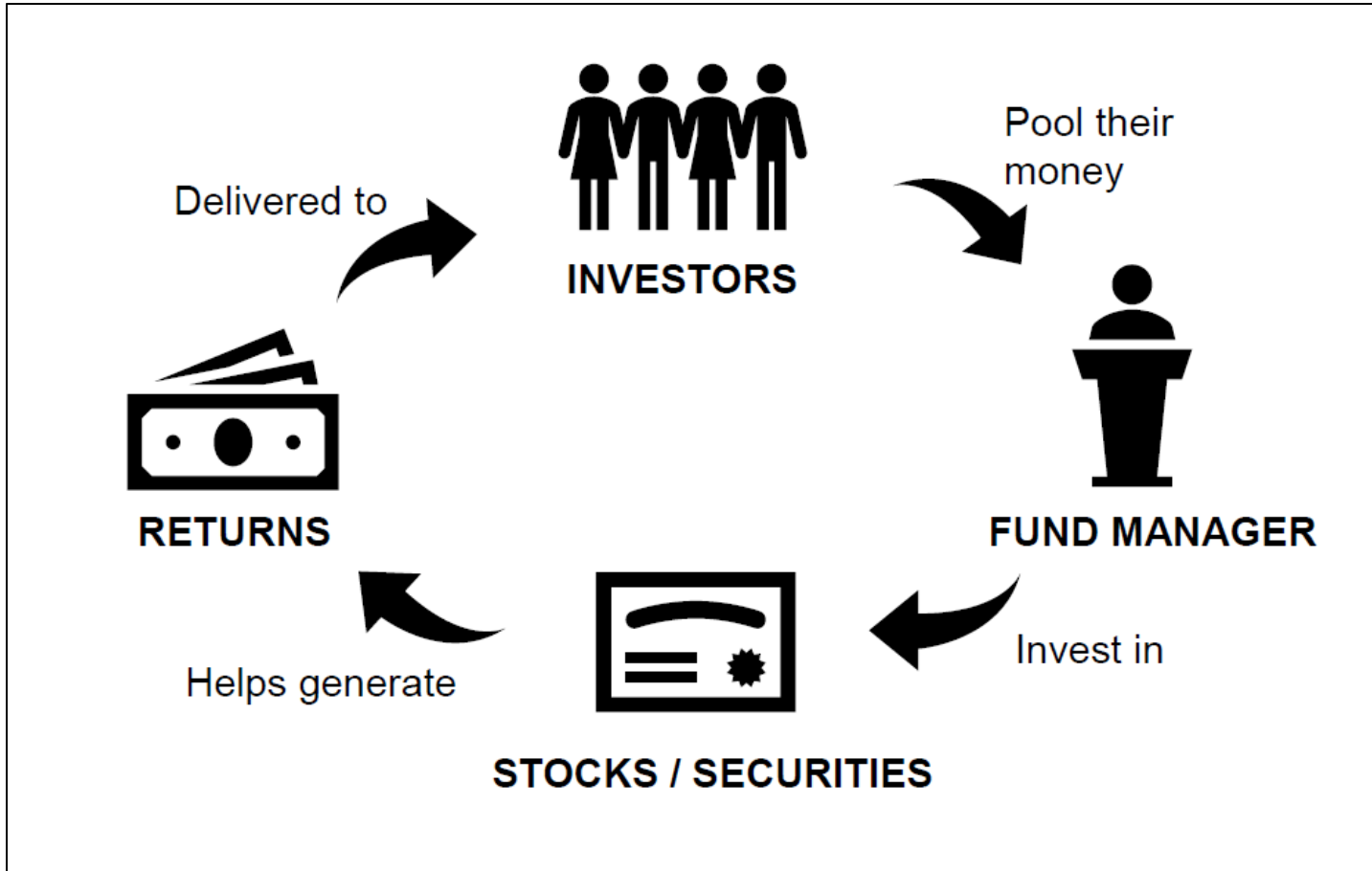
- At least 50% of members of the board of an AMC have to be independent.

