Melstar Information Technologies Limited
CIN : L99999MH1986PLC040604

30.08.2018

BOMBAY STOCK EXCHANGE LIMITED P. J. TOWERS, DALAL STREET, MUMBAI – 400 001 **SCRIP CODE 532307**	**NATIONAL STOCK EXCHANGE OF INDIA LIMITED** EXCHANGE PLAZA, BANDRA KURLA COMPLEX, BANDRA (EAST), MUMBAI – 400 051 **MELSTAR**

Dear Sirs,

Sub: 31st Annual General Meeting Notice, Book Closure and E-Voting Details.

This is to inform you that the 31st Annual General Meeting of Melstar Information Technologies Limited will be held on **Thursday, 27th September, 2018** at **11.00 A.M.** at **"126", Sitaram Poddar Marg, Fanaswadi, Mumbai – 400002** to transact the business set out in the Notice of AGM dated 10th August, 2018.

Further we would like to inform you that pursuant to Section 91 of the Companies Act, 2013 and Rule 10 of the Companies (Management & Administration) Rules, 2014 read with Regulation 42 of SEBI (LODR) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from **Friday, 21st September, 2018 to Thursday, 27th September, 2018** (both days inclusive) for the purpose of Annual General Meeting.

THANKING YOU,
YOURS FAITHFULLY,
FOR MELSTAR INFORMATION TECHNOLOGIES LIMITED

(DURGESH JADHAV)
DIRECTOR
DIN NO. 08000007

Registered Office:
159, 5th Floor, Industry House,
Reclamation, Churchgate,
Mumbai 400 020. INDIA.
Phone : +91(22) 6235 6400
Fax : +91(22) 6235 6402
URL : www.melstar.com

NOTICE OF 31ST ANNUAL GENERAL MEETING

Notice is hereby given that the **31st Annual General Meeting** of the members of **Melstar Information Technologies Limited** will be held on **Thursday, the 27th September, 2018 AT 11.00 A.M**. at **"126", Sitaram Poddar Marg, Fanas Wadi, Mumbai - 400002** to transact the following businesses:

ORDINARY BUSINESS:

1. To consider and adopt the audited financial statement of the Company for the financial year ended **March 31, 2018** and the Reports of the Board of Directors and the Auditors thereon, and in this regard, pass the following resolutions as **Ordinary Resolutions**:

   "RESOLVED THAT the audited financial statement of the Company for the financial year ended March 31, 2018 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted.**"**

2. To re-appoint Statutory Auditor and fix their remuneration and in this regard, to consider and if thought fit, to pass the following resolution as an ordinary resolution:

   "RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013, or any amendment thereto or modification thereof, **M/S SARDA & PAREEK**, Chartered Accountants (Firm Registration No.109262W), the retiring Statutory Auditors, be and is hereby re-appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Meeting until the conclusion of the 34th Annual General Meeting of the Company and that the Board of Directors of the Company be and is hereby authorized to fix the remuneration payable to them for the said period, as may be determined by the audit committee in consultation with the auditors.**"**

   SPECIAL BUSINESS:

3. As an **Ordinary Resolution:** Regularization of appointment of **Mr. Bhalchandra Shinde** as a Non Executive Director.

   "RESOLVED THAT pursuant to the provisions of sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as "the Act"),and the Rules made there under read with Schedule IV to the Companies Act, 2013, including any statutory modifications and amendments there of **Mr. Bhalchandra Shinde** (DIN: 07978440) who was appointed as an Additional Director (Non Executive category) of the Company with effect from **13.11.2017**, entitled to hold office up to the conclusion of the ensuing Annual General Meeting and whose term expires at this Annual General Meeting, and in respect of whom the company has received a notice in writing from a member under Section 160 of the Act proposing his candidature for the Office of director, be and is hereby appointed as Non-Executive Director of the Company who shall be liable to retire by rotation.**"**

4. As an **Ordinary Resolution**: Regularization of appointment of **Mr. Durgesh Jadhav** as an Independent & Non Executive Director.

