

Date: September 2, 2023

To,
The Listing Department
National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/I, G Block
Bandra Kurla Complex, Bandra – East
Mumbai- 400051.

Sub.: Intimation of Notice of Eighth Annual General Meeting of Rite Zone Chemcon India Limited
Ref.: Rite Zone Chemcon India Limited, NSE Symbol: RITEZONE

Dear Sir,

We wish to inform the Exchange that the 8th Annual General Meeting (AGM) of Rite Zone Chemcon India Limited will be held on Thursday, September 28, 2022 at 11.00 a.m. at JP North Club House, Near Vinay Nagar, Off. Kashimira Road, Mira Bhayander Road, Mira Road East, Thane -401107, Maharashtra, India.

The copy of Notice of 8th Annual General Meeting of the Company is enclosed herewith.

Your good office is requested to take note of the same and acknowledge us.

Thanking you.

Yours Faithfully,
For Rite Zone Chemcon India Limited


Arti Bhavesh Bhandari
Director
DIN: 07082084



RITE ZONE
CHEMCON INDIA LTD

RITE ZONE CHEMCON INDIA LIMITED

CIN :U24100MH2015PLC262574

Regd. Office: Row no.11, Beverly Park Row House CHSLtd., Kanakia Rd.,
Opp. N.G. Vikas Buldg. Beverly Park, Mira road East Thane-401107

+91 9323963136, +91 7977312703

+ 02268849680



bhaves@ritezone.in/info@ritezone.in

www.ritezone.in

NOTICE

Notice is hereby given that the Eighth Annual General Meeting of the members of RITE ZONE CHEMCON INDIA LIMITED will be held on Thursday, September 28, 2023 at 11.00 a.m. at JP North Club House, Near Vinay Nagar, Off. Kashimira Road, Mira Bhayander Road, Mira Road East, Thane - 401107, Maharashtra to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended 31st March, 2023 and the Reports of Directors' and Auditors' thereon.
2. To appoint a Director in place of Mrs. Arti Bhavesh Bhandari (DIN- 07082084) who retires by rotation, and being eligible, offers herself for re-appointment.

SPECIAL BUSINESS:

3. Appointment of Ms. Harshada Rupesh Patil (DIN: 10302027) as a Non-executive Independent Director of the Company:

To consider and, if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 149, 150 and Section 161 of the Companies Act, 2013 and Companies (Appointment And Qualification of Directors) Rules, 2014 and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), as amended, Ms. Harshada Rupesh Patil who was appointed as an Additional Non-Executive & Independent Director at the board meeting held on September 1, 2023, the approval of the members/shareholders of the Company be and are hereby accorded to the appointment of Ms. Harshada Rupesh Patil, having Director Identification Number: 10302027, be and is hereby appointed as an Independent Director of the Company with effect from September 1, 2023 to hold office for 5 consecutive years for a term up to August 31, 2028.

RESOLVED FURTHER THAT pursuant to the provisions of sections 149, 197 and other applicable provisions of the Companies Act, 2013 and the rules made thereunder [including any statutory modification(s) or re-enactment(s) thereof], Ms. Harshada Rupesh Patil be paid such sitting fees as the Board may approve from time to time and subject to such limits, prescribed or as may be prescribed by the Company from time to time.

RESOLVED FURTHER THAT Mrs. Arti Bhavesh Bhandari, Director of the Company be and is hereby authorized to complete all the necessary formalities in this respect and to file e- form DIR -12 with the Registrar of Companies, Maharashtra, Mumbai and to complete all the formalities to give effect to this resolution."

By Order of the Board of Directors



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For RITE ZONE CHEMCON INDIA LIMITED

Sd/-

Bhavesh Bhardari

Chairman

DIN: 07082054

Place: Thane

Date: September 1, 2023

NOTES:

(a) The Statement pursuant to Section 102 of the Companies Act, 2013 (Act), in respect of the business as set out in the Notice is annexed hereto.

(b) **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER.** A person can act as a proxy on behalf of members, not exceeding fifty and in the aggregate not more than 10% of the total share capital of the company, carrying voting rights. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder. The proxy forms should be lodged with the Company at its Registered Office at least 48 hours before commencement of the meeting.

(c) With reference to the Companies (Management and Administration) Rules, 2014, Companies covered under Chapter XB as per SEBI (ICDR) Regulations, 2009 are exempted from e-voting provisions. Your Company is listed on the SME platform of NSE. Therefore, Company is not providing an e-voting facility to its shareholders.