- AMC of one mutual fund cannot be an AMC or trustee of another fund.

- AMCs cannot engage in any business other than that of financial advisory and investment management



# How does a Mutual Fund Work?



- Pool of investors money.
- Invested according to pre-specified investment objectives.
- Benefits accrue to those that contribute to this pool.
- There is thus mutuality in the contribution and the benefit.
- Hence the name 'mutual' fund.



# Classification of Mutual Funds

## Classification of Mutual Funds

### Based on Structure

Open Ended Funds

Closed Ended Funds

Interval Funds

### Based on Investment Objective

Debt Funds

Equity Funds

Hybrid Funds

### Based on Investment Style

Passive Funds

Active Funds





# Classification - Based on Structure

---

## Open Ended Funds

- No fixed maturity date.
- Accept continuous sale and re-purchase requests.
- Transactions are NAV-based.
- Unit capital is not fixed.

## Closed Ended Funds

- Run for a specific period.
- Offered in an NFO but are closed for further purchases after NFO.
- Unit capital is kept constant.

## Interval Funds

- Variant of closed-ended funds.
- Becomes open-ended at specific intervals.
- Have to be mandatorily listed.



# Classification - Based on Investment Objective

---

## Debt Funds

- Invest in short and long term debt instruments.
- Aim to provide regular income.

## Equity Funds

- Invest in equity securities.
- Aim to provide growth and capital appreciation over long term.

## Hybrid Funds

- Invest in a combination of equity and debt securities.
- Proportion of equity and debt may vary.
- Aim to provide for both income and capital appreciation.



# Classification - Based on Investment Style

---

## Passive Funds

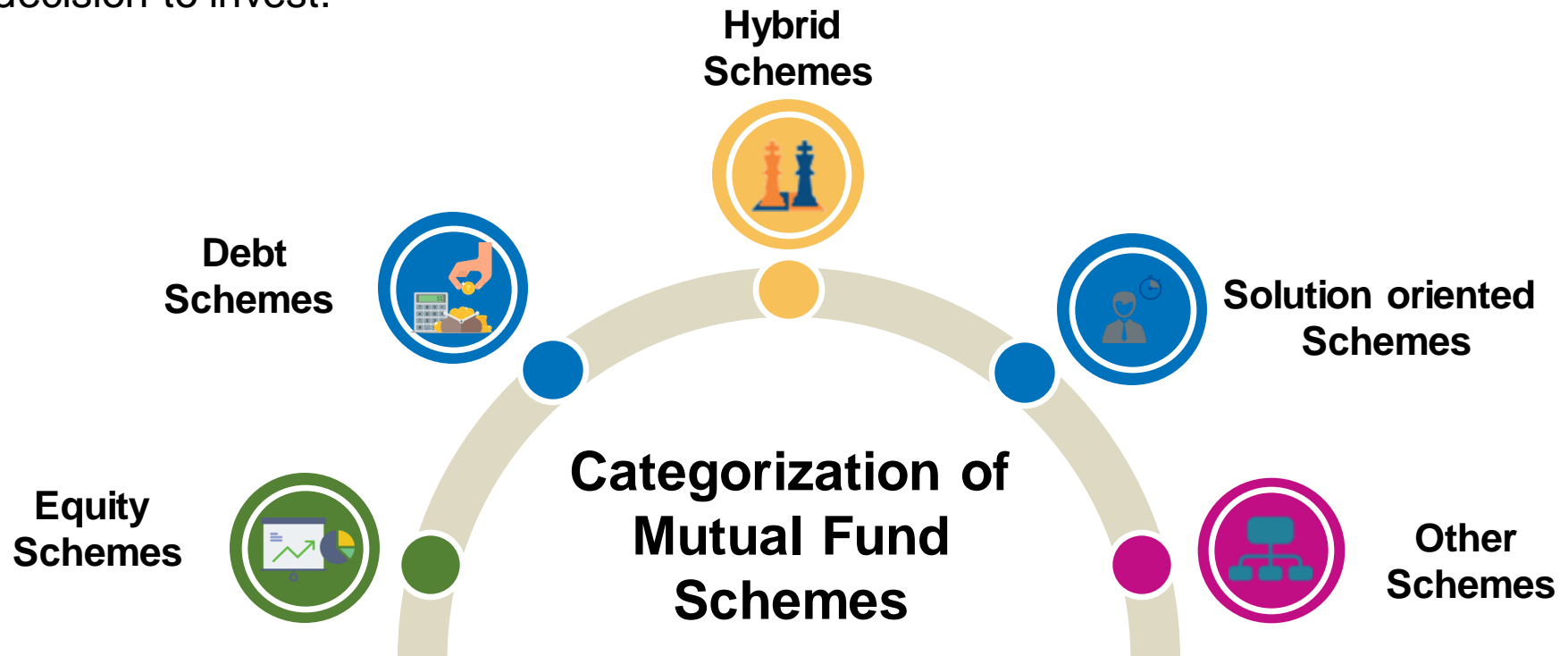
- Replicate a market index.
- Invest in same securities and in same proportion as that of index.
- No active selection of any stock / sector.
- Expenses are lower.
- Portfolio is modified every time index composition changes.

