Tamilnadu Petroproducts Limited

Email: secy-legal@tnpetro.com
Phone No. 044-69185588

Secy / 189 / 2026-27

26th November 2026

The General Manager
Listing Department
BSE Limited
Corporate Relations Department
1st Floor, New Trading Ring
Rotunda Building, PJ Towers
Dalal Street, Fort, Mumbai – 400 001
Scrip Code: 500777

The Listing Department
National Stock Exchange of India Ltd
Exchange Plaza, 5th Floor
Plot No: C/1 'C' Block
Bandra – Kurla Complex
Bandra (E)
Mumbai – 400 051
Scrip ID / Symbol: TNPETRO

Dear Sir / Madam,

Sub: Notice of Postal Ballot

Please find attached a copy of the Notice of Postal Ballot dated 2nd November 2026, seeking approval of the Members of the Company for the following proposals as Special Business:

1. Approval for appointment of Dr. D Karthikeyan, IAS (DIN: 02259481) as Director of the Company under Section 152 of the Act.
2. Approval for re-appointment of Mr. D Senthi Kumar (DIN: 00202578) as Managing Director of the Company from 18th February 2027 to 17th February 2030 and fixing of remuneration payable to him.

The notice has been sent through electronic mode to the Members of the Company who have registered their e-mail addresses with the Company/Depository Participant and whose names appear in the Register of Members/list of Beneficial Owners as received from National Securities Depository Limited and the Central Depository Services (India) Limited as on Friday, 13th November 2026 (being the cut-off date).

The Notice of Postal Ballot is also uploaded on the website of the Company, www.tnpetro.com and the website of Central Depository Services (India) Limited, the e-Voting service provider, https://www.evotingindia.com/.

Details of e-Voting are as follows:

Cut-off date for determining eligibility for e- Voting	Friday, November 13, 2026
e-Voting start date and time	Friday, November 27, 2026 (9.00 AM IST)
e-Voting end date and time	Saturday, December 26, 2026 (5.00 PM IST)

We request you to kindly take the above on record.

Thanking you,

Yours faithfully,
For **Tamilnadu Petroproducts Limited**

Sangeetha S
Digitally signed by Sangeetha S
Date: 2026.11.26 15:21:19 +05'30'

Sangeetha Sekar
Company Secretary

Encl: As above

Tamilnadu Petroproducts Limited

Registered Office & Factory: Manali Express Highway, Manali, Chennai - 600 068

CIN: L23200TN1984PLC010931

Website: www.tnpetro.com; e-mail: secy-legal@tnpetro.com;

NOTICE OF POSTAL BALLOT

(Pursuant to Section 110 of the Companies Act, 2013)

Dear Member(s)

NOTICE is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013 ("the Act"), read with Rule 22 of the Companies (Management and Administration) Rules, 2014 ("the Rules") for obtaining the consent of the Members through Postal Ballot for the following proposal as Special Business:

Ordinary Resolution:

1. Approval for appointment of Dr. D Karthikeyan, IAS (DIN: 02259481) as Director of the Company under Section 152 of the Act.

Special Resolution:

2. Approval for re- appointment of Mr. D Senthi Kumar (DIN: 00202578) as Managing Director of the Company from 18th February 2027 to 17th February 2030 and fixing of remuneration payable to him.

The Resolutions to be passed for the aforesaid proposals, together with the Explanatory Statement pursuant to Section 102(1) of the Act, the information required under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("The Listing Regulations") and Secretarial Standard - 2 (SS-2) are appended.

By Order of the Board

For Tamilnadu Petroproducts Limited

Place : Chennai

Date : November 2, 2026

Sangeetha Sekar

Company Secretary

Important Notes:

1. This Notice is being sent only in electronic form, in accordance with the relaxation granted by the Ministry of Corporate Affairs vide Circular No 03/2025 dated 22nd September 2025, to all the shareholders whose names appear on the Register of Members / list of Beneficial Owners as received from National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as at the close of business hours on **Friday, November 13, 2026** and who have registered their email id with the Company / Depository Participants.
2. The Notice has also been placed on the Company's website viz., www.tnpetro.com and CDSL website viz., https://www.evotingindia.com/ for use by the Members.
3. The Postal Ballot facility through e-Voting is being provided to the Members in accordance with the provisions of Section 108 and 110 of the Act read with Rule 20 and 22 of the Rules and Regulation 44 of the Listing Regulations read with the relevant Circulars.
4. The Company has engaged the services of CDSL to provide e-Voting facility, enabling the Members to cast their votes electronically in a secure manner.

