



UNITED POLYFAB GUJARAT LIMITED

(Formerly known as United Polyfab (Unit-II) Pvt. Ltd.)

Survey No. 238/239, Shahwadi, Opp. New Aarvee Denim, Narol-Sarkhej Highway, AHMEDABAD-382405.
Phone : 91-079-25731155, 9925232824 Fax : +91-79-25731144 E-mail : unitedpolyfab@unitedpolyfab.com
info@unitedpolyfab.com • CIN No. : L18109GJ2010PLC062928

Date: -March 28, 2025

To,
Listing Compliance Department,
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051.

Subject: Outcome of Board meeting held on today i.e. on March 28, 2025, in terms of second proviso to Regulation 30(6) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Ref: United Polyfab Gujarat Limited (Symbol/ ISIN: UNITEDPOLY/ INE368U01011)

Dear Sir/Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with Para A of Part A of Schedule III to the said Regulations, we hereby inform you that the Board of Directors in their Board meeting held on today, i.e. on March 28, 2025, at the Registered Office of the Company situated at Survey No. 238, 239, Shahwadi, Opp. New Aarvee Denim, Narol-Sarkhej Highway, Ahmedabad - 382405 which was commenced at 06:00 P.M. and concluded at 06:30 P.M., have:

1. Appointed Mr. Jitendrakumar Rewashankar Rawal, Practicing Company Secretaries, as Secretarial Auditor for Secretarial Audit of the Company for the F.Y. 2024-25.
2. Appointed M/s. K Tibrewalla & Co. (FRN: 333660E), as Internal Auditor for Internal Audit of the Company for the F.Y. 2024-25.
3. Took Note of resignation of Mr. Dilip Matolia (Membership No. A72792), Company Secretary & Compliance Officer of the company from the post of Company Secretary & Compliance Officer, with effect from March 28, 2025 on account of personal reasons.

Considered and approved all other business as per agenda circulated.

The details as required under Regulation 30 read with Schedule III of The SEBI (LODR) Regulations, 2015 and in terms of SEBI Circular no. SEBI/HO/CFD/CFD-PoD1/P/CIR/2023/123 dated July 13, 2023 are provided herewith.

Brief Profile of Mr. Jitendrakumar Rewashankar Rawal, Practicing Company Secretaries & M/s. K Tibrewalla & Co., Chartered Accountant are also enclosed herewith.

Kindly take the same on your record and oblige us.

Thanking you

Yours Faithfully,

For, United Polyfab Gujarat Limited

Gagan Nirmalkumar Mittal
Chairman & Managing Director
(Din: 00593377)

Place: Ahmedabad

Encl: A/a



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Details as required under regulation 30 of listing regulations read with SEBI circular SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123

Secretarial Auditor:

Sr.No.	Particular	Details
1	Reason for change viz appointment, resignation, removal, death or otherwise;	Appointment to comply with the provisions of the section 204 of the Companies Act, 2013
2	Date of appointment/ re-appointment/cessation (as applicable) & term of appointment/re-appointment	Date: March 28, 2025 Appointment of Mr. Jitendrakumar Rewashankar Rawal, Practicing Company Secretaries as Secretarial Auditor of the Company to conduct the Secretarial audit of the Company for the Financial Year 2024- 25
3	Brief profile (In case of Appointment)	As Attached
4	Disclosure of relationships between directors (in case of Appointment of a director)	Not Applicable

Internal Auditor:

Sr.No.	Particular	Details
1	Reason for change viz appointment, resignation, removal, death or otherwise;	Appointment to comply with the provisions of the section 138 of the Companies Act, 2013
2	Date of appointment/ re-appointment/cessation (as applicable) & term of appointment/re-appointment	Date: March 28, 2025 Appointment of M/s. K Tibrewalla & Co., Practicing Chartered Accountants as Internal Auditor of the Company to conduct the Internal audit of the Company for the Financial Year 2024- 25
3	Brief profile (In case of Appointment)	As Attached
4	Disclosure of relationships between directors (in case of Appointment of a director)	Not Applicable



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Name of Key Managerial Personnel: Mr. Dilip Matolia

SR. No.	Particulars	Details
1	Reason for change viz. appointment, resignation, removal, death or otherwise;	Resignation of Mr. Dilip Matolia as Company Secretary of the Company Due to Personal Reasons
2	Date of Cessation	March 28, 2025
3	Brief Profile (in case of appointment)	Not Applicable
4	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable

For, United Polyfab Gujarat Limited

Gagan Nirmalkumar Mittal
Chairman & Managing Director
(Din: 00593377)

Place: Ahmedabad

- We provide secretarial and compliance related services applicable to Listed/Unlisted Company's pursuant to Company/Corporate Laws, SEBI Laws, SEBI (LODR)/Listing Regulations, SEBI ICDR Regulations, National Company Law Tribunal services and other allied professional services.
- Besides the firm also offers advisory solutions on partnership and LLP laws, employee benefit regulations especially to IT and IT enabled based Companies. Our advisory services deliverables are based on gaining an understanding of clients' query, thorough analysis on the subject, in-house threadbare discussions on all possible solutions, considering myriad options, application of knowledge and past experience on the respective issues and providing an informed opinion on the query.
- In order to leverage the individually expertise and to strengthen our core competency our firm was constituted to deliver all the services to our clients under one umbrella. We are serving our clients from our offices located at Surat.

