



**Muthoot Finance Limited**

Corporate Office :  
2nd floor, Muthoot Chambers,  
Banerji Road, Kochi - 682 018  
Kerala, India.

Phone : +91 484 2396478, 2394712  
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mails@muthootgroup.com  
www.muthootgroup.com

Ref: SEC/MFL/NSE/2014/946

Symbol: **MUTHOOTFIN**

February 5, 2014

Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza,  
Plot no. C/1, G Block,  
Bandra-Kurla Complex  
Bandra (E)  
Mumbai - 400 051

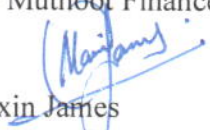
Dear Sir/Madam,

**Re: Postal Ballot Notice under Section 192A of the Companies Act, 1956**

Attaching herewith copy of the postal ballot form and postal ballot notice that has been circulated to the shareholders of the Company for obtaining their consent through postal ballot as provided under Section 192A of the Companies Act, 1956. Request you to kindly take on record the same.

Thank you.

For Muthoot Finance Limited

  
Maxin James  
Company Secretary





## MUTHOOT FINANCE LIMITED

Registered and Corporate Office: Muthoot Chambers, Opposite Saritha Theatre Complex, 2nd Floor, Banerji Road, Kochi 682 018, India  
Telephone: (+91 484) 239 4712; Facsimile: (+91 484) 239 6506; Website: www.muthootfinance.com; Email: csmuthoot@muthootgroup.com



### POSTAL BALLOT NOTICE

(Pursuant to Section 192A of the Companies Act, 1956)

To

The Members,

NOTICE IS HEREBY GIVEN THAT pursuant to section 192A of the Companies Act, 1956 read with the Companies (Passing of Resolution by Postal Ballot) Rules, 2011 ("Rules") and other applicable provisions, if any, approval of members of the company is sought by way of postal ballot in respect of the following resolutions:-

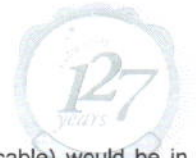
To consider and if thought fit to accord assent/dissent to the following resolution as a Special Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 81(1A) and other applicable provisions, if any, of the Companies Act, 1956 (including any amendments, modifications, variation or re-enactment thereof) (the "**Companies Act**"), the Foreign Exchange Management Act, 1999, as amended ("**FEMA**"), the Foreign Exchange Management (Transfer or Issue of Security by a Person Resident Outside India) Regulations, 2000, as amended, the Issue of Foreign Currency Convertible Bonds and Ordinary Shares (through Depository Receipt Mechanism) Scheme, 1993, as amended, rules, regulations, guidelines, notifications and circulars prescribed by the Securities and Exchange Board of India ("**SEBI**") including the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009, as amended (the "**ICDR Regulations**"), the Reserve Bank of India ("**RBI**") and the Government of India ("**Gol**") and/or any other competent authorities as may be required and clarifications, if any issued thereon from time to time, the equity listing agreements entered into by the Company with the stock exchanges where the Company's equity shares of face value of Rs. 10 each (the "**Equity Shares**") are listed (the "**Listing Agreement**"), and subject to any approval, consent, permission and/or sanction of Gol, SEBI, RBI and the stock exchanges, as may be required, and the enabling provisions of the Memorandum of Association and the Articles of Association of the Company, and subject to all other necessary approvals, permissions, consents and/or sanctions of concerned statutory and other relevant authorities and subject to such conditions and modifications as may be prescribed by any of them while granting such approvals, permissions, consents and sanctions and which may be agreed to by the Board of Directors of the Company (herein referred to as the "**Board**", which term shall include any Committee thereof constituted/to be constituted by the Board to exercise its powers including powers conferred by this resolution to the extent permitted by law), consent, authority and approval is hereby accorded to the Board to create, offer, issue and allot in one or more tranches, in the course of domestic and/or international offering(s) in India and/or one or more foreign markets, by way of a public issue, including issuance of Equity Shares through an institutional placement programme under Chapter VIIIA of the ICDR Regulations, private placement, or a combination thereof, of Equity Shares, or preference shares convertible into Equity Shares, and/or any other financial instruments or securities convertible into Equity Shares or with or without detachable warrants with a right exercisable by the warrant holders to convert or subscribe to the Equity Shares or otherwise, in registered or bearer form, whether rupee denominated or denominated in foreign currency (hereinafter collectively referred to as the "**Securities**") or any combination of Securities to any person including but not limited to foreign/resident investors (whether institutions, incorporated bodies, mutual funds and/or individuals or otherwise), foreign institutional investors, Indian and/or multilateral financial institutions, mutual funds, non-resident Indians, employees of the Company, and any other categories of investors, whether they be holders of Equity Shares of the Company or not (including with provisions for reservation on firm and/or competitive basis, of such part of issue and for such categories of persons including employees of the Company as may be permitted), (collectively referred to as the "**Investors**") at such time or times, at such price or prices, at a discount or premium to the market price or prices in such manner and on such terms and conditions including security, rate of interest, etc., including the discretion to determine the categories of Investors to whom the offer, issue and allotment shall be made to the exclusion of all other categories of Investors at the time of such issue and allotment considering the prevailing market conditions and other relevant factors wherever necessary as may be decided by the Board in its absolute discretion at the time of issue of Securities in one or more offerings/tranches, such that the total number of Equity Shares held by the 'public' (as defined in the Securities Contract (Regulation) Rules, 1957, as amended) immediately at the completion of such offerings (including upon conversion of the convertible Securities) does not exceed 25 percent of the total number of outstanding Equity Shares as at the date of allotment or conversion, as the case may be, of such Securities.

