

November 19, 2016

National Stock Exchange of India Limited
Exchange Plaza,
Plot No. C/1, G Block,
Bandra Kurla Complex
Bandra (E)
Mumbai – 400 051.

BSE Limited
Corporate Relationship Department
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Sub: Copy of Postal Ballot Notice

Ref: Regulation 30 of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

Please find enclosed herewith a copy of Postal Ballot Notice along with Postal Ballot Form, sent to members of the Company.

We request you to kindly take the same on record.

Thanking You,

Yours faithfully,

For **Dr. Lal PathLabs Limited**



Rajat Kalra
Company Secretary & Legal Head

Encl: Postal Ballot Notice & Postal Ballot Form

DR. LAL PATHLABS LIMITED

Corporate Identity Number: L74899DL1995PLC065388

Regd. Office: Block-E, Sector-18, Rohini, New Delhi – 110085**Corporate Office:** 12th Floor, Tower B, SAS Tower,
Medicity Sector-38, Gurgaon - 122001Website: www.lalpathlabs.com; E-Mail cs@lalpathlabs.com

Phone: +91 124 3016500 | Fax: +91 124 4234468

POSTAL BALLOT NOTICE**[Notice Pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014]**

Dear Member(s),

Notice is hereby given, pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), read together with the Companies (Management and Administration) Rules, 2014 ('Rules') (including any statutory modification or re-enactment thereof for the time being in force) and pursuant to other applicable laws and regulations, that the resolution(s) as set out in this notice, are proposed to be passed by the Members through postal ballot / electronic voting (e-voting).

The Board of Directors ("the Board") of the Company have appointed Mr. Sanjay Grover, (Membership No. FCS 4223 & Certificate of Practice No. 3850), Managing Partner, M/s Sanjay Grover & Associates, Practicing Company Secretaries, as the Scrutinizer in accordance with the provisions of the Act & Rules, for conducting the postal ballot / e-voting process in a fair and transparent manner.

Members desiring to exercise their vote by postal ballot are requested to carefully read the instructions printed on the Postal Ballot Form and return the same duly completed in the enclosed Postage Prepaid self-addressed Business Reply Envelope. Postal Ballot Form(s), if sent by courier or by registered post / speed post at the expense of the Member(s) shall also be accepted. The Postal Ballot Form(s) may also be deposited personally at the address given on the self-addressed Business Reply Envelope. The duly completed Postal Ballot Form(s) should reach the Scrutinizer not later than 5:00 PM (IST) on Monday, December 19, 2016 to be eligible for being considered, failing which, it will be treated as if no reply has been received from the Member.

In compliance with Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and the provisions of Section 108, 110 of the Act, read with the Companies (Management and Administration) Rules, 2014, the Company is also providing e-voting facility to its members to enable them to cast their votes electronically instead of depositing/dispatching Postal Ballot Form(s). Members desiring to opt for e voting are requested to read the instructions in the Notes under the section 'Voting through electronic means'. The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") for the purpose of providing e-voting facility to all its Members. Members have the option to vote either through e-voting or through Postal Ballot Form.

Reference to postal ballot(s) in this Postal Ballot Notice also includes, votes received electronically and reference to Postal Ballot Notice also includes, postal ballot form along with postage prepaid self-addressed Business Reply Envelope.

The Scrutinizer shall submit his report to the Chairman or in his absence to the CEO & Whole-Time Director of the Company after the

completion of the scrutiny of the postal ballots. The results of postal ballot shall be declared at 05:00 P.M. (IST) on Wednesday, December 21, 2016 and shall be communicated to the Stock Exchanges where the shares of the Company are listed. The results shall also be displayed on the Company's website at www.lalpathlabs.com & on CDSL's website at www.evotingindia.com.

The Resolution(s), if passed by requisite majority, shall be deemed to have been passed on the last date for receipt of duly completed postal ballot forms/e-voting i.e. Monday, December 19, 2016.

