

**August 27, 2025**

To,  
Listing Department,  
National Stock Exchange Limited  
Exchange Plaza, C- 1, Block-G, Bandra Kurla Complex,  
Bandra (E), Mumbai-400 051

**NSE Symbol: RICHA**

**Subject: - Outcome of the Meeting of the Board of Directors of Richa Info Systems Limited ("the Company").**

Dear Sir / Madam,

With reference to the captioned subject, we wish to inform your good office that the Board of Directors of the Company, at their meeting held today i.e., Wednesday, 27<sup>th</sup> August, 2025, have, inter alia, transacted and approved the following businesses:

01. Approved the Draft Directors' Report for the financial year ended March 31, 2025.
02. Notice of 15<sup>th</sup> Annual General Meeting.
  - The Board of Directors has fixed the day, date, time and place for the 15<sup>th</sup> Annual General Meeting (AGM) of the Company. The Board decided that the 15<sup>th</sup> Annual General Meeting of the Company will be held on Friday, 19<sup>th</sup> September, 2025 at 12:00 Noon through Video Conferencing ("VC") / Other Audio Visual Means (OAVM).
  - The Board has appointed M/s SCS and Co LLP, Practicing Company Secretary as a Scrutinizer of the Company for conducting the e-voting and venue voting process in Annual General Meeting.
  - In compliance with the applicable provisions of the Companies Act, 2013 and the Rules framed there under, the SEBI (LODR) Regulations, 2015, read with General Circular Nos. 14/2020, 17/2020 and 20/2020 dated April 08, April 13 and May 05, 2020 respectively, issued by the Ministry of Corporate Affairs ("MCA Circular/s") and Circular SEBI/HO/CFD/CMOJ/CIR/P/2020/79 dated May 12, 2020 issued by SEBI ("SEBI Circular"), General Circular No. 0212021 dated 13.01.2021, MCA Circular o. 21 /2021 dated December 14, 2021, MCA Circular o. 2/2022 dated May 05, 2022 Issued by Ministry of Corporate affairs, and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 issued by the Securities and Exchange Board of India (SEBI), the Notice of the 15<sup>th</sup> AGM and the Annual Report for the financial year 2024-25 will be sent to all shareholders whose email addresses are registered with the Company/Depositories and will also be available on the Company's website at [www.richainfosys.com](http://www.richainfosys.com) in due course.
  - Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India and Regulation 44 of the SEBI (LODR) Regulations, 2015, read with the MCA Circulars and the SEBI Circular, the Company is providing remote e-voting facility to its Members in respect of the business to be transacted at the 15<sup>th</sup> AGM and a facility for those Members participating in the 15<sup>th</sup> AGM, to cast vote through e-voting system during the 15<sup>th</sup> AGM.
  - The e-voting period commences on Tuesday, 16<sup>th</sup> September 2025 at 09:00 AM and ends on Thursday, 18<sup>th</sup> September 2025 at 05:00 PM.

- During this period members of the Company holding shares in dematerialized form as of Friday, September 12, 2025 (cut-off date for E- voting) may cast their vote through remote e-voting.

The meeting started at 3:30 PM and concluded at 4:00 PM.

Kindly take the same on your records and acknowledge the receipt.

By the order of the Board of Directors

**For Richa Info Systems Limited**

**Tushar Dineshchandra Shah**  
**Chairman Cum Managing Director**  
**DIN: 03115836**