   "RESOLVED THAT pursuant to the provisions of sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as "the Act"), and the Rules made there under read with Schedule IV to the Companies Act, 2013, including any statutory modifications and amendments thereof, **Mr. Durgesh Jadhav** (DIN:08000007), who was appointed as an Additional Director (Non Executive category) of the Company with effect from **13.11.2017**, entitled to hold office up to the conclusion of the ensuing Annual General Meeting and whose term expires at this Annual General Meeting, and who has submitted a declaration to the effect that he meets the criteria of independence as provided under section 149(6) of the Act and Regulation 16(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Act, proposing his candidature for the Office of director, be and is hereby appointed as an Independent Director and Non-Executive Director of the Company, not liable to retire by rotation, to hold office for a term of five consecutive years from the conclusion of this AGM till the conclusion of 36th AGM or till such earlier date to conform with the policy on retirement and as may be determined by any applicable statutes, rules, regulations or guidelines thereto."

5. As an **Ordinary Resolution**: Regularization of appointment of **Mrs. Sadhana Patil** as an Independent & Non Executive Director.

   "RESOLVED THAT pursuant to the provisions of sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (hereinafter referred to as "the Act"), and the Rules made there under read with Schedule IV to the Companies Act, 2013, including any statutory modifications and amendments thereof, **Mrs. Sadhana Patil** (DIN: 06565115), who was appointed as an Additional Director (Non Executive category) of the Company with effect from **09.02.2018**, entitled to hold office up to the conclusion of the ensuing Annual General Meeting and whose term expires at this Annual General Meeting, and who has submitted a declaration to the effect that he meets the criteria of independence as provided under section 149(6) of the Act and Regulation 16(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013 signifying his intention

to propose **Mrs. Sadhana Patil** (DIN: 06565115) as a candidate for the office of director of the Company, be and is hereby appointed as an Independent Director and Non-Executive Director of the Company, not liable to retire by rotation, to hold office for a term of five consecutive years from the conclusion of this AGM till the conclusion of 36th AGM or till such earlier date to conform with the policy on retirement and as may be determined by any applicable statutes, rules, regulations or guidelines thereto."

Registered Office:
Industry House, 5th Floor,
Churchgate, Reclamation,
Mumbai-400 020

By Order of the Board of Directors
For **Melstar Information Technologies Limited**

Farida Bhatia
Company Secretary

Place: Mumbai
Date: 10.08.2018

Notes:

1. A member entitled to attend and vote at the meeting is entitled to appoint proxy to attend and vote instead of himself and the proxy need not be a member of the Company (a copy of the proxy form is attached). The instrument appointing a proxy must be deposited at the Registered Office of the Company not less than Forty-Eight (48) hours before commencement of the Meeting. A person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy or any other person or shareholder.
2. An Explanatory Statement pursuant to **Section 102** of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.
3. Annual Report and AGM Notice is available at the website of the Company at www.melstar.com in the Investor Info section.
4. The Register of Members and Share Transfer Books of the Company will remain closed from **Friday, The 21st September, 2018 to Thursday, The 27th September, 2018** (both days inclusive) for annual closing.
5. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
6. Members are requested to bring their Attendance Slip along with their copy of Annual Report to the Meeting.
7. Members who hold shares in dematerialized form are requested to write their Client ID and DP ID Numbers and those who hold shares in physical form are requested to write their Folio Number in the Attendance Slip for attending the Meeting.
8. Members desirous of making nomination as permitted under **Section 72** of the Companies Act, 2013 in respect of the physical shares held by them in the Company, can make nominations in **Form SH-13**, which can be procured from the Registrar and Share Transfer Agent **M/s Bigshare Services Private Limited (RTA**). The Members holding shares in demat form may contact their respective depository participants for such nominations.
9. Members who hold shares in physical form in multiple folios in identical names or joint accounts in the same order of names are requested to send the share certificates to the Company's Registrars and Transfer Agents, **M/s. Bigshare Services Private Limited** (RTA), for consolidation into a single folio.
10. The voting rights of shareholders shall be in proportion to their shares in the paid up equity share capital of the Company as on **Thursday, The 20th September, 2018.**
11. **M/s Sushil Talathi & Associates**, Practicing Company Secretary, bearing **COP No. 9781** has been appointed as the Scrutinizer to scrutinize the remote e-voting and poll process to be carried out at the AGM in a fair and transparent manner.
12. The final results including the poll and remote e-voting results of the AGM of the Company shall be declared within 48 hours from the conclusion of the Annual General Meeting. The final results along with the scrutinizers report shall be placed on the Company's website www.melstar.com immediately after the result is declared by the Chairman.
13. In terms of **Sections 108** of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 as amended, the Company is providing the e-voting facility to its Members holding shares in physical or dematerialized form, as on **THE CUT-OFF DATE,** being **Thursday, the 20th September, 2018,** to exercise their right to vote by electronic means on

