

NATIONAL STOCK EXCHANGE OF INDIA LIMITED**Initial Public Offer – SME**

Documents to be submitted on T+1 day (i.e. within 1 working days from the closure of the issue)

Sr. No.	Particulars
1	Confirmation from the Issuer as per Annexure I
2	Confirmation from the Merchant Banker(s) as per Annexure II
3	Proof of SEBI Scores Registration of the Issuer
4	i. Material Contracts for the Issue ii. Material Documents for the Issue

General Instructions:

1. Provide MCMD documents in chronological order.
2. Agreements need to be stamped and dated.
3. Documents/details provided by the issuer must be duly certified by the Company Secretary/Compliance officer/Authorized person.

Annexure I
(On the letterhead of the Issuer)

Date

To,
National Stock Exchange of India Ltd,
Exchange Plaza,
Bandra Kurla Complex, Bandra (East),
Mumbai– 400051

Dear Sir/Madam,

Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.

We hereby, inter alia, confirm the following:-

- i. That we are in compliance with the eligibility criteria of NSE;
- ii. That the dividend entitlement for the current year, for all the existing shares including the shares issued in the public issue shall rank pari-passu;
- iii. That we are in compliance with the Regulation 46 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- iv. That the issue is in compliance with Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018.

Yours faithfully,

(Name and Designation)
CFO/ Company Secretary / Compliance Officer

Annexure II
(On the letterhead of the Merchant Banker)

Date

To,

National Stock Exchange of India Ltd,
Exchange Plaza,
Bandra Kurla Complex, Bandra (East),
Mumbai– 400051

Dear Sir/Madam,

Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.

We hereby, inter alia, confirm the following:-

- i. That the Issuer is in compliance with the eligibility criteria of NSE
- ii. That devolvement notices have been sent to underwriters (**applicable in case of under subscribed issue**);
- iii. That the issue is in compliance with Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018.

Yours faithfully,

(Name and Designation)

NATIONAL STOCK EXCHANGE OF INDIA LIMITED**Initial Public Offer – SME****Part A - Documents to be submitted on T+1 day- (Before 6 p.m.)**

Sr. No	Particulars
1	Prospectus
2	Confirmation from the Registrar as per Annexure I
3	Details of the allocation made to QIBs.
4	Proceeding of meetings of the Registrar, Merchant Banker(s) and the Issuer
5	Basis of Allotment of equity shares.
6	Category wise breakup of the total applications received and rejected on technical grounds and those considered for allotment separately for Retail investors, Non-Institutional investors and QIB, if any
7	Confirmation from the Managing Director / Company Secretary of the Issuer as per Annexure II

Annexure I
(On the letterhead of the Registrar)

Date

To,
National Stock Exchange of India Ltd,
Exchange Plaza,
Bandra Kurla Complex, Bandra (East),
Mumbai– 400051

Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.

Dear Sir/Madam,

We hereby, inter alia, confirm the following:-

- i. That no other exception to rejected cases have been made except those mentioned in the Proceeding of meetings of the Registrar, Lead Manager/BRLM and the Issuer;
- ii. That we have checked and verified all the final certificates issued by the controlling branch and the same have been found in order
- iii. The validation of the electronic bid details with the depository's records for DP ID, client ID and PAN.

Yours faithfully,

(Name and Designation)

Annexure II
(On the letterhead of the Issuer)

Date

To,
National Stock Exchange of India Ltd,
Exchange Plaza,
Bandra Kurla Complex, Bandra (East),
Mumbai– 400051

Dear Sir/Madam,

Sub: Initial Public Offer of (Name of Issuer) of (No of Equity Shares) of Face Value INR (Face Value) /- each.

We hereby, inter alia, confirm that there is no injunction / prohibition order of a competent court of law on the issue or on a part of any particular category of the issue.

Yours faithfully,

(Name and Designation)
Managing Director / Company Secretary