#### RESOLVED FURTHER THAT:

- (a) the Equity Shares to be so created, offered, issued and allotted shall be subject to the provisions of the Memorandum of Association and the Articles of Association of the Company;





- (b) the relevant date for the purposes of determining the floor price of the Securities (where applicable) would be in accordance with the guidelines prescribed by SEBI, RBI, GoI through its various departments or any other regulator, as applicable, and the pricing of any Equity Shares issued upon the conversion of the Securities shall be made subject to and in compliance with the applicable adjustments in the applicable rules/guidelines/ statutory provisions; and
- (c) the Equity Shares to be so created, offered, issued and allotted shall rank pari passu with the existing Equity Shares of the Company in all respects, except the right as to dividend which shall be from the relevant financial year in which they are allotted and/or as provided under the terms of the issue/offering in the relevant offering documents.

**RESOLVED FURTHER THAT** the approval is hereby accorded to the Board to appoint lead managers, underwriters, guarantors, depositories, custodians, registrars, trustees, bankers, lawyers, advisors and all such agencies as may be involved or concerned in such offerings of the Securities and to remunerate them by way of commission, brokerage, fees or the like (including reimbursement of their actual expenses) and also to enter into and execute all such arrangements, contracts/agreements, memorandum, documents, etc., with such agencies and also to seek the listing of such Securities on one or more recognised (national and international) stock exchange(s).

**RESOLVED FURTHER THAT** the approval is hereby accorded to the Board to issue and allot such number of Equity Shares as may be required to be issued and allotted upon conversion, redemption or cancellation of the Securities or as may be necessary in accordance with the terms of the issue/ offering and all such Equity Shares shall rank pari passu with the existing Equity Shares of the Company in all respects, except the right as to dividend which shall be from the relevant financial year in which they are allotted and/or as provided under the terms of the issue/offering in the relevant offering documents.

**RESOLVED FURTHER THAT** for the purpose of giving effect to the above, the Board be and is hereby authorised to finalise and approve the preliminary and the final offer document, determine the form, terms and timing of the issue(s)/offering(s), including the type of Security(ies) to be issued and allotted, the class of investors to whom the Securities are to be offered/ issued and allotted, number of Securities to be issued and allotted in each tranche, issue price, face value, number of Equity Shares or other securities to be allotted upon conversion or redemption or cancellation of Securities, premium or discount amount on issue/conversion of Securities/exercise of warrants/redemption of Securities/rate of interest/period of conversion or redemption, listings on one or more stock exchanges in India and/or abroad and related or incidental matters as the Board in its absolute discretion deems fit and to make and accept any modifications in the proposal as may be required by the authorities involved in such issues in India and/or abroad, and to do all acts, deeds, matters and things including creation of mortgage or charge in accordance with provisions of the Companies Act, in respect of any security as may be required either on pari passu basis or otherwise as it may in its absolute discretion deem fit and to settle any questions or difficulties that may arise in regard to the issue(s)/offering(s), allotment and conversion of any of the aforesaid Securities, utilisation of issue proceeds and to do all acts, deeds and things in connection therewith and incidental thereto as the Board may in its absolute discretion deem fit.