any or all of the businesses specified in the accompanying Notice (the "Remote e-voting"). The remote e-voting commences on **MONDAY, THE 24TH SEPTEMBER, 2018 (09.00 A.M.) AND ENDS ON WEDNESDAY THE 26TH SEPTEMBER, 2018 (5:00 P.M.).** Detail of the process and manner of Remote e-voting along with the User ID and Password is being sent to all the Members along with the Notice.

14. In terms of the recent amendment to the Companies (Management and Administration) Rules, 2014 with respect to the Voting through electronic means, the Company is also offering the facility for voting by way of physical ballot at the AGM. The Members attending the meeting should note that those who are entitled to vote but have not exercised their right to vote by Remote e-voting, may vote at the AGM through ballot for all businesses specified in the accompanying Notice. The Members who have exercised their right to vote by Remote e-voting may attend the AGM but shall NOT vote at the AGM. The voting rights of the Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on **THE CUT-OFF DATE** being **Thursday, The 20th September, 2018.**

15. The Notice of the Annual General Meeting along with the **Annual Report 2017-18** is being sent by electronic mode to those members whose e-mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode.

Voting through electronic means

I. The process and manner for remote e-voting are as under:

A. **Log-in to NSDL e-Voting system at** https://www.evoting.nsdl.com/ **:**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.

2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.

3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	**Your User ID is:**
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who holdshares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12********** then your user ID is 12**********
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Your password details are given below:

a. If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

b. If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

c. How to retrieve your 'initial password'?

(i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

(ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.

6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:

   a) Click on "Forgot User Details/Password?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

   b) Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

   c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

B. **Cast your vote electronically on NSDL e-Voting system.**

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.

2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.

3. Select "EVEN" of company for which you wish to cast your vote.

4. Now you are ready for e-Voting as the Voting page opens.

5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

6. Upon confirmation, the message "Vote cast successfully" will be displayed.

7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to sushil@cssushiltalathi.com with a copy marked to evoting@nsdl.co.in.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

   In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in

II. In case of any queries, you may refer the Frequently Asked Question (FAQs) for Members and remote e-voting user manual for Members available at the download section of www.evoting.nsdl.com or call on toll free no.:1800-222-990 or contact Chief Financial Officer Mr. Ashish Mahendrakar at E-mail id ashish@melstar.com

III. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.

NOTE: Shareholders who forgot the User Details/Password can use "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com.

In case Shareholders are holding shares in demat mode, USER-ID is the combination of (DPID+ClientID).

In case Shareholders are holding shares in physical mode, USER-ID is the combination of (Even No+Folio No).

IV. You can also update your mobile number and e-mail id in the user profile of the folio which may be used for sending future communication(s).

V. You can also update your mobile number and e-mail id in the user profile of the folio which may be used for sending future communication(s).