## Active Funds

- Invests in securities and sectors that may offer a better return than the index.
- Actively manage the allocation to market securities and cash.
- May perform better or worse than the market index.
- Incur a higher cost than passive funds.

# Categorization of Mutual Fund Schemes

- Categorization of open-end mutual funds:
  - To ensure uniformity in characteristics of similar type of schemes launched by different mutual funds.
  - Helps investors to evaluate different options available before making informed decision to invest.





# How to invest in Mutual Funds?

---

Via Physical Mutual Fund Application Form

Via Online Mode (Website of Mutual Fund)

Via Mobile App of Mutual Fund

Via AMFI Registered Mutual Fund Distributor (using physical form/ online/ mobile app)



# Centralized KYC (C-KYC) in Securities Market

---

- KYC registration is centralized through **KYC Registration Agencies (KRAs)** registered with SEBI.
- Each investor to undergo KYC process **only once in securities market** and details would be shared with other intermediaries by the KRAs.
- Standard Account Opening form (AOF) has 2 parts:
  - **Part I** : Basic and uniform KYC details of the investor
  - **Part II** : Additional KYC information as may be sought separately by the Mutual Fund



# Mutual Funds investment procedure

---

Indicate whether you are a First Time Investor/ Existing Investor.



Visit official website of KRA and check whether you are KYC compliant or not.  
You must submit this KYC status.



Provide your details like name, address, etc.



Submit Bank account details and copy of “Cancelled Cheque”.



Once documents are accepted by Mutual Fund Company, you may start making investment.



# Investment Modes in Mutual Funds

---

## Lump-sum Investment

- One time investment.
- Usually, large sum of money is invested in one go.
- Investor faces risk of volatility in markets.

## Systematic Investment Plan (SIP)

- Staggered Investment.
- Period of commitment - 6 months, 1 / 3 / 5 years.
- Specific intervals - monthly, quarterly, half-yearly.
- Made on specific dates e.g. 1st, 5th, 10th, 15th of every month.





# Investment Modes in Mutual Funds

## Direct Mutual Fund

- Directly offered by fund house.
- No involvement of third party agents – brokers or distributors.
- No commissions and brokerage.
- Have low Expense ratio (because of no commissions).
- Have high NAV.
- Return is higher due to a lower expense ratio

## Regular Mutual Fund

- Bought through an intermediary.
- Intermediaries can be brokers, advisors or distributors.
- Commissions and brokerage paid.
- High Expense ratio as there are commissions to pay.
- Low NAV.
- Return is lower due to a higher expense ratio



# Mutual Fund Plans – Growth vs Dividend Options

## Growth Option

- Gains made in portfolio are retained and reflected in NAV.
- Realized profit/loss is treated as capital gains or loss.
- No increase or decrease in number of units, except if units are purchased or sold, by the investor.

