UNITED BANK OF INDIA

Head Office : 11, Hemanta Basu Sarani, Kolkata - 700 001
Tel : 033-22481054; Fax : 033-22485852, Email : co.sec@unitedbank.co.in

Board Sec/Go-Green/BSE/ 959 /2012

March 19, 2012

Shri Hari K., Vice President
Listing Department
National Stock Exchange of India Ltd.
Exchange Plaza, Plot – C/1, Block – G
Bandra Kurla Complex
Bandra (E), Mumbai – 400051.

Ref: Scrip Code: UNITEDBNK

Sub: Go-Green Initiative

Dear Sir,

Kindly note that the Bank is in the process of adoption of the 'Go-Green Initiative' of the Ministry of Corporate Affairs from the coming financial year in pursuance of the Approval given by the Board of Directors of the Bank.

In view of this the following letters are being sent to the shareholders of the Bank giving them option to receive documents and communications in soft copies –

Annexure A – Communication to Shareholders with Registered email address;

Annexure B – Communication to Shareholders without Registered email address;

The same are being submitted for your kind perusal and records.

Thanking you,

Bikramjit Shom
Company Secretary and Compliance Officer

Encl. a/a

ANNEXURE 'A'

Green Initiative

UNITED BANK OF INDIA

Head Office: 11, Hemanta Basu Sarani, Kolkata – 700 001

Date: 15-03-2012

Dear Shareholder,

Sub : Go Green Initiative

Ministry of Corporate Affairs (MCA) has issued a Circular No. 17/2011 dated 21.04.2011 propagating "Green Initiative", by allowing paperless compliances by serving documents through electronic mode (e-mail). The relevant provision of the Companies Act has been covered under the Bank's Shares & Meetings Regulations. As an enlightened corporate citizen, we propose to extend the applicability of aforesaid circular and send all future shareholders' communications like Notices, Company's Annual Report etc. in electronic mode. This will also ensure prompt receipt of communication and avoid loss in postal transit.

We find that you are holding shares in Electronic form and have got the above email-id registered in the Depository records. We intend using your above e-mail id to send various Notices/Correspondence etc. Henceforth, you are not required to re-register unless there is a change in your e-mail address. Kindly note that if we do not hear from you, the existing email id registered with your Depository Participant will be used by us for sending you the communication (s).

In case you desire to receive the above documents like Annual Report, Auditors' Report etc. for the current financial year in physical form, you are requested to click the link below or send an e-mail to unitedbankgogreen@linkintime.co.in on or before April 02, 2012, along with details like Name, DPID and Client ID etc.

Please note, as a member of the Bank, you will be entitled to be furnished, free of cost, printed copy of balance sheet of the Bank and all other documents required by law to be attached thereto including the profit and loss account and auditors' report and all other communication that may be sent to you, upon receipt of a requisition from you to this effect, even if you opt for paperless communication.

Click this Link if you want to receive the documents in physical form

Thanking you,

Bikramjit Shom

Company Secretary

ANNEXURE 'B'

UNITED BANK OF INDIA

Registered Office: United Tower, 11 Hemanta Basu Srani, Kolkata-700001

Date : 15th March, 2012

Dear Shareholder,

Sub: Confirmation of e-mail id for receiving documents through electronic mode.

The Ministry of Corporate Affairs ("MCA") has taken a "Green Initiative in the Corporate Governance" allowing paperless compliances by companies by permitting service of documents on its members in compliance with Section 53 of the Companies Act, 1956, through electronic mode. This mode by the Ministry has been welcomed by all.

The provisions of Section 53 of the Companies Act, 1956 have been duly incorporated in the Bank's Shares & Meetings Regulations. As a responsible corporate citizen we propose to extend MCA's 'green initiatives' to our Bank also.

In view of the above your Bank proposes to send its documents, including Notices of General Meetings, Annual Reports & Accounts comprising Balance Sheet, Profit & Loss Account, Directors "Report and Auditors" Report, various disclosures etc. to its shareholders in electronic form now on.

We observe that while you are holding shares of the Bank in Electronic mode/Physical form you have not registered your e-mail address with your Depository Participant/the Bank yet. We, therefore, request and encourage you to register your e-mail address with your Depository Participant/the Bank by either returning the attached Form, duly filled in and signed, to Link Intime India Private Limited, the Registrar and Share Transfer Agent of the Bank, having their office at 59C, Chowringhee Road, 3rd Floor, Kolkata – 700 020 or by way of sending a scanned copy thereof through e-mail to kolkata@linkintime.co.in on or before 02nd April 2012, so that in future all the requisite documents, as stated above, can be sent to you at your registered e-mail address. Please be informed that these documents will also be available on the Bank's website, at www.unitedbankofindia.com.

We at United Bank of India appreciate the "Green Initiative" taken by the MCA and trust that you would also help in implementing the e-governance initiatives of the Government.

Thanking you,

Sd/-
Bikramjit Shom
Company Seccretary

To
Link Intime India Private Limited
Unit : United Bank of India
11 Hemanta Basu Sarani,Kolkata – 700 001

Dear Sir,

Sub: E-mail Updation

In view of the Green Initiative taken by the Ministry of Corporate Affairs ("MCA") vide its Circulars bearing No. 17/2011 dated 21 April, 2011 and No. 18/2011 dated 29 th April, 2011. I, _____ Son of / Daughter of / Wife of _____ holding Shares United Bank of India ["the Bank"] bearing Folio No. _____ / DP ID _____, Client ID _____ hereby give my consent to receive all future communications/requisite documents of the Bank at the following E-mail ID :

E-mail ID : _____

You are requested to please update the same in your records.

Name and Signature of Sole/First holder	Name and Signature of Sole/Second holder	Name and Signature of Sole/Third holder

Note: The above Form duly filled in and signed by the Member/s may please be sent to Link Intime India Private Limited, the Registrar and Share Transfer Agent in the following manner :
(i) By hand/Post/Courier (ii) Scanned copy through e-mail to: kolkata@linkintime.co.in

अन्तर्देशीय पत्र कार्ड
INLAND LETTER CARD

To open insert finger & gently slide it horizontally.

Tear along perforated line

Tear along perforated line

भेजनेवाले का नाम और पता Sender's Name and Address

LINK INTIME
INDIA PVT LTD