

NOTES / INSTRUCTIONS:

1. Pursuant to the provision of Section 293 (1)(a), of the Companies Act, 1956 read with Companies (Passing of resolutions by Postal Ballot) Rules 2011, the assent or dissent of the members in respect of the Ordinary Resolutions contained in the Postal Ballot Notice dated 06th August, 2013 is being determined through postal ballot.
2. The Company has appointed Mr. Pradeep Pincha, Practicing Company Secretary as the Scrutinizer for conducting the postal ballot process.
3. The self addressed envelope bears the name and postal address of the Scrutinizer appointed by the Board of Directors of the Company.
4. A member(s) desirous to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to Scrutinizer in the attached self-addressed envelope. Postage will be borne by the Company. Envelope containing Postal Ballot form, if deposited in person or sent by courier at the expense of the Member(s) will also be accepted.
5. The Postal Ballot Form should be completed and signed by the Member (as per the specimen signature registered with the Company or furnished by national Securities depository Limited/Central Depository Services (India) Limited, in respect of shares held in physical form or dematerialized form respectively). In case of joint holding, this form must be completed and signed by the First named Member and his/her absence, by the next named Member.
6. The votes should be cast either in favour or against by putting the tick (✓) Mark in the column provided for assent or dissent. Postal Ballot Form bearing (✓) in both the column will render the form invalid. The assent or dissent received in any other form shall not be considered valid.
7. Unsigned, incomplete or incorrectly ticked Postal Ballot Forms shall be rejected.
8. Duly completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours (5.30 pm) on Tuesday, the 24th day of September, 2013. Postal Ballot Form received after this date will be strictly treated as if reply from such Member(s) has not been received.
9. In the case of shares held by the companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board resolution/Authorisation together with the specimen signature(s) of the duly authorised signatories.
10. Voting rights shall be reckoned on the paid up value of the shares registered in the name(s) of the member(s) on the cutoff date i.e., 16th August, 2013.
11. A member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled duplicate Postal Ballot Form should reach the Scrutinizer not later than the date and time specified hereinabove.
12. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepared envelope. If any extraneous papers are found, the same will be destroyed by the Scrutinizer.
13. The company is pleased to offer e-voting facility as an alternate to all the members of the company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure is enumerated in the Notes to the Postal Ballot Notice.
14. The exercise of vote through Postal Ballot is not permitted through a Proxy.
15. There will be one Postal Ballot Form for every folio/client ID, irrespective of the number of joint holders.
16. The Scrutinizer's decision on the validity of the Postal Ballot will be final.
17. The Scrutinizer will submit his final report as soon as possible after the last date of receipt for postal ballot.
18. The Chairman of the Board and in his absence, any person authorised will announce the result of the postal ballot at the Registered Office of the Company on Monday, the 30th day of September, 2013.
19. The Result of the postal ballot will also be published in the newspapers within 48 hours of the declaration of the results and will be placed at the website of the Company.