

Syngene

Ref: Syn/CS/SE/Reg 30/2024-25/Mar/20

Syngene International Limited
Biocon SEZ, Biocon Park, Plot No. 2 &
3, Bommasandra Industrial Area, IV
Phase, Jigani Link Road, Bengaluru
560 099, Karnataka, India
T +91 80 6891 8000
F +91 80 6775 8808
CIN: L85110KA1993PLC014937
www.syngeneintl.com

March 28, 2025

To, The Manager, BSE Limited Corporate Relationship Department Dalal Street, Mumbai – 400 001	To, The Manager, National Stock Exchange of India Limited Corporate Communication Department Bandra (EAST), Mumbai – 400 051
Scrip Code: 539268	Scrip Symbol: SYNGENE

Dear Sir/Madam,

Subject: Reminder - Communication to shareholders for claiming unclaimed dividends.

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, please note that the Company has sent a reminder communication to the eligible shareholders on March 28, 2025, requesting them to claim the unclaimed dividend(s). A copy of the reminder communication is enclosed herewith.

The information mentioned above will also be available on the website of the Company www.syngeneintl.com.

Kindly take this intimation on record.

Thanking You,

Yours faithfully,

For **SYNGENE INTERNATIONAL LIMITED**

Priyadarshini Mahapatra
Head Legal, Company Secretary & Compliance Officer

Encl. As above.

Syngene

Syngene International Limited

Registered Office: Biocon Park, Biocon SEZ, Plot No. 2 & 3,
Bommasandra Industrial Area, IV Phase, Jigani Link Road, Bengaluru - 560 099
Tel: +91 80 6891 9191, CIN: L85110KA1993PLC014937
Website: www.syngeneintl.com; E-mail: Investor@syngeneintl.com

Date: March 28, 2025

To
[Name of shareholder
(Address)]
Folio / DPID / CLID No. :

Dear Shareholder/Investor,

Sub: Reminder for claiming the unclaimed dividend(s) to avoid transfer of unclaimed dividend(s) and equity share(s) of the Company against which dividend(s) has not been claimed for seven consecutive years or more to the Investor Education and Protection Fund.

We draw your kind attention to the dividend warrant(s)/demand draft(s) issued to you for the dividend(s) declared by Syngene International Limited ("the Company") pertaining to Financial Years 2017-18 to 2023-24 for shares held by you in the Company.

We find from our records that the said dividend warrant(s)/demand draft(s) have not been encashed by you. As you may be aware, as per section 124(5) of the Companies Act, 2013 ("the Act"), any money transferred to the Unpaid Dividend Account of the Company pursuant to this section, which remains unpaid or unclaimed for a period of seven consecutive years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund ("IEPF") established by the Central Government. The Company has been regularly uploading on its website and submitting the full details of such unpaid or unclaimed dividends to the Ministry of Corporate Affairs, Government of India. Further, please note that section 124(6) of the Act requires that all underlying Shares in respect of which dividend(s) has not been paid or claimed for seven consecutive years or more, shall be transferred to the IEPF.

We therefore request you to claim the said dividend(s) at the earliest, failing which the said dividend(s) and corresponding share(s) will be transferred to the IEPF after a period of seven years from the date of transfer to unclaimed dividend account. Thereafter no claim shall lie against the Company in respect of the unclaimed dividend amounts and shares transferred to the IEPF. Kindly note that all subsequent corporate benefits accruing on such shareholding shall also be credited in favour of the IEPF Authority.

As per our records, the following dividend(s) which were paid to you are remaining unpaid/unclaimed as on date:

Financial year ended	Date of declaration of Dividend	No. of Equity Shares	Warrant/DD Number	Dividend Amount (Rs.)

***No dividend was declared by the Company for financial years 2019-20 and 2020-21.**

ACTION TO BE TAKEN BY THE SHAREHOLDER

You are requested to immediately claim your unclaimed dividend amount and avoid the transfer of dividend(s) and share(s) to IEPF by sending the relevant documents as stated below to us or to KFin Technologies Limited, Registrar and Share Transfer Agent of the Company:

- a. In case you are holding the original dividend warrant(s)/demand draft(s), please send the following documents:
 - Self-attested copy of PAN card and address proof (viz. Aadhar card, electricity bill, etc.)
 - Client master list duly updated with the valid bank account details for crediting the amount in electronic mode.
- b. In case the dividend warrant(s)/ demand draft(s) is not traceable/lost or the shares are held in physical mode, please return the enclosed Application-cum -Undertaking (attached as "**Annexure I**") along with the documents as mentioned in (a) above.