OUR SERVICES

COMPANIES ACT

- Incorporation of Companies
- Obtaining License under Section 8 (Non Profit organization)
- Conversion of Private Limited to Public Limited Company and vice versa
- Shifting of Registered Office within city, state or from one state to another
- Alteration of Share Capital by Right Issue, Preferential Allotment, Buy Back and cancellation of Shares
- Alteration of Memorandum and Article of Association
- Change of Name or Object of the Company
- Creation/Modification and satisfaction of Charges
- Search Reports/Due-Diligence Reports as per Bank requirements
- Secretarial Audit
- Appointment and Resignation of Directors
- Conducting Board Meetings, Annual General Meetings and Extra Ordinary General meeting
- Preparation of Agenda, Minutes and compliances thereof
- Annual Filing, Preparation of Annual Returns, Notice and Director's Report

- Preparation and maintenance of Statutory registers viz. Register of Members, Register of Transfers, Register of Directors, Register of Directors' Shareholdings, Register of Charges, Register of Allotments, Register of Contracts etc.
- Striking off of Company
- Voluntary Liquidation of Company
- Winding up of Company
- Legal opinions on various aspects of Company Law

SEBI LAWS

- Secretarial Audit pursuant to Regulation 24A of SEBI (LODR), Regulation 2015 and as per the Section 204 provisions of the Companies Act,2013;
- Quarterly & Annual Compliance under SEBI (LODR) Regulations, 2015;
- SEBI Takeover Compliances as per SEBI (SAST) Regulations, 2011
- SEBI (Prohibition of Insider Trading) Regulations, 2015
- Listing of Securities/Warrants/Debentures through Preferential Allotment and Right Issue in adherence with SEBI (ICDR), Regulation 2018
- Issuance of Bonus Shares and listing of Bonus Shares in adherence with SEBI (ICDR), Regulation 2018
- Buy-Back of securities
- Approval of Shareholders through Postal Ballots and E-voting
- Scrutinizer for conducting the Annual and Extra Ordinary General Meeting
- Conducting Annual General Meetings;
- Shifting Registered office of Company within city, state or from one state to another
- Due-Diligence reports for Banks
- Delisting of Securities of Companies
- Migration of Company from SME to Main Board
- Merger/Amalgamation/Demerger/Arrangement of Company

PUBLIC OFFERINGS

All secretarial work related to ROC required to comply pre IPO. Conducting the Board Meeting and Extra Ordinary General meeting for the following Matters:

- Conversion of Private Limited to Public Limited Company
- Approval for Increase in Authorised Share Capital
- Approval for Pre IPO placement – Right Issue and Preferential Allotment of Shares to Promoter and Promoter Group
- Allotment of Bonus Shares
- Approval for further issue of Share Capital
- Appointment of MD and WTD
- Appointment of Independent Directors
- Appointment of Peer Review Auditors
- Alteration of Articles as per stock Exchange Requirements
- Formation of Audit Committees, Stakeholders and Nomination Committees
- Getting the NSDL and CDSL connectivity and demating of Shares
- Providing lock-in certificate to be provided to Stock Exchange
- Preparation of Minutes of the Company
- Preparation of Statutory Registers of the Company

Removal of Disqualification of Directors

For all individuals who are directors in companies of Gujarat or any other states can get directors DIN activated by filing Petition with High court via interim order if they are disqualified by MCA on basis of non filing of returns for particular period.

