



28 January 2016

**The National Stock Exchange of India  
Limited**  
Exchange Plaza, Plot No. C-1, G Block  
Bandra Kurla Complex, Bandra (E)  
Mumbai - 400051  
Symbol: **TECHNOFAB**

**The BSE Limited**  
15<sup>th</sup> Floor, Phiroze Jeejeeboy Towers  
Dalal Street  
Mumbai - 400001

**Security Code: 533216**

Subject: Intimation of Postal Ballot

Dear Madam/Sir,

This is to inform you that pursuant to Section 108 and 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, the Company will conduct postal ballot for obtaining the approval of members for the resolutions as mentioned in the notice enclosed.

The Company has appointed Mr. Naresh Verma, Company Secretary in Practice (Membership No. FCS-5403) as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.

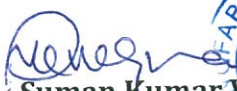
Further the Company is also providing its members facility to exercise their right to vote for the Postal Ballot by electronic means through e-Voting Services provided by Central Depository Services (India) Limited.

In this connection, we attach herewith the following:

1. Notice of Postal Ballot;
2. Blank Postal Ballot Form; and

This is for your record and further dissemination.

**Thanking you,  
Yours Faithfully  
For Technofab Engineering Limited**

  
**Suman Kumar Verma**  
Company Secretary  




Tel No.: +91-129-2270202, Fax No.: +91-129-2270201

Registered office: 507, Eros Apartments, 56 Nehru Place,  
New Delhi-110019, India  
Tel No.: +91-11-26411931, Fax No.: +91-11-26221521  
Corporate office: Plot 5, Sector-27C, Mathura Road,  
Faridabad - 121 003, Haryana, India  
Email: [cs@technofabengineering.com](mailto:cs@technofabengineering.com); Website:  
[www.technofabengineering.com](http://www.technofabengineering.com);  
CIN: : L74210DL1971PLC005712

### **NOTICE OF POSTAL BALLOT AND E-VOTING**

Dear Members,

NOTICE is hereby given pursuant to section 110 of the Companies Act, 2013 read with Rule 22 of the Companies [Management and Administration] Rules, 2014 [including any statutory modifications or re-enactments thereof [hereinafter referred to as “the Act”] and other applicable provisions, if any, that the following resolutions are proposed to be passed by Postal Ballot:

- (i) Enhancement of Authorized Capital of the Company;
- (ii) Issue of Equity Shares of face value of Rs. 10 each of the Company (the “Equity Shares”) for an amount aggregating upto Rs. 100 Crore at such premium as may be decided by the Board (including QIP Committee constituted by it.) through a qualified institutional placement in accordance with Chapter VIII of the Securities and Exchange Board of India (Issue of Capital Disclosure Requirements) Regulations, 2009, as amended and Sections 42 of the Act read with the Companies (Prospectus and Allotment of Securities) Rules, 2014, as amended;
- (iii) Revision in the limit of investment by FII; and
- (iv) Appointment of Branch Auditor.

The Company is seeking your consent for the aforesaid proposals by way of Special/Ordinary Resolution as may applicable in connection with the respective proposed resolution in compliance with the Act. The proposed resolutions along with explanatory statement setting out the material facts and the reasons thereof are enclosed along with the Postal Ballot Form for your consideration. The attached Postal Ballot Form is to be used by the members for the purpose of exercising his/her vote in respect of the said resolutions.

As required under Rule 20(3)(v) and Rule 22(3) of the Rules, advertisement for dispatch of notice and e-voting will be published in newspapers specifying the relevant matters therein.

#### **Electronic Voting [e-voting]:**

In compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), 2015 (the “SEBI Listing Regulations”) and provisions of Section 110 of the Act read with the Companies [Management and Administration] Rules, 2014, e-voting facility as an alternate is being provided to all the members which would enable them to cast their votes electronically instead of dispatching Postal Ballot Form. For the purpose, the Company has obtained the services of Central Depository Services [India] Limited [“CDSL”]. The detailed procedure for e-voting is enumerated in the instruction for shareholders voting electronically.