RESOLUTIONS:

Item No. 1 – Increase in the limit of Managerial Remuneration to enable Mr. Rahul Sharma [DIN:00956625], Non-Executive Director of the Company, to exercise the Stock Options granted under ESOP 2010 Scheme of the Company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the approval of the Nomination & Remuneration Committee and Board of Directors in their respective meetings held on November 03, 2016 and pursuant to the provisions of Sections 196, 197, and all other applicable provisions of the Companies Act, 2013 read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any amendment(s) there to or re-enactment(s) thereof for the time being in force) and pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and subject to the approval of Central Government, if any, as may be required, approval of the members be and is hereby accorded for increase in the limit of Managerial Remuneration specified under Section 197(1) and 197(1)(ii)(A) of the Companies Act, 2013, to enable Mr. Rahul Sharma (DIN No: 00956625), Non-Executive Director of the Company to exercise the Stock Options granted to him under the ESOP 2010 Scheme of the Company, on such terms and conditions as mentioned in the explanatory statement to this notice, for a period of 5 years commencing from January 01, 2017.

RESOLVED FURTHER THAT Board of Directors and the Nomination and Remuneration Committee of the Company be and are hereby severally authorized to do all such acts, deeds or things as may be considered necessary or incidental for the purpose of giving effect to the above resolution."

Item No. 2 – Changing the terms and conditions of appointment of Dr. Vandana Lal [DIN: 00472955], Whole-Time Director of the Company

To consider and if thought fit, pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), approval of the members be and is hereby accorded for making the office of

Dr. Vandana Lal [DIN: 00472955], Whole Time Director of the Company as liable to retire by rotation.

RESOLVED FURTHER THAT re-appointment on retirement by rotation, shall not be treated as break in the service of Dr. Vandana Lal as Whole Time Director.

RESOLVED FURTHER THAT the other terms and conditions of Dr. Vandana Lal's appointment, as approved by the shareholders in their Twenty First Annual General Meeting held on September 29, 2015 shall remain the same.

RESOLVED FURTHER THAT Board of Directors and the Nomination and Remuneration Committee of the Company be and are hereby severally authorized to do all such acts, deeds or things as may be considered necessary or incidental for the purpose of giving effect to the above resolution."

By Order of the Board
For **Dr. Lal PathLabs Limited**

Rajat Kalra
Company Secretary
Membership No: A-16947

November 03, 2016
New Delhi

Notes:

1. The explanatory statement(s) pursuant to Section 102 of the Act stating all material facts and the reasons for the proposed resolution are annexed herewith the Notice.
2. The Postal Ballot Notice is being sent to the Members whose names appear on the Register of Members / List of Beneficial Owners as received from the National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as on the cut-off date i.e on Friday, November 04, 2016. A person who is not a member as on cut-off date shall treat this notice for information purpose only. The Postal Ballot Notice is being sent to Members in electronic form on the e-mail addresses registered with their Depository Participants (in case of electronic shareholding) / the Company's Registrar and Share Transfer Agents (in case of physical shareholding). For Members whose e-mail IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode along with a postage prepaid self-addressed Business Reply Envelope.
3. Members whose names appear on the Register of Members / List of Beneficial Owners as on Friday, November 04, 2016 will be considered for the purpose of voting (including e-voting/ Postal ballot).
4. Resolutions passed by the Members through postal ballot are deemed to have been duly passed as if they have been passed at a General Meeting of the Members.
5. The Members can opt for only one mode of voting, i.e., either by physical ballot or e-voting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical Postal Ballot Forms will be treated as invalid.
6. In case a Member is desirous of obtaining a printed Postal Ballot Form or a duplicate, he or she may send an e-mail to delhi@linkintime.co.in or cs@lalpathlabs.com. The Registrar and Share Transfer Agent / Company shall forward the same along with postage prepaid self-addressed Business Reply Envelope to the Member.

