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23rd November 2023

The Bombay Stock Exchange Ltd
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001
Security Code:-523301

The National Stock Exchange of India Ltd
Exchange Plaza, Plot No. C/1, G Block
Bandra Kurla Complex,
Bandra East, Mumbai 400 051
Trading Symbol:- TCPLPACK

Dear Sirs,

Re:- Intimation of cut off date for postal ballot / e-Voting

This is further to our letter dated 8th November 2023, inter-alia, intimating about appointment of Mr. Sanjiv Anand and Mr. Tarang Jain, as Additional Directors, to hold the office of Non-Executive Independent Directors of the Company, for a term of five years.

In terms of section 108 and 110 of the Companies Act, 2013, relevant rules of the Companies (Management and Administration) Rules, 2014 and applicable provisions of SEBI (listing Obligations and Disclosure Requirements) Regulations 2015, the Company will provide its members the facility to exercise their vote for transacting the item of special business via postal ballot and e-voting. The Company will be availing e-voting service of National Securities Depositories Limited. (NSDL)

For this purpose, the cut-off date (benpos date) to record the entitlement of the members to cast their vote through postal ballot / e-voting is Friday the 24th November 2023.

Kindly take it on record and acknowledge the receipt.

For **TCPL Packaging Limited**

Compliance Officer