

September 04, 2025

#### **National Stock Exchange of India Limited**

The Listing Department Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (East), Mumbai-400051 Scrip Symbol: SACHEEROME

Dear Sir/Madam,

Sub: Notice of the 33rd Annual General Meeting and Annual Report for FY 2024-25

In terms of Regulation 34(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Please find attached herewith a copy of the Notice of 33rd Annual General Meeting and Annual Report of financial year 2024-25.

The 33<sup>rd</sup> Annual General Meeting of the Company will be held on Monday, September 29, 2025 at 12:30 p.m. (IST) through Video Conference/Other Audio-Visual Means.

The Notice of the AGM and Annual Report for FY 2024-25 are also available on the website of the Company at the link-

https://www.sacheerome.com/investor/shareholder information

This is for your information and appropriate dissemination.

Thanking you,

Yours faithfully,

For Sacheerome Limited &

Mano signed by

Digitally Manoj Arora

Manoj Arora

(Chairman and Managing Director)

2025.09.04 Arora 18:18:02

DIN: 01811530

**Encl: As Stated Above** 

Sacheerome Limited

CIN No. L74899DL1992PLC049258

F 89/4/2 Okhla Industrial Area, Phase - 1, New Delhi 110020, T- + 91 11 47311111

Mumbai Office:

1007, 10th Floor, K.P. Aurum Building, Marol Maroshi Road, Marol, Andheri East, Mumbai, Maharashtra 400059. T- +91 22 29202027/28

instagram/sacheeromeglobal linkedin/sacheerome info@sacheerome.com www.sacheerome.com

# **NOTICE CALLING 33RD ANNUAL GENERAL MEETING**

Notice is hereby given that 33rd Annual General Meeting of Members of the company is scheduled to be held on Monday, September 29, 2025 at 12:30 P.M. through Video Conferencing/ Other Audio-Visual Means ("VC/OAVM") Facility to transact the following business:

# **AS ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Audited Financial Statements of the Company as at March 31, 2025, together with Auditors' Report and Directors' Report thereon.
- 2. To appoint M/s J. C. Bhalla & Co. (FRN: 006711N) as Statutory Auditors of the Company and to fix their remuneration.
- 3. To appoint a director in place of Mrs. Alka Arora (DIN: 01819475), who retires by rotation and being eligible, offers herself for re-appointment.

# **AS SPECIAL BUSINESS:**

4. Appointment of M/s A. K. Nandwani & Associates, Practising Company Secretaries as Secretarial Auditors and to fix their remuneration.

To consider, and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 204 and other applicable provisions of the Companies Act, 2013, if any read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 ("the Act") and provisions of other applicable law(s), M/s A.K. Nandwani & Associates, Practising Company Secretaries, be and are hereby appointed as Secretarial Auditors of the Company for a period of 5 consecutive years, from April 01, 2025 to March 31, 2030 ('the Term'), on such terms & conditions, including remuneration as may be determined by the Board of Directors (hereinafter referred to as the 'Board' which expression shall include any Committee thereof or person(s) authorized by the Board).