You are requested to mandatorily update your bank details (NECS details) with the Depository Participants/Company's Registrar and Share Transfer Agent for online and timely remittance of dividend; and register your email id for prompt communication from the Company in future.

Further, we request you to convert your physical shares into Demat mode as per SEBI guidelines for mandatorily dematerialization of physical shares held by an Investor.

In case you have any queries or need any assistance in this regard, please contact:

<p>Priyadarshini Mahapatra Company Secretary and Nodal Officer Syngene International Limited Biocon Park SEZ, Bommasandra Industrial Area, Phase IV, Jigani Link Road, Bangalore 560 099 Email: Investor@syngeneintl.com Website: www.syngeneintl.com</p>	<p>D Suresh Babu Manager KFin Technologies Limited Unit: Syngene International Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032 Tel.: + 91-40-6716 1518 ; Fax No.: + 91-40-2300 1153 Email: einward.ris@kfintech.com; Website: www.kfintech.com</p>
---	--

Thanking you,

Yours faithfully,

For **SYNGENE INTERNATIONAL LIMITED**

Sd/-

Priyadarshini Mahapatra
Head Legal, Company Secretary and Compliance Officer

**APPLICATION-CUM-UNDERTAKING
FOR CLAIMING OF UNPAID/UNCLAIMED DIVIDEND**

(To be executed on Rs.20/- Non-Judicial Stamp paper if the amount is exceeding Rs.1000/-)

To

KFin Technologies Limited

(Unit: Syngene International Limited)

Selenium Tower B,Plot 31-32,

Financial District, Nanakramguda, Serilingampally Mandal Hyderabad -500032

Reference: Folio No.DPID /CLID:

Sub: Request for claiming unclaimed dividend

I/We, here by confirm that I/we have not received/encashed following dividend warrants/demand drafts issued in my/our favour towards dividend paid by the Company from time to time

Financial Year ended	Interim / Final Dividend	Demand Draft No./Instrument No.	No. of Equity Shares	Dividend Amount (Rs.)
2017-18	Final			
2018-19	Final			
2021-22	Final			
2022-23	Final & Special			
2023-24	Final			

In consideration of your issuing to me/us Demand Draft(s)/Pay Order(s)in lieu of the above Dividend Warrant(s)/Demand Drafts(s) lying unpaid/unclaimed in my/our name(s) and which are irretrievable /lost or misplaced or crediting the amounts directly to my bank account, I/we hereby agree and undertake to hold the Company, its Directors and Officers harmless and to keep them protected from / against all losses, costs or damages which the company may sustain or incur by the reason of the Company issuing Demand Draft(s)/Pay Order(s)or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in anyway interested there in.

Particulars	Name:	Signature:
First Holder :		
Second Holder:		
Third Holder:		
Address of First Holder		
Bank Account Details :		
Name of the Bank		
Name of the Branch		
Account Number (as appearing in your cheque book)		
Account Type (Savings/ Current/ Cash Credit)	10 - Savings	11 - Current
		13 - Cash Credit

9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a Cheque for verification																				
11 Digit IFSC Code																				
Witness1:	Witness2:																			
Name :	Name :																			
Address :	Address :																			
Signature :	Signature :																			

Further, you are requested to register my details basis the following enclosures:

- a) For shares held in Electronic/ Dematerialized Form: Self-Attested copy of the Client Master List (CML) featuring my address and bank details recorded against my demat account.
- b) For shareholders holding shares in Physical Form: Duly filled in Investor Service Request Form ISR - 1, Form ISR - 2 and Form No. SH - 13 (for Nomination details) or Form ISR-3 (for opting out of Nomination) [collectively "Investor Request Forms"] duly filled along with supporting documents mentioned therein.

Place:

Date:

Email Id:

Contact No.:

Signature of the Shareholder

Note 1: For the undertaking to be considered complete, please ensure the name, address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.

Note 2: Please note that if the total dividend amount is in excess of Rs.1000/- then the Letter of undertaking shall be executed on Rs.20/- Non-Judicial Stamp Paper or franking of Rs.20/- would suffice.