



Date: 25.09.2024

To,  
NSE Limited  
National Stock Exchange of India Ltd., Exchange Plaza,  
C-1, Block G, Bandra Kurla Complex, Bandra (E)  
Mumbai – 400 051

**Script Code: Viviana**

**Dear Sir/Madam,**

**Subject: Proceedings of Annual General Meeting held on Wednesday, 25th September, 2024**

Pursuant to regulation 30 of SEBI (Listing Obligation & Disclosure Requirement) Regulations, 2015, we enclose gist of proceeding of 10th Annual General Meeting held on Wednesday, 25th September, 2024 through Video Conference/Other Audio Visual Means ('VC'), to transact the business. The deemed venue of the AGM shall be the Registered Office of the Company.

The meeting commenced at 2.30 p.m. and concluded at 2.43 p.m.

Kindly take the above information on record and acknowledge receipt.

Thanking you,

**Yours faithfully,  
For Viviana Power Tech Limited**

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**(Kavaljit Nishant Parmar)**  
**Company Secretary & Compliance Officer**

**PROCEEDINGS OF THE ANNUAL GENERAL MEETING OF THE MEMBERS OF VIVIANA POWER TECH LIMITED HELD ON WEDNESDAY, 25TH SEPTEMBER, 2024 AT 2.30 PM THROUGH VIDEO CONFERENCING**

The Annual General Meeting (AGM) of the Members of Viviana Power Tech Limited ("the Company") was held on Wednesday, 25<sup>th</sup> September, 2024 at 2.30 pm through Video Conferencing (VC) / Other Audio Visual Means (OAVM) without the physical presence of the Members at a common venue, in compliance with the provisions of the Companies Act, 2013, SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and MCA Circulars. The deemed venue for the AGM was the Registered Office of the Company situated at 313-315, Orchid Plaza, Bh. McDonalds's, Sama Savli Road, Vadodara-390008. The Meeting commenced at 2.30 pm (IST).

Ms. Kavaljit Parmar, Company Secretary & Compliance Officer of the Company welcomed the Members to the Meeting and briefed them on details relating to their participation at the Meeting through VC.

Ms. Kavaljit Parmar then welcomed and introduced the Board of Directors, KMP, and Auditors of the Company and Scrutinizer of the AGM who were attended the meeting through VC to the members. The following Board of Directors, KMP and Auditors of the Company and Scrutinizer of the AGM were attended the meeting:

<b>Mr. Nikesh Kishorchandra Choksi</b>	Chairman & Managing Director
<b>Mr. Richi Nikeshbhai Choksi</b>	Whole-time Director
<b>Mr. Vishal Ranchhodbhai Thakarani</b>	Independent Director
<b>Mrs. Sneha Parth Varma</b>	Independent Director
<b>Mrs. Reemaben Nikshbhai Choksi</b>	Non-Executive Director
<b>Mrs. Priyanka Richi Choksi</b>	Additional Director
<b>Mr. Kashyap Shah</b>	Secretarial Auditor and Scrutinizer for AGM Voting
<b>Ms. Swati Mehta</b>	Representative of M/s. Mukund & Rohit, Statutory Auditor of the Company
<b>Mr. Snehal Shah</b>	Internal Auditor of the Company

Ms. Kavaljit informed that, the Registers as required under the Companies Act, 2013 were made available for inspection on website of the company and electronic inspection during AGM of the company.

She informed the members that Notice convening the AGM and the Auditor's Report for the year ended 31<sup>st</sup> March, 2024 is already circulated to the members, same were taken as read and there were no qualifications, observations or adverse remarks in the Statutory and Secretarial Auditor's Reports. Considering the above, the Statutory Auditor's report and Secretarial Auditor's report are being taken as read.