5. Detailed guidance for participating in the Postal Ballot through e-Voting is appended to this Notice.

6. The e-Voting will commence on Friday, November 27, 2026, at 9:00 AM IST and end on Saturday December 26, 2026, at 5:00 PM IST.

7. In terms of the resolution passed by the Board of Directors on 30th September 2026, pursuant to Rule 22(5) of the Rules, M/s. B Chandra & Associates, Practising Company Secretaries, Chennai, have been appointed as the Scrutinizer, for conducting the voting by Postal Ballot through electronic means in a fair and transparent manner.

8. After completion of the scrutiny of voting, the Scrutinizer will submit their report on the results to the Managing Director of the Company or any person authorized by him. The results will be announced by the Managing Director of the Company, on or before Tuesday, December 29, 2026 by placing it along with the Scrutinizer's Report on the Company's website www.tnpetro.com, the website of the Agency (CDSL) and also will be communicated to the Stock Exchanges as required under the relevant law.

9. The last date of voting, i.e., Saturday, December 26, 2026, will be taken to be the date of passing of the resolutions in this Notice.

10. Members requiring any clarification may contact the Company Secretary & Compliance officer at the registered office of the Company at the address given above or through e-mail viz., secy-legal@tnpetro.com.

11. Grievances, if any, connected with e-Voting may be address to Mr. Rakesh Dalvi, Sr. Manager (CDSL), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mills Compound, N M Joshi Marg, Lowel Parel (East), Mumbai – 400 0 13 or send an email to helpdesk.evoting@cdslindia.com or call on Toll Free No.: 1800 21 099 11.

12. Non-Individual Members shall make sure that the Power of Attorney or as the case may be certified copy of the Board Resolution to exercise the voting on behalf of the entity has been duly registered or provided to the Scrutinizer through e-mail: bchandraassociates@gmail.com.

RESOLUTION

1. **Approval for appointment of Dr. D Karthikeyan, IAS (DIN: 02259481) as Director of the Company under Section 152 of the Act**

   To consider and if thought fit, to give assent/dissent to the following as an **Ordinary Resolution:**

   RESOLVED THAT pursuant to the provisions of Section 152, 160 and other applicable provisions, if any, of the Companies Act, 2013, the Rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, Dr. D Karthikeyan, IAS (DIN: 02259481) who was appointed as an Additional Director of the Company under Non-Executive Category by the Board effective 30th September 2026 under Section 161 of the Act, be and is hereby appointed as a Director of the Company, not liable to retire by rotation.

2. **Approval for re-appointment of Mr. D Senthi Kumar (DIN: 00202578) as Managing Director of the Company from 18th February 2027 to 17th February 2030 and fixing of remuneration payable to him**

   To consider and if thought fit, to give assent/dissent to the following as a **Special Resolution:**

   RESOLVED THAT pursuant to the provisions of section(s) 196, 197, 198 and 203 of the Companies Act, 2013 ("the Act") read with Schedule V and other applicable provisions, if any, of the Act, the Rules made thereunder and Articles of Association of the Company and subject to such other approvals as may be required, consent of the Members is accorded for re-appointment of Mr. D Senthi Kumar (DIN: 00202578) as a Managing Director of the Company, not liable to retire by rotation, on the following terms and conditions:

A. Period of appointment: From 18th February 2027 until 17th February 2030;

B. Nature of appointment: Contractual and subject to the service rules of the Company.

C. Remuneration: Mr. D Senthi Kumar (DIN 00202578) shall be paid remuneration as detailed below:

i. Total annual remuneration of ₹ 1,42,07,000/- per annum, including performance pay of ₹ 30 lakh and all other allowances ;

ii. In addition to the above, he shall be eligible for contribution to Provident Fund and other Funds, if any, leave with salary and encashment thereof, and other benefits in accordance with the applicable laws / service rules of the Company;

iii. In the event of loss or inadequacy of profits, the aforesaid remuneration shall be the minimum remuneration payable;

iv. The quantum of the annual performance pay shall be recommended by the Nomination and Remuneration Committee and decided by the Board for each year, subject to the condition that the total remuneration including the annual performance pay shall be within the limits prescribed under the Companies Act, 2013;

v. All the other terms and conditions of the appointment shall be as applicable to the service rules of the Company.