By order of the Board of Directors  
For Muthoot Finance Limited

Maxin James  
Company Secretary

Kochi – 18

30.01.2014

**NOTES:**

1. Explanatory Statement for proposed Special Resolutions pursuant to Section 102 of Companies Act, 2013 read with Section 192A (2) of the Companies Act, 1956 is given hereunder;
2. The Notice is being sent under registered post acknowledgement due and by electronic mode, to all the Members whose names would appear in the Register of Members / Record of Depositories, as of 24.01.2014.
3. Members are requested to carefully read the instructions printed on the backside of the Postal Ballot Form before exercising their vote.
4. The board of directors has appointed Mr. Thomas Shanti, Practicing Chartered Accountant, Kochi as the Scrutinizer (the "Scrutinizer") for conducting the postal ballot process in a fair and transparent manner.
5. You are requested to carefully read the instructions printed in the postal ballot form and either vote electronically through [www.evotingindia.com](http://www.evotingindia.com), (detailed instruction in this regard is mentioned at the back of the postal ballot form) OR return





the postal ballot form (no other form or photocopy is permitted) duly completed in the attached self-addressed, postage pre-paid envelope so as to reach the Scrutinizer by not later than the close of working hours on 06.03.2014. Electronic vote or postal ballot forms received after this time/date will be strictly treated as if the reply from the concerned member has not been received. The postage will be borne and paid by the company.

6. The Scrutinizer will submit his report to the Chairman of the company or in his absence to any other designated director of the company after completion of scrutiny of e-voting and postal ballot forms received.
7. The result of voting by postal ballot will be announced at 11.00 a.m. on 10.03.2014 at the registered office of the company at Muthoot Chambers, Opposite Saritha Theatre Complex, Banerji Road, Kochi – 18, Kerala and will be communicated to the BSE Limited and National Stock Exchange of India Limited, where the equity shares of the Company are listed.
8. The date of announcement of the result of postal ballot shall be taken to be the date of passing of the resolution.

## ANNEXURE TO THE NOTICE

### Explanatory Statement pursuant to Section 102 of Companies Act, 2013

The Securities Contracts (Regulation) Rules, 1957, as amended ("SCRR") and Clause 40A of the Equity Listing Agreement provide for a mandatory public shareholding of at least 25% for all listed companies. Listed companies that have public shareholding of less than 25% are required to Increase their public shareholding to 25% in the manner prescribed by the Securities and Exchange Board of India ("SEBI"). The public shareholding of Muthoot Finance Limited ("Company") as on January 30, 2014 is 19.88% of the issued and paid-up equity share capital of the Company.

The Company proposes to increase the public shareholding of the Company to 25% by creating, offering, issuing and allotting in one or more tranches, in the course of domestic and/or international offering(s) in India and/or one or more foreign markets, by way of a public issue, including issuance of Equity Shares through an institutional placement programme under Chapter VIII-A of the SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2009 ("ICDR Regulations") private placement, or a combination thereof, Equity Shares, or issuing preference shares convertible into Equity Shares, and/or any other financial instruments or securities convertible into Equity Shares (hereinafter collectively referred to as the "Securities") to any person including but not limited to foreign/resident investors (whether institutions, incorporated bodies, mutual funds and/or individuals or otherwise), foreign institutional investors, Indian and/or multilateral financial institutions, mutual funds, non-resident Indians, employees of the Company, and/or any other categories of investors, whether they be holders of Equity Shares of the Company or not (including with provisions for reservation on firm and/or competitive basis, of such part of issue and for such categories of persons including employees of the Company as may be permitted), (collectively referred to as the "Investors"), subject to receipt of requisite approvals and market conditions, in order to increase its public shareholding. The funds raised through the above will be utilised, *inter alia*, for following purposes:

1. For our various financing activities including lending and investments, to repay our existing liabilities or loans and towards our business operations including for our capital expenditure and working capital requirements and general corporate purposes, after meeting the expenditures of and related to the issue and subject to applicable statutory / regulatory requirements.
2. Interim use of proceeds

Pending utilisation for the purposes described above, Company intend to temporarily invest the funds in interest bearing liquid instruments including deposits with banks and investments in liquid (not equity) mutual funds, as may be approved by the Board, and/or any duly constituted committee of Directors of our Company, as the case may be. Such investments would be in accordance with the investment policies approved by our Board from time to time.

The resolution seeks to empower the board of directors of the Company ("Board") to issue Securities by various means such as a public issue, private placement or a combination thereof, including an institutional placement program in terms of Chapter VIII-A of the ICDR Regulations in one or more offerings/tranches, such that the total number of Equity Shares held by the public (as defined in the SCRR immediately at the completion of such offerings (including upon conversion of the convertible Securities) does not exceed 25% of the total number of outstanding Equity Shares at the date of allotment or conversion, as the case may be of such Securities, at such time or times, at such price or prices and to such person(s) including Institutions, incorporated bodies and/or individuals or otherwise as the Board in its absolute discretion deem fit. The detailed terms and conditions for the issue(s)/offering(s) will be determined by the Board in its sole discretion and/or in consultation with the advisors, lead managers, underwriters and such other authority or authorities as maybe necessary considering the prevailing market conditions and in accordance with the applicable provisions of law and other relevant factors.