The Company has appointed Mr. Naresh Verma, Practicing Company Secretary as a Scrutinizer for conducting the Postal Ballot including e-voting process in a fair and transparent manner.

You are requested to peruse the proposed resolutions along with their Explanatory Statements and thereafter mark your assent or dissent by filling the necessary details and put your signature at the marked place in the Postal Ballot Form and return the same in the enclosed postage pre-paid business reply envelope, so as to reach the Scrutinizer on or before 5:00 p.m. on 29<sup>th</sup> day of February 2016.

In respect of shareholders opting for e-voting mode as above, they should cast their vote online from 9:00 a.m. on 30<sup>th</sup> January 2016 till 5:00 p.m. on 29<sup>th</sup> February 2016 as per the instructions provided in Postal Ballot Form. Your assent / dissent received after 29<sup>th</sup> February 2016 would be strictly treated as if a reply from you has not been received. Upon completion of scrutiny of the Postal Ballot Forms, the Scrutinizer shall submit his report to the Chairman of the Company.

The result of the Postal ballot shall be announced on or before 2<sup>nd</sup> March 2016 at the Registered Office of the Company and shall also be displayed on the Company's website [www.technofabengineering.com](http://www.technofabengineering.com) besides communicating to the Stock Exchanges on which the shares of the Company are listed.

#### **SPECIAL BUSINESSES:**

**1. To enhance the authorized capital of the Company and in this regard to pass with or without modification the following resolution as Ordinary Resolution**

**"RESOLVED THAT** pursuant to the provisions of Section 61(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 and subject to such other rules framed thereunder as may be applicable the authorized share capital of the Company be and is hereby increased from Rs. 15,00,00,000 (Rupees Fifteen Crores only) divided into 1,50,00,000 (One Crore Fifty Lakh) Equity Shares of Rs.10/- each to Rs. 18,00,00,000 (Rupees Eighteen Crores only) divided into 1,80,00,000 (One Crore Eighty Lakh) Equity Shares of Rs. 10/- each.

**RESOLVED FURTHER THAT** pursuant to the provisions of Section 13 read with Section 61 and other applicable provisions of the Companies Act, 2013, Clause V of the Memorandum of Association of the Company be and is hereby substituted and read as under :-

"The Authorised Share Capital of the Company is Rs.18,00,00,000 (Rupees Eighteen Crores only) divided into 1,80,00,000 (One Crore and Eighty Lakh) Equity Shares of Rs. 10/- each."

**RESOLVED FURTHER THAT** the board of directors of the Company be and is hereby authorized to do all such acts, deeds and things as may be necessary for giving effect to this resolution."

**2. Issue of Equity Shares of the Company by way of private placement to Qualified Institutional Buyers and in this regard to pass with or without modification the following resolution as Special Resolution**

**"RESOLVED THAT** pursuant to the provisions of Section 42, 62(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 (including any amendments thereto or re-enactment thereof for the time being in force), the Companies (Prospectus and Allotment of Securities) Rules, 2014, all other applicable rules under the Companies Act, 2013, Chapter VIII of the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009 as amended from time to time (the "SEBI Regulations"), the Foreign Exchange Management Act, 1999, the Foreign Exchange Management (Transfer or issue of Security by a Person Resident Outside India) Regulations, 2000, the Foreign

Exchange Management (Transfer or Issue of Any Foreign Security) Regulations 2004, as amended from time to time, and the enabling provisions of the Memorandum and Articles of Association of the Company and the listing agreements entered into by the Company with each of the stock exchanges where the equity shares of face value of Rs. 10 each of the Company (the "Equity Shares") are listed, read with the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and such other statutes, notifications, circulars, rules and regulations as may be applicable and relevant and subject to requisite approvals, consents, permissions and/or sanctions of the Securities and Exchange Board of India ("SEBI"), the stock exchanges, the Foreign Investment Promotion Board, the Reserve Bank of India, the Ministry of Finance, the Ministry of Commerce and Industry and such other ministries / departments of the Government of India, and all such other authorities or institutions as may be required, and subject to such conditions as may be prescribed by any of them while granting any such approval, consent, permission, and/or sanction, the proposal to create, offer, issue and allot from time to time, in one or more tranches, in the course of domestic/international offerings, with or without an over-allotment option, whether rupee denominated or denominated in foreign currency, such number of Equity Shares of the Company, (collectively referred to as "Securities"), for up to an aggregate amount of Rs. 100 Crore (or equivalent thereof in one or more foreign currency), inclusive of premium that may be fixed on such Securities to be issued to qualified institutional buyers (as defined under the SEBI Regulations), (hereinafter referred to as the "Investors") whether shareholders of the Company or not, pursuant to a qualified institutions placement' under Chapter VIII of the SEBI Regulations at such price, being not less than the price determined in accordance with the pricing formula specified under the SEBI Regulations (or such other formulae as may be prescribed by SEBI) or such lower price as may be permissible under the SEBI Regulations or notifications, considering the prevailing market conditions and other relevant factors and wherever necessary in consultation with lead manager(s) and/or underwriter(s) and/or other advisor(s), be and is hereby approved.

