

BY FAX / E-MAIL AND CONFIRMATORY COPY BY HAND DELIVERY

July 2, 2015

Bombay Stock Exchange Ltd.
Phiroze Jeejeebhoy Towers
27th Floor, Dalal Street
Mumbai 400 023

Sub: Annual General Meeting and Book Closure

Dear Sir,

We wish to inform you that the 65th Annual General Meeting (AGM) of the Company will be held at Shri Bhaidas Maganlal Sabhagriha, Swami Bhaktivedanta Marg, J.V.P.D. Scheme, Vile Parle (W), Mumbai 400056 on **Thursday, 30th July, 2015** at 3.30 p.m. to transact the business as set out in the notice convening the said Annual General Meeting which is mailed to the shareholders of the Company.

The Notice of the 65th Annual General Meeting and the Annual Report for the financial year 2014-15 have been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of the 65th AGM and Annual Report for the financial year 2014-15 have been sent to those Members who have not registered their email IDs with the Company or Depository Participant(s).

The Notice of the 65th AGM and the Annual Report for the financial year 2014-15 are also available on the Company's website www.ipca.com. Members who have not received the Annual Report may download it from the Company's website or may request for a copy of the same by writing to the Company Secretary at ipca@ipca.com or to the registered office address of the Company.

We further wish to inform you that pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Friday, 24th July, 2015 to Thursday, 30th July, 2015, both days inclusive, and dividend sanctioned at the said Annual General Meeting will be paid to only those Members whose names appear on the Register of Members on 30th July, 2015 and to beneficial owners whose names are provided by National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL) as at the close of business hours on 23rd July, 2015.

The Board has recommended a dividend of Re. 1/- per share (50%) for the financial year ended 31st March, 2015 which if sanctioned will be paid on or before 22nd August, 2015.



Ipca Laboratories Ltd.

www.ipca.com

125, Kandivli Industrial Estate, CTS NO. 328, Kandivli (West), Mumbai 400 067, India | T: +91 22 6210 5000 F: +91 22 6210 5005

Regd. Office: 48, Kandivli Industrial Estate, Kandivli (West), Mumbai 400 067, India | T: +91 22 6647 4444 F: +91 22 2868 6613

E: ipca@ipca.com CIN: L24239MH1949PLC007837

We also wish to inform you that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as substituted by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide its members with the facility to exercise their right to vote on the agenda items as stated in the notice of the Annual General Meeting by electronic means and the business may be transacted through the e-voting services provided by National Securities Depository Limited (NSDL).

The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows:

1. The business may be transacted through voting by electronic means.
2. Date and time of commencement of remote e-voting: Monday, 27th July, 2015 (9.00 a.m.)
3. Date and time of end of remote e-voting: Wednesday, 29th July, 2015 (5.00 p.m.).
4. Cut-off Date: Thursday, 23rd July, 2015.
5. Any person, who acquire shares of the Company and becomes member of the Company after despatch of the notice and holding shares as of the cut-off date i.e. 23rd July, 2015 may obtain the login ID and password by sending an e-mail to evoting@nsdl.co.in by mentioning his Folio No. / DP ID and Client ID No. However, if any shareholder is already registered with NSDL for remote e-voting, then he can use his existing User ID and password for casting his vote. If any shareholder forgets his password, he can reset his password by using "Forgot User Details / Password" option available on www.evoting.nsdl.com or contact NSDL at the following Toll Free No: 1800 222 990.
6. E-voting by electronic mode shall not be allowed beyond 5.00 p.m. on 29th July, 2015.
7. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
8. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
9. Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of 23rd July, 2015 only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting.
10. The Notice of the 65th AGM and the Annual Report for the financial year 2014-15 is also available on the Company's website www.ipca.com and on the website of National Securities Depository Services Ltd. (NSDL) www.evoting.nsdl.com.



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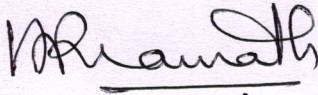
11. The shareholders may contact the Company Secretary for any grievances connected with electronic voting:

Mr. Harish P Kamath
Corporate Counsel & Company Secretary
Ipca Laboratories Limited
48, Kandivli Industrial Estate
Kandivli (W), Mumbai 400 067
Tel. No. (022) 6210 6050
E-mail : investors@ipca.com

Kindly take this information on record.

Thanking you

Yours faithfully
For Ipca Laboratories Ltd.



Harish P. Kamath
Corporate Counsel & Company Secretary

Encl: Format for the intimation of Book Closure

- Cc:
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|---|--|
| 1) The Secretary
The National Stock Exchange of India Ltd.
Exchange Plaza, 5 th Flr, Plot # C/1
G Block, Bandra-Kurla Complex,
Bandra (E), Mumbai 400 051. | 3) Central Depository Service (I) Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai 400 023 |
| 2) National Securities Depository Ltd.
Trade World, Kamal Mills Compound
Senapati Bapat Marg, Lower Parel
Mumbai 400 013. | 4) Link Intime India Pvt. Ltd.
Pannalal Silk Mills Compound,
LBS Marg
Bhandup (W), Mumbai-400 078 |

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