**Checklist for In-principle application for Migration from SME Platform of Other Stock Exchange to Capital Market Segment (Main Board) of National Stock Exchange of India Limited**

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| **Sr. No.** | **Particular** | **Doc. Rec.** |
| 1. | Confirmation from the company as per the format enclosed in Annexure I |  |
| 2. | Details from the Company as per the format enclosed in Annexure II |  |
| 3. | Certificate from the Statutory auditor regarding Net worth of the Company |  |
| 4. | Certificate from independent practicing Company Secretary confirming compliance of Company with Regulation 46(2) of SEBI (LODR) Regulations, 2015. |  |
| 3. | **Independent Due diligence Report**  The independent due diligence report from Independent Peer reviewed Auditors / SEBI registered Credit rating agencies shall inter-alia cover the aspects as mentioned in **Annexure III**  Note: The report shall not be older than 3 months from the date of application. |  |
| 4. | Certificate from the Company and Statutory auditor w.r.t. details of utilization of funds raised from public. |  |
| 5. | Issued and Listed Capital on SME segment as per Company record along with DNR (details of Lock-in shares to be disclosed separately) to be confirmed by Statutory Auditor.   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Number of securities** | **Distinctive numbers range** | | **Type of Security (F- Fully Paid, P**   * **Partly Paid, L** * **Lock –in etc.)** | **Lock in date** | | **Physical/ Demat** | | **From** | **To** | **From** | **To** | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |
| 6. | **Principal Documents**   * Memorandum and Articles of Association of the Company * Annual reports for the last 3 years (Soft copy) |  |
| 7. | Acknowledgement of submission of Secretarial Compliance Report from Practicing Company Secretary (PCS) in announcement section. # |  |
| 8. | XBRL utility for corporate governance (in yearly format) from the Issuer confirming compliance with the provisions of Regulation 17 to 27 Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (LODR) relating to Corporate Governance in the latest format prescribed by SEBI. |  |
| 9. | Information memorandum\*\* |  |
| 10. | Certified true copy of the resolution passed by the Board of Directors proposing the migration from SME Platform and listing the equity shares of the company on the Capital Market Segment (Main Board) of National Stock Exchange of India Limited. |  |
| 11. | Certified True copy of Postal Ballot notice for seeking shareholders’ approval for migration from SME Platform to Main Board. |  |

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| **Sr. No.** | **Particular** | **Doc. Rec.** |
| 12. | Scrutinizer report giving result of voting through postal ballot by the public shareholders along with the confirmation that it is in accordance with the SEBI (ICDR) Regulations 2018 and any amendment thereof. Scrutinizer report should mention count of promoter and public votes separately in the result of voting. |  |
| 13. | Certified True copy of the resolution passed by the shareholders of the Company approving the migration through Postal ballots. |  |
| 14. | In-principle approval issued by the other Stock Exchange for Migration to Main Board. |  |
| 15. | Processing fee (Rs. 2,50,000 + applicable taxes) |  |

***\*Kindly make sure that the promoter/promoter group names should be added in the information memorandum same as given in the Offer Document, explanation required if any change. "Promoter" and "promoter group" shall have the same meaning as given in ICDR, 2018. Accordingly, mention promoter/promoter group names in NEAPS application as well.***

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| **Processing Fee (including GST):** |  |
| **TDS, if any** |  |
| **Net amount remitted after TDS:** |  |
| **NEFT/RTGS No.** |  |
| **Dated:** |  |
| **Drawn on:** |  |

***\*\*The information memorandum shall contain disclosures as specified in Part A of Schedule VI of SEBI ICDR regulations, 2018.***

***# The company shall obtain a Secretarial Compliance Report from Practicing Company Secretary (PCS) in the format prescribed under regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (LODR) and disclose the same as an announcement .***

**General Instructions**

1. Submit the Listing Application only on NEAPs (NSE Electronic Application Processing System) on the following URL: [**https://neaps.nseindia.com/NEWLISTINGCORP/**](https://www.connect2nse.com/LISTING/)
2. If a particular field/detail in the application forms is not applicable, please mention the same as 'Not Applicable'
3. The Exchange reserves the right to ask for documents other than those mentioned above.
4. For further clarifications please reach to the concern Exchange Officer. The details (contact no and E-mail Id) are available to NEAPS portal.

Path: - NEAPS >> Help >> Contact us

1. Generally, the Exchange reverts to the company with the queries/approval on the application within T+3 working days. However, additional days may be required on case-to-case basis.
2. The fee is to be paid through virtual account allotted to the Company.
3. All the confirmation must be given on the Letter Head of the Company.
4. Documents/details provided must be duly certified by the Company Secretary/Compliance officer/Authorized person.
5. Satisfactory response to the queries raised by the exchange shall be submitted on immediate basis which in any way shall not be later than 30 calendar days. Exchange reserves the right to return the applications if not responded satisfactorily within 30 days.