

**25-01-2026**

To,  
Listing Department,  
National Stock Exchange Limited  
Exchange Plaza, C-1, Block-G  
Bandra Kurla Complex,  
Bandra (E), Mumbai-400 051

Dear Sir/Madam,

**SUBJECT: Submission of Proceedings of the Postal Ballot pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

**REF: Richa Info Systems Limited**

**Symbol: RICHA**

With reference to the above subject, we herewith enclose the copy of the proceedings of the Postal Ballot for your reference and record.

Kindly take this information on your record.

Thanking You,

Yours faithfully,

**For Richa Info Systems Limited**

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**Tushar Dineshchandra Shah**  
**Chairman cum Managing Director**  
**DIN: 03115836**

**SUMMARY OF THE PROCEEDINGS OF THE RESOLUTION PASSED BY WAY OF POSTAL BALLOT BY THE SHAREHOLDERS OF RICHAINFO SYSTEMS LIMITED ON JANUARY 25, 2026**

The Board of Directors, at the Board Meeting held on December 19, 2025, decided to obtain consent of the members through Postal Ballot under Section 110 and 108 of the Companies Act, 2013 read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the following matters:

**ITEM NO. 1: TO CONSIDER AND APPROVE PROPOSAL FOR MIGRATION OF THE COMPANY FROM SME BOARD TO MAIN BOARD**

**ITEM NO. 2: TO APPROVE INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND MAKE CONSEQUENT ALTERATION IN CLAUSE V OF THE MEMORANDUM OF ASSOCIATION.**

In compliance with the requirements of Sections 108 and 110 of the Act read with the Companies Rules, shareholders were requested to carefully read the instructions indicated in the Notice and communicate their assent (for) or dissent (against) through remote e-voting only. Shareholders were also requested to follow the procedure as stated in the notes and instructions for casting their votes by remote E-voting.

The Postal Ballot notice dated December 26, 2025 was sent to Members of Company whose names appeared in the Register of Members/Record of Depositories as on Friday, December 19, 2025 (Cut-Off Date) through email on December 26, 2025 to those members who have registered their email IDs with the Company / Depository along with the details of Login Id and Password to the members/shareholders who have registered their email ids with depositories or with the Company.

Further, in light of the MCA Circulars referred herein above, for remote e-voting for this postal ballot, the shareholders whether holding equity shares in demat form or physical form and who have not submitted their email addresses with company/depository and in consequence to whom the Postal Ballot Notice could not be serviced, were requested to temporarily get their e-mail addresses registered with the Company by following the procedure - (a) In case shares held in physical mode, by providing Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) through email to [cs@richainfosys.com](mailto:cs@richainfosys.com) (b) In case shares held in demat mode, by providing DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) through email to [cs@richainfosys.com](mailto:cs@richainfosys.com) and (c) Alternatively by sending an e-mail request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for obtaining User ID and Password by providing the above mentioned documents as the case may be.

Pursuant to Sections 108 and 110 of the Act read with the Companies Rules and in accordance with MCA Circulars, the Company had provided remote e-voting facility only. The Company had engaged the services of National Securities Depository Limited ("NSDL") to provide remote e-voting facility to the Members of the Company.

The voting period was commenced on Saturday, December 27, 2025 (09:00 A.M.) and was ended on Sunday, January 25, 2026 (05:00 P.M.) (Both days inclusive).

The Members were requested to cast their votes electronically up to 05:00 P.M. on Sunday, January 25, 2026. E-voting module was disabled for voting by NSDL.

The Board of Directors at their meeting held on December 19, 2025 appointed Mr. Abhishek Prakashchand Chhajed, partner of SCS AND Co. LLP (LLPIN: AAV-1091) Company Secretary in Practice (Firm Unique

Code: L2020GJ008700), as Scrutinizer to scrutinize the votes casted by Members and for conducting Postal Ballot in a fair and transparent manner.

The scrutinizer carried out the scrutiny of votes casted electronically up to 05:00 P.M. on Sunday, January 25, 2026 and he submitted his report dated January 25, 2026.

Mr. Tushar Dineshchandra Shah, Managing Director, in present of Executive Director, declared the result of the Postal Ballot, which is annexed herewith.

All conditions given under Section 114 of the Companies Act, 2013, relating to the passing of Ordinary and Special Resolutions, have been duly fulfilled in respect of the businesses approved by the shareholders through remote e-voting.

**For Richa Info Systems Limited**

**Tushar Dineshchandra Shah**  
**Chairman cum Managing Director**  
**DIN: 03115836**

**Detailed Results of Remote e-voting on Special Businesses proposed in Postal Ballot Notice dated December 26, 2025 by the Richa Info Systems Limited (in SEBI Format)**

RESOLUTION NO. 1 – Special Resolution Passed with requisite majority.			TO CONSIDER AND APPROVE PROPOSAL FOR MIGRATION OF THE COMPANY FROM SME BOARD TO MAIN BOARD					
Whether promoter/ promoter group are interested in the agenda/resolution?			No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)] * 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)] * 100	% of Votes against on votes polled (7)=[(5)/(2)] * 100
Promoter and Promoter Group	E-Voting	2950200	1001960	33.9624	1001960	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	2950200	1001960	33.9624	1001960	0	100.0000	0.0000
Public- Institutions	E-Voting	0	0	0	0	0	0.0000	0.0000
	Poll		0	0	0	0	0.0000	0.0000
	Postal Ballot		0	0	0	0	0.0000	0.0000
	Total	0	0	0.0000	0	0	0.0000	0.0000
Public- Non Institutions	E-Voting	10552020	2894000	27.4260	2894000	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	10552020	2894000	27.4260	2894000	0	100.0000	0.0000
Total		13502220	3895960	28.8542	3895960	0	100.0000	0.0000
Whether resolution is Pass or Not							Yes	
Disclosure of Notes on resolution							-	



RESOLUTION NO. 2 - Ordinary Resolution Passed with requisite majority.			TO APPROVE INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND MAKE CONSEQUENT ALTERATION IN CLAUSE V OF THE MEMORANDUM OF ASSOCIATION					
Whether promoter/ promoter group are interested in the agenda/resolution?			No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstanding shares (3)=[(2)/(1)] * 100	No. of Votes – in favour (4)	No. of Votes – against (5)	% of Votes in favour on votes polled (6)=[(4)/(2)] * 100	% of Votes against on votes polled (7)=[(5)/(2)] * 100
Promoter and Promoter Group	E-Voting	2950200	1001960	33.9624	1001960	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	2950200	1001960	33.9624	1001960	0	100.0000	0.0000
Public- Institutions	E-Voting	0	0	0	0	0	0.0000	0.0000
	Poll		0	0	0	0	0.0000	0.0000
	Postal Ballot		0	0	0	0	0.0000	0.0000
	Total	0	0	0.0000	0	0	0.0000	0.0000
Public- Non Institutions	E-Voting	10552020	2894000	27.4260	2894000	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total	10552020	2894000	27.4260	2894000	0	100.0000	0.0000
Total		13502220	3895960	28.8542	3895960	0	100.0000	0.0000
Whether resolution is Pass or Not							Yes	
Disclosure of Notes on resolution							-	

For Richa Info Systems Limited

**Tushar Dineshchandra Shah**  
**Chairman cum Managing Director**  
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