Industrial Growth Center, Siltara
Raipur (CG) 493111, India
Tel: +91 771 2216100
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PAN No.: AAACR6149L
CIN : L27100MH1973PLC 016617
www.seml.co.in
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An ISO 9001, ISO 14001 & OHSAS 18001 Certified Company

SARDA
SARDA ENERGY & MINERALS LTD.

16th February 2022

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No.: 504614

Symbol: **SARDAEN** Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	K04825	Kaiyomarz K Medhora	800020	409601	409700	100
					TOTAL SHARES	**100**

You are requested to take the information on record.

A copy of the intimation as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.

Authorised Signatory

Encl: As above

folio number k04825

From: Kaiyomarz Medhora (kaiyomarzm@yahoo.in)

To: green_bss@bigshareonline.com

Date: Tuesday, 1 February, 2022, 07:54 pm IST

DUP

561591

DEAR SIR, MADAM .

ON 19 TH JAN 2022 I HAD EMAILED YOU THAT I HOLD 100 SHARES OF SARDA ENERGY AND MINERALS FOLIO NUMBER K04825 IN MY NAME.

I WANTED TO DEMAT THE SHARES AND EVEN AFTER DELIGENT SEARCH I COULD NOT LOCATE IT AT MY REDSIDENCE . HENCE MY HUMBLE REQUEST TO SEND ME THE PROCETURE FOR ISSUANCE OF DUPLICATE CERTS OF 100 SARDA ENERGY AND MINERALS IN MY NAME. . WHATEVER EXPENSES FOR AFFIDAVIT POLICE REPORT FOR LOSS OF SHARES AND PAPER ADVERTISEMENT I AM READY TO COMPLY WITH.

I HAVE SEVERAL TIMES TRIED TO RING UP THE TELEPHONE NUMBER OF YOUR COMPANY . A TAPE GOES ON WHICH SAYS TO WAIT FOR ASSISTANCE BUT EVEN AFTER 20 MINS NOBODY ATTENDS TO THE PHONES.

KINDLY GIVE A REFERENCE NUMBER TO THIS CASE AND SEND ME THE PARTICULARS OF CERT. DIST NUMBERS OF SHARES HELD BY ME AND THE PROCETURE FOR ISSUANCE OF DUPLICATE SHARES IN MY NAME .

KINDLY SEND BY SPEED POST AND EMAIL FOR WHICH I WILL BE GRATEFUL .

REGARDS

YOURS FAITHFULLY
K. K. Medhora
KAIYOMARZ K. MEDHORA
01.02.2022

MOBILE 9373106323

BIGSHARE SERVICES PVT. LTD.
RECEIVED
Subject to Verification
15 FEB 2022
Sign.:

Encl :- ① Your Letter Dated 06/09/2018
② Copy of Pan Card
③ Copy of Aadhar Card
④ Copy of Cheque

D EAR SIR, MADAM

I AM HOLDING 50 SHARES OF SARDA ENERGY & MINERALS FOLIO NUMBER K04825 IN NAME OFKAIYOMARZ K MEDHORA. I HAVE NOT RECEIVED ANY DIVIDEND FROM COMPANY. KINDLY INFORM ME IF ANY DIV HAS BEEN RETURNED TO COMPANY IN LAST 2 YEARS.

ALSO KINDLY INFORM ME THE PROCETURE FOR UPDATING MY BANK RECORDS AND EMAIL IN YOUR BOOKS .

AWAITING YOUR EARLY REPLY

YOURS FAITHFULLY

KAIYOMARZ K. MEDHORA

MOB 9373106323
DT 19.01.2022