

**MINUTES OF THE 22<sup>ND</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF RELIABLE DATA SERVICES LIMITED HELD ON FRIDAY, 29<sup>TH</sup> SEPTEMBER, 2023 WHICH COMMENCED AT 03:00 PM AND CONCLUDED AT 3.30 P.M. AT GF-22, HANS BHAWAN, 1, BAHADUR SHAH ZAFAR MARG, ITO NEW DELHI 110002 INDIA.**

**PRESENT:-**

Mr. Sanjay Kumar Pathak	-	Managing Director cum Promoter
Mr. Sandeep Kumar Jha	-	Whole Time Director cum Promoter
Mr. Anil Kumar Jha	-	Whole Time Director cum Promoter
Mrs. Meenakshi Pathak	-	Promoter Group
Mrs. Anshu Jha	-	Promoter Group
And Others		

**OFFICER IN ASSISTANCE**

Ms. Niharika Gupta	-	Company Secretary
Mr. Parbind Kumar Jha	-	Chief Financial Officer

**Records and books kept at the meeting for inspection:-**

1. Minutes Books of AGM
2. Records of the share holders as on cutoff date
3. Register of Directors shareholding
4. Register of proxy forms received
5. Register of Directors
6. Attendance Register of Members
7. Register of proxy holders
8. Annual Report for last two years
9. Register of share holders
10. Copies of poll papers
11. Sealed poll box
12. Memorandum & Articles of association of the Company

Total no. of Members as on the cutoff date 22nd September 2023 is 233 Out of that 17 members were present in person as per Attendance Register.

**INTRODUCTORY PROCEEDINGS**

**CHAIRMAN**



At 03.00 Pm Mr. Sanjay Kumar Pathak, the Chairman of the Company took the Chair. He extended warm welcome to all the Members Directors, scrutinizer and all others persons present at the 22<sup>nd</sup> Annual General Meeting of the Company.

### **QUORUM FOR THE MEETING**

Ms. Niharika Gupta, Company Secretary, welcomed Directors, Scrutinizer and all Members of the Company to the 22<sup>nd</sup> Annual General Meeting.

The Company Secretary introduced the Directors and informed the Members that Mr. Parbind Kumar Jha CFO of the Company is available, and He will be replying to the queries of the members relating to the Accounts of the Company. The Chairman thereafter delivered his speech to the members at the Annual General Meeting.

The Chairman further informed that the Notice of convening the 22<sup>nd</sup> Annual General Meeting along with Financial statements containing the Audited Balance Sheet as at 31st March 2023 and the statement of Profit and Loss and Cash Flow for the year ended 31st March 2023 along with notes, the Auditors and Secretarial Auditors report have already been dispatched to the members by electronic mode as per the records made available by the NSDL and to other members of the Company physically.

With the permission of the Members present at the meeting, the notice of the 22<sup>nd</sup> Annual General Meeting and Annual Report for the year 2022-23 was taken as read.

The Chairman further informed the members that the members who do not have the copy the Annual Report of the Company can collect the same from the desk where it is made available.

The Chairman announced that the quorum was present and called the meeting in order.

### **ANNOUNCEMENTS**

The Chairman declared that the Statutory Registers are available for inspection and would remain open and accessible during the continuance of the meeting to all persons having a right to attend the meeting. He announced that pursuant to the provisions of Section 171 of the Companies Act, 2013 the Register of Directors and Key Managerial Personnel and their Shareholding is kept open for inspection and is accessible to all persons having right to attend the meeting.

### **AUDITORS REPORT**

The Chairman informed that since the Auditors Report did not contain any qualification, observation or comments on financial transactions or matters having adverse effect on the functioning of the Company, there was no need to read the said Report at the Annual General Meeting in terms of Section 145 of the Companies Act, 2013.



The Chairman briefed the Members about E-voting facility provided by the Company.

The Chairman briefed the Members about the e-Voting facility provided by the Company and stated that some of the Members might have exercised their voting rights through electronically and those who had not done so, for them the Ballot Papers will be arranged and he ordered Poll for all the items of the Notice of the 22<sup>nd</sup> Annual General Meeting for the members who had not availed the facility of e-Voting.

The Chairman further informed the Members that Mrs. Neha Mehra, Practicing Company Secretary has been appointed Scrutinizer for e-Voting and poll and is present at the Meeting.

The Chairman stated that the results of both the voting will be announced within 48 hours to the Stock Exchanges and will be hosted on the website of the Company.

Thereupon, at the request of the Chairman, Company Secretary, Mrs. Neha Mehra explained the Poll Procedure and also stated the items on the agenda of the Notice convening 22<sup>nd</sup> Annual General Meeting.

Thereupon the Company Secretary, Ms. Niharika Gupta explained the Poll Procedure to the Members present.

