



TCS/SE/278/2024-25

March 26, 2025

**National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex, Bandra (East)
Mumbai - 400051
Symbol - TCS**

**BSE Limited
P. J. Towers,
Dalal Street,
Mumbai - 400001
Scrip Code No. – 532540**

Dear Sirs,

Sub: Newspaper Advertisement – Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”)

This is further to our letter no. TCS/SE/277/2024-25 dated March 25, 2025, regarding the dispatch of postal ballot notice for appointment of Mr. Sanjay V. Bhandarkar (DIN 01260274) as a Non-Executive Independent Director for a term of five years from March 4, 2025, up to March 3, 2030.

Pursuant to Regulation 30 read with Schedule III Part A Para A of SEBI Listing Regulations, we hereby enclose copies of newspaper advertisement regarding Postal Ballot Notice and e-voting information published in the following newspapers:

- a. Business Standard (English)
- b. Free Press Journal (English)
- c. Navshakti (Marathi)

This is for your information and record.

Thanking you

Yours faithfully,
For **Tata Consultancy Services Limited**

Yashaswin Sheth
Company Secretary

Encl: As above

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

9th Floor Nirmal Building Nariman Point Mumbai 400 021

Tel 91 22 6778 9595 Fax 91 22 6630 3672 e-mail corporate.office@tcs.com website www.tcs.com

Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021

Corporate Identity No. (CIN): L22210MH1995PLC084781



TATA CONSULTANCY SERVICES LIMITED



POSTAL BALLOT NOTICE AND E-VOTING INFORMATION

NOTICE is hereby given that the Company is seeking approval of its Members by way of Special Resolution for the appointment of Mr. Sanjay V. Bhandarkar (DIN:01260274) as a Non-Executive Independent Director for a term of five years, commencing from March 4, 2025 to March 3, 2030 as approved by the Board of Directors of the Company on Monday, March 3, 2025.

The Postal Ballot Notice is available on the websites of the Company (<https://www.tcs.com>), National Securities Depository Limited ("NSDL") (<https://www.evoting.nsdl.com>) and the stock exchanges where the Equity Shares of the Company are listed i.e. BSE Limited ("BSE") (www.bseindia.com) and National Stock Exchange of India Limited ("NSE") (www.nseindia.com).

In compliance with the General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, and subsequent circulars issued in this regard, the latest being 09/2024 dated September 19, 2024 issued by the Ministry of Corporate Affairs, the Company has sent the Postal Ballot Notice on Tuesday, March 25, 2025 only through electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories and whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on Friday, March 14, 2025 ("Cut-off date").

The Company has engaged the services of NSDL to provide remote e-voting facility to its Members. The remote e-voting period commences from 9:00 a.m. (IST) on Wednesday, March 26, 2025 and ends at 5:00 p.m. (IST) on Thursday, April 24, 2025. The e-voting module shall be disabled by NSDL thereafter. Voting rights of the Members shall be in proportion to the shares held by them in the paid-up Equity Share capital of the Company as on Cut-off date. The communication of the assent or dissent of the Members would take place only through the remote e-voting system. Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-voting. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently.

The Members whose e-mail address is not registered with the Company/Depositories, to receive the Postal Ballot Notice may register on or before 5:00 p.m. (IST) on Friday, April 18, 2025 by clicking the link: https://web.in.mpms.mufg.com/EmailReg/Email_Register.html and completing the registration process as guided therein.

For details relating to e-voting, please refer to the Postal Ballot Notice. In case of any queries, you may refer the Frequently Asked Questions ("FAQs") for Shareholders and e-voting user manual for Shareholders available at the download section of <https://www.evoting.nsdl.com>. For any grievances connected with facility for e-voting, please contact Ms. Pallavi Mhatre, Senior Manager, T301, 3rd Floor, Naman Chambers, G Block, Plot No- C-32, Bandra Kurla Complex, Bandra East, Mumbai- 400051, e-mail: evoting@nsdl.com, contact at: +91 22 4886 7000.