BY ORDER OF THE BOARD

FOR SACHEEROME LIMITED

NAME: MANOJ ARORA

CHAIRMAN & MANAGING DIRECTOR

DIN: 018 1530

ADD.: E-583, GREATER KAILASH,

PART-2, NEW DELHI-110048

DATE: 11/08/2025 PLACE: NEW DELHI

# **Notes**

- 1. Ministry of Corporate Affairs ("MCA") vide its General Circular No. 09/2024 dated September 19, 2024 read with circulars issued earlier on the subject ("MCA Circulars") and SEBI vide its Circular No. SEBI/HO/CFD/CFD-PoD- 2/P/CIR/2024/133 dated October 03, 2024 read with the circulars issued earlier on the subject ("SEBI Circulars"), have permitted to conduct the Annual General Meeting ("AGM") virtually, without physical presence of Members at a common venue. In compliance with the MCA Circulars and SEBI Circulars, the provisions of the Act and the SEBI Listing Regulations, the 33rd AGM of the Company will be held virtually. The Notice convening this AGM along with the Integrated Annual Report for Financial Year 2024-25 is being sent by electronic mode to those Members whose e-mail address is registered with the Company/Depositories, unless a Member has specifically requested for a physical copy of the same.
- 2. In accordance with Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India (ICSI) read with Guidance/Clarification dated April 15, 2020 issued by ICSI, the proceedings of the AGM shall be deemed to be conducted at the Corporate Office of the Company at "F-89-4-2 Okhla Industrial Area, Phase-1, New Delhi,-110020" which shall be the deemed place of AGM.
- 3. Members are informed that in case of joint holders attending the Meeting, only such joint holder whose name appears as the first holder in the order of the names as per the Register of Members of the Company will be entitled to vote at the meeting, provided that the first holder has not already cast his vote by remote e-voting.
- 4. Members, who hold shares in multiple Demat accounts and those who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names, are advised to consolidate their holdings in single Demat account/ Folio.
- 5. Pursuant to the provisions of the Companies Act, 2013(Act), a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
- 6. Members of the Company under the category of Institutional Investors are encouraged to attend and vote at the AGM through VC/OAVM. Corporate members and other non-individual intending to participate in the AGM can authorize their representatives to participate and vote at the meeting and are requested to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting/e-voting at the AGM. Further, HUF members shall participate through Karta or any other member of HUF duly authorized by the Karta by way of authority letter.
- 7. In accordance with the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and amendments thereto and applicable provisions of the SEBI Listing Regulations, the Company has engaged the services of MUFG Intime India Private Ltd. to provide the facility of

voting through electronic means to the members to enable them to cast their votes electronically in respect of all the businesses to be transacted at the aforesaid Meeting.

- 8. Members who have not registered their e-mail address with the Company are requested to submit their request with their valid e-mail address to MUFG Intime India Private Limited and members holding shares in demat form are requested to register/update their e-mail address with their Depository Participant(s) directly.
- 9. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 10. Members are requested quote their ledger folio number in all their correspondence with Company & RTA.
- 11. The Register of Members and Share Transfer Books will remain closed 25.09.2025 to 29.09.2025 (both days inclusive) for the purpose of Annual General Meeting.
- 12. SCRUTINISER FOR E-VOTING: The Board has appointed Mr. Anil Kumar Nandwani, Advocate and failing him Ms. Kavita, Partner of M/s A.K. Nandwani & Associates, Practising Company Secretaries (Membership No. FCS 9115, COP 10641) as the Scrutiniser to scrutinise the Remote e-voting process and voting at AGM in a fair and transparent manner.
- 13. Institutional/ Corporate Shareholders (i.e. other than individuals/ HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC/OAVM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by e-mail through its registered e-mail address to pairlaw@gmail.com or (kavita@aknassociates.in) with a copy marked to compliance@sacheerome.com and investors@sacheerome.com.
- 14. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 15. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under section 170 of the Companies Act, 2013 and the Registers of Contracts or Arrangements in which the Directors are interested, maintained under section 189 of the Companies Act, 2013 will be available for electronic inspection by the members during the AGM. All the documents referred to in the Notice will also be available for electronic inspection by the members without any fee from the date of circulation of this notice up to the date of AGM. Members seeking to inspect such documents may send an email to <a href="mailto:compliance@sacheerome.com">compliance@sacheerome.com</a> and <a href="mailto:investors@sacheerome.com">investors@sacheerome.com</a> mentioning their Name and <a href="mailto:Eolio Number/DPID">Eolio Number/DPID</a> and <a href="mailto:ClientID">Client ID</a>.

