



Richa Infosystems Limited

An ISO 9001:2015 certified Company

Date: 30-08-2022

To,
Listing Department,
National Stock Exchange Limited
Exchange Plaza, C- 1, Block-G
Bandra Kurla Complex,
Bandra (E), Mumbai-400 051

Subject : Intimation of Book Closure and Annual General Meeting for the year ended 31st March, 2022

Reference: Regulation 42 of the SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015

Dear Sir,

This is to inform you that the Board of Directors of the Company in their meeting held on 30th August, 2022 has decided to;

1. Convene the 12th Annual General Meeting of the Members of the Company on **Thursday, the 29th September 2022 at 1.00 P.M.** through Video Conferencing (VC)/Other Audio Visual Means (OAVM) in compliance with the applicable provisions of the Companies Act, 2013 read with MCA General Circular no. 14/2020, dated 8th April, 2020, MCA General Circular no. 17/2020, dated 13th April, 2020, MCA General Circular No. 20/2020 dated 5th May, 2020 and MCA General Circular no. 22/2020; dated 15th June, 2020, General Circular No. 02/2021 dated 13.01.2021, MCA Circular No. 21/2021 dated December 14, 2021, MCA Circular No. 2/2022 dated May 05, 2022 Issued by Ministry of Corporate affairs and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 issued by the Securities and Exchange Board of India (SEBI);
2. The Register of members and Share Transfer Books of the Company will remain closed from **23th September, 2022 to 29th September, 2022 (both days inclusive)** for the purpose of the above referred 12th Annual General Meeting.
3. The Company has provided its Shareholders the facility to cast their vote by Electronic means i.e. Remote e-voting and e-voting system during the AGM on all the resolution set forth in the notice of 12th Annual General Meeting. With reference to the above, we would like to furnish the following details for your records.

1	Date & Time of commencement of Remote e-voting	at 9.00 A.M. on 26 th September, 2022
2	Date & Time of end of Remote e-voting	at 5.00 P.M. on 28 th September, 2022
3	Cut-off date for determining rights of entitlement of Remote e-voting	22 nd September, 2022
4	E-voting system during the AGM shall not be allowed beyond	15 minutes after the conclusion of AGM
5	Annual General meeting	Thursday, the 29 th September 2022 at 1.00 P.M.

You are requested to kindly take the above information on record.

Thanking you,

For RICH INFOSYSTEMS LIMITED
(Formerly known as RICH INFOSYSTEMS PRIVATE LIMITED)


TUSHAR DINESH CHANDRA SHAH
CHAIRMAN & MANAGING DIRECTOR
DIN: 03115836

Corporate Office : 25-26, Shivalay Residency, GH Road, Kudasan, Gandhinagar. Gujarat, India.

Regd. Office : 101, Shalin Complex, Sector-11, Gandhinagar. Gujarat-India.

Office : 9157094380