vi. The contribution to Provident Fund and other funds, if any, and encashment of leave at the end of the tenure shall not be included in the computation of ceiling on the aforesaid minimum remuneration to Mr. D Senthi Kumar;

vii. The following shall not be deemed to be remuneration:
- Provision of car with driver for official use;
- Provision of telephone at residence and mobile phone/ other Communications;
- Reimbursement of entertainment expenses and travelling expenses actually incurred for the conduct of the business of the Company, subject to a reasonable ceiling as may be fixed by the Board from time to time;
- Other expenses incurred by him in relation to the discharge of his duties in relation to the business of the Company;

viii. The term of office of Mr. D Senthi Kumar as a Director of the Company shall be coterminous with his term as a Managing Director, unless otherwise decided by the Board of Directors of the Company.

EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013

Item no. 1:

In accordance with the provisions of Section 160 of the Act, the Company received a proposal from TIDCO nominating the candidature of Dr. D Karthikeyan, IAS (DIN: 02259481) Chairman - TIDCO as Director of the Company. In terms of the Promoters Agreement entered between Southern Petrochemicals Industries Corporation Ltd (SPIC) and Tamilnadu Industrial Development Corporation Limited (TIDCO), both the Parties have the right to nominate three directors on the Board of the Company. Being qualified, the appointment of Dr. D Karthikeyan, IAS was recommended by the Nomination and Remuneration Committee. Based on recommendations of the Committee, Dr. D Karthikeyan, IAS was appointed as an Additional Director and Chairperson of the Board through a Circular Resolution passed by the Board on 30th September 2026, and he holds office till the ensuing Annual General Meeting. As per Regulation 17(1C) of the Listing Regulations, the approval of the Members for appointment of a person on the Board of Directors shall be obtained at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. Accordingly, the Board recommends the appointment of Dr. D Karthikeyan, IAS as a Director, not liable to retire by rotation, as given under item no.1 for consideration and approval of the members as an Ordinary Resolution.

As the proposal was received and recommended by the Nomination and Remuneration Committee under section 160 of the Act, the requirement of deposit of ₹ 1 Lakh shall not apply. Details in accordance with Regulation 36(3) of the Listing Regulations and Secretarial Standards on General Meetings are disclosed herein as an Annexure to this explanatory statement.

Except Dr. D Karthikeyan, IAS, none of the other Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the aforesaid proposal.

Item no. 2:

Mr. D Senthi Kumar (DIN: 00202578) was holding the office of Whole-time Director (Operations) since February 18, 2016, and at the Board Meeting held on 4th February 2025, he was elevated to the position of Managing Director of the Company with immediate effect for the remaining term of his earlier appointment as Whole-time Director (Operations) i.e. from 4th February 2025 until 17th February 2027 and the same was approved by the members through postal ballot process on 26th April 2025.

Mr. D Senthi Kumar started his career as a trainee in the Company and with his performance, technical capabilities and various other factors has progressively risen through the ranks over a period of time and elevated to the position of Managing Director. His rich domain experience, leadership qualities, technical capabilities and expertise including in Petrochemical technology, has significantly contributed to the Company's achievements in sustainable growth, timely strategic decision-making, risk identification and mitigation, development of innovative processes, cost control measures, etc. He has been instrumental in the planning, execution and implementation of the Company's business expansion and revamping of LAB & HCD plants.

Taking into account the above factors and current challenging business situation, the Board had approved the proposal of his re-appointment as Managing Director and Key Managerial Personnel of the Company as recommended by Nomination and Remuneration Committee at its meeting held on 2nd November 2026 for a period 3 years commencing from 18th February 2027 to 17th February 2030, subject to the approval of Members.

Details in accordance with Regulation 36(3) of the Listing Regulations and Secretarial Standards on General Meetings are disclosed herein as an Annexure (Table - I) to this explanatory statement.

The Board of Directors recommends the resolution given under item no.2 for consideration and approval of the members as Special Resolution.

Except Mr. D Senthi Kumar, none of the other Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the aforesaid proposal.