She further informed the Members that the Company has provided the facility to cast their vote electronically (i.e. remote e-voting) on all the resolutions set forth in the Notice calling AGM. The

**VIVIANA POWER TECH LIMITED**

*(Formerly known as Viviana Power Tech Private Limited)*

ELECTRIFYING NATION WITH TRUST

Epc Projects of Power Transmission/Distribution upto 400KV System

Regd. Add. : 313-315, Orchid Plaza, Bh..McDonalds's Sama Savli Road,Vadodara-390008

Email: info@vivianagroup.in| Mo.No.:+91 8866797833 | Web : [www.vivianagroup.in](http://www.vivianagroup.in) | CIN : L31501GJ2014PLC081671

remote e-voting period was open from 21<sup>st</sup> September, 2024 i.e. (9.00 a.m.) to 24<sup>th</sup> September, 2024 (5.00 p.m.). Members who had attended the AGM through VC/OAVM and had not cast their votes through remote e-voting can cast their vote during the course of the meeting through e-voting facility. The e-voting facility would also remain open for 30 minutes after the conclusion of the proceedings of the said meeting to enable the shareholders to exercise their votes.

Mr. Nikesh Choksi took the Chair and addressed the members. He confirmed that as requisite quorum was present the Chairman called the Meeting to order.

Mr. Nikesh Choksi invite Ms. Kavaljit Parmar to proceed the meeting further. Ms. Kavaljit Parmar inform the members that the following items of business as per the Notice of the AGM were transacted at the AGM:

### **ORDINARY BUSINESS**

**Item No. 1 of the Notice:** To consider, approve and adopt the Audited Financial Statements of the Company together with the schedules and notes attached thereto for the financial year ended on 31st March, 2024 including the Balance Sheet as at March 31, 2024 and the Statement of Profit and Loss and Cash Flow for the year ended on that date together with the reports of the Board of Directors and Auditors thereon. (Ordinary Resolution)

**Item No. 2 of the Notice:** To appoint a Director in place of Mr. Richi Nikesh Choksi (DIN 07020977), who retires by rotation and being eligible, offers himself for re-appointment. (Ordinary Resolution)

### **SPECIAL BUSINESS**

**Item No. 3 of the Notice:** Regularization of Mrs. Priyanka Richi Choksi (DIN 07020969) as a Director of the Company. (Ordinary Resolution)

**Item No. 4 of the Notice:** Appointment of Mrs. Priyanka Richi Choksi (DIN 07020969) as a Whole Time Director of the Company. (Special Resolution)

**Item No. 5 of the Notice:** To increase the Remuneration limit of Mr. Nikesh Kishorchandra Choksi, Managing Director (DIN: 07762121) of the Company. (Special Resolution)

**Item No. 6 of the Notice:** To increase the Remuneration limit of Mr. Richi Nikeshbhai Choksi, Whole-time Director (DIN: 07020977) of the Company. (Special Resolution)

Ms. Kavaljit Parmar, then invited the Members to express their views and ask question. None of the speaker Members join the meeting but one of our members raised query through mail on the financial performance and other relevant matters. Director, Mr. Richi Choksi give necessary clarifications/responses were provided to the Members.

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Ms. Kavaljit requested the Members who were present at the AGM and who had not cast their votes through remote e-voting to cast their votes electronically through the e-voting platform of NSDL arranged at the Meeting.

She further informed that the Board of Directors has appointed Mr. Kashyap Shah, Practising Company Secretary, as the Scrutinizer to supervise the remote e-voting and electronic voting process during the AGM.

After covering all agenda items and disseminating other information to the shareholders, the meeting was concluded with the permission of the Chair.

The e-voting facility was kept open for 30 minutes post conclusion of the meeting to enable the Members to cast their vote. The meeting commenced at 2.30 pm and concluded at 2.43 pm.

**For Viviana Power Tech Limited**

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**(Kavaljit Nishant Parmar)**  
**Company Secretary & Compliance Officer**

**Place: Vadodara**  
**Date: 25.09.2024**



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