



HQ/CS/33rd AGM/16779

July 8, 2019

Sub: 33rd Annual General Meeting of Tata Communications Limited – Notice, Intimation of Book Closure Dates, E-voting and Annual Report 2018-19.

Dear Sir / Madam,

The 33rd Annual General Meeting ("AGM") of Tata Communications Limited ("the Company") will be held on **Friday, August 2, 2019 at 11:30 a.m. at BSE International Convention Hall, 1st Floor, BSE Building, P.J. Towers, Fort, Mumbai – 400 001.**

Pursuant to Regulation 34(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), we are submitting herewith the Annual Report of the Company along with the Notice of AGM for the financial year 2018-19 which is being despatched / sent to the shareholders of the Company by permitted mode(s).

The Directors have recommended a final dividend of 45% i.e. ₹4.50 per share of the face value of ₹10/- each for approval by the shareholders for the financial year 2018-19 at the forthcoming AGM of the Company.

Pursuant to section 91 of the Companies Act 2013 and Regulation 42 of the SEBI Listing Regulations, the Register of Members and Share Transfer books of the Company shall remain closed from Saturday, July 27, 2019 to Friday, August 2, 2019 (both days inclusive) for ascertaining eligibility for dividend. The final dividend, as recommended by the Board of Directors, if approved at the AGM, shall be paid not later than Tuesday August 9, 2019 as under:

- (i) To all Members in respect of shares held in physical form whose names appear on the Company's Register of Members after giving effect to all valid share transfer requests lodged with the Registrar & Transfer Agent (R&T Agent) as of the close of business hours on Friday, July 26, 2019;
- (ii) To all Beneficial Owners in respect of shares held in dematerialised form as per the data as made available by the National Securities Depository Limited and Central Depository Services (India) Limited as of the close of business hours on Friday, July 26, 2019.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules framed thereunder and Regulation 44 of the SEBI Listing Regulations, the Members are provided

TATA COMMUNICATIONS

Tata Communications Limited

Communication Address: G Block, C 21 & 36, Bandra Kurla Complex, Mumbai 400098

Regd. Office: VSB Mahatma Gandhi Road Fort Mumbai – 400 001

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CIN no.: L64200MH1986PLC039266 website: www.tatacommunications.com



with the facility to cast their vote electronically, through e-voting services, on all resolutions set forth in the Notice of AGM. The facility of casting votes by members using an electronic voting system from a place other than the venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited. The complete details and procedure for remote e-voting are provided in the Notice of AGM enclosed herewith.

The Annual Report containing the Notice is also uploaded on the Company's website at www.tatacommunications.com/investors/results/.

Yours faithfully,
For Tata Communications Limited

Manish Sansi
Company Secretary &
General Counsel (India)

To,

- 1) Security Code 500483, BSE Ltd, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001.
- 2) Security Code TATACOMM, National Stock Exchange of India Limited. Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai, Maharashtra 400051.
- 3) TSR Darashaw Consultants Private Limited, 6-10, Haji, Moosa, Patrawal Industrial Estate, Near Famous Studio, 20, Dr. E. Moses Road, Mahalaxmi, Mumbai – 400011.