TABLE I: STATEMENT PURSUANT TO SCHEDULE V OF THE ACT

I. GENERAL INFORMATION

<table>
<tr><td>(1)</td><td>Nature of Industry</td><td>Petroproducts - One of the leading manufacturers of Linear Alkyl Benzene, Propylene Oxide & Caustic Soda, and other allied products</td></tr>
<tr><td>(2)</td><td>Year of Commencement of Commercial Production</td><td>1987</td></tr>
<tr><td>(3)</td><td>Financial performance</td><td>
<table>
<tr><th rowspan="2">Year</th><th colspan="2">₹ in Crore</th><th>Dividend</th></tr>
<tr><th>Net Sales</th><th>PAT</th><th>%</th></tr>
<tr><td>2025-26</td><td>1466.14</td><td>88.76</td><td>15%</td></tr>
<tr><td>2024-25</td><td>1826.78</td><td>51.43</td><td>12%</td></tr>
<tr><td>2023-24</td><td>1668.57</td><td>42.78</td><td>12%</td></tr>
</table>
</td></tr>
<tr><td>(4)</td><td>Foreign investments or collaborations, if any</td><td>The Company had invested ₹ 96.45 Crore in its Wholly Owned Subsidiary, Certus Investment & Trading Limited, Mauritius.</td></tr>
</table>

II. INFORMATION ABOUT THE DIRECTOR

(1)	Name	Mr. D. Senthi Kumar (DIN:00202578)
(2)	Background details	Furnished under Table II
(3)	Past Remuneration	
(4)	Job Profile and his suitability	Mr. D. Senthi Kumar started his career as a trainee in the Company and with his performance, technical capabilities and various other factors has progressively risen through the ranks over a period of time and elevated to the position of Managing Director in the year 2025. His rich domain experience, leadership qualities, technical capabilities and expertise including in Petrochemical technology, has significantly contributed to the Company's achievements in sustainable growth, timely strategic decision-making, risk identification and mitigation, development of innovative processes, cost control measures, etc. He has been instrumental in the planning, execution and implementation of the Company's business expansion and revamping of LAB & HCD plants. Taking into account the above factors, current challenging business situation, it was considered necessary to re-appoint Mr. Senthi Kumar as Managing Director. Detailed profile is furnished under Table II.
(5)	Remuneration Proposed	As provided in Resolution under Item No. 2
(6)	Comparative remuneration profile with respect to industry, size of the company, profile of the position and person	The proposed remuneration is considered reasonable taking into account various factors including but not limited to his qualification, experience, expertise, performance and the performance of the Company, remuneration to similarly placed executives in the industry, and the like.
(7)	Pecuniary relationship directly or indirectly with the company or relationship with the managerial personnel, if any	Nil

DISCLOSURE PURSUANT TO LISTING REGULATIONS AND SECRETARIAL STANDARDS ON GENERAL MEETING (SS - 2)

Name of the Director	Dr. D Karthikeyan, IAS	D. Senthi Kumar
DIN	02259481	00202578
Date of Birth	12th May 1968	1st June 1964
Qualifications	IAS	B. Tech (Chemical Engineering), MBA
Experience, Skills and Expertise in specific functional area and Date of first appointment on the Board	Dr. D. Karthikeyan is a 1997 batch IAS Officer who has held many key positions in various departments in the Government of Tamil Nadu. At present, he is the principal Secretary/Chairman and Managing Director, Tamilnadu Industrial Development Corporation Limited. He was honored with 2 National Awards during his tenure as Commissioner of the Coimbatore Corporation for the transformation effected through his focus on e-governance. He was also awarded as "Best Collector" during his tenure as Collector of Erode recognizing his work for the rural development and welfare of the differently abled. He also served as Commissioner of Greater Chennai Corporation for 3 tenures which was a crowning glory in his illustrious career. Date of first appointment: - 30th Sept 2026	Mr. D Senthi Kumar graduated with a B.Tech from Anna University in the year 1985 and completed MBA at IIBM in 2015. He started his career as a Trainee in TPL. He was associated with TPL as Associate Vice President (Works) during the period 1986 to 2013 and Cetex Petrochemicals Limited as Vice President (Works) during the period from 2013 to February 2016. He was holding the position as Whole-time Director (Operations) of TPL since February 2016 until 3rd February 2025 and was elevated to the position of Managing Director effective 4th February 2025. He has immense knowledge and experience in the field of Petrochemical Technology. Date of first appointment: 18th Feb 2016
Terms and conditions of appointment along with details of remuneration sought to be paid	Director nominated by TIDCO, Promoter of the Company, proposed for appointment as director not liable to retire by rotation. Remuneration: Sitting fees as approved by the Board and the remuneration, if any, approved by the shareholders within the limits prescribed under the Companies Act, 2013.	Re-appointment as Managing Director of the Company for a period of 3 years from 18th February 2027 to 17th February 2030 and fixing of remuneration payable to him. Remuneration: As detailed in the Resolution under Item No 2
Remuneration last drawn	Not Applicable	As approved by the Members, Remuneration of ₹ 1.14 Crore per annum including performance pay of ₹ 20 lakh & all other allowances and Special Performance Incentive of ₹ 15 lakh was paid for the year 2025-26.
Membership / Chairmanship of Committees of the Board of Directors of the Company	Nil	Member of i. Risk Management Committee ii. Stakeholders Relationship Committee iii. Corporate Social Responsibility Committee
Number of Meetings of the Board attended during the financial year 2026-27 (Until November 2, 2026)	1 out of 1 meeting	3 out of 3 meetings

