



SUREVIN
...winning together

Surevin BPO Services Limited

Plot No.40, Mandakini Housing Society,
Behind Reliance Fresh, Kolar Road, Bhopal - 462 042
Phone : +91 755 4278897 **E-mail** : info@surevin.com
CIN : L74999MP2007PLC019623
www.surevin.com

SBS/CS/2020/022

Date: 08th February, 2020

To,
The Manager,
Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra East, Mumbai - 400051

Symbol: SUREVIN

Sub: - Notice of Extra Ordinary General Meeting and Book Closure.

Dear Sir/Madam,

We enclose herewith the Notice of Extra Ordinary General Meeting of the company to be held on Wednesday 04th day of March, 2020 at the Registered Office of the Company situated at 40, Mandakini Housing Society, Behind Reliance Fresh, Kolar Road, Bhopal (M.P) 462036 at 11:00 AM.

Book Closure: - Pursuant to Section 91 of the Companies Act 2013 and Rules framed thereunder and Regulation 42 of SEBI (Listing and Disclosure Requirements) Regulations, 2015 the Register of members and the Share Transfer Books of the Company will remain closed from Thursday, 27th day of February, 2020 to Wednesday, 04th day of March, 2020 (both days inclusive) for the purpose of this Meeting

Kindly take this information on record.

Thanking you,

Yours faithfully,

For Surevin BPO Services Limited




Ashish Soni

Company Secretary & Compliance Officer

Encl: As above

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NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that the Extra Ordinary General Meeting of the members of **SUREVIN BPO SERVICES LIMITED** will be held on Wednesday, the 04th Day of March, 2020 at the Registered Office of the Company Situated at 40, Mandakini Housing Society, Behind Reliance Fresh, Kolar Road, Bhopal, (M.P.)-462036, at 11:00 A.M. to transact the following business:

As Special Business:

To consider and, if thought fit, to pass, with or without modification, following resolutions as **Special Resolutions**:

Item No. 01:**Change in Name of the Company:**

"**RESOLVED THAT** pursuant to the provisions of Section 4, 5, 13 and 14 and other applicable provisions/rules (if any) of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and subject to the approval of Central Government (power delegated to Registrar of Companies), Consent of the members be and is hereby accorded for change of name of the Company from "**SUREVIN BPO SERVICES LIMITED**" to "**WE WIN LIMITED**".

RESOLVED FURTHER THAT the name "**SUREVIN BPO SERVICES LIMITED**" wherever it occurs in the Memorandum and Articles of Association of the Company be substituted by the name "**WE WIN LIMITED**".

RESOLVED FURTHER THAT the board of Directors be and are hereby authorised, to do all such acts, deeds and things and to execute all such documents, instruments and writings as may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid Resolution."

Place: Bhopal

Dated: 08/02/2020



By the order of the Board

Ashish Soni

(PAN: HCOPS6623A)

Company Secretary & Compliance Officer

Notes:

1. A Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Business to be transacted at the Meeting is annexed hereto and forms part of the Notice.
2. A member entitled to attend and vote at the Extraordinary General Meeting (the "Meeting") is entitled to appoint a proxy to attend and vote instead of himself/herself/itself and the proxy need not be a member of the Company.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder. The holder of proxy shall prove his identity at the time of attending the Meeting.

3. The instrument of proxy in order to be effective, must be deposited at the registered office of the Company, duly completed and signed, not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of Companies, Societies, etc. must be supported by appropriate resolution or authority as applicable.
4. Corporate members intending to send their authorised representative(s) to attend the Meeting in terms of Section 113 of the Companies Act, 2013 are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
5. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
6. Members / Proxies / Authorised Representatives are requested to bring the Attendance Slip duly filled in and signed for attending the Meeting. Members who hold equity shares in electronic mode are requested to write the Client ID and DP ID number and those who hold equity shares in physical mode are requested to write their folio number in the attendance slip. Members are requested to bring to the Meeting necessary details of their Shareholding (Client ID & DP ID / Folio No.) and copy of their Notice.
7. The Register of members and the Share Transfer Books of the Company will remain closed from Thursday, 27th day of February, 2020 to Wednesday, 04th day of March, 2020 (both days inclusive) for the purpose of this Meeting.

8. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on 26th day of February, 2020 only shall be entitled to vote at the EGM. The voting rights of member(s) shall be in proportion to their shares in the paid up equity share capital of the Company as on 26th day of February, 2020.
9. In pursuance of the provisions of Section 108 of the Companies Act, 2013 and the Rules framed there under, as amended from time to time, the Company is exempted from giving the Members the facility to cast their vote electronically, through the remote e-voting services on the resolutions set forth in this Notice; however, voting through permitted mode under the Companies Act, 2013 will be allowed at the venue of the Meeting.
10. The format of the Register of Members prescribed by the Ministry of Corporate Affairs under the Companies Act, 2013 requires the Company/Registrar and Transfer Agents to record additional details of Members, including their Permanent Account Number details (PAN), e-mail address, etc and the Securities and Exchange Board of India ("**SEBI**") has also mandated the submission of PAN by every participant in the market. Members holding shares in electronic form are therefore requested to submit their PAN & e-mail address details to their Depository Participants with whom they are maintaining their De-mat accounts. Members holding shares in physical form are requested to submit their PAN & e-mail address to the Company / RTA.
11. Notice of the Meeting is being sent by electronic mode to those member(s) whose e-mail IDs are registered with the Company/Depository Participant(s) unless any member has requested for physical copy of the same. For member(s) who have not registered their e-mail IDs, physical copy of the Notice of the Meeting is being sent in the permitted mode.
12. Members may also note that the Notice of the EGM will be available on the Company's website www.surevin.com under the investor section.
13. Members can avail of the nomination facility by filing Form SH-13, as prescribed under Section 72 of the Companies Act, 2013 and Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014, with the Company.
14. Members holding shares in electronic mode are requested to intimate any change in their address or bank mandates to their DPs with whom they are maintaining their demat accounts. Members holding shares in physical mode are requested to advise any change in their address or bank mandates to the Company.
15. With a view to serving the Members better and for administrative convenience, an attempt would be made to consolidate multiple folios. Members who hold shares in identical names and in the same order of names in more than one folio are requested to write to the company_to consolidate their holdings in one folio.

16. Members who still hold share in physical form are advised to dematerialise their shareholding to avail the benefits of dematerialisation, which include easy liquidity, since trading is permitted in dematerialised form only, electronic transfer, savings in stamp duty and elimination of any possibility of loss of documents and bad deliveries.
17. Members wishing to claim dividends, which had remained unpaid are requested to contact the Registrar and Share Transfer Agent/ Company. Member are requested to note that the amount of dividend which remains unclaimed for a period of 07 years from the date of transfer to unpaid dividend account will be transferred to the Investor Education and Protection Fund as per provisions of Section 124 & 125 of the Companies Act, 2013.
18. In order to implement the Green Initiatives of the Government, whereby Companies have now been allowed to send/ serve notice(s) / document(s) etc. to their members through electronic mode, your Company hereby requests all its members to register their email ID with the Registrar and Transfer Agent (in case of Physical holding) and with the Depository Participant (in case of Dematerialized holding), if not yet provided, to promote Green Initiative.
19. The Members are requested to intimate to the Company, queries, if any, at least 10 days before the date of the meeting to enable the management to keep the required information available at the meeting.
20. The Company's Registrar and Transfer Agents (RTA) is Sharex Dynamic (India) Private Limited, Unit No. 1, Luthra Industrial Premises, Safed Pool, Andheri Kurla Road, Andheri East, Mumbai, MH-400072.
21. Attendance Slip, Proxy Form and the Route Map of the venue of the Meeting are annexed hereto.

Place: Bhopal

Dated: 08/02/2020



By the order of the Board


Ashish Soni

(PAN: HCOPS6623A)

Company Secretary & Compliance Officer

Explanatory Statement pursuant to Section 102 of the Companies Act, 2013:

Item No. 01:

The Board of Directors of the Company in their meeting held on 08th February, 2020 have passed a resolution (subject to approval of members) for change in name of the Company from "**SUREVIN BPO SERVICES LIMITED**" to "**WE WIN LIMITED**" as the new name is more suitable for the Company to carry its business activities and in terms of provisions of Section 13 of the Companies Act, 2013, approval of members is required for change in name of the Company. Accordingly the Board recommends passing of Resolution as set out in Item No. 01, as a Special Resolution.

None of the Directors, Key Managerial Personnel or their relatives are in any way concerned or interested, financially or otherwise in this resolution.

All documents concerning Item No. 01 are available for inspection at the Registered Office of the Company from 11 A.M. to 1 P.M. on all working days till the date of the forthcoming Extraordinary General Meeting of shareholders.

Place: Bhopal

Dated: 08/02/2020



By the order of the Board


Ashish Soni
(PAN: HCOPS6623A)

Company Secretary & Compliance Officer

CIN: L74999MP2007PLC019623

SUREVIN BPO SERVICES LIMITED

40 Mandakini Housing Society, Behind Reliance Fresh, Kolar Road Bhopal (M.P.) 462036

ATTENDANCE SLIP

(To be presented at the entrance)

**Extra- Ordinary General Meeting on Wednesday, 04th March, 2020 at 11:00 A.M.
at 40 Mandakini Housing Society, Behind Reliance Fresh, Kolar Road Bhopal (M.P.) 462036**

Folio No. DP ID No. Client ID No.

Name of the Member: Signature:

Name of the Proxyholder: Signature:

I hereby record my presence at the Extra- Ordinary General Meeting of the Company held on Wednesday, 04th March, 2020 at 11:00 A.M. at 40 Mandakini Housing Society, Behind Reliance Fresh, Kolar Road Bhopal (M.P.) 462036.