**RESOLVED FURTHER THAT** such Securities shall be fully paid up and the allotment of such Securities shall be completed within 12 months from the date of the shareholders resolution approving the proposed qualified institutional placement of Equity Shares or such other time as may be allowed by the SEBI Regulations from time to time.

**RESOLVED FURTHER THAT** the Equity Shares so issued shall rank pari-passu in all respects including entitlement to dividend with the existing Equity Shares of the Company.

**RESOLVED FURTHER THAT** pursuant to Regulation 85(1) of the SEBI Regulations, the Board be and is hereby authorized to, at its absolute discretion, offer a discount of not more than 5% to the price calculated in accordance with the pricing formula provided under Chapter VIII of the SEBI Regulations or such other discounts as may be permitted under the applicable laws.

**RESOLVED FURTHER THAT** in pursuance of the aforesaid resolutions:

- a) the Securities to be so offered, issued and allotted shall be subject to the provisions of the Memorandum and Articles of Association of the Company; and
- b) the relevant date for the determination of applicable price for the issue of the Securities shall be as per the regulations prescribed by the Securities and Exchange Board of India, the

Reserve Bank of India and Government of India through its various departments or any other regulator and the pricing of any Equity Shares issued upon the conversion of the Securities shall be made subject to and in compliance with the applicable rules and regulations and such price shall be subject to appropriate adjustments in the applicable rules/regulations/statutory provisions.

**RESOLVED FURTHER THAT** for the purpose of giving effect to the above resolutions, the Board including (QIP committee constituted by it) be and is hereby authorized to do all such acts, deeds, matters and things including but not limited to, finalization and approval of the preliminary as well as final offer document(s), determining the form and manner of the issue, including the class of Investors to whom the Securities are to be issued and allotted, number of Securities to be allotted, issue price, face value, premium amount on issue, if any, rate of interest, redemption period, listings on the stock exchanges, execution of various transaction documents, as it may in its absolute discretion deem fit and to settle all questions, difficulties or doubts that may arise in regard to the issue, offer or allotment of Securities and utilization of the issue proceeds as it may in its absolute discretion deem fit.

**RESOLVED FURTHER THAT** subject to the applicable law, the Board be and is hereby authorized to form a committee or delegate all or any of its powers to any Director(s) or Committee of Directors / Company Secretary / other persons authorized by the Board to give effect to the aforesaid resolutions and is authorized to take such steps and to do all such acts, deeds, matters and things and accept any alteration(s) or modification(s) as they may deem fit and proper and give such directions as may be necessary to settle any question or difficulty that may arise in regard to issue and allotment of Securities.”

### **3. Revision in the limit of Foreign Institutional Investors and in this regard pass with or without modification as Special Resolution**

