Industrial Growth Center, Siltara
Raipur (CG) 493111, India
Tel: +91 771 2216100
Fax : +91 771 2216198/99
PAN No.: AAACR6149L
CIN : L27100MH1973PLC 016617
www.seml.co.in
info@seml.co.in

An ISO 9001, ISO 14001 & OHSAS 18001 Certified Company

SARDA ENERGY & MINERALS LTD.

3rd February 2022

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No.: 504614

Symbol: **SARDAEN** Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	A02191	Ajitsinh Kanubha Parmar	73339	1212251	1212300	50
				TOTAL SHARES		**50**

You are requested to take the information on record.

A copy of intimation as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.

Authorised Signatory

Encl: As above

0202202205

SARDA Duplicate process

DUP

REQUEST LETTER

UNIT; ; SARDA ENERGY AND MINERALS LTD – FOLIO NO; A02191

FROM;
AJITSINH KANUBHA PARMAR
53, GANDHINAGAR SOCIETY,RATANPAR,JORAWARNAGAR.
SURENDRANGAR-363001. GUJARAT

date; 24 JAN 2022

TO.
Bigshare Services Pvt. Ltd,
UNIT; SARD ENERGY AND MINERALS LTD. FOLIO NO; A02191
1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road,Marol,
Andheri (East),Mumbai,Maharashtra,400059

Dear sir

SUB; 559792

1. KYC UPDATION
2. DETAILS OF SHARES /ISSUE OF DUPLICATE SHARES

With reference to above, i am enclosing here with your letter **dated; 10-01-2022, ref no; SDE/KYC/000380**, i am enclosing here with KYC FORM as per your instruction along with below mention list of documents for doing the needful at your end .....

LIST OF DOCUMENTS;

1. REQUEST LETTER
2. LETTER RECEIVED FROM YOUR SIDE
3. FORM ISR- 1
4. FORM ISR – 3,
5. FORM NO; SH – 13 NOMINATION FORM
6. COPY OF PAN CARD FOR HOLDER
7. COPY OF AADHAR CARD FOR HOLDER FOR ADDRESS PROOF
8. COPY OF CANCEL CHEQ FOR HOLDER
9. COPY OF CLIENT MASTER FOR HOLDER
10. COPY OF AADHAR CARD FOR NOMINATED

BIGSHARE SERVICES PVT. LTD.
RECEIVED
Subject to Verification
02 FEB 2022
Sign.:

Further, i am humbly request you that original share certificate is not in our custody, if the same is return undelivered to company kindly arrange to re post the same at the address mention above, and the share certificate is not undelivered list, kindly send me full details of holding in this forlios along with details of share certificate nos and distinctive number so, wecan apply for duplicate one and i humbly request you to send me full formalities for issue of duplicate shares at above mention address at the earliest

Hope, you will do the needful for the matter stated above and write back at the earliest.....

Thanking you

24 JAN 2022

AJITSINH KANUBHA PARMAR