

September 02, 2024

To
The Listing Department
National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/1,
G-Block, Bandra Kurla Complex,
Mumbai-400051

Dear Sir/ Madam,

Ref: Sumit Woods Limited
Symbol: SUMIT

Sub: Annual General Meeting, Notice of Book Closure and e-voting as per Section 91 & 108 of the Companies Act, 2013 and Regulation 42 & 44 of SEBI (LODR) Regulations, 2015

The 28th Annual General Meeting (AGM) of the Company is scheduled to be held on Saturday, September 28, 2024 at 03:00 P.M. at the registered office of the Company.

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from Sunday, September 22, 2024 to Saturday, September 28, 2024 (both days inclusive) for the purpose of Annual General Meeting for the financial year March 31, 2024.

Cut-Off date for remote e-voting	Saturday, September 21, 2024
Remote E-Voting Period:	
Start Date & Time:	September 25, 2024 (09:00AM)
End Date & Time:	September 27, 2024 (05:00PM)

In this connection, the Company has engaged the services of National Securities Depositories Ltd as the Authorized Agency to provide e-Voting facilities to its members in respect of the business to be transacted at the Annual General Meeting.

Further, the Company has appointed Mr. Swapnil Pande of M/s. SCP & Co., Practicing Company Secretaries (Membership No. **A44893**), to act as the Scrutinizer, to scrutinize the entire voting and remote e-voting, in a fair and transparent method.

Request you to kindly take this letter on record and acknowledge the receipt.

Thanking You,

Yours faithfully,
For **Sumit Woods Limited**

Rekha Bagda
Company Secretary

