**HCL TECHNOLOGIES LTD.**
Corporate Identity Number: L74140DL1991PLC046369
Technology Hub, Special Economic Zone
Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.
T +91 120 6125000 F +91 120 4683030
Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.
www.hcltech.com
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September 11, 2018

**Mr. Girish Joshi** :

**BSE Limited**
25th Floor
Phiroze Jeejeebhoy Towers
Dalal Street. Fort
**Mumbai 400 001**

**Mr. Avinash Kharker** :

**National Stock Exchange of India Limited**
Exchange Plaza, 5th Floor
Plot No. C/1, G Block
Bandra Kurla Complex, Bandra (East)
**Mumbai 400051**

**Sub: Schedule of activities in regard to the buy-back by HCL Technologies Limited (the "Company") of upto 3,63,63,636 fully paid up equity shares of face value of ₹2 each (the "Equity Shares") (the "Buy-back")**

Dear Sirs,

This is to inform you that the Company has, through the letter dated September 7, 2018 (the "**Observation Letter**"), received final observations from the Securities and Exchange Board of India ("**SEBI**") on the draft letter of offer filed with SEBI on August 21, 2018 in regard to the Buy-back of Equity Shares of the Company.

Further, in accordance with the SEBI (Buy Back of Securities) Regulations, 1998, the Company has, on September 10, 2018, completed the dispatch of the letter of offer dated September 7, 2018 for the Buy-back to all the equity shareholders / beneficial owners of the Equity Shares as on the Record Date, being August 31, 2018.

You are requested to take note of the following schedule of activities in relation to the Buy-back:

| | |
|---|---|
| Date of opening of the Buy-back | Tuesday, September 18, 2018 |
| Date of closing of the Buy-back | Wednesday, October 3, 2018 |
| Last date and time for receipt of the completed Tender Forms and other specified documents including physical share certificates by the Registrar | Friday, October 5, 2018 by 5 P.M. |
| Last date of settlement of bids on the Stock Exchanges | On or before Friday, October 12, 2018 |

This is for your information and records.

Thanking you,

**For HCL Technologies Limited**

**Manish Anand**
**Company Secretary**