

Date: 25/02/2022

To,
Listing Department,
National Stock Exchange Limited
Exchange Plaza, C- 1, Block-G
Bandra Kurla Complex,
Bandra (E), Mumbai-400 051

Dear Sir/Madam,

SUBJECT: DISCLOSURE UNDER REGULATION 30, READ WITH PARA A OF PART A OF SCHEDULE III OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 - RESIGNATION OF MS. RACHANABEN S. JORE, COMPANY SECRETARY AND COMPLIANCE OFFICER AND APPOINTMENT OF MS. SRUTI PRAKASH SONI AS NEW COMPANY SECRETARY AND COMPLIANCE OFFICER.

REF: RICHA INFO SYSTEMS LIMITED [Formerly known as RICHA INFO SYSTEMS PRIVATE LIMITED];
SCRIP CODE: RICHA

This is to inform you of the outcome of the meeting of the Board of Directors of the Company, held on February 25, 2022, wherein the Board of Directors, *inter-alia*, considered and approved, on recommendation of the Nomination & Remuneration Committee, appointment of Ms. Sruti Prakash Soni (Membership Number: ACS 64396) as Company Secretary & Compliance Officer and Key Managerial Personnel of the Company w.e.f. February 25, 2022, in place of Ms. Rachanaben Sharad Jore who has resigned as Company Secretary of the Company w.e.f. February 25, 2022.

Further, we wish to inform you that in terms of Company's policy to determine materiality of an event or information following Key Managerial Personnel(s) are authorized for determining materiality of an event or information and to intimate to the Stock Exchanges regarding such material event or information:

Particulars	Name of Key Managerial Personnel	Contact Details
For determining materiality of an event or information	Company Secretary in consultation with any two of: • Managing Director (Mr. Tushar Dineshchandra Shah) • Chief Financial Officer (Mr. Utsav Acharya)	SHOP NO. 101, SHALIN COMPLEX, SECTOR-11, GANDHINAGAR GJ 382011 Email ID:
For intimating details of material event / information to Stock Exchanges	• Company Secretary (Ms. Sruti Prakash Soni)	support@richainfosys.com, cs@richainfosys.com compliance@richainfosys.com





Richa Infosystems Limited

An ISO 9001:2015 certified Company

Please find enclosed herewith detailed disclosure enclosed as Annexure 1, as required under Regulation 30 of the SEBI (Listing Obligation and Disclosure Requirements), Regulations, 2015.

We hereby request you to take note of the above information on your record.

Thanking You,

Yours faithfully,

For RICHHA INFO SYSTEMS LIMITED

[Formerly known as RICHHA INFO SYSTEMS PRIVATE LIMITED]



TUSHAR D. SHAH

CHAIRMAN & MANAGING DIRECTOR

DIN: 03115819

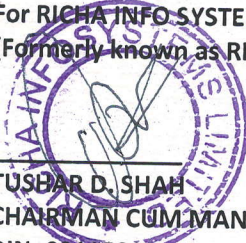
Encl: As above

Annexure 1

Disclosure as required under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements), 2015

Sr. No	Particulars	Details of Change
1	Reason for change viz. appointment, resignation, removal, death or otherwise	Appointment of Ms. Sruti Prakash Soni (Membership Number: A64396) as Company Secretary & Compliance Officer of the Company, due to resignation by Ms. Rachana Sharad Jore (Membership Number: A67141)
2	Date of appointment/cessation (as applicable) & term of appointment	February 25, 2022
3	Brief profile (in case of appointment)	Ms. Sruti Prakash Soni is a member of The Institute of Company Secretaries of India. She has an expertise in the field of Company Law & Listing Compliance.
4	Disclosure of relationships between directors (in case of appointment of a Director)	NA

For RICHHA INFO SYSTEMS LIMITED
[Formerly known as RICHHA INFO SYSTEMS PRIVATE LIMITED]


TUSHAR D. SHAH
CHAIRMAN CUM MANAGING DIRECTOR
DIN: 03115819

RACHANABEN SHARADKUMAR JORE

Address: 54 Pragati Park-2, B/h, Dhiraj Housing,

Maninagar, Ahmedabad – 380008, Gujarat, India

Contact No: 8200078454, Mail Id: rachanajore@gmail.com

=====

Date: 25.02.2022

To The Board of Directors

RICHA INFO SYSTEMS LIMITED

(Formerly Known as RICHA INFO SYSTEMS PRIVATE LIMITED)

Shop No. 101, Shalin Complex,

Sector-11, Gandhinagar – 382011,

Gujarat, India.

**SUBJECT: RESIGNATION FROM THE POST OF COMPANY SECRETARY &
COMPLIANCE OFFICER**

Dear Sir,

This is to inform you that I, **Rachana Sharadkumar Jore (ACS: 67141)**, hereby tender my resignation from the post of Company Secretary & Compliance Officer of the company due to personal reason. The Board is kindly requested to accept my resignation and take the same on your records.

Kindly acknowledge the receipt of resignation letter. Further, request you to submit necessary intimation to the National Stock Exchnage (NSE) and file the necessary forms with the Registrar of Companies, Ahmedabad, Gujarat to give the effect of this resignation.

Thanking you.

Yours truly,

Rachana

Ms. RACHANA SHARAD JORE

Membership Number: ACS 67141

ECSIN: RA067141C000068670

Resign