- 16. Brief profile of the Director and other additional information pursuant to Regulation 36 (3) of the Listing Obligations and Disclosure Requirement, 2015 "Listing Regulations" and Secretarial Standard on General Meetings (SS-2) issued by The Institute of Company Secretaries of India, in respect of the Directors seeking reappointment at the AGM, is furnished as Annexure to the Notice.
- 17. The Securities and Exchange Board of India ("SEBI") vide its Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018 has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to the Depository Participants ("DPs") with whom they maintain their Demat accounts.
- 18. Since the AGM will be held through VC / OAVM, the Route Map is not annexed in this Notice.
- 19. The e-voting period commences on Friday, September 26, 2025 (9.00 A.M. IST) and ends on Sunday September 28, 2025 (5.00 P.M IST). The cut off date for determining the eligibility to vote by electronic means or at AGM is Monday, September 22, 2025. The e-voting module shall be disabled by MUFG Intime India Private Limited for voting thereafter. Once the vote on a resolution is cast and confirmed by the Member, he shall not be allowed to change it subsequently. Please note that Members can opt for only one mode of voting i.e., either by voting at the meeting or remote e-voting. If Members opt for remote e-voting, then they should not vote at the Meeting and vice versa. However, once an e-vote on a resolution is cast by a Member, such Member is not permitted to change it subsequently or cast the vote again. Members who have cast their vote by remote e-voting prior to the date of the Meeting can attend the Meeting and participate in the Meeting, but shall not be entitled to cast their vote again.
- 20. Any person, who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice, holds shares on the cutoff date i.e. Monday, September 22, 2025, may obtain the login ID and password by sending a request at <a href="mailto:enotices@in.mpms.mufg.com">enotices@in.mpms.mufg.com</a>. However, if you are already registered with Insta Vote for remote e-Voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on Insta Vote. Only a Member who is entitled to vote shall exercise his/her/its vote through evoting and any recipient of this Notice who has no voting rights as on the Cut-off Date should treat the same as intimation only.
- 21. Pursuant to the provision u/s 72 of the Companies act, 2013, Shareholders are entitled to make nomination in respect of shares held in Physical form. Shareholder desires of making nominations are requested to send their request in Form No. SH-13 (which will be made available on request) to the Registrar and Share Transfer Agents.
- 22. In compliance with the MCA Circulars and SEBI Circulars, the Notice of the e-AGM along with the Annual Report for the Financial Year ended on March 31, 2025 is being sent only through Electronic Mode to those Members whose name appear on the Register of

Members/List of Beneficial Owners as on Friday, August 29, 2025 and whose email addresses are registered with the Company/Depository Participant(s) for communication. The Notice calling the AGM and the Annual Report has been uploaded on the website of the Company at www.sacheerome.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. National Stock Exchange of India Limited at www.nseindia.com and the same is also available on the website of the Company at www.sacheerome.com.

23. The Scrutinizer will submit his report to the Chairman or to any other person authorized by the Board after the completion of the scrutiny of the e-Voting (votes cast before/during the AGM), within two working days from the conclusion of the AGM. The results declared along with the Scrutinizer's Report shall be communicated to the Stock Exchanges on which the Company's shares are listed, www.nseindia.com and will also be displayed on the Company's website www.sacheerome.com.

# **REMOTE E-VOTING INSTRUCTIONS FOR SHAREHOLDERS:**

In terms of SEBI circular no. SEBI/HO/CFD/PoD2/CIR/P/2023/120dated July 11, 2023, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Individual Shareholders holding securities in demat mode with NSDL

METHOD 1 - Individual Shareholders registered with NSDL IDeAS facility

Shareholders who have registered for NSDL IDeAS facility:

- a. Visit URL: https://eservices.nsdl.com and click on "Beneficial Owner" icon under "Login".
- b. Enter User ID and Password. Click on "Login"
- c. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- d. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period. OR

Shareholders who have not registered for NSDL IDeAS facility:

- a. To register, visit URL: https://eservices.nsdl.com and select "Register Online for IDeAS Portal" or click on https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
- b. Proceed with updating the required fields.
- c. Post successful registration, user will be provided with Login ID and password.
- **d.** After successful login, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- e. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to Insta ote website for casting the vote during the remote e-voting period.

#### METHOD 2 - Individual Shareholders directly visiting the e-voting website of NSDL

- a. Visit URL: https://www.evoting.nsdl.com
- b. Click on the "Login" tab available under 'Shareholder/ Member' section.
- c. Enter User ID (i.e., your sixteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.
- **d.** Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- e. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

#### Individual Shareholders holding securities in demat mode with CDSL

METHOD 1 - Individual Shareholders registered with CDSL Easi/ Easiest facility

Shareholders who have registered/ opted for CDSL Easi/ Easiest facility:

- a. Visit URL: https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com.
- b. Click on New System Myeasi Tab
- c. Login with existing my easi username and password
- **d.** After successful login, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime, for voting during the remote e-voting period.
- e. Click on "Link InTime/ MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

OR

Shareholders who have not registered for CDSL Easi/ Easiest facility:

- a. To register, visit URL: https://web.cdslindia.com/myeasitoken/ Registration/EasiRegistration / https://web.cdslindia.com/myeasitoken/Registration/EasiestRegistration
- b. Proceed with updating the required fields.
- c. Post registration, user will be provided username and password.
- d. After successful login, user able to see e-voting menu.
- e. Click on "Link InTime / MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

METHOD 2 - Individual Shareholders directly visiting the e-voting website of CDSL

- a. Visit URL: https://www.cdslindia.com
- **b.** Go to e-voting tab.
- c. Enter Demat Account Number (BO ID) and PAN No. and click on "Submit".
- **d.** System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- e. After successful authentication, click on "Link InTime / MUFGInTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for

casting the vote during the remote e-voting period.