(d) The requirement to place the matter relating to appointment of auditor of ratification by members at every AGM has been done away with vide notification dated May 7, 2018 issued by the Ministry of Corporate Affairs. Accordingly, no resolution is proposed for ratification of Statutory Auditor.

(e) Members are requested to intimate all changes pertaining to their bank details, ECS mandates Nominations, Power of Attorney, Change of Address/name etc. to their Depository Participant only and not to the Company or Company's Registrar and Transfer Agent. Changes intimated to the Depository Participant will then be automatically reflected in the Company's records which will help the Company and the Registrar & Transfer Agent to provide efficient service to the members.

(f) Relevant documents and registers will be available for inspection by the members at the Registered Office of the Company on the date of AGM.

(g) As per Securities and Exchange Board of India (SEBI) notification, submission of Permanent Account Number (PAN) is compulsorily required for participating in the securities market, deletion of name of deceased shareholder or /transposition of shares. Members holding shares in dematerialized mode are requested to submit PAN details to their Depository Participant whereas Members holding shares in physical form are requested to submit their PAN details to the Company's Registrar & Transfer Agent.



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(h) Members holding shares in physical form and desirous of making a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Act, are requested to submit details to the Registrar & Transfer Agents of the Company, in the prescribed Form SH 13 for this purpose.

(i) The instrument of Proxy, in order to be effective, should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the AGM. A Proxy Form is annexed to this Notice. Proxies submitted on behalf of limited companies, societies, etc. must be supported by appropriate resolution or authority as applicable.

(j) Members/Proxy holder/Authorised Representative are requested to bring duly filled Attendance Slip enclosed herewith along with their copy of the Notice to attend the Meeting.

(k) In case of joint holders attending the Meeting, the first holder as per the Register of Members of the Company will be entitled to vote.

(l) The Board of Directors has appointed Ms. Heena Jaysinghani, Company Secretary in Practice (CP No.: 20242) as Scrutinizer for conducting the voting process in a fair and transparent manner.

(m) Electronic copy of the Notice is being sent to all the Members whose email addresses are registered with the Company/Depository Participant(s) for communication purposes unless any Member has requested for a hard copy of the same. For Members who have not registered their email address, physical copy of the Notice is being sent in the permitted mode. Members may note that this Notice will also be available on the Company's website i.e. www.ritezone.in.

(n) The route map showing directions to reach the venue of the AGM is annexed and forms part of the Notice.



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EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013:

ITEM NO. 2

Details of the directors seeking appointment/ re-appointment, pursuant to regulation 36(3) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2.

Particulars	Retire by rotation
Name of the Director	Mrs. Arti Bhavesh Bhandari
Director Identification Number (DIN)	07082084
Date of Birth	March 23, 1979
Nationality	Indian
Date of Appointment on Board	March 10, 2015
Qualification	She holds Bachelor's degree in Commerce from S.I.W.S.'s Swamy College of Commerce and Economics and Smt. Thirumalai College of Science affiliated with University of Mumbai and a Diploma in Personnel Management from Prin. L.N. Welingkar Institute of Management Development & Research
Shareholding in the Company	62,389
Experience	She had formally worked as project officer at Sightsavers till June, 2022. She managed the execution of the projects in Maharashtra and Gujarat. She had previously worked with Avert Society- More than 10 years of experience of monitoring, budgeting and program planning.
List of Directorship in other companies	Maruti Chemcon Limited

ITEM NO. 3

Ms. Harshada Rupesh Patil (DIN: 10302027) was appointed by the Board Resolution dated September 1, 2023 as an Additional Director (Non-Executive Independent) subject to approval of the Members.

As per the provisions of Section 161 of the Companies Act, 2013, he holds office of Additional Director only up to the date of the forthcoming Annual General Meeting of the Company, and is eligible for appointment as Director. The Company has also received consent in writing from Ms. Harshada Rupesh Patil, to act as Director in Form DIR-2 and intimation in Form DIR-8 to the effect that he is not disqualified u/s 164(2) to act as Director.