“**RESOLVED** that, subject to approval of the members, in supersession of all resolutions previously passed in this regard and pursuant to the applicable provisions of the Foreign Exchange Management Act, 1999, the Companies Act, 2013, to the extent applicable, the Consolidated Foreign Direct Investment Policy Circular of 2015 (“**Consolidated FDI Policy**”), as amended, the Foreign Exchange Management (Transfer or Issue of Security by a Person Resident Outside India) Regulations, 2000, as amended and all other applicable laws, rules, regulations, guidelines and subject to the approvals, consents and permissions of the Government of India, the Foreign Investment Promotion Board, the Reserve Bank of India (“**RBI**”) and any other appropriate authorities, institutions or bodies as may be necessary and subject to such conditions and modifications as may be prescribed, stipulated or imposed by any of the concerned authorities while granting such approvals, permissions and sanctions and the like, which may be agreed to by the Board of Directors of the Company (hereinafter called the “**Board**”, which term shall include any Committee thereof which the Board may have constituted or hereinafter constitutes to exercise its powers including the powers conferred by this resolution), consent of the Board be and is hereby accorded to permit the permitted foreign investors including Foreign Institutional Investors (“**FIIs**”)/Foreign Portfolio Investors (“**FPIs**”), registered with the Securities and Exchange Board of India (“**SEBI**”) to purchase or acquire, on their own account and/or on behalf of their SEBI approved sub-accounts, equity shares of the Company, on the recognized stock exchanges or in any other manner, such that the aggregate holding of the FIIs/FPIs be up to

49% (Forty Nine per cent) of the paid up equity share capital of the Company, provided however that the shareholding of each FII/FPI, on its own account and on behalf of each of the SEBI approved sub-accounts in the Company, shall not exceed 10% (ten per cent) or such other limit as may be stipulated by RBI in each case, from time to time.

**RESOLVED** further that the Board be and is hereby authorized to do all such acts, deeds and things and execute all documents or writings as may be necessary, proper or expedient for the purpose of giving effect to this resolution and for matters connected therewith or incidental thereto including intimating the concerned authorities or other regulatory bodies and to represent the Company before any government authorities and delegating all or any of the powers conferred herein to any Committee or Directors of the Company.”

**4. Appointment of Branch Auditor and in this regard pass with or without modification as Ordinary Resolution**

“**RESOLVED THAT** pursuant to the provisions of section 143(8) and other applicable provisions, if any, of the Companies Act, 2013 (Act), as amended from time to time, the Board be and is hereby authorized to appoint a Branch Auditor of any branch office of the Company, whether existing or which may be opened/acquired hereafter, outside India, any person(s) qualified to act as Branch Auditor within the provisions of section 143(8) of the Act and to fix their remuneration.”

By order of the Board of Directors  
For Technofab Engineering Limited

Date: 20 January 2016  
Place: New Delhi

Suman Kumar Verma  
Company Secretary  
M. No. F7409

**Explanatory Statement to the accompanying Notice dated 20 January 2016**  
**[Pursuant to section 102 of the Companies Act, 2013]**

**Item No. 1:**

In view of the proposal to enhance paid up capital of the company in present or future, the paid up capital may exceed the authorized capital of the Company. The Company therefore proposes to increase its authorised share capital. It is proposed to increase authorised share capital from Rs. 15 Crores to Rs. 18 Crores and such increase in the authorised share capital will result into the alteration in the capital clause of the Memorandum of Association of the Company.

As per section 61(1) and other applicable provisions of the Companies Act, 2013, the consent of shareholders is required for increasing the authorised share capital of the Company.

Therefore, the Board of Directors recommends the proposed resolution for your approval by way of Ordinary Resolution.

None of the directors and key managerial personnel and their relatives is in any way concerned or interested in the above referred resolution.

**Item No. 2:**

Indian Economy is offering renewed optimism and exciting opportunities. EPC Company is also expected to be on the growth track in that environment. The Company, in order to enhance its global competitiveness and its ability to compete with the peer groups in the domestic and international markets, needs to (i) Augment the working capital requirement of ongoing & future projects of the Company, (ii) To finance acquisitions for enhancement of qualification and (iii) To diversify its activities in other areas within the scope of object clause of Memorandum of Association of the Company.

To meet the requirements for the above purposes and for other general corporate purpose, as may be decided by the board of directors (hereinafter called the "Board" which expression shall include any committee of directors constituted / to be constituted by the Board) from time to time, it is proposed to seek authorization of the members of the Company in favour of the Board, without the need for any further approval from the members, to undertake the Qualified Institutional Placement ("QIP") with the Qualified Institutional Buyers ("QIBs") in accordance with the provisions of Chapter VIII of the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009, as amended from time to time ("SEBI Regulations") and Section 42 of the Act, as amended, as set out in the Special Resolution of the accompanying Notice.