# Individual Shareholders holding securities in demat mode with Depository Participant

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

- a. Login to DP website
- b. After Successful login, user shall navigate through "e-voting" option.
- c. Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.
- **d.** After successful authentication, click on "Link InTime / MUFGInTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

# Login method for shareholders holding securities in physical mode /Non-Individual Shareholders holding securities in demat mode

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register for InstaVote as under:

a. Visit URL: https://instavote.linkintime.co.in

Shareholders who have not registered for INSTAVOTE facility:

- b. Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details:
- A. User ID: NSDL demat account User ID is 8 Character DP ID followed by 8 Digit Client ID.CDSL demat account User ID is 16 Digit Beneficiary ID. Shareholders holding shares in physical form User ID is Event No + Folio Number registered with the Company.
- **B. PAN:** Enter your 10-digit Permanent Account Number (PAN)(Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.
- C. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP /

Company - in DD/MM/YYYY format)

- **D. Bank Account Number:** Enter your Bank Account Number (last four digits), as recorded with your DP/ Company.
- \*Shareholders holding shares in NSDL form, shall provide 'D' above
- \*\*Shareholders holding shares in physical form but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above
- Set the password of your choice(The password should contain minimum 8 characters, at least one special Character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter).
- Enter Image Verification (CAPTCHA) Code
- Click "Submit" (You have now registered on InstaVote).

#### Shareholders who have registered for INSTAVOTE facility:

- c. Click on "Login" under 'SHARE HOLDER' tab.
- A. User ID: Enter your User ID
- B. Password: Enter your Password
- C. Enter Image Verification (CAPTCHA) Code
- D. Click "Submit"
- d. Cast your vote electronically:
- A. After successful login, you will be able to see the "Notification for e-voting".
- B. Select 'View' icon.
- C. E-voting page will appear.
- **D.** Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- **E.** After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

## Guidelines for Institutional shareholders ("Custodian / Corporate Body/ Mutual Fund")

#### STEP 1 - Custodian / Corporate Body/ Mutual Fund Registration

- a. Visit URL: https://instavote.linkintime.co.in
- b. Click on "Sign Up" under "Custodian / Corporate Body/ Mutual Fund"
- c. Fill up your entity details and submit the form.
- **d.** A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.
- e. Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

## STEP 2 - Investor Mapping

- a. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
- b. Click on "Investor Mapping" tab under the Menu Section
- c. Map the Investor with the following details:
- A. 'Investor ID' -
- $\it i.$  NSDL demat account User ID is 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678
- ii. CDSL demat account User ID is 16 Digit Beneficiary ID.
- B. 'Investor's Name Enter Investor's Name as updated with DP.
- C. 'Investor PAN' Enter your 10-digit PAN.
- D. 'Power of Attorney' Attach Board resolution or Power of Attorney.

\*File Name for the Board resolution/ Power of Attorney shall be – DP ID and Client ID or 16 Digit Beneficiary ID. Further, Custodians and Mutual Funds shall also upload specimen signatures.

E. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the "Report Section".

STEP 3 – Voting through remote e-voting

The corporate shareholder can vote by two methods, during the remote e-voting period.

#### **METHOD 1 - VOTES ENTRY**

- a. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
- b. Click on "Votes Entry" tab under the Menu section.
- c. Enter the "Event No." for which you want to cast vote.

Event No. can be viewed on the home page of InstaVote under "On-going Events".

- d. Enter "16-digit Demat Account No." for which you want to cast vote.
- e. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- f. After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

OR

#### **METHOD 2 - VOTES UPLOAD**

- a. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
- b. After successful login, you will be able to see the "Notification for e-voting".
- c. Select "View" icon for "Company's Name / Event number".
- d. E-voting page will appear.
- e. Download sample vote file from "Download Sample Vote File" tab.
- f. Cast your vote by selecting your desired option 'Favour /Against' in the sample vote file and upload the same under "Upload Vote File" option.
- g. Click on 'Submit'. 'Data uploaded successfully' message will be displayed. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

#### Helpdesk:

Shareholders holding securities in physical mode / Non- Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at <a href="mailto:enanted-ena

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdlco.in or call at: 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

#### Forgot Password:

Shareholders holding securities in physical mode / Non- Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

- Click on "Login" under 'SHARE HOLDER' tab.
- Click "forgot password?"
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered email address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/ DOI, Bank Account Number (last four digits) etc. The password should contain a minimum of 8 characters, at least one special character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

#### User ID:

NSDL demat account – User ID is 8 Character DP ID followed by 8 Digit Client ID.