7. Voting rights shall be reckoned on the paid-up value of shares registered in the names of the Members as on Friday, November 04, 2016.
8. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) opting for Postal ballot instead of e-voting are also required to send certified true copy of the Board Resolution / Power of Attorney/ Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer along with the Postal Ballot Form.
9. A Member cannot exercise his vote by proxy on postal ballot form.
10. Material documents referred to in the explanatory statement, if any, shall be available for inspection at the Company's Corporate Office at 12th floor, Tower B, SAS tower, Medicity, Sector-38, Gurgaon – 122001 & Registered office at Block-E, Sector-18, Rohini, New Delhi – 110085, during office hours on all working days from the date of dispatch of the Notice till Wednesday, December 21, 2016.

Voting through electronic means

The instructions for e-voting are as follows:

The e-voting period commences on Sunday, November 20, 2016 and ends on Monday, December 19, 2016. During this period, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on Friday, November 04, 2016 ("the cut-off date") may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is casted by the member, the member shall not be allowed to change it subsequently.

The Members can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

The voting rights of the Members shall be in proportion to the paid-up value of their shares in the equity capital of the Company as on the cut-off date and a person who is not a Member as on the cut-off date should treat this Notice for information purpose only.

The instructions for shareholders voting electronically are as under:

- (i) The shareholders should log on to the e-voting website www.evotingindia.com.
- (ii) Click on "Shareholders".
- (iii) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.

- (v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical FormPAN
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) * Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on the Postal Ballot Form indicated in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for Dr. Lal PathLabs Limited on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvi) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xviii) In case of any queries or issues regarding e-Voting, you may refer the Frequently Asked Questions (FAQs) and e-voting manual available under the help section of www.evotingindia.com or call on toll free no.: 1800-200-5533 or contact Mr. Mehboob Lakhani, Assistant Manager, Central Depository Service (India) Ltd., 16th Floor, P. J. Towers, Dalal Street, Fort, Mumbai-400001, at the designated email IDs@helpdesk.evoting@cdslindia.com

Statement pursuant to Section 102(1) of the Companies Act, 2013 ("Act")

Item No. 1

Mr. Rahul Sharma, Non-Executive Director of the Company was granted 1,62,180 stock options @ INR 311.30 in February 2015 under the ESOP 2010 Plan of the Company, while the Company was a Private Limited Company. Out of the said options 20,197 options were exercised in the month of August 2015, when the Company was still privately held.

Mr. Rahul Sharma has expressed his intention to exercise the remaining 1,41,983 options (including 91,226 options to be vested over a period of 27 months beginning from November 01, 2016) as per the terms defined under the ESOP 2010 Scheme of the Company.

Exercise of such options, however is likely to create a perquisite (not exceeding INR 20 Crore per year over the period of exercise) in the hands of Mr. Rahul Sharma to the extent of difference between the Market Price on the date of exercise and Grant Price of the options so vested/to be vested.

It may be noted that in case of exercise of such vested options, the Company profits are/will likely to be inadequate to cover such value of perquisites and hence may result in the limit of managerial remuneration exceeding 1% of Net Profits of the Company as prescribed under Section 197(1)(ii)(A) and 11% of the Net Profits of the Company as prescribed under Section 197(1) of the Companies Act, 2013, even though there is no outflow from the Company involved.

In view of the above, the Nomination & Remuneration Committee and Board of Directors of the Company in their respective meetings held

on November 03, 2016 approved seeking consent of shareholders and Central Government (if required/applicable), for exercise of such stock options, granted to Mr. Sharma under the ESOP 2010 Scheme of the Company for a period of 5 years commencing from January 01, 2017.

None of the Directors, Key Managerial Personnel or their respective relative(s), except Mr. Rahul Sharma to whom the resolution relates are concerned or interested in the Resolution set out at Item No. 1 of the notice.

