RP - Sanjiv Goenka Group
Growing Legacies

September 10, 2018

The Manager, Listing Department, National Stock Exchange of India Ltd., 'Exchange Plaza', C-1, Block G, Bandra- Kurla Complex, Bandra (East), Mumbai - 400 051 Symbol : SAREGAMA EQ	The Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001 Scrip Code : 532163	The Calcutta Stock Exchange Limited, 7, Lyons Range, Kolkata - 700 001 Scrip Code: 017177

Sub.: Intimation regarding dispatch of notice to physical shareholders regarding furnishing the PAN and bank details and dematerialization of shares

Dear Sir / Madam,

Please find enclosed the letter dispatched to physical shareholders on 10.09.2018 for furnishing their PAN and Bank details and dematerialization of shares.

A copy of the notice sent to shareholders is enclosed.

Kindly take the above on record.

Thanking You.

Yours Faithfully,
For **Saregama India Limited**

Kamana Khetan
Company Secretary and Compliance Officer

Encl: as above

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Growing Legacies

sa re ga ma
soul of India

Saregama India Limited

CIN: L22213WB1946PLC014346
Regd. Office: 33, Jessore Road, Dum Dum, Kolkata -700028
Tel: 033-2551 2984 / 4773
Email: co.sec@saregama.com, Website: www.saregama.com

Registered Post

Date:

SR No:

Folio No : **No of Shares :**

Sub: Compulsory Dematerialization of Shares and updation of PAN and Bank Account details

Dear Shareholder(s),

1. Dematerialization of Physical Shares

Securities and Exchange Board of India (SEBI) vide its circular No. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 has amended Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and made it mandatory to lodge the Disclosure transfer of shares in dematerialized form only with effect from 5th December, 2018. SEBI has also directed listed Companies / Registrar & Share Transfer Agents (RTAs) not to effect transfer of shares on or after 5th December, 2018.

As per records of the Company, you are holding shares in the physical mode in the aforesaid folio. We request you to kindly dematerialize your physical shares by opening a DP account with a Depository Participant (if you are not having a DP account). For detailed procedure, kindly refer to the website of the Company viz. www.saregama.com.

2. PAN and Bank Account details*

SEBI has also mandated the Registrar and Transfer Agents (RTAs) and the Company to update the Permanent Account Number (PAN) and Bank Account details of the Shareholder(s).

The Register of Members relating to your folio as above does not have the PAN and Bank Accounts details as per the SEBI Mandate.

We request you to kindly provide the details in **Annexure - I** and return to us.
For any query, please contact Secretarial Department of the Company viz. Saregama India Limited, 33, Jessore Road, Dum Dum, Kolkata – 700 028.

Thank you,

Yours faithfully,
For **SAREGAMA INDIA LIMITED**

Sd/- Kamana Khetan
Company Secretary & Compliance Officer

- *If you have already provided the details to the Company, please ignore this communication.

Annexure- I

To
SAREGAMA INDIA LTD.
Secretarial Department,
33, Jessore Road, Dum Dum,
Kolkata – 700 028.

Updation of Shareholder Information

I/We request you to record the following information against my/our Folio No:

Permanent Account Number:

Folio No.	
Name of the first named Shareholder	
PAN (attach self-attested copy)	
CIN/Registration No. (Applicable to Corporate Shareholder)	
Mobile Number	
Email id	

Bank Details:

Name of the Bank & Branch	
IFSC (11 digit)	
MICR (9 digit)	
Bank A/c No. & Type	

Note: Kindly attach a cancelled bank cheque (in original) (Photocopy not allowed) with the name of the 1st Shareholder printed on it or a copy of the bank account statement/ passbook attested by the Bank Manager of the aforesaid account.

Date :
Place :

_____
Signature of the Shareholder(s)

- In case of joint holdings please attach self-attested copies of PAN of all joint holders.