The Board may, in its discretion, adopt any mechanism in order to facilitate and meet its objectives as stated in aforesaid paragraphs.





The Equity Shares allotted or arising out of conversion of any Securities would be listed. The offer/issue/allotment/conversion/redemption would be subject to the availability of regulatory approvals, if any. As and when the Board does take a decision on matters on which it has the discretion, necessary disclosures will be made to the stock exchanges as may be required under the provisions of the Listing Agreement.

Sec 81(1A) of the Companies Act and the relevant clauses of the Listing Agreement with the stock exchanges where the Equity Shares of the Company are listed provided, inter alia, that when the Company proposes to increase its issued capital by allotment of further shares, such further shares shall be offered to the existing shareholders of such Company in the manner laid down in Section 81(1A) of the Companies Act unless the shareholders in a General Meeting decide otherwise. Since, the resolution as set out in the business agenda of the Notice may result in issue of Equity Shares of the Company to persons other than shareholders of the Company, consent of the shareholders is being sought pursuant to the provisions of Section 81(1A) and other applicable provisions of the Companies Act and in terms of the provisions of the Listing Agreement executed by the Company with the stock exchanges where the Equity Shares of the Company are listed.

The resolution, if passed, will have the effect of allowing the Board to offer issue and allot Securities to the Investors, who may or may not be the existing shareholders of the Company.

Action of the Board on basis of this resolution may, inter alia, also dilute the shareholdings (if any) of the Company's (i) directors, (ii) managers, (iii) key managerial personnel, or (iv) relatives of any of the persons mentioned in (i), (ii) and (iii) ("**Relatives**") to the extent of increase in public shareholding as may be approved by Board in this regard, subject to minimum public shareholding of 25% in total.

The Company's directors, managers, key managerial personnel, or their Relatives may be deemed to be concerned or interested in the passing of resolution to the extent of securities issued/allotted to them or to the companies in which they are directors or members. Save as aforesaid none of the Company's directors, managers, key managerial personnel, or their Relatives have any concern or interest, financial or otherwise, if any, in this resolution.

The Board recommends the resolution for the approval of the members as a Special Resolution.

By order of the Board of Directors  
For Muthoot Finance Limited

Maxin James  
Company Secretary

Kochi – 18  
30.01.2014

*The Muthoot Group*





### **PROCEDURE FOR E-VOTING**

We request you to follow the following procedure for e-voting:

1. Open your web browser and log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
2. Click on the button "Shareholders" and select the Electronic Voting Sequence Number (EVSN) of "Muthoot Finance Limited" from the drop down menu on the next page.
3. You can then login to the e-voting system using your user-id, PAN and the password.
4. After logging in, for the first time, you will have to mandatorily change your password in the new password field and confirm your demographic details.
5. In the demographic details, you may also provide your e-mail address and your mobile number.
6. Kindly remember that this password can be used for voting on future resolutions of any other Company, as well.
7. Click on the resolution file link if you wish to view the complete resolution.
8. You will then be directed to the Voting Page where you will be able to select the "YES/NO" options and enter the number of shares under each of the headings (number of votes to be casted on the resolutions), but not exceeding your total holding.
9. After selecting the list of resolutions you have decided to vote on, click on submit. A confirmation box will be displayed. If you wish to confirm your vote click on submit. A confirmation box will be displayed. If you wish to confirm your vote click on OK or else to change your vote click on Cancel and accordingly modify your vote.
10. Once you have voted on a resolution, you will not be allowed to modify your vote.
11. You can login any number of times till you have cast your vote on the resolution or till the end of the voting period whichever is earlier.