1. Only members/Proxy holder can attend the Meeting.
2. Members are requested to produce the above attendance slip, duly signed in accordance with their specimen signatures registered with the Company, for admission to the meeting.
3. Members are informed that no duplicate attendance slips will be issued at the hall.

CIN: L74999MP2007PLC019623
SUREVIN BPO SERVICES LIMITED

40 Mandakini Housing Society, Behind Reliance Fresh, Kolar Road Bhopal (M.P.) 462036

Form No. MGT-11
PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L74999MP2007PLC019623

Name of the Company: **SUREVIN BPO SERVICES LIMITED**

Registered office: **40, MANDAKINI HOUSING SOCIETY, BEHIND RELIANCE FRESH, KOLAR ROAD, BHOPAL (MP) - 462036**

Name of the Member(s):

Registered address:

E-mail Id:

Folio No/ Clint Id:

DP ID:

I/ We being the member(s) holding shares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature:, or failing him

2. Name:

Address:

E-mail Id:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at Extra- Ordinary General Meeting of members of the Company, to be held on Wednesday, 04th March, 2020 at 11:00 A.M. at the registered office of the Company at 40 Mandakini Housing Society, Behind Reliance Fresh, Kolar Road Bhopal (MP)- 462036 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.

Special Business: Item No. 01: Change in Name of the Company;

Signed this day of..... 2020

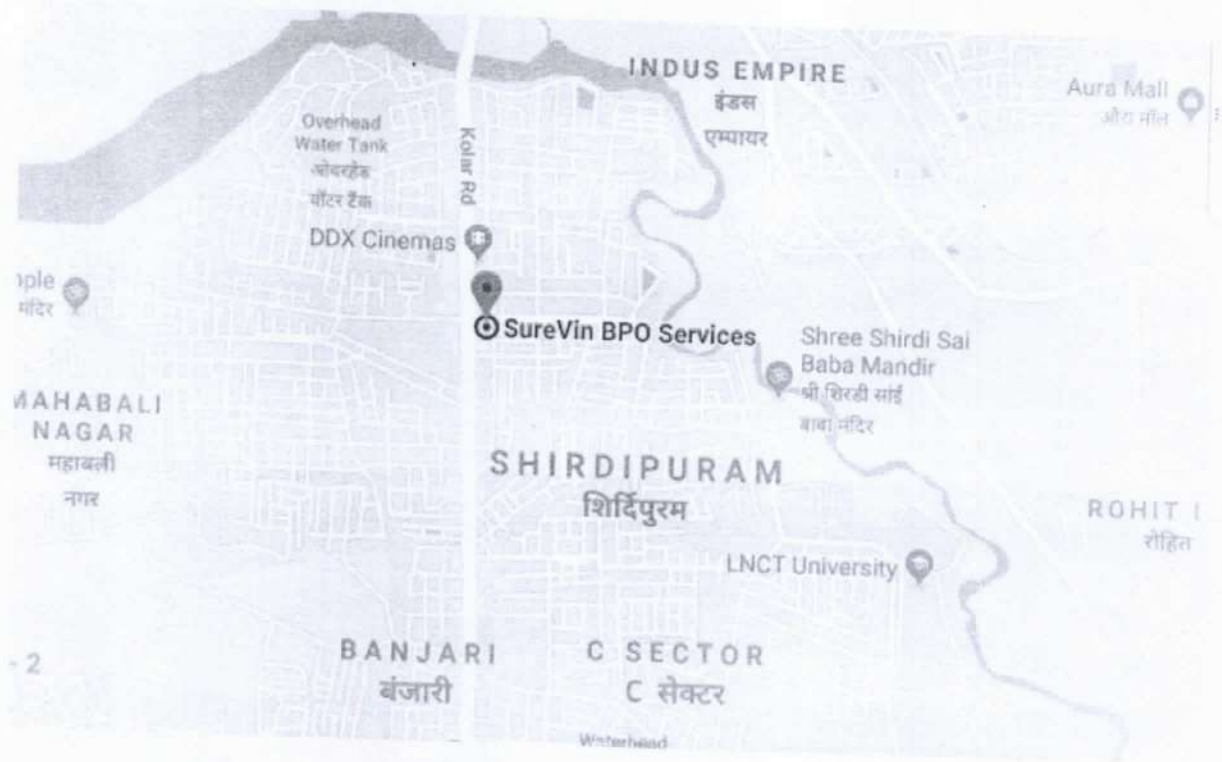
Signature of Shareholder

Signature of Proxy holder(s)

Affix
Revenue
Stamp

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

Route Map of Venue of Extra- Ordinary General Meeting (Registered Office)



SUREVIN BPO SERVICES LIMITED

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Behind Reliance Fresh, Kolar Road Bhopal (M.P.) 462036
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