The Company Secretary, Ms. Niharika Gupta requested the Members to cast their Vote by Poll and deposit the Ballot Papers in the Ballot Box.

The Chairman then invited the Members to express their views or seek information. Some Members raised few queries which were replied by the Chairman to the satisfaction of the Members.

The Chairman thereupon stated that since question and answer was over and everybody had exercised his/her voting right, he once again conveyed his thanks to all the members present and declared the meeting closed and it will be deemed to be concluded with the declaration of the results.

Ms. Niharika Gupta, Company Secretary proposed a vote of thanks to the Chair.

The Company received the Scrutinizers Report regarding e-Voting and Poll of the 22<sup>nd</sup> Annual General Meeting on 29th September 2023.

Presented herein below are the item wise combined results of the e-Voting and the Poll at the AGM.

### **ITEM NO. 1**

### **ORDINARY RESOLUTION**



**TO RECEIVE, CONSIDER AND ADOPT THE AUDITED FINANCIAL STATEMENTS OF THE COMPANY (INCLUDING AUDITED CONSOLIDATED FINANCIAL STATEMENTS) FOR THE FINANCIAL YEAR ENDED MARCH 31, 2023 AND THE REPORTS OF THE BOARD OF DIRECTORS AND AUDITORS THEREON.**

The resolution was proposed by Mr. Sanjay Kumar Pathak and Seconded by Mr. Sandeep Kumar Jha.

“RESOLVED THAT the Audited Balance Sheet (Including Audited Consolidated Financial Statements) as at 31st March, 2023 and Statement of Profit and Loss for the year ended on that date together with Notes, Schedules and Cash Flow Statement, Directors’ Report (including Report on Management Discussion) and the Report of the Auditors thereon placed before this meeting be and are hereby received, approved and adopted.”

TOTAL PAID UP SHARES	1,03,20,000 Equity Shares	
	No. of Votes	%ages on Votes polled
<b>Total Votes Polled (e-Voting and Poll)</b>		
No. of Votes polled (e-Voting and Poll) in Favour and %age thereof	8872801	100.00%
No. of Votes polled Against and %age thereof	0	0

Accordingly, the Chairman declared that the Resolution is PASSED as an ORDINARY RESOLUTION.

**ITEM NO. 2:**

**ORDINARY RESOLUTION**

**TO APPOINT DIRECTOR IN PLACE OF MR. RAKESH JHA (DIN: 00915891), WHO RETIRES BY ROTATION AT THIS ANNUAL GENERAL MEETING AND BEING ELIGIBLE HAS OFFERED HIMSELF FOR RE-APPOINTMENT.**

The resolution was proposed by Mr. Sanjay Kumar Pathak and Seconded by Mr. Anil Kumar Jha.

“RESOLVED THAT Mr. Rakesh Jha (DIN: 00915891), a Director retiring by rotation at this meeting and being eligible for re-appointment be and is hereby re-appointed as a Director of the Company whose term of office shall be liable to determination by retirement by rotation.”



<b>TOTAL PAID UP SHARES</b>	<b>1,03,20,000 Equity Shares</b>	
	No. of Votes	%ages on Votes polled
<b>Total Votes Polled (e-Voting and Poll)</b>		
No. of Votes polled (e-Voting and Poll) in Favour and %age thereof	8872801	100.00%
No. of Votes polled Against and %age thereof	0	0

Accordingly, the Chairman declared that the Resolution is PASSED as an ORDINARY RESOLUTION.

**ITEM NO. 3:-**

**ORDINARY RESOLUTION**

**RECOMMENDATION OF FINAL DIVIDEND**

The resolution was proposed by Mr. Sanjay Kumar Pathak and Seconded by Mr. Anil Kumar Jha.

“RESOLVED THAT Final Dividend of Rs. 0.02/- per equity share amounting to Rs. 2,06,400/- as Total amount of Dividend be and is hereby approved by the members at the Annual General Meeting.

<b>TOTAL PAID UP SHARES</b>	<b>1,03,20,000 Equity Shares</b>	
	No. of Votes	%ages on Votes polled
<b>Total Votes Polled (e-Voting and Poll)</b>		
No. of Votes polled (e-Voting and Poll) in Favour and %age thereof	8872801	100.00%
No. of Votes polled Against and %age thereof	0	0



Accordingly, the Chairman declared that the Resolution is PASSED as an ORDINARY RESOLUTION.

The chairman further authorized the company secretary and compliance officer to communicate the aforesaid results of the 22<sup>nd</sup> Annual General Meeting to the NSE, NSDL and CDSL and host on website of the Company.

  
Sanjay Kumar Pathak  
Chairman



Place: New Delhi

Date: 29.09.2023

The aforesaid minutes were recorded in the Minute Book of the Members General Meeting with the Authority of the chairman

  
Sanjay Kumar Pathak  
Chairman



Place: New Delhi

Date: 29.09.2023