Limited Liability Partnership – (LLP's)

- Formation of LLP
- Changes in capital contribution
- Drafting and vetting of various agreements like LLP agreements, Supplementary agreements, Lease agreements, Service agreements, Leave and License agreements etc.
- Drafting of other legal documents like Memorandum of association, Articles of Association, POA, Affidavits, Indemnity Bond, Vakalatnama, Letter of Authority etc.
- Appointment and resignation of designated partners
- Annual filling & Striking off LLP

- Creation, Modification and Satisfaction of Charge
- Change in name and main object of the LLP
- Change in Registered Office of the LLP

NCLT, ROC, RD

- NCLT Applications and Hearing with regards to Insolvency and Bankruptcy Code 2016, in Voluntary Liquidation matters, Company Law matters and others.
- Consultancy Services.
- Liaison with Lead Manager, SEBI, Stock Exchange, Registrar of Companies, Reserve Bank of India Ministry of Corporate Affairs and other Government authorities.
- Appearance before National Company Law Tribunal (NCLT), Registrar of Companies, Regional Director & other Semi-Judicial Authorities.
- Liaison and interaction with Company Advocates, Solicitors and Legal Consultants

CONTACT DETAILS

Mr. Jitendra R Rawal
Practicing Company Secretary
Mobile no: +91 9033991560
Email Id: jitu.rawal1992@gmail.com
office address: 4th Floor, 2/4556, Sagrampura Main Road,Nr. Ranchodji Temple Udhna
Darwaja, Sagrampura, Surat – 395002, Gujarat, India



K TIBREWALLA & CO.

CHARTERED ACCOUNTANT

FRN NO. 333660E

MORAN, JYOTIPUR, PO-MORANHAT, DISTRICT-
CHARAIDEO, PIN-785670, ASSAM

[E-MAIL-KTIBREWALLAANDCO@GMAIL.COM](mailto:KTIBREWALLAANDCO@GMAIL.COM)

FIRM PROFILE

Preface - K TIBREWALLA & CO.

- Firm Registration Number: 333660E
- Firm has registered office at Moran, Jyotipur, Po-Moranhat, District-Charaideo, Pin-785670, Assam

We specialize in delivering financial, taxation, and audit services with a commitment to accuracy, transparency, and client satisfaction."

Vision

"To be a leading provider of professional financial services, ensuring compliance and growth for our clients."

Mission

"To deliver excellence in audit, taxation, and advisory services with a client-centric approach. We aim to provide innovative solutions while upholding professional integrity and staying updated with the latest industry developments."

Proprietor

CA KOMAL TIBREWALLA

Education Qualification

Chartered Accountant

Membership Number: 301900

Services Offered

List the services your firm provides.

1. Audit & Assurance Services
 - Statutory Audits
 - Internal Audits

- Tax Audits
- 2. Taxation Services
 - Direct Tax (Income Tax, TDS)
 - Indirect Tax (GST, Customs)
- 3. Accounting & Compliance
 - Bookkeeping & Financial Reporting
 - ROC & MCA Compliances
- 4. Advisory & Consultancy
 - Business & Financial Consulting
 - Start-up & Company Formation
- 5. Corporate & Legal Services
 - Company Incorporation
 - Corporate Law & Secretarial Services

Industries We Serve

List key industries where your firm has expertise.

- Manufacturing
- Real Estate & Construction
- Information Technology
- Banking & Financial Services
- Healthcare & Pharma

Why Choose Us?

Highlight key strengths of the firm.

- Experienced & Qualified Professionals
- Client-Centric Approach
- Technology-Driven Solutions
- Timely Compliance & Accuracy

DILIP MATOLIA

Ward no.16, Poddaro ka Mohalla, Fatehpur, Sikar, Rajasthan-332301

28TH MARCH, 2025

To,
MR. GAGAN MITTAL
MANAGING DIRECTOR
UNITED POLYFAB GUJARAT LIMITED
Survey No. 238, 239, Shahwadi,
Opp. New Aarvee Denim,
Narol-Surkhej Highway,
Ahmedabad- 382405.

SUB: - RESIGNATION FROM THE POST OF COMPANY SECRETARY AND COMPLIANCE OFFICER OF THE COMPANY

Dear Sir,

Please accept this letter as notice of my resignation from the post of Company Secretary and Compliance Officer of the Company due to my certain personal reasons. You have been requested to relieved from my duties and responsibilities and consider the last date of my employment be 28th March, 2025.

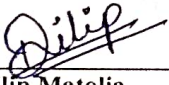
It has been a pleasure working with you and your company for more than 1 year. Your company is poised for continued growth and I wish you much success with your upcoming projects.

I would like to help with the transition of my duties so that work continues smoothly after my departure. I am available to help recruit and train my replacement and I will make certain that all reporting and records are updated before my last day of work.

Thank you again for the opportunity to work for United Group.

I wish you and your staff all the best and I look forward to staying in touch with you.

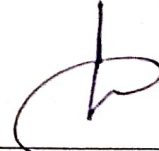
Sincerely,



Dilip Matolia
Company Secretary & Compliance Officer
Membership No.: A72792
ECSIN: RA072792E000064773



Accepted by:



United Polyfab Gujarat Limited
Gagan Nirmalkumar Mittal
Chairman And Managing Director
(DIN-00593377)

Date: 28.03.2025