

VISESH INFOTECNICS LTD.

CIN:L30007DL1989PLC131190

An ISO 9001 : 2008 Company

Regd. Office : 703, Arunachal Building, 19 Barakhamba Road, New Delhi-1

Ph.: 011-43070989 Fax : 011-43070989

E-mail : info@viseshinfo.com



To,
The Manager - Listing,
National Stock Exchange of India Ltd.
Exchange Plaza, Bandra,
Kurla Complex (E)
Mumbai-400051.

The Manager- Listing
Bombay Stock Exchange limited,
Floor 25, P J Towers,
Dalal Street,Mumbai -400001

Subject: Notice of Annual General Meeting for the Financial Year 2014-15

Dear Sir,

Notice is hereby given that the 26th Annual General Meeting (AGM) of the Company will be held on Wednesday, September 30, 2015 at 10.00 A.M. at 703, Arunachal Building, 19 Barakhamba Road, Connaught Place, New Delhi-110001 to transact the business as stated in the Notice sent to the members individually. The Annual Report including the Notice of the Annual General Meeting, Director's Report, Corporate Governance Report, Management Discussion and Analysis Report and Audited Accounts of the Company for the financial year ended March 31, 2015 sent to the email Id of the shareholders whose email Id is registered with the Company and is also posted on the website of the Company, www.viseshinfo.com. Hard Copy is sent to those shareholders whose email Id is not registered and shall also be sent to those who have requested for a copy.

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and clause 35B of the Listing Agreement, the Company is pleased to provide its members the facility to cast their vote by electronic means on all Resolutions set forth in the Notice. **The Register of Members and Share Transfer Books of the Company shall be closed from 27th September, 2015 to 30th September, 2015(both days inclusive) for the purpose of AGM.**

Notes:

- (a) The Business may be transacted through voting by electronic means.
- (b) The date and time of commencement of remote e-voting: 27th September, 2015, 9:00 AM.
- (c) The date and time of end of remote e-voting: 29th September, 2015, 5:00 PM
- (d) Cut-off date: 23rd September, 2015.
- (e) Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of the AGM and holding shares as of the

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Ph: + 91-0120-4713900, Fax: +91-0120-4324040

cut-off date i.e. September 23, 2015, can follow the process for generating the Login ID and Password as provided in the Notice of the AGM, if their PAN is updated with their Depository Participants. However, such members who have not updated their PAN with their Depository Participants, their Login ID and Sequence No. will be sent separately by electronic or physical means for generation of password. If such a person is already registered with CDSL for e-voting, existing User ID and Password can be used for casting vote.

(f) The members may note:-

- Remote e- voting shall not be allowed beyond September 29, 2015, 5:00 PM
- The facility for voting through Polling paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through polling paper.
- A member may participate in the general meeting even after exercise his right to vote through remote e-voting but shall not be allowed to vote again in the meeting; and
- A person whose name is recorded in the register of members as of the cut off date shall be entitled to avail the facility of remote e-voting as well as voting in the Annual general meeting.

(g) The notice of the Annual general Meeting along with e-voting instructions has also been displayed on the website of the Company www.viseshinfo.com and on the website of the agency www.evotingindia.com.

Members are requested to read the instructions pertaining to e-voting as printed in the AGM Notice carefully. In case members have any queries or issues regarding e-voting, they may refer the Frequently Asked Questions (FAQ) and e-voting manual available at www.evotingindia.com under help section or write an e-mail to helpdesk.evoting@cdslindia.com.

(i) Shareholders may contact Registrar & Share Transfer Agent, M/s MAS Services Limited, contact no. 26387281-83 or their respective Depositories for registration/updation of their email IDs and other matters.

Thanking you,

Yours faithfully,

For Visesh Infotecnics Ltd



Garima Singh
Company Secretary
M.No. 37294