



ITC Limited
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30th October, 2015

The Manager
 Listing Department
 National Stock Exchange of India Ltd.
 Exchange Plaza,
 Plot No. C-1, G Block
 Bandra-Kurla Complex
 Bandra (East)
 Mumbai 400 051

The General Manager
 Dept. of Corporate Services
 BSE Ltd.
 1st floor, New Trading Ring
 Rotunda Building
 P. J. Towers
 Dalal Street, Fort
 Mumbai 400 001

The Secretary
 The Calcutta Stock
 Exchange Ltd.
 7, Lyons Range
 Kolkata 700 001

DIRECTORS

Dear Sirs,

We write to advise the following as noted / accepted / approved by the Board of Directors of the Company at its meeting held today, i.e. 30th October, 2015 :

- (1) Noted the forthcoming retirement of Mr. P.V. Dhobale, Wholetime Director, on 6th December, 2015 on attaining the age of superannuation and in terms of the resolution passed by the Members.
- (2) Accepted the premature retirement of Mr. K.N. Grant, Wholetime Director, as requested by him in view of his health concerns, with effect from 22nd January, 2016.
- (3) Approved the appointment of Mr. Sanjiv Puri, currently President-FMCG, as Additional Wholetime Director, subject to the approval of the Members, with effect from 6th December, 2015.
- (4) Approved the appointment of Mr. Rajiv Tandon, currently CFO, as Additional Wholetime Director, subject to the approval of the Members, with effect from 22nd January, 2016.

Yours faithfully,
 ITC Limited

(B. B. Chatterjee)
 Executive Vice President &
 Company Secretary