## Dividend Payout Option

- Fund declares dividend from realized profits.
- Amount and frequency varies and depends upon distributable surplus.
- NAV falls after dividend payout to the extent of dividend paid.

## Dividend Reinvestment Option

- Dividend is re-invested in same scheme by buying additional units at ex-dividend NAV.
- Number of units standing to the credit of the investor, increases each time a dividend is declared, and reinvested back into the scheme.



# How to check information about the Mutual Funds (Offer Document)?

---

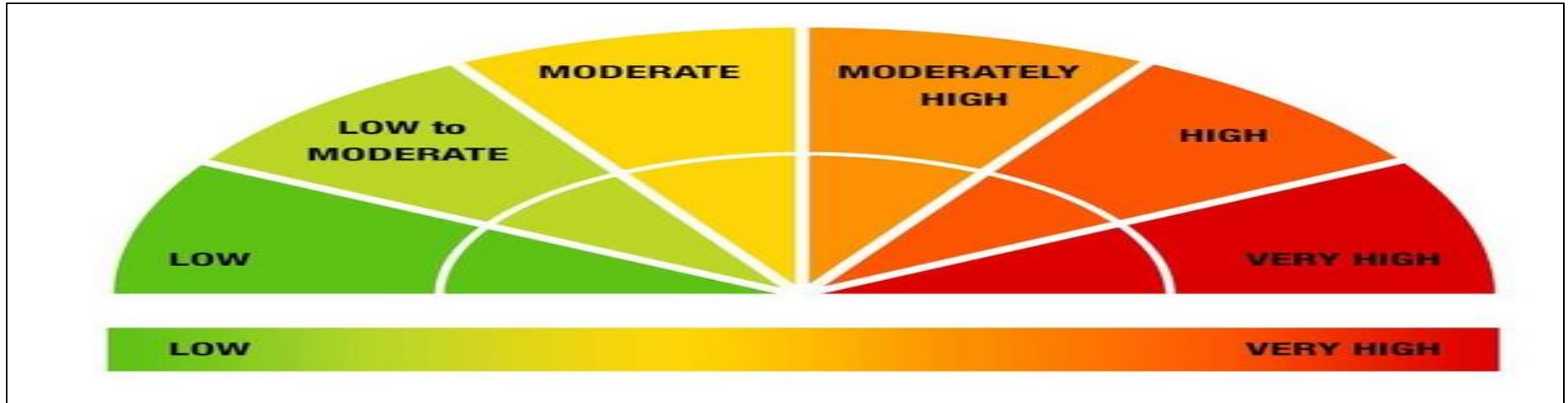
## Statement of additional information (SAI)

- Contains generic and statutory information of mutual fund.
- Contains financial information of mutual fund.
- Lays down rights of investor.
- Other additional information.

## Scheme information document (SID)

- Scheme type (open or closed end).
- Investment objective.
- Asset allocation.
- Investment strategies.
- Terms with regard to liquidity.
- Fees and expenses.
- Other information relating to the scheme.

# Risk-o-Meter and its importance



Six levels of risk for mutual fund schemes:

- i. Low Risk
- ii. Low to Moderate Risk
- iii. Moderate Risk
- iv. Moderately High Risk
- v. High Risk and
- vi. Very High Risk

Importance of Risk-o-meter :

- Helps align risk that a fund carries with the risk profile of the investor.
- Equity as asset class: Volatile: High risk
- Debt as asset class: Stable: Low risk
- Hybrid: Moderate: Depends on allocation and concentration



**Thank You**