Name of the Director	Dr. D Karthikeyan, IAS	D. Senthi Kumar
Other Directorships and Membership / Chairmanship of Committees of other Boards	**Other Directorship (Listed Entities):** - Titan Company Limited - TANFAC Industries Limited **(Other than Listed Entity)** - Tamil Nadu Skill Development Corporation - Tidel Park Limited - Tidel Park Coimbatore Limited - Clean Tamil Nadu Company Limited - Chennai Metro Asset Management Limited - Electronics Corporation of Tamilnadu Limited - Tamilnadu Research Park Foundation - Tamil Nadu Centre Of Excellence for Advanced Manufacturing - Tamilnadu Trade Promotion Organisation - Tamilnadu Unmanned Aerial Vehicles Corporation Limited - Marine Infrastructure Developer Private Limited - Tamilnadu Smart and Advanced Manufacturing Centre - State Industries Promotion Corp of Tamilnadu Limited - Tamilnadu Industrial Development Corporation Limited - Manali - Ennore Restoration and Rejuvenation Council - Southern Petrochemicals Industries Corporation Ltd **Member / Chairperson of the Committee of other Boards:** - Titan Company Limited - Member of Audit Committee - Electronics Corporation of Tamilnadu Limited Chairman of Audit Committee - Tamilnadu Industrial Development Corporation Limited - Member of Nomination and Remuneration Committee (NRC), Corporate Social Responsibility Committee (CSR) and Chairman of RMC - Marine Infrastructure Developer Private Ltd : Member of Audit Committee , NRC and CSR - Titan Company Ltd & Tidel Park Coimbatore Ltd : Member of NRC	**Other Directorship (Listed Entities):** NIL **(Other than Listed Entity)** - TPL Employees Welfare Foundation **Member / Chairperson of Committee of other Boards:** NIL
Listed entities from which the director has resigned from directorship in the past three years.	Nil	Nil

Name of the Director	Dr. D Karthikeyan, IAS	D. Senthi Kumar
No of shares held in the Company (including Beneficial Ownership)	Nil	Nil
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	Nil	Nil

Regd. Office:
Manali Express Highway
Manali, Chennai - 600 068

By Order of the Board
For Tamilnadu Petroproducts Limited

Place : Chennai
Date : November 2, 2026

Sangeetha Sekar
Company Secretary

GUIDANCE TO SHAREHOLDERS FOR POSTAL BALLOT THROUGH E-VOTING

1. The voting period begins on Friday, November 27, 2026, at 9:00 AM IST and end on Saturday December 26, 2026, at 5:00 PM IST. During this period, the shareholders of the Company holding shares either in physical form or dematerialized form, as on November 13, 2026 (cut-off date) may cast their vote electronically. The e-Voting module shall be disabled by CDSL for voting thereafter.

2. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories. Shareholders are advised to update their mobile number and email id in their demat accounts in order to access e-Voting facility.

3. Pursuant to abovementioned SEBI Circular, login process for e-Voting for individual shareholders holding securities in Demat mode NSDL/CDSL are given below:

   i. Shareholders holding securities with CDSL

   a) If you have opted for CDSL Easi / Easiest facility, you can login using your existing user id and password. The URL to login to Easi / Easiest is https://web.cdslindia.com/myeasinew/home/login. Alternatively, you can visit www.cdslindia.com and click on Login icon and select My Easi New (Token).

   b) After successful login, you will be able to see the e-Voting option for eligible companies where the e-Voting is in progress as per the information provided by the respective Company. On clicking the e-Voting option, you will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period.

   c) Links are also provided to access the system of all the e-Voting Service Providers, so that you can visit the e-Voting service providers' website directly.

   d) If you are not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration.

   e) Alternatively, you may directly access e-Voting page by providing Demat Account Number and PAN No. from the e-Voting link available on www.cdslindia.com home page or click on the below link: https://evoting.cdslindia.com/Evoting/EvotingLogin/. The system will authenticate your credentials by sending OTP on the registered Mobile & email as recorded in the Demat Account. On successful authentication, you will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.

