



OIL AND NATURAL GAS CORPORATION LIMITED

SECRETARIAT

Regd. Office : Jeevan Bharati, Tower-II, 124, Indira Chowk, New Delhi-110001

CIN No. L74899DL1993GOI054155

Website : www.ongcindia.com Email : secretariat@ongc.co.in

ONGC/CS/SE/2015

240820150124

20th August, 2015

The Bombay Stock Exchange Limited,
Corporate Relationship Department
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
MUMBAI – 400 001

National Stock Exchange of India Ltd.
Exchange Plaza
Bandra-Kurla Complex
Bandra (E)
MUMBAI – 400 051

Sub: Newspaper cutting–Publication of Notice of 22nd Annual General Meeting (AGM) & Book Closure.

Dear Sirs,

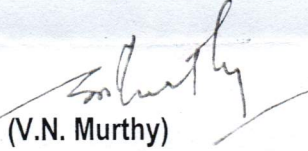
We are forwarding herewith 3 copies each, of notices published in the following daily Newspapers of English & Hindi, regarding **22nd AGM and Book Closure of the Company:**

- Notice in English –‘The Indian Express’ Page No-11, All India Edition, dated 19th August, 2015.
- Notice in Hindi- ‘Navbharat Times’ Page No -9, New Delhi Edition, dated 19th August, 2015.

This is for your information and record.

Thanking you,

Yours faithfully,
for Oil and Natural Gas Corporation Ltd.


(V.N. Murthy)
Company Secretary

Enc: As above

The Indian Express
Wednesday, August 19, 2015
New Delhi

Page No. 11



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Website: www.ongcindia.com, Email: secretariat@ongc.co.in,

Tel: 011-23301277/1299

NOTICE OF ANNUAL GENERAL MEETING AND BOOK CLOSURE

NOTICE IS HEREBY GIVEN that the 22nd Annual General Meeting of the Members of OIL AND NATURAL GAS CORPORATION LIMITED will be held on Tuesday, 15th September, 2015 at 10:00 hours at NDMC Indoor Stadium, Talkatora Garden, New Delhi. The Annual Report 2014-15 containing the Notice of AGM, Audited Accounts for the year ended 31st March, 2015, Board's Report and Report of Auditors thereon etc. is being sent in electronic mode to those members whose email IDs are registered with the Company/Depositories/RTA. For all other members, physical copies of the same are being sent at their registered address in the permitted mode.

Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the Company. Proxies, in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of meeting.

In compliance with provisions of Section 108 of the Companies Act, 2013 and Companies (Management and Administration) Rules, 2014 and any amendment thereof read with Clause 35B of the Listing Agreement, your Company is providing the remote e-voting facility which will enable all the members as on cut-off date i.e. 08.09.2015 to cast their vote electronically on all the resolutions set forth in the Notice. The notice of AGM and details of the process & manner of e-voting along with the user ID and password is being sent in electronic mode to those members whose email IDs are registered with the Company/Depositories/RTA. For all other members, physical copies of the same are being sent at their registered address through Registered Post. The e-voting period commences on Saturday, September 12, 2015 at 9:00 AM and ends on Monday, September 14, 2015 at 05.00 PM. During this period, the members of the Company as on the cut-off date may cast their vote by electronic means. Any person, who acquires shares of the Company and becomes a member of the Company after the dispatch of notice and holding the shares as on the cut-off date may obtain login ID and password by sending an email to evoting@karvy.com. In case of any query pertaining to e-voting, please visit Help & FAQ's section of <https://evoting.karvy.com>. The board has appointed Shri A N Kukreja, Practicing Company Secretary as Scrutiniser for conducting the e-voting in a fair and transparent manner.

NOTICE IS ALSO HEREBY GIVEN that pursuant to Section 91 of the Companies Act, 2013 the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, the 9th September, 2015 to Tuesday, the 15th September, 2015 (both days inclusive) for the purpose of taking on record the eligible members for payment of final dividend on equity shares of the Company for the year ended 31st March, 2015, if approved.

Dividend @ ₹0.50 per share of ₹5/- each, if approved at the Annual General Meeting, will be paid to those eligible members whose names appear:

- As Beneficial Owners as at the end of business hours on Tuesday, the 8th September, 2015 as per the list to be furnished by NSDL/CDSL in respect of the shares held in electronic form, and
- As members in the Register of Members of the Company after giving effect to all valid share transfers in physical form lodged with the Company on or before Tuesday, the 8th September, 2015

GO GREEN INITIATIVES:

As a part of Green Initiatives of the Company, soft copy of the notice, Proxy form and attendance slips with respect to 22nd Annual General Meeting is being sent through email to the shareholders having email id registered with CDSL/NSDL/RTA through M/s Karvy Computershare Pvt. Ltd. along with a link to view the complete 22nd Annual Report of the Company. Further, the complete 22nd Annual Report is also being hosted in the website of the company i.e. www.ongcindia.com.

In order to receive copies of Annual Reports and other communication through e-mail in future, members are requested to register their e-mail address with the RTA by sending email to e-inward.ris@karvy.com indicating clearly your Folio No. and consent to receive the communication through electronic mode. In case you hold shares in demat mode, kindly also update your email id with your Depository Participant.

UNCLAIMED DIVIDEND:

It is observed that some members have still not en-cashed their dividend warrants in respect of the dividend declared by the Company for the year 2007-08 and thereafter. Such members are requested to en-cash their unpaid dividend warrants and contact the Company/Karvy(RTA), for assistance if any.

For and on behalf of
Oil and Natural Gas Corporation Ltd.
(V N Murthy)
Company Secretary

Place: New Delhi
Date: 12.08.2015