



SAV & ASSOCIATES LLP

Company Secretaries

ABOUT THE FIRM:

SAV & Associates LLP (“**SAV**”) is a Limited Liability Partnership incorporated under the LLP Act, 2008 (LLPIN: AAT0898) providing Company Law services and registered with The Institute of Companies Secretaries of India. SAV is a peer reviewed LLP. Young, dynamic, experience & professional, we strive to combine efficiency and technical expertise with the intellectual and personal skills required to build close & successful client. Our area of practice focuses on legal and other compliances with major thrust on Company Law Matters including advisory services in business establishment, mergers and acquisitions, corporate restructuring, corporate governance issues, Legal drafting of agreements Foreign Direct Investment (FDI) etc. to enhance the value of clients and their stakeholders. Our Practice also includes liasoning/co-ordinating/interacting with various regulators like offices of Registrar of Companies, Regional Director, Company Law Board (NCLT) and official Liquidators all over the country.

We are committed to:

- ☛ Place the Interest of Clients before ours.
- ☛ Uphold High Standards of Honesty and Integrity.
- ☛ Endeavour to Improve the Quality of Services.
- ☛ Excellence in Professional Services.
- ☛ Continuous Education and Training of Staff and Clients.

PARTNERS:

CS Shirish Suryakant Shetye – (B. Com. (Hons.), LL.M., F.C.S)

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Fellow member of Institute of Company Secretaries of India, Master in Law (LL.M.) from the University of Bombay, B.com and Designated Partner. He holds the position of Independent Director in Bacil Pharma Ltd. He is on the panel of Mediation Monitoring Committee, Main Mediation Centre, High Court of Bombay, as Expert Mediator in Corporate matters. He has a remarkable exposure and has almost four decades of experience in corporate law advisory to corporate and government companies, corporate governance issues and advising on various corporate and legal matters.

CS Aparna Joshi – (B.Com, F.C.S, Certified CSR Professional)

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Fellow member of Institute of Company Secretaries of India, B.com and Designated Partner. She is presently Vice-Chairman of Thane Chapter of ICSI, having 15 years of vast experience in the field of legal and secretarial. Dexterity in formulating and implementing Company Secretarial policies / procedures and adherence to Statutory Compliances with the ability to relate theory with practice, through exposure across rendering functions of Statutory Compliance audit and Consortium Agreement.

CS Vaibhav Velankar – B.Com, A.C.S, LL.B

Email: csvaibhav@savllp.in / Mobile: +919967913828

Associate member of Institute of Company Secretaries of India, Bachelor in Law (LL.B.), B.com and Designated Partner having 7 years of industry experience and 4 years in practice, Pivotal in assessing changing Corporate Environs with an insight into domains of strategically managing secretarial functions, Company policy and procedure formations. Good exposure in handling routine NBFC compliances and Listing Agreement compliances.

SERVICES WE PROVIDE:

SECRETARIAL, CORPORATE GOVERNANCE AND ADVISORY:

- Incorporation & formation of Company under the Companies Act 2013 (*Private, Public, Section 8 and Nidhi Companies*) & LLPs under Limited Liability Partnership Act, 2008.
- Conducting Board Meetings and Shareholders' Meetings, drafting relevant minutes and follow-up actions.
- Annual Compliances including XBRL filings including IND-AS
- Foreign Companies secretarial compliances including filing of various forms, annual returns with ROC and RBI.
- Conversion of Firms/LLP into Company or Company into LLP
- Buyback of securities
- Postal Ballot
- SEBI and Stock Exchange related compliances
- Secretarial Audit of listed/unlisted companies for issuing Compliance Certificate/Due Diligence Certificate.
- Act as advisor to various corporate bodies to enable them to timely comply various legal provisions affecting their working and to set secretarial systems
- Advising and assisting the corporate bodies in the matters of amalgamation and mergers, including reverse merger.
- Preparing National Company Law Tribunal petitions and appearing before concerned bench.
- Appearing before appellate authority of RBI in connection with restoration of NBFC Registration.
- Advising on joint ventures in India and preparing Shareholders' Agreement, Investment and Technical Assistance Agreement, Non-competition Agreement, Managing Director's Agreement and other documents related to this exercise.
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- Advising companies for:
 - Planning public issues,
 - Bought out deals,
 - Private placement of securities,
 - Restructuring of corporate management,
 - Revival of sick industrial units and
 - Drafting various legal documents, agreements etc., relating to these activities.
- Compounding of offences
- Registration of Trade Mark
- Fast Track Exit / Winding up

- On the panel of five nationalised banks and five co-operative banks for assisting their branches on Company Law matters connected with their corporate borrowers. This includes due diligence exercise and preparation of loan documents for corporate borrowers including registering the filing the documents with Registrar of Companies.

FEMA

- Reporting with regard to investment under FDI, Statutory filings under FEMA
- Establishment and maintenance of Liaison, Branch and Project Office
- Compounding of offences
- Consultation with respect to applicability of FEMA Regulations

CONTACT US:

Registered Office:

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