

SUMIT KHOWALA
A-1E, Gagandeep Apartment, 493, B/2, G. T. Road,
Shibpur, Howrah - 711102

Date: August 10, 2026

To,
The Board of Directors,
Rupa & Company Limited
Metro Tower, 8th Floor,
1, Ho Chi Minh Sarani,
Kolkata- 700071

Sub: Intimation regarding vacation from the position of Compliance Officer of the Company

Respected Sir/Madam,

I hereby inform you that, pursuant to the appointment of Whole-time Company Secretary and Compliance Officer, I shall vacate from the position of Compliance Officer of the Company with effect from the close of business hours on August 25, 2026.

I shall, however, continue to hold the office of the Chief Financial Officer of the Company and remain responsible for the functions and responsibilities associated with my role.

I express my gratitude to the Board of Directors for their guidance and support during my tenure as the Compliance Officer.

Thanking You.

Yours sincerely,

Sumit Khowala
Sumit Khowala