In the opinion of the Board, Ms. Harshada Rupesh Patil fulfils the conditions specified in the Companies Act, 2013 and rules made there under for her appointment as an Independent Director. She has consented to the proposed appointment and declared qualified. Ms. Harshada Rupesh Patil possesses requisite knowledge, experience and skills for the appointment of Independent Director as per required criteria under the Act and Rules and



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Regulations. The Board considers that the Company would be benefited by her experience and guidance. Pursuant to Section 149 of the Companies Act, 2013. Ms. Harshada Rupesh Patil shall hold office of a Director for a period as mentioned in the accompanying resolution and shall not be liable to retire by rotation. Ms. Harshada Rupesh Patil does not hold any shares in the Company.

The Resolution seeks the approval of Members for the appointment of Ms. Harshada Rupesh Patil as an Independent Director of the Company pursuant to Section 149 and 161 and other applicable provisions of the Companies Act, 2013 and the Rules made hereunder.

No Director or Key Managerial Personnel of the Company and/ or their relatives, except Ms. Harshada Rupesh Patil in her personal capacity for whom the Resolution relates, are interested or concerned in the Resolution.

Details of the directors seeking appointment/ re-appointment, pursuant to regulation 36(3) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2.

Particulars	Appointment of Non-Executive Independent Director
Name of the Director	Ms. Harshada Rupesh Patil
Director Identification Number (DIN)	10302027
Date of Birth	February 9, 1990
Nationality	Indian
Date of Appointment on Board	September 1, 2023
Qualification	Bachelor's degree in Commerce- Mumbai University Diploma in Computerized Accounts (in Tally software). Diploma in Tax Management (Direct & Indirect tax).
Shareholding in the Company	Nil
Experience	Overall, 10 years of work experience in the field of accounts and finance.
List of Directorship in other companies	Nil

By Order of the Board of Directors
For **RITE ZONE CHEMCON INDIA LIMITED**

Sd/-

Bhavesh Bhardari

Chairman

DIN: 07082054

Place: Thane

Date: September 1, 2022



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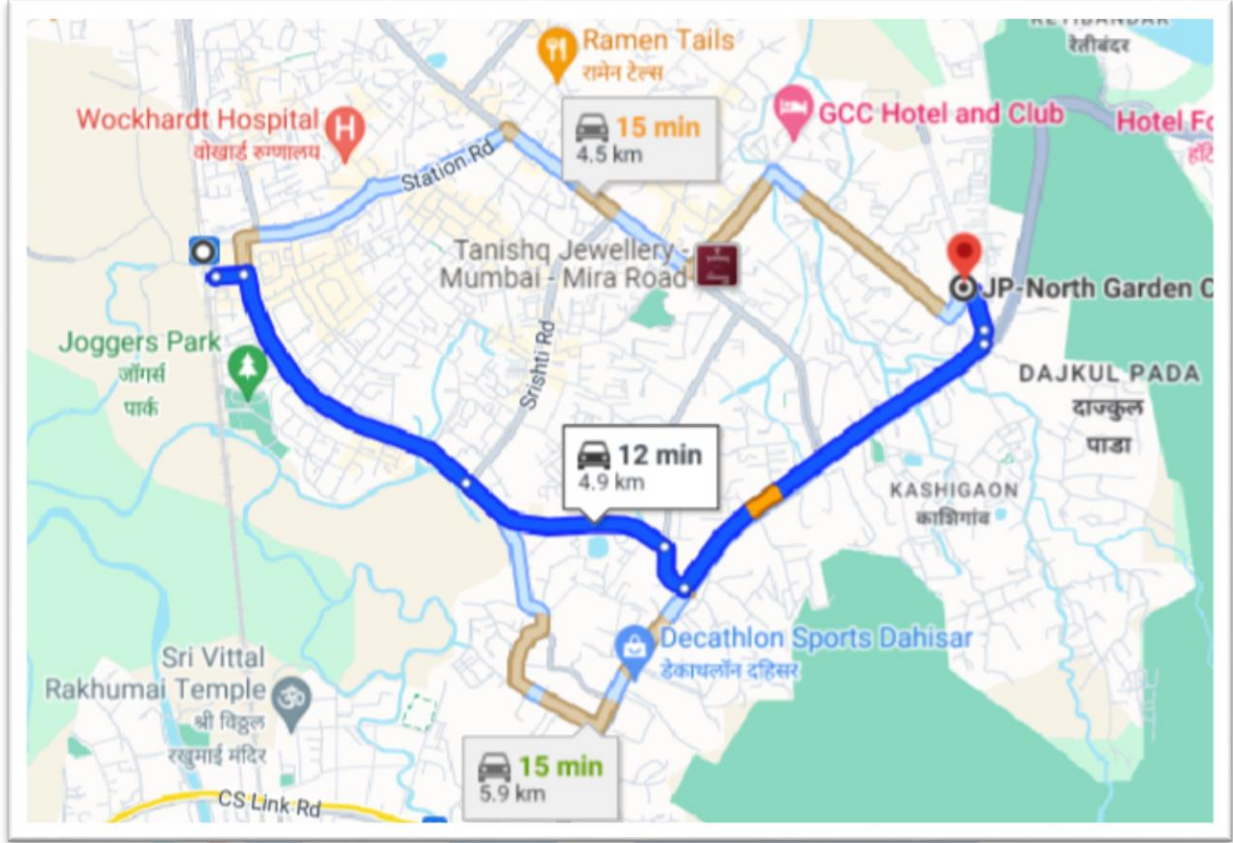