VI. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on **THE CUT-OFF DATE i.e. Thursday, The 20th September, 2018.**

VII. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of **THE CUT-OFF DATE i.e. Thursday, The 20th September, 2018** may obtain the login ID and password by sending a request at evoting@nsdl.co.in or ujata@bigshareonline.com

However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsdl.com or contact NSDL at the following toll free no.: 1800-222-990.

A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

VIII. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

IX. **M/s Sushil Talathi & Associates**, Practicing Company Secretary, bearing **COP No. 9781,** has been appointed as the Scrutinizer to scrutinize the remote e-voting and poll process to be carried out at the AGM in a fair and transparent manner.

X. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

XI. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favor or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

XII. The Results declared along with the report of the Scrutinizer shall be place on the website of the Company www.melstar.com and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited and National Stock Exchange of India.

There will be one e-vote for every Client ID No. / Registered Folio No. irrespective of the number of joint holders.

Explanatory Statement Pursuant to Section 102 (1) of the Companies Act, 2013 ("the Act") The following Statement sets out all material facts relating to the Special Businesses mentioned in the accompanying Notice.

Item 3, 4, & 5:

The Board of Directors has pursuant to Section 161(1) of the Companies Act, 2013 appointed **Mr. Durgesh Jadhav, Mr Bhalchandra Shinde** with effect from **13.11.2017** and **Mrs. Sadhana Patil** with effect from **09.02.2018** as an Additional Director of the Company who holds office up to the ensuing Annual General Meeting and being eligible offers themselves for appointment.

The Company has received a notice in writing from a member along with the deposit of requisite amount under Section 160 of the Act proposing the candidature for appointment of Mr. Durgesh Jadhav, Mr. Bhalchandra Shinde & Mrs. Sadhana Patil for the office of Directors of the Company.

The Board after receiving the declaration under Section 149(6) of the Act from Mr. Durgesh Jadhav and Mrs. Sadhana Patil, is of opinion that they meet the criteria of Independence and fulfils the conditions specified in the Act and the Rules framed there under for appointment as Independent and Non Executive Directors of the Company.

The matter regarding appointment of Mr. Durgesh Jadhav & Mrs. Sadhaana Patil as Independent Director was placed before the Nomination & Remuneration Committee, which recommends their appointment as Independent Director for a term of **5 years** from the conclusion of this AGM till the conclusion of 36th AGM. Also the appointment of Mr. Bhalchandra Shinde as a Non Executive Director was placed before the Nomination & Remuneration Committee, which recommends his appointment as Non Executive Director from the conclusion of this AGM.

Along with the appointment of Mr. Durgesh Jadhav and Mrs. Sadhana Patil as Independent and Non Executive Director, the appointment Mr. Bhalchandra Shinde as Non Executive Director is also being placed before the Members in General Meeting for their approval in compliance with the provisions of Section 149 read with Schedule IV of the Act.

The terms and conditions of appointment of Mr. Durgeah Jadhav, Mrs. Sadhana Patil & Mr. Bhalchandra Shinde shall be open for inspection by the Members at the Registered Office of the Company during normal business hours on any working day, excluding Saturday.

Name of the director	Date of birth	Qualifications	Date of appointment	Expertise in specific functional area	List of other directorship Excluding foreign companies private companies section 8 of the Companies Act, 2013	Chairman /member of the Board/ Committees of other companies in which director	Company's shares held
Mr. Durgesh Jadhav	12.01.1970	B.Com	13.11.2017	Mr. Durgesh Jadhav aged 47 years is a Commerce Graduate having experience of 15 years on Marketing Field.	Zenith Birla (India) Limited Melstar Information Technologies Limited	Zenith Birla (India) Limited Melstar Information Technologies Limited	No
Mrs. Sadhana Patil	05.09.1975	B.SC, L.L.B	09.02.2018	Mrs. Sadhana Patil aged 43 Years is B.SC and L.L.B having experience of more than 20 years in field of Law	Melstar Information Technologies Limited	Melstar Information Technologies Limited	No
Mr. Bhalchandra Shinde	08.04.1966	B.Com	13.11.2017	Mr. Bhalchandra Shinde aged 52 years is graduate in commerce having experience in field of Accounting and Finance.	Zenith Birla (India) Limited Melstar Information Technologies Limited	Zenith Birla (India) Limited Melstar Information Technologies Limited	No

Note: Only two Committee namely, Audit Committees and Stakeholders' Relationship Committees have been considered.