CDSL demat account - User ID is 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – User ID is Event No + Folio Number registered with the Company.

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: https://instavote.linkintime.co.in

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Click "forgot password?"
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered e-

mail address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/ DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

- \*It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- \*For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- \*During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

#### **INSTAMEET VC Instructions for shareholders**

In terms of Ministry of Corporate Affairs (MCA) General Circular No. 09/2024 dated September 19, 2024, the Companies can conduct their AGMs/ EGMs on or before September 30, 2025 by means of Video Conference (VC) or other audio-visual means (OAVM).

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access InstaMeet facility.

# Login method for shareholders to attend the General Meeting through InstaMeet:

- a. Visit URL: https://instameet.in.mpms.mufg.com & click on "Login".
- b. Select the "Company" and 'Event Date' and register with your following details:
- A. Demat Account No. or Folio No: Shareholders holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID.

Shareholders holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.

Shareholders holding shares in physical form – shall provide Folio Number.

#### B. PAN:

Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

- C. Mobile No: Enter your Mobile No.
- D. Email ID: Enter your email Id as recorded with your DP/ Company.

c. Click "Go to Meeting"

You are now registered for InstaMeet, and your attendance is marked for the meeting.

# Instructions for shareholders to Speak during the General Meeting through InstaMeet:

- a. Shareholders who would like to speak during the meeting must register their request with the company.
- b. Shareholders will get confirmation on first cum first basis depending upon the provision made by the company.
- c. Shareholders will receive "speaking serial number" once they mark attendance for the meeting. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.
- d. Other shareholder who has not registered as "Speaker Shareholder" may still ask questions to the panellist via active chat-board during the meeting.
- \*Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.

# Instructions for Shareholders to Vote during the General Meeting through InstaMeet:

Once the electronic voting is activated during the meeting, shareholders who have not exercised their vote through the remote e-voting can cast the vote as under:

- a. On the Shareholders VC page, click on the link for e-Voting "Cast your vote"
- b. Enter your 16-digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET
- c. Click on 'Submit'.
- d. After successful login, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting.
- e. Cast your vote by selecting appropriate option i.e. "Favour/ Against" as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/ Against'.
- f. After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on "Save". A confirmation box will be displayed. If you wish to confirm your vote, click on "Confirm", else to change your vote, click on "Back" and accordingly modify your vote. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

#### Note:

Shareholders/ Members, who will be present in the General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting.

Shareholders/ Members who have voted through Remote e-Voting prior to the General Meeting will be eligible to attend/ participate in the General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.

Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

SACHEEROME

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-FI or LAN connection to mitigate any kind of aforesaid glitches.

#### Helpdesk:

Shareholders facing any technical issue in login may contact INSTAMEET helpdesk by sending a request at instameet@in.mpms.mufg.com or contact on: - Tel: 022 – 4918 6000 / 4918 6175.

By order of Board

OR SACHEEROME LIMITED

NAME MANOJ ARORA

CHAIRMAN & MANAGING DIRECTOR

DIN: 01811530

ADD.: E-583, GREATER KAILASH,

PART-2, NEW DELHI-110048

DATE: 11/08/2025 PLACE: NEW DELHI

# PROFILE OF DIRECTORS SEEKING RE-APPOINTMENT/ APPOINTMENT AT THE ANNUAL GENERAL MEETING ("AGM")

Mrs. Alka Arora
What y that y to ra
May 11, 1964
July 01, 1997
Graduate
Mrs. Alka Arora aged 62 years is the Promoter and Non-Executive Director of Sacheerome Limited. She is commerce graduate from Punjab University. She has more than 28 years of experience in the field of this fragrance and flavours industry. She is involved in the Production & Logistics of the company.
NIL
NIL
-
12,51,150
Promoter

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 AND DETAILS AS REQUIRED UNDER REGULATION 36(5) OF THE SEBI (LISTING OBLIGATION AND DISCLOSURE REQUIREMENTS) REGULATION 2015 ARE AS UNDER

ITEM NO. 2: APPOINTMENT OF M/S. J. C. BHALLA & CO. AS STATUTORY AUDITORS OF THE COMPANY.