The Board of Directors of the Company has appointed Mr. P. N. Parikh (Membership No. FCS 327) and failing him Ms. Jigyasa Ved (Membership No. FCS 6488) of Parikh & Associates, Practising Company Secretaries, as the Scrutinizer to conduct the postal ballot through remote e-voting process in a fair and transparent manner.

The result of the postal ballot will be announced on or before 5:00 p.m. (IST) on Sunday, April 27, 2025. The said results along with the Scrutinizer's Report would be intimated to BSE and NSE and will also be uploaded on the Company's website <https://www.tcs.com> and on the website of NSDL www.evoting.nsdl.com.

For TATA CONSULTANCY SERVICES LIMITED

Sd/-
Yashaswin Sheth
Company Secretary

Place : Mumbai
Date : March 25, 2025

Registered Office:
9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021
Corporate Identity Number (CIN): L22210MH1995PLC084781
Tel: +91 22 6778 9595
Email: investor.relations@tcs.com Website: www.tcs.com

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Yashaswin Sheth
Company Secretary

Place : Mumbai
Date : March 25, 2025

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TATA CONSULTANCY SERVICES LIMITED



टपाल मतदानाची सूचना आणि ई-व्होटींगची माहिती

याद्वारे सूचना देण्यात येते की, सोमवार, मार्च ३, २०२५ रोजी झालेल्या त्यांच्या बैठकीत कंपनीच्या संचालक मंडळाने मंजूर केल्याप्रमाणे मार्च ४, २०२५ पासून सुरुवात होऊन मार्च ३, २०३० पर्यंत पाच वर्षांच्या कालावधीसाठी गैर-कार्यकारी स्वतंत्र संचालक म्हणून श्री. संजय व्ही. भंडारकर यांची नियुक्तीसाठी विशेष ठरावांच्या माध्यमातून कंपनीला तिच्या सभासदांची मंजूरी हवी आहे.

टपाल मतदानाची सूचना कंपनीची वेबसाईट (<https://tcs.com>), नॅशनल सिक््युरिटीज डिपॉझिटरी लिमिटेड ("एनएसडीएल") ची (<https://www.evoting.nsdl.com>) आणि कंपनीचे समभाग जेथे सूचिबध्द आहेत त्या स्टॉक एक्सचेंजेस म्हणजेच बीएसई लिमिटेड ("बीएसई") (www.bseindia.com) आणि नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेड ("एनएसई") (www.nseindia.com) वर उपलब्ध आहे.

निगम व्यवहार मंत्रालयाने जारी केलेल्या ८ एप्रिल, २०२० दिनांकित जनरल सर्कुलर क्र. १४/२०२०, १३ एप्रिल, २०२० दिनांकित जनरल सर्कुलर क्र. १७/२०२०, आणि ह्या संदर्भात जारी केलेल्या त्या नंतरच्या परिपत्रके, नवीनतम असलेले १९ सप्टेंबर, २०२४ दिनांकित ०९/२०२४ च्या अनुपालनात ज्यांचे ई-मेल अॅड्रेस कंपनी/डिपॉझिटरीजकडे नोंदवले आहेत आणि शुक्रवार, १४ मार्च, २०२५ ("कट-ऑफ डेट") रोजीस ज्यांची नावे कंपनीच्या सभासदांना नोंदवलीत किंवा डिपॉझिटरीजकडून ठेवल्या जाणाऱ्या लाभांशी मालकांच्या नोंदवलेली नोंदवलेली असतील त्या सभासदांना फक्त इलेक्ट्रॉनिक माध्यमातून मंगळवार २५ मार्च, २०२५ रोजी कंपनीने टपाल मतदानाची सूचना पाठवली आहे.