Disclosure as required under Secretarial Standards -2 are given below:

Name of the Director	Mr. Rahul Sharma
Date of First Appointment to the Board	July 22, 2005
Brief Resume and Nature of Expertise in specific functional areas	Aged 56 years, is a non-executive Director on our Board. He studied mathematics at the University of Delhi and commerce at the Kakatiya University. He has about 22 years of experience in the field of human resources. Mr. Rahul is presently the Chairman and Managing Director of HYRD.io, a technology enabled end-to-end recruiting solutions and on-boarding platform. He has over 23 years of experience covering the human resources sector and executive recruiting. Previously he was a Partner at Executive Access, a leading executive search firm in Asia. He joined the firm in 1993 and was a key senior member of the firm's Asia Pacific Banking and Finance executive recruiting and consulting practice. Prior to Executive Access, he was with State Bank of India. He joined the bank as a Probationary Officer in 1987 and went onto manage a variety of portfolios in India and Japan. His sporting achievements in cricket include representing Delhi in the Ranji Trophy and participating in One Day Internationals. He has been a Director of our Company since 2005, and is a member of our Nomination and Remuneration Committee and our Stakeholders Relationship Committee.
Shareholding in the Company	20,197 Equity Shares
Relationship with other Directors & KMP's	None
No. of Meetings of the Board attended during the year	Mr. Rahul Sharma attended 4 Board Meetings during the financial year 2015-16.
Directorships held in other Companies	None
Membership /Chairmanship of Committees of other companies	None
Remuneration sought to be paid / last drawn	<u>Remuneration sought to be paid</u> As mentioned in the Resolution No. 1 read with explanatory statement <u>Remuneration last drawn</u> Nil

The Board recommended the ordinary resolution as set out under item no. 1 of the Notice for approval by the shareholders.

Item No. 2

The members are requested to take note that pursuant to the resignation of Mr. Sandeep Singhal with effect from October 07, 2016 from the Board, the proportion of Directors liable to retire by rotation, fell below the statutory minimum limit, as prescribed under section 152 of the Companies Act, 2013.

It is therefore proposed, subject to the approval of members, to make the office of Dr. Vandana Lal, Whole Time Director of the Company as liable to retire by rotation.

The Board recommends the ordinary resolution as set out under item no. 2 of the Notice for approval by the shareholders.

None of the Directors, Key Managerial Personnel or their respective relatives, except Dr. Vandana Lal & (Hony) Brig. Dr. Arvind Lal (spouse of Dr. Vandana Lal) are concerned or interested in the said resolution.

By Order of the Board
For **Dr. Lal PathLabs Limited**

November 03, 2016
New Delhi

Rajat Kalra
Company Secretary
Membership No: A-16947

**DR. LAL PATHLABS LIMITED**

Corporate Identity Number: L74899DL1995PLC065388

Regd. Office: Block-E, Sector-18, Rohini, New Delhi – 110085

Corporate Office: 12th Floor, Tower B, SAS Tower, Medicity Sector-38, Gurgaon - 122001

Website: www.lalpathlabs.com | E-Mail cs@lalpathlabs.com | Phone: +91 124 3016500 | Fax: +91 124 4234468**POSTAL BALLOT FORM**

Please read the instructions printed overleaf carefully before completing this form

Sr. No.

1. Name and Registered Address of the sole/
first named member (In block letters) :
2. Name(s) of the Joint member(s) if any
(In block letters) :
3. Registered Folio No. / DP ID No.* / Client ID No.* :
(*Applicable to shareholders holding shares in
dematerialized form)
4. Number of shares held as on November 04, 2016 :

I/ We hereby exercise my/ our vote in respect of the following resolution(s) to be passed through postal ballot for the business(es) as set out in the Postal Ballot Notice dated November 03, 2016 by sending my/our assent (FOR) or dissent (AGAINST), to the said resolutions by placing the tick (V) mark at the appropriate box below:

Item No.	Description	No. of Shares	I/ We assent to the resolution (FOR)	I/ We dissent to the resolution (AGAINST)
1.	Special Resolution for increase in the limit of Managerial Remuneration to enable Mr. Rahul Sharma [DIN:00956625], Non-Executive Director of the Company, to exercise the Stock Options granted under ESOP 2010 Scheme of the Company.			
2.	Ordinary Resolution for changing the terms and conditions of appointment of Dr. Vandana Lal [DIN: 00472955], Whole-Time Director of the Company.			