If you have any queries or issues regarding e-voting please contact on [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)





Muthoot Finance

# MUTHOOT FINANCE LIMITED

Registered and Corporate Office: Muthoot Chambers, Opposite Saritha Theatre Complex, 2nd Floor, Banerji Road, Kochi 682 018, India  
Telephone: (+91 484) 239 4712; Facsimile: (+91 484) 239 6506; Website: www.muthootfinance.com; Email: csmuthoot@muthootgroup.com



## POSTAL BALLOT FORM

1. Name & address of the :  
Sole/First named Shareholder
2. Name(s) of Joint Shareholder(s) :
3. Registered Folio Number / :  
DP ID No. / Client ID No.\*  
(\*Applicable to shareholders  
holding Shares in dematerialized form)
4. Number of Equity Share(s) held :
5. I / We hereby exercise my/our vote in respect of the Special Resolutions to be passed through postal ballot for the business stated in the Notice of the Company dated 30th January, 2014 by sending my/our assent or dissent to the said resolutions by placing the tick (✓) mark at the appropriate box below:

| Sl. No. | Item                                                                                                        | No. of Shares | I/We assent to the resolution (For) | I/We dissent to the resolution (Against) |
|---------|-------------------------------------------------------------------------------------------------------------|---------------|-------------------------------------|------------------------------------------|
| 1       | Special Resolution under Section 81 (1A) of the Companies Act, 1956 for further Issue of Shares/ Securities |               |                                     |                                          |

PLACE :

DATE :

(Signature of the Shareholder)

NOTE: Kindly read the instructions printed overleaf before filling the form.  
Last date for receipt of Postal Ballot Form by the Scrutiniser is 06.03.2014.

### ELECTRONIC VOTING PARTICULARS

| EVSN<br>(Electronic Voting Sequence<br>Number) | User ID | Password |
|------------------------------------------------|---------|----------|
|                                                |         |          |
| PAN No./<br>Default PAN No.                    |         |          |





## INSTRUCTIONS

1. Pursuant to the provisions of section 192A of the Companies Act, 1956 read with the Companies (passing of Resolution by Postal ballot) Rules, 2011, the assent or dissent of the shareholders in respect of the resolutions as per the Postal Ballot Notice shall be determined through postal ballot/e-voting.
2. The Company is pleased to offer e-voting facility as an alternate to enable them to cast their vote electronically instead of dispatching postal ballot.
3. A shareholder desiring to exercise his/her vote by postal ballot may complete this form and send it to the scrutinizer, appointed by the Company, in the attached prepaid self-addressed envelope, postage is borne and paid by the Company. However, envelopes containing postal ballot, if sent through courier at the expense of the shareholder will also be accepted. The shareholders residing outside India should stamp the envelopes appropriately.
4. In terms of provisions of Rule 5 (b) of the Companies (passing of Resolution by Postal ballot) Rules, 2011, Mr. Thomas Shanti, Partner of "Thomas Shanti & Co.", Practicing Chartered Accountant, Kochi, has been appointed as scrutinizer for conducting the Postal Ballot.
5. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on Thursday, March 06, 2014. All Postal Ballot forms received after this date will be strictly treated as if reply from such shareholder has not been received.
6. Voting rights shall be reckoned on paid value of shares registered in the name of shareholders whose names would appear in the Register of Members/Record of Depositories as on Friday, January 24, 2014.
7. There shall be one postal ballot for each folio irrespective of the number of joint holders. A proxy shall not exercise the postal ballot. Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholders on the date of dispatch of the notice.
8. The postal ballot form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per specimen signature registered with the company) by the first named shareholder and in his/her absence, by the next named shareholder/s. In case of corporate shareholders, the form should be signed by an authorized signatory, whose signature is already registered with the company and a Board resolution duly certified, be attached to the Ballot Paper.
9. Incomplete, unsigned or incorrect postal ballot forms will be rejected. The scrutinizer's decision on the validity of the postal ballot shall be final and binding.
10. Kindly note that each member can opt for only one mode of voting i.e., either by Physical Ballot or e-voting.

## PROCEDURE FOR E-VOTING

We request you to follow the following procedure for e-voting:

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- You can then login to the e-voting system using your user-id, PAN and the password.
- After logging in, for the first time, you will have to mandatorily change your password in the new password field and confirm your demographic details. In the demographic details, you may also provide your e-mail address and your mobile number. Kindly remember that this password can be used for voting on future resolutions of any other Company, as well.
- Click on the resolution file link if you wish to view the complete resolution.
- You will then be directed to the Voting Page where you will be able to select the "YES/NO" options and enter the number of shares under each of the headings (number of votes to be casted on the resolutions), but not exceeding your total holding.
- After selecting the list of resolutions you have decided to vote on, click on submit. A confirmation box will be displayed. If you wish to confirm you vote click on submit. A confirmation box will be displayed. If you wish to confirm your vote click on OK or else to change your vote click on Cancel and accordingly modify your vote.
- Once you have voted on a resolution, you will not be allowed to modify your vote.
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