कंपनीने तिच्या सभासदांना रिमोट ई-व्होटींग सुविधा पुरवण्यासाठी एनएसडीएलच्या सेवा नियुक्त केल्या आहेत. रिमोट ई-व्होटींग कालावधीची सुरुवात बुधवार, २६ मार्च, २०२५ रोजी स. ९.०० वा. (भाप्रवे) होईल आणि ते गुरुवार, २४ एप्रिल, २०२५ रोजी स. ५.०० वा. (भाप्रवे) संपेल. त्यानंतर एनएसडीएल कडून ई-व्होटींग मॉड्युल निष्क्रिय केले जाईल. सभासदांचे मतदान अधिकार, कट-ऑफ डेट रोजीस कंपनीच्या भरणा झालेल्या समभाग भांडवलातील त्यांनी धारण केलेल्या शेअर्सच्या प्रमाणात असतील. सभासदांच्या होकार किंवा नकाराचे दृष्टावळण फक्त रिमोट ई-व्होटींग सिस्टीम मार्फत होईल. ज्यांची नावे कट-ऑफ डेट रोजीस कंपनीच्या सभासदांच्या नोंदवलीत किंवा डिपॉझिटरीजकडून ठेवल्या जाणाऱ्या लाभांशी मालकांच्या नोंदवलीत नोंदवलेली असतील फक्त तेच सभासद रिमोट ई-व्होटींगने त्यांची मते देण्यास हक्कदार असतील. सभासदांने एकदा का ठरावाने मत दिले की, त्यानंतर त्यात बदल करण्याची अनुमती त्याला/तिला दिली जाणार नाही.

कंपनी/डिपॉझिटरीजकडे ज्यांचे ई-मेल अॅड्रेस नोंदवलेले नसतील, असे सभासद टपाल मतदानाची सूचना प्राप्त करण्यासाठी लिंक (<https://www.evoting.nsdl.com>) च्या डाऊनलोड सेक्शन येथे उपलब्ध भागधारकांसाठी फ्रिक्वेंटली आस्कड क्वेश्चन्स ("एफएक्युज") आणि भागधारकांसाठी ई-व्होटींग युजर मॅन्युअलचा संदर्भ घेऊ शकता. इलेक्ट्रॉनिक माध्यमातून मतदान सुविधेशी संबंधित कोणत्याही तक्रारीसाठी कृपया श्रीमती पद्मवी म्हात्रे, वरिष्ठ व्यवस्थापक, टी-३०१, ३ रा मजला, नमन चेंबर्स, जी ब्लॉक, प्लॉट क्र. सी-३२, वांद्रे कुर्ला कॉम्प्लेक्स, वांद्रे पूर्व, मुंबई - ४०००५१ यांच्याशी संपर्क साधावा, ई-मेल: evoting.nsdl.co.in, +९१ २२ ४८८६७००० येथे संपर्क साधावा.

रिमोट ई-व्होटींग प्रक्रियेमार्फत टपाल मतदान सुरळीत आणि पारदर्शकपणे पार पाडण्यासाठी तपासणी अधिकारी म्हणून कंपनीच्या संचालक मंडळाने पारिख अँड असोसिएट्स, व्यावसायिक कंपनी सेक्रेटरी यांच्या श्री. पी. एन. पारिख (सभासदत्व क्र. एफसीएस ३२७) आणि ते नसल्यास श्रीमती जिग्यासा वेद (सभासदत्व क्र. एफसीएस ६४८८) यांची नियुक्ती केली आहे. टपाल मतदानाचे निकाल रविवार, २७ एप्रिल, २०२५ रोजी स. ५.०० वा. किंवा त्यापूर्वी (भाप्रवे) घोषित केले जातील. तपासणी अधिकार्यांच्या अहवालासह सद्दर निकाल बीएसई आणि एनएसईला कळवले जातील आणि ती कंपनीची वेबसाईट (<https://www.tcs.com>) वर आणि एनएसडीएलची वेबसाईट (www.evoting.nsdl.com) वर अपलोड सुध्दा केले जातील.

टाटा कन्सल्टन्सी सर्व्हिसेस लिमिटेडसाठी
सही / -
यशस्विन शेट
कंपनी सेक्रेटरी

ठिकाण: मुंबई

दिनांक: २५ मार्च, २०२५

नोंदणीकृत कार्यालय:

९ वा मजला, निर्मल बिल्डिंग, नरिमन पॉईंट, मुंबई-४०० ०२१.

कॉर्पोरेट आयडेंटिटी नंबर (सीआयएन): एल२२२१०एमएच१९९५पीएलसी०८४७८१

दूर: +९१ २२ ६७७८ ९५९५

ई-मेल: investor.relations@tcs.com वेबसाईट: www.tcs.com

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