M/s T R CHADHA & CO. LLP (FRN:006711N), Chartered Accountants were appointed as Statutory Auditors at the Annual General Meeting of the Company held on 23.09.2024 for a period of 2 (Two) years in accordance with Section 139 of Companies Act, 2013 to hold office till the conclusion of the Annual General Meeting of the Company to be held for FY 2025-26. M/s T R CHADHA & CO. LLP (FRN:006711N), Statutory Auditors have submitted their

resignation as statutory Auditors of the Company. On recommendation of Audit Committee and the Board it has been proposed to appoint M/s J.C. Bhalla & Co. (FRN: 001111N), Chartered Accountants as the Statutory Auditors of the Company for a period of one year commencing from the conclusion of this Annual General Meeting to hold the office till the conclusion of the next AGM to be held for the FY 2025-26 to fill casual vacancy caused by resignation of M/s T R CHADHA & CO. LLP in accordance with the provisions of Sec. 139 of Companies Act, 2013. The Auditors have given their written consent for appointment and a certificate that the appointment, if made, shall be in accordance with the conditions as prescribed under the provisions of the Companies Act, 2013.

Details as required under Regulation 36(5) of the SEBI (Listing Obligation and Disclosure Requirements) regulation ,2015 are as under:

The Fee proposed to be paid to Statutory Auditors for Statutory Audit for the financial year 2025-26 shall not exceed Rs. 6,50,000/- p.a plus out of pocket expenses with the authority of the Board to make revision as it may deem fit based on the recommendation of the Audit Committee.

The Audit Committee and the Board of Directors, while recommending the appointment of M/s J.C. Bhalla & Co. (FRN: 001111N) as the Statutory Auditor of the Company have taken into consideration, among other things, the credentials of the firm and partners, proven track record of the firm and eligibility criteria prescribed under the Act.

# Brief Profile of M/s J.C. Bhalla & Co., Chartered Accountants

M/s J.C. Bhalla & Co. (FRN: 001111N) is a Chartered Accountancy firm with more than 80 years of proven expertise across a broad spectrum of financial and compliance domains. The firm offers specialized services in Internal Audit, Risk Advisory, Process Development, Statutory Audit, Tax Compliance, and Advisory Services. Positioned as a one-stop solution for comprehensive financial needs, M/s J.C. Bhalla & Co. (FRN: 001111N) delivers advisory, consulting, and assurance services with a modern, technology-driven approach. Leveraging advanced tools such as Computer Assisted Audit Techniques (CAATs), Artificial Intelligence (AI), Data Lakes, and Data Libraries, the firm brings a fresh and innovative perspective to consultancy and audit functions. With a strong commitment to ethical practices and a distinctive problem-solving mindset, M/s J.C. Bhalla & Co. (FRN: 001111N) consistently delivers cost effective and time-efficient solutions tailored to client requirements.

The Board recommends the agenda for approval of the Members of the Company set out in item no. 02 of the Notice.

None of the Directors or Key Managerial Personnel of the Company or their relatives are in any way, concerned or interested, financially or otherwise, in the said resolution.

# ITEM NO. 4: APPOINTMENT OF M/S. A. K. NANDWANI & ASSOCIATES, PRACTISING COMPANY SECRETARIES AS SECRETARIAL AUDITORS AND FIX THEIR REMUNERATION.

Pursuant to the provisions of Section 204 read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other applicable provisions of the Companies Act, 2013, the Audit Committee and the Board of Directors have approved the appointment of M/s A. K. Nandwani & Associates, Practising Company Secretaries, New Delhi, as the Secretarial Auditors of the Company for the period of 5 (Five) years for the FY 2025-26 to 2029-30.

The Board recommends the resolution for approval of the Members of the Company set out in item no. 04 of the Notice as an Ordinary Resolution.

None of the Directors or Key Managerial Personnel of the Company or their relatives are in any way, concerned or interested, financially or otherwise, in the said resolution.

BY ORDER OF THE BOARD SACHEEROME LIMITED

DATE: 11/08/2025 PLACE: NEW DELHI

MANOU ARORA

CHAIRMAN & MANAGING DIRECTOR

DIN: 01811530

ADD: E-583, GREATER KAILASH PART-II, NEW DELHI-110048