   ii. Shareholders holding securities with NSDL

   a) If you are already registered for NSDL IDeAS facility, please visit the link: https://eservices.nsdl. com/ and click on "Beneficial Owner" Tab under "Login" which is available under 'IDeAS' section. You will be re-directed to a page, where you have to enter User ID and Password. After successful authentication, you will be logged into the IDeAS portal. Click on "Access to e-Voting" under "Value Added Services" and you will be able to view e-Voting page. Click on the name of the Company or e-Voting service provider i.e. CDSL and you will be re-directed to CDSL website for casting your vote during the remote e-Voting period.

   b) If you are not registered for IDeAS Services, you may register using the link: https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp and follow the process mentioned above; (or)

   c) Open the URL: https://www.evoting.nsdl.com/ and on the home page of e-Voting services, click on "Login" under the 'Shareholder/Member/Creditor' section. A new screen will open. You will have to

enter your User ID (i.e. your sixteen digit demat account number with NSDL), Password/ OTP and a Verification Code as shown on the screen. On successful authentication, you will be redirected to NSDL wherein you will be able to see e-Voting page. Click on the name of the Company name or e-Voting service provider i.e. CDSL and you will be redirected to CDSL website for casting your vote during the remote e-Voting period.

iii. Login through their Depository Participants

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you may click on e-Voting option that appears, which will redirect you to NSDL/CDSL website after successful authentication, wherein you can see e-Voting feature. Click on the name of the Company or e-Voting service provider i.e. CDSL and you will be redirected to e-Voting website of CDSL for casting your vote during the remote e-Voting period.

iv. Retrieving User Id/Password

Members who are unable to retrieve User ID/ Password, please use Forget User ID and Forget Password option available at respective website and follow the instructions for resetting the information.

v. Help Desk in case of log-in issues for demat holders:

Login type	**Helpdesk details**
Individual Shareholders holding securities in Demat mode with **CDSL**	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911
Individual Shareholders holding securities in Demat mode with **NSDL**	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 022 4886 7000 and 022 2499 7000

4. Physical Shareholders and Shareholders other than Individuals holding in Demat Form: Login method for e-Voting

a. Access the link: www.evotingindia.com in your web browser and Click on "Shareholders/Members" Tab

b. You will be re-directed to a page, where you can enter User ID as given below and login:

   i. For CDSL: 16 digits beneficiary ID

   ii. For NSDL: 8 Character DP ID followed by 8 Digits Client ID

   iii. Shareholders holding shares in Physical Form to enter Folio Number

c. Enter the Image Verification as displayed and Click on Login.

d. If you are holding shares in demat form and had logged on to www.evotingindia.com and participated in any e-Voting process of any other Company earlier, then your existing password can be used.

e. If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat
PAN	Enter your PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) • Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to use the sequence number which is available in the e-mail forwarding the Annual Report.

Dividend Bank Details (or) Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login. • If both the details are not recorded with the Depository or Company please enter the member id / folio number in the Dividend Bank details field.

f. After entering these details appropriately, click on "SUBMIT" tab.

g. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-Voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

h. For shareholders holding shares in physical form, the details can be used only for e-Voting on the resolutions contained in this Notice.

i. Click on the EVSN for Tamilnadu Petroproducts Limited.

j. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/ NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

k. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

l. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

m. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

n. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

o. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

p. You can also cast your vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app for Remote e-Voting on your mobile.

q. There is also a provision to upload Board Resolution/Power of Attorney, if any uploaded, which will be made available to scrutinizer for verification.

5. For attention of Non-Individual Shareholders and Custodians: applicable for Remote Voting:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module;
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval

of the accounts they would be able to cast their vote.

- It is mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued infavour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required mandatory to send the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer bchandraassociates@gmail.com and to the Company at the email address secy-legal@tnpetro.com, if they have voted from individual tab & not uploaded same in the CDSL e-Voting system for the scrutinizer to verify the same.

THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES/MOBILE NO ARE NOT REGISTERED WITH THE COMPANY, RTA OR DEPOSITORIES

1. For Physical shareholders - please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAAR (self-attested scanned copy of Aadhaar Card) by email to Company/RTA.
2. For Demat shareholders - please update your email id & mobile no. with your respective Depository Participant (DP).
3. For Individual Demat shareholders - please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 21 09911.

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