

To,

All the Directors

1. Mr. Anand Rajagopal – Chairman & Managing Director
2. Ms. Santhi Karthikeyan – Whole-Time Director
3. Ms. Gowri Ramachandran – Independent Director
4. Mr. R. Vinu – Independent Director
5. Mr. Ananthaseshan Narayanan - Independent Director

Dear All,

NOTICE FOR A MEETING OF THE BOARD OF DIRECTORS

(Board Meeting Notice No 6.: 2025-2026)

In accordance with the Section 173(3) of the Companies Act, 2013, Notice is hereby given that a meeting of Board of Directors of M/s. SAMAY PROJECT SERVICES LIMITED shall be held on Friday, the 23rd January 2026 at 11.00 a.m. at the Registered Office of the Company at Plot No. 1218, 17th Street, West End Colony, Mogappair, Chennai – 600 050 to consider the matters set forth in the agenda as listed below:

ITEM NO. 1:	ELECTION OF CHAIRMAN
ITEM NO. 2:	LEAVE OF ABSENCE
ITEM NO. 3:	CONFIRMATION OF MINUTES OF THE PREVIOUS BOARD MEETING HELD ON 10 TH NOVEMBER 2025.
ITEM NO. 4:	OPENING OF A BRANCH OFFICE AT TANZANIA FOR BUSINESS PURPOSES
ITEM NO. 5:	RECORDING OF DOCUMENTS FILED WITH NATIONAL STOCK EXCHANGE(NSE) FOR THE QUARTER ENDED 31 ST DECEMBER 2025.
ITEM NO. 6:	PERFORMANCE REVIEW OF THE COMPANY.
ITEM NO. 7:	ANY OTHER BUSINESS

Please make it convenient to attend.

Place: Chennai
Date: 12.01.2026




ANAND RAJAGOPAL
MANAGING DIRECTOR
DIN: 01039615

ITEM NO. 4: OPENING OF A BRANCH OFFICE IN TANZANIA

The Company has entered into an agreement with M/s. Taveti DMCC, P.O. Box No. 124904, Dubai, UAE, for the execution of works comprising supply, fabrication, construction, freight, erection, and commissioning of piping and appurtenances, together with associated packing activities, for the Kasulu Greenfield TCD Sugar Project at (C/o Mufindi Paper Mills Limited), Mukuyuni Village, Kasulu district, Kagoma region, **Tanzania**.

In view of the scope, scale, and duration of the above project, it is proposed to establish a **Branch Office in Tanzania** to facilitate effective project execution, coordination, and compliance with local operational requirements.

The establishment of a branch office in Tanzania is expected to provide the following strategic and operational benefits:

- Enhanced on-ground presence for efficient project management and execution
- A suitable vehicle for import of capital equipment into Tanzania and disposing off the same after execution of the project.
- Increased visibility and awareness of the Company's business in Tanzania and neighbouring regions
- Expansion of the customer base and access to new business opportunities
- Improved accessibility to products, services, and local stakeholders

Accordingly, the proposal to open a Branch Office in Tanzania is placed before the Board for its consideration and approval.

"RESOLVED THAT the consent of the Board of Directors of the Company be and is hereby accorded for opening a branch office of the Company at Tanzania."

"RESOLVED FURHTER THAT Mr. Anand Rajagopal, Managing Director and Mrs. Santhi Karthikeyan, Director of the Company, be and are hereby severally authorized to sign and execute necessary deeds, agreements, documents, and all other necessary papers on behalf of the Company, negotiate the terms and conditions, represent on behalf of the Company, appoint managers and any other personnel as required at the branch office, and do all other acts, deeds, things, and matters as may be deemed expedient in giving effect to the aforesaid resolution."

RESOLVED FURTHER THAT a certified true copy of this resolution be provided to any authority, as and when required, under the signature of any Director or Company Secretary of the Company".

 