

## **BRIEF PROFILE OF M/s. UTTAM SHETTY & CO.,** **Practising Company Secretaries**

**M/s. UTTAM SHETTY & CO. (Practising Company Secretaries having COP of 16861)** established in the year 2016 by CS. Uttam Shetty, Fellow Member of Institute of Company Secretaries of India (ICSI). In the past he worked as Company Secretary and Compliance Officer of listed entity and having over 26 years of domain insight into corporate secretarial, accounting and taxation for listed company and unlisted Company.

The Firm is committed to providing end to end solutions to clients on compliance of Companies Act 2013, Limited Liability Partnership Act 2008, SEBI Act 1992 and other related laws and regulations. Its associates and employees are equally focused and driven by the willingness to provide complete solutions in core areas of practice. Firm has clientele from various sectors like Paper, Plastic, Distilleries, Real Estate, Manufacturing and Service Industry, etc.

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**R.O. PANDEY & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

**HO: EG-2 & 3 Sukh Sagar Chsl, Opp. Abhinav  
College Bus Stop, Bhayander East Thane-401105**

**Branch: A-106, Jay Bharat CHSL, Lalji Pada Link  
Road, Kandivali West Mumbai-400067**

## **R.O. PANDEY & ASSOCIATES, CHARTERED ACCOUNTANTS**

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## INFORMATION DETAILS

**Address HO** : EG-2 & 3 SUKH SAGAR CHSL,  
OPP ABHINAV COLLEGE BUS STOP  
BHAYANDER EAST THANE-401105

**Branch** : A-106, JAY BHARAT CHSL, LALJI PADA LINK  
ROAD, KANDIVALI WEST MUMBAI-400067

**Profession** : Practicing Chartered Accountants

**M.NO.** : 148439

**FRN NO.** : 134455W

**RBI UCN** : 1010842

**Status** : Proprietor

**Established** : 2012

**Telephone** : 022-28140845

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: [ropandeyassociates@gmail.com](mailto:ropandeyassociates@gmail.com)

**Web-site** : <http://ropandeyassociates.icai.org.in>

## **PEOPLE IN THE SERVICE:**

**RAMESH PANDEY**  
**B.COM, FCA**

Visiting Faculty at Abhinav College Bhayander for Direct Tax,  
Selected in the Panel of Judge at CA Students Conference  
Organised By Board of Studies ICAI-2019, Appointment as  
Examiner (M.COM) at Joshep College Virar.  
Expertise Knowledge in Direct Tax and GST.

**VINOD VISHWAKARMA**  
**B.COM (BRANCH INCHARGE)**

**VIKKY PANDEY**  
**B.COM (CA Final)**

**REKHA KORI**  
**B.COM, M.COM**

**SHIV SHUKLA**  
**TYBCOM**

**HEMA CHOUDHARY**  
**B.COM**

**SWETA VISHWAKARMA**  
**BAF**

**DINESH PANDEY**

**B.COM**

**REEMA TIWARI**  
**B.COM**

## CORE WORK AREA

The firm is engaged in the activities in the line of Corporate Law, Secretarial Compliances, Tax Matter, audit and accountancy covering a wide range of sub activities related to the profession. The major and significant activities taken care by the organization are as follows:

### Audit:

- Statutory audit
- Internal audit
- Management audit
- Charitable Trust
- Propriety audit
- Stock audit
- Tax audit
- Bank Audit
- Society Audit

This may not be the exclusive list of the audit assignments conducted by the firm.

**Taxation:**

Direct Taxes - Income tax, Tds & Wealth tax  
Indirect Taxes - VAT /GST/Professional Tax

**Consultancy:**

Corporate Compliances

**Secretarial works :**

Maintenance of secretarial books & records  
Filling of Returns with ROC.  
Meetings, Minutes.  
Legal Assistance & Liasoning.  
All Compliances under Company Law

**Accounting**

Management accounting system development  
Budgeting  
Stores Accounting  
Accounting of receivables  
Book keeping & general accounting

**Valuation**

Valuation / revaluation of fixed assets  
Valuation of investments  
Valuation of inventories  
Receivable valuation & planning

## **VISION & GOAL OF FIRM:**

WE ARE A CA **FIRM** RUNNING FROM LAST 7 YEARS WITH A MISSION TO REDEFINE THE PROFESSIONAL SERVICES LANDSCAPE BY DELIVERING MORE VALUE THAN WE GET WITH INSIGHTFUL PROFESSIONAL KNOWLEDGE, ACHIEVEMENT ORIENTED APPROACH, TEAM EMPOWERMENT AND TECHNOLOGY.

WE ALSO BELIVE IN TIME DELIVERY OF SERVICE. OUR MOTTO TO SERVE BETTER.

GOAL: THE GOAL AS A FIRM IS TO HAVE CLIENT SERVICE THAT IS NOT JUST THE BEST BUT LEGENDARY.

## **SOTWARE USED DURING THE SERVICE**

- 1) TALLY ERP 9 RELEASE 6.6 (ERP SOWTWARE)  
USED FOR ACCOUNTING
- 2) TAXPOWER GST DOT NET  
FOR GST RETURN
- 3) WINMAN CA ERP MICROSOFT ACCESS  
INCOME TAX RETURN
- 4) WINMAN TDS MICROSOFT ACCESS  
TDS RETURN

## **ABOUT OUR CLIENTS**

WE HAVE OUR CLIENTS FROM VARIOUS INDUSTRIES viz. MANUFACTURING, SERVICES, INFORMATION TECHNOLOGY, BANKING, FINANCING, TRADINGS, AND WHOLSALE & RETAILS AND SEMI GOVERNMENT BODIES, CONSTRUCTION INDUSTRY, TRUSTS & SOCIETIES WORKS, List goes on.

**List of our valuable major clients are:**

### **Listed-Internal Audit & Management**

- **Ravi Kumar Distilleries Limited**

### **Unlisted-Internal Audit & Management**

- **Federation of Sports Gaming ( Co-Founder of Dream 11)**
- **AFC India Limited**
- **Herco Trasform Limited**

### **Statutory Audit**

- **Shrewd Infotech Private Limited**
- **Superlite Private Limited**
- **Kartiki IT Solution Private Limited**
- **Ikon Business Management & Infrastructure Private Limited (Bihar)**
- **Shree Krishna Clearing Private Limited**
- **Zill Management Consultant Private Limited**

### **Statutory Bank Audit**

- **Vijaya Bank (Bank of Baroda)-Parli Branch, Maharashtra**
- **State Bank of India-Palghar Branch, Maharashtra**

### **Trust / Societies / School Audit**

- **Shree Vithoba Devalay Trust**
- **Riddhi Siddhi Charitable Trust (Approved By Niti Ayog)**
- **Sacred Heart high School (Palghar)**
- **Children Public School (Goregaon)**
- **Annapurna Educational Charitable Trust (Nallasopara)**
- **Jai Rai Mata Charitable Trust**
- **Don Bosco School (Bhayander)**