VOLTAS LIMITED

20th July, 2012

BSE Limited
Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

cc: National Stock Exchange of India Limited
Listing Department
cc: NSDL/CDSL
(Together with a copy of enclosure)

Dear Sir,

Sub: Fifty-Eighth Annual General Meeting

We wish to inform you that the Fifty-Eighth Annual General Meeting of the Company is scheduled to be held on Thursday, 23rd August, 2012 at 3.00 p.m. at Birla Matushri Sabhagar, 19, Sir Vithaldas Thackersey Marg, Mumbai 400 020.

2. Accordingly, pursuant to Clause 31(c) of the Listing Agreements, we enclose herewith three copies of the Notice of the Fifty-Eighth Annual General Meeting of the Company which would be published in the newspapers.

Thanking you,

Yours faithfully,

VOLTAS LIMITED

(V. P. MALHOTRA)
Vice President - Taxation,
Legal & Company Secretary

Enc.

Corporate Management Office
Voltas House A Dr Babasaheb Ambedkar Road, Chinchpokli, Mumbai 400 033.
Tel. 91 22 66656251 66656258 Fax 91 22 66656311 e-mail vpmalhotra@voltas.com website www.voltas.com

VOLTAS LIMITED

NOTICE

The Fifty-Eighth Annual General Meeting of Voltas Limited, will be held on Thursday, 23rd August, 2012 at 3.00 p.m. at Birla Matushri Sabhagar, 19, Sir Vithaldas Thackersey Marg, Mumbai 400 020 to transact the business as stated in the Notice being posted to the Members.

The Annual Report comprising Notice of the Annual General Meeting (AGM), the Directors' Report, Auditor's Report and the Audited Financial Statements have been sent in electronic form to those Members who have registered their e-mail addresses with the Company's Registrar and Transfer Agent. In all other cases, the Annual Report is being sent in physical form to the concerned Members.

The Annual Report of the Company is also made available on the Company's website www.voltas.com and a physical copy shall be available for inspection by the Members at the Registered Office of the Company on all working days during office hours.

Note: A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be a Member. The instrument of proxy should, however, be deposited at the Regitered Office of the Company not less than forty-eight hours before the commencement of the Meeting.

VOLTAS LIMITED

V.P. Malhotra
Vice President – Taxation,
Legal & Company Secretary

Mumbai, 20th July, 2012

Registered Office:
Voltas House 'A'
Dr. Babasaheb Ambedkar Road
Chinchpokli, Mumbai 400 033