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RITE ZONE CHEMCON INDIA LIMITED

ROUTE MAP TO THE AGM VENUE



Venue:

JP North Club House, Near Vinay Nagar
Off. Kashmiri Road, Mira Bhayander Road
Mira Road East, Thane -401107
Maharashtra

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RITE ZONE CHEMCON INDIA LIMITED

ATTENDANCE SLIP

(To be presented at the entrance)

ANNUAL GENERAL MEETING ON THURSDAY, SEPTEMBER 28, 2023 AT 11.00 A.M. IST
at JP North Club House, Near Vinay Nagar, Off. Kashmiri Road, Mira Bhayander Road, Mira Road East, Thane - 401107, Maharashtra.

I hereby record my presence at the Annual General Meeting of the Company held on Thursday, September 28, 2022 at 11.00 a.m. at JP North Club House, Near Vinay Nagar, Off. Kashmiri Road, Mira Bhayander Road, Mira Road East, Thane - 401107, Maharashtra.

Folio No.	DP ID No.	Client ID No.	Name of the Member

Signature: _____

Name of the Proxyholder/ Authorised Representative _____

Signature: _____

1. Only Member/Proxyholder/Authorised Representative can attend the Meeting.
2. Member/Proxyholder/Authorised Representative should bring his/her copy of the Notice of the EGM for reference at the Meeting.

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s): _____

Registered address: _____

Folio No.	DP ID No.	Client ID No.	Name of the Member

I/We, being the member(s) of _____ Equity Shares of Rite Zone Chemcon India Limited, hereby appoint:

1. Name: _____

E-mail

Id: _____

Address: _____

Signature:
_____ or failing him



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RITE ZONE CHEMCON INDIA LIMITED

2. Name: _____

E-mail _____

Id: _____

Address: _____

Signature: _____

or failing him

3. Name: _____

E-mail _____

Id: _____

Address: _____

Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting on Thursday, September 28, 2023 at 11.00 A.M. IST at JP North Club House, Near Vinay Nagar, Off. Kashimira Road, Mira Bhayander Road, Mira Road East, Thane -401107, Maharashtra, and at any adjournment thereof in respect of such resolutions as are indicated below:

** I wish my above Proxy to vote in the manner as indicated in the box below:

Resolution No.	Resolution	For	Against
Ordinary Business			
1	To receive, consider and adopt the Audited Financial Statements for the financial year ended March 31, 2023 and the Reports of Directors' and Auditors' thereon.		
2	To appoint a director in place of Mrs. Arti Bhavesh Bhandari (DIN-07082084) who retires by rotation, and being eligible, offers herself for re-appointment.		
Special Business			
3	Appointment of Ms. Harshada Rupesh Patil (DIN 10302027) as a Non-Executive Independent Director of the Company		

Signed this _____ day of _____ 2023

Affix

Revenue

Stamp



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Signature of Shareholder _____ Signature of Proxy holder(s) _____

NOTES:

1. This Form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company at Row House 11, Beverly Park, Row House Chs Ltd Mira Road, Thane - 401107, Maharashtra, not less than 48 hours before the commencement of the Meeting.
2. **This is only optional. Please put a '✓' in the appropriate column against the resolution indicated in the Box. If you leave the 'For' or 'Against' column blank against the resolution, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
3. Appointing proxy does not prevent a member from attending in person if he so wishes.
4. In case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.



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