



HQ/CS/32nd AGM/16485

16 July 2018

Sub: Notice for 32nd Annual General Meeting, Intimation of Book Closure Dates of the Company and E-voting.

Dear Sir / Madam,

Notice is hereby given that the 32nd Annual General Meeting (AGM) of Tata Communications Limited ("the Company") will be held at **1000 hours on Thursday, August 9, 2018, at Pama Thadhani Auditorium, Jai Hind College, 'A' Road, Churchgate, Mumbai – 400020**. A copy of the Notice of AGM is enclosed herewith.

The Directors have recommended a final dividend of 45% i.e. ₹4.50 per share of the face value of ₹10/- each for approval by the shareholders at the forthcoming AGM of the Company.

Pursuant to section 91 of the Companies Act 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer books of the Company shall remain closed from Friday, August 3, 2018 to Thursday, August 9, 2018 (both days inclusive) for ascertaining eligibility for dividend. The final dividend, as recommended by the Board of Directors, if approved at the AGM, shall be paid not later than Tuesday August 14, 2018 as under:

- (i) To all Members in respect of shares held in physical form whose names appear on the Company's Register of Members after giving effect to all valid share transfer requests lodged with the Registrar & Transfer Agents (R&T Agents) as of the close of business hours on Thursday, August 2, 2018;
- (ii) To all Beneficial Owners in respect of shares held in dematerialised form as per the data as made available by the National Securities Depository Limited and Central Depository Services (India) Limited as of the close of business hours on Thursday, August 2, 2018.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules framed thereunder and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Members are provided with the facility to cast their vote electronically, through e-voting services, on all resolutions set forth in the Notice of AGM. The facility of casting votes by members using an electronic voting system from a place other than the

TATA COMMUNICATIONS

Tata Communications Limited

Communication Address: G Block, C 21 & 36, Bandra Kurla Complex, Mumbai 400098

Regd. Office: VSB Mahatma Gandhi Road Fort Mumbai – 400 001

Tel: 91 22 6659 1966 Fax: 91 22 6725 1962 email: manish.sansi@tatacommunications.com

CIN no.: L64200MH1986PLC039266 website: www.tatacommunications.com



venue of the AGM (remote e-voting) will be provided by NSDL. The complete details and procedure for remote e-voting are provided in the Notice of AGM enclosed herewith.

Yours faithfully,
For Tata Communications Limited

A handwritten signature in blue ink, appearing to read 'Manish Sansi', written over a horizontal line.

Manish Sansi
Company Secretary &
General Counsel (India)

To,

- 1) Security Code 500483, BSE Ltd, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001.
- 2) Security Code TATACOMM, National Stock Exchange of India Limited. Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (E), Mumbai, Maharashtra 400051.
- 3) TSR Darashaw Limited, 6-10, Haji, Moosa, Patrawal Industrial Estate, Near Famous Studio, 20, Dr. E. Moses Road, Mahalaxmi, Mumbai – 400011.