None of the Directors, Key Managerial Personnel and their relatives other than Mr. Durgesh Jadhav, Mrs. Sadhana Patil and Mr. Bhalchandra Shinde are concerned or interested in the said resolutions. The Board of Directors recommends the said resolution for your approval.

The Board recommends the resolution as set out in Item No. 3, 4 & 5 of the Notice for Members' approval.

For **Melstar Information Technologies Limited**

Farida Bhatia
Company Secretary

Place: Mumbai
Date: 10.08.2018

Route Map to the Venue of the AGM

MELSTAR INFORMATION TECHNOLOGIES LIMITED

5th Floor, 159, Industry House Churchgate Reclamation Mumbai 400020.

MGT-11 - PROXY FORM

(Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules 2014)

Name of the Company : MELSTAR INFORMATION TECHNOLOGIES LIMITED CIN : L99999MH1986PLC040604

Registered Office : 5th Floor, 159, Industry House Churchgate Reclamation Mumbai 400020. Tel no: 02262356400, Fax no: 02262356402

Name of the Member(s)			
Registered address			
E-mail Id			
Folio No./Client Id		DP ID:	

I / We, being the Member(s) of _____shares of Melstar Information Technologies Limited, hereby appoint:

1. _____ of _____ having e-mail id_____or failing him
2. _____ of _____ having e-mail id_____ or failing him
3. _____ of _____ having e-mail id_____or failing him

and whose signature(s) are appended below as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the **31st Annual General Meeting** of the Company, to be held on **Thursday, 27th September 2018** at **11.00 a.m.** and at any adjournment thereof in respect of such resolutions as are indicated below:

*I wish my above Proxy to vote in the manner as indicated in the box below:

Sr. No.	Resolution for approving (give details)	Votes Cast	
		Please tick your choice(√) in the respective column-"for" or "against "	
		For	Against
1	Adoption of Accounts for the year ended 31.03.2018.		
2	Re-appointment of **M/s Sarda & Pareek,** Chartered Accountant as Statutory Auditors of the Company.		
3	To consider the regularization of appointment of **Mr. Bhalchandra Shinde** as Non Executive Director of the company.		
4	To consider the regularization of appointment of **Mr. Durgesh Jadhav** as an Independent and Non Executive Director of the Company.		
5	To consider the regularization of appointment of **Mrs. Sadhana Patil** as an Independent and Non Executive Director of the company.		

Signed this…… day of……..2018

Affix Re. 1/-Revenue Stamp

Signature of Shareholder…….....…….. Signature of Proxy holder(s)…….....…..

Signature(s) across the stamp

Notes: 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting. 2. Please complete all details including detail(s) before submission.

ATTENDANCE SLIP

PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL

Joint Shareholders may obtain additional Slip at the venue of the meeting

DP Id*	
Client Id*	
Folio No.	
No. of Shares	
Name and Address of Shareholder:	

I hereby record my presence at the **31st Annual General Meeting** of the Company held on **Thursday, 27th September, 2018** at **11:00 a.m.** at "126", Sitaram Poddar Marg, Fanas Wadi, Mumbai - 400002.

*Applicable for investor holding shares in electronic form.

Signature of Shareholder/Proxy

ELECTRONIC VOTING PARTICULARS		
EVEN (E-Voting Event Number)	**USER ID**	**PASSWORD/PIN**