Place:

Date:

Signature of the Shareholder/Authorized Representative
(Strike out whichever is not applicable)**Particulars for voting through Electronic means**

For those opting to vote through electronic means, instead of voting by the postal ballot form, the e-voting facility is available at the web link: www.evotingindia.com. Particulars for electronic voting are as under:

EVSN (E-Voting Sequence Number)	USER ID	*SEQUENCE NUMBER

*Applicable to those members who have not updated their PAN with the Company/Depository Participant

Please read the instructions given overleaf carefully before exercising your vote.

Facility to exercise vote will be available during the following period:

Commencement of voting: From 10.00 a.m. (IST) on Sunday, November 20, 2016

End of voting: At 5.00 p.m. (IST) on Monday, December 19, 2016 (both days inclusive)

The facility for voting through electronic means will be disabled by CDSL upon expiry of the aforesaid period.

INSTRUCTIONS

1. A Member may vote through the Postal Ballot Form or alternatively may vote electronically. In case, a Member exercises the voting rights electronically then there is no need to send this form. For e-Voting instructions, please refer the Postal Ballot Notice.
2. A Member entitled to vote and desirous of exercising his / her vote by Postal Ballot may complete this Postal Ballot Form ("Form") and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid Business Reply Envelope (if posted from India). However, any envelope containing Postal Ballot Form if deposited in person or sent by courier / any other mode at the expenses of the Member shall also be accepted. It is however clarified that the members desirous to exercise their vote from outside of India will have to arrange for postage from the country where the ballot papers are dispatched to Scrutinizer.
3. Members are requested to convey their assent / dissent in this Postal Ballot Form by placing the tick mark at the appropriate box. A Member need not cast all the votes in the same way. The assent / dissent received in any other form or a photocopy of the Postal Ballot Form shall be considered invalid.
4. Duly Completed form should reach the Company not later than 5.00 p.m. IST on Monday, December 19, 2016 .Postal Ballot Forms received after this time and date will be treated as if reply from the Member has not been received.
5. This Form must be completed and signed by the Member. In case of joint-holding, this Form must be completed and signed (as per the specimen signatures registered with the Company / Depository Participants) by the first named Member and in his absence, by the next named joint holder. A Power of Attorney (PoA) holder may vote on behalf of a Member, enclosing the copy of a PoA duly attested by Notary Public.
6. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution together with the specimen signature(s) of the duly authorised signatories.
7. Members are requested to fill in the Postal Ballot Form with indelible ink and not in any erasable writing mode.
8. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Member on the cut-off date of Friday, November 04, 2016.
9. There will be one Postal Ballot Form for every Folio / DP ID and Client ID, irrespective of the number of joint holders.
10. The votes of a member shall be considered invalid on any of the following grounds:
 - a) If the Member's signature does not tally
 - b) If the member has marked his/ her/ its vote both for 'Assent' and 'Dissent' to the resolution in such a manner that the aggregate shares voted for 'Assent' and 'Dissent' exceeds total number of shares held
 - c) If the postal ballot form is unsigned, incomplete or incorrectly filled
 - d) if the postal ballot form is torn or defaced or mutilated such that it is difficult for the Scrutinizer to identify either, the member, or the number of votes, or as to whether the votes are for 'Assent' or 'Dissent', or if the signature could not be verified or one or more of the above grounds.
 - e) A form other than one issued by the Company has been used;
 - f) It has not been signed by or on behalf of the Member;
 - g) Neither assent nor dissent is mentioned;
 - h) Any competent authority has given directions in writing to the Company to freeze the Voting Rights of the Member;
 - i) The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - j) Member has made amendment to the resolution or imposed any condition while exercising his vote.
11. Postal ballot form received by fax will be rejected as if reply from shareholder has not been received unless the original postal ballot form is received within prescribed time period
12. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.
13. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.