In view of the above, the Board may, in one or more tranches, issue and allot Equity Shares for an aggregate amount not exceeding Rs. 100 Crore (Rupees One Hundred Crore only).

The pricing of the Equity Shares that may be issued to QIBs pursuant to SEBI Regulations shall be freely determined subject to such price not being less than the floor price calculated in accordance with Chapter VIII of SEBI Regulations. The Company may offer a discount of not more than 5% to the price calculated in accordance with the pricing formula provided under Chapter VIII of the SEBI Regulations or such other discounts as may be permitted under the applicable laws. The price of Equity Shares to be issued, as may be decided by the Board, will be in accordance and compliance with the provisions of SEBI Regulations.

For reasons aforesaid, an enabling Special Resolution is therefore proposed to be passed to give adequate flexibility and discretion to the Board to finalize the terms of the issue in accordance with SEBI Regulations. The Equity Shares issued pursuant to the offering would be listed on the Stock Exchanges on which the Company's existing Equity Shares are listed. The issue/allotment of Equity Shares would be subject to receipt of regulatory approvals, if any by the Company.

Section 62(1)(c) of the Act provides that, inter-alia, such further Equity Shares may be offered to any persons, whether or not such persons are existing holders of equity shares of the company as on the date of offer, by way of a Special Resolution passed to that effect by the members of the Company. Accordingly, consent of the members is being sought, pursuant to the provisions of Section 62(1)(c) and other applicable provisions of the Act and in terms of the provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), 2015 to issue and allot Securities as stated in the Special Resolution.

In connection with the proposed issue of Equity Shares, the Company is required, inter alia, to prepare various documentations and execute various agreements. Accordingly, it is also proposed to authorize the Board (including certain officers of the Company) to negotiate, finalize and execute such documents and agreements as may be required and do all such acts, deeds and things in this regard for and on behalf of the Company.

The detailed terms and conditions of the issue will be determined by the Board in consultation with the lead manager(s) and such other authority or authorities as may be required to be consulted by the Company considering the prevailing market conditions and other relevant factors.

The Board recommend the Special Resolution set out to the accompanying Notice for approval of the members.

None of the directors, key managerial personnel of the Company or their relatives are, in any way, concerned or interested in the said Special Resolution, except to the extent of their equity holdings in the Company / Institution in which they are directors or members.

### **Item No. 3**

The Reserve Bank of India, Exchange Control Department vide its notification no. FEMA 20/2000-RB dated May 3, 2000 has permitted registered Foreign Institutional Investors ("FIIs") to purchase shares or convertible debentures of an Indian Company under the Portfolio Investment Scheme, subject to the terms and conditions specified in Schedule 2 to the aforementioned notification.

The terms and conditions inter-alia, stipulate that the total holding by each FII/SEBI approved sub-account of FII shall not exceed 10% (ten per cent) of the total paid-up equity capital of an Indian Company and the total holdings of all FIIs/sub-accounts of FIIs put together shall not exceed 24% of paid-up equity capital or provided that the limit of 24% referred above may be increased up to the sectoral cap applicable to the Company concerned by passing a resolution by its Board of Directors followed by passing of a special resolution to that effect by its general body.

The shareholding of FIIs in your Company as on 31 December 2015 is 0.1439 %. Consequent to Equity Shares that may be issued pursuant to resolution in Item No. 2 accompanying the notice, it is proposed to revise the limit upto 49 % of the Company's paid-up equity share capital.

Pursuant to the RBI/FEMA guidelines as stated above, a special resolution for revising the limit for investments by FIIs, in the equity share capital of the Company upto 49% is being placed before the members for their consideration.

None of the Director of the Company or key managerial persons of the Company and their relatives are concerned or interested in the proposal contained in the resolutions under this item. The Board recommends the resolutions for your approval.

### **Item No. 4**

The Company has branches outside India and may also open/acquire new branches outside India in future. It may be necessary to appoint branch auditors for carrying out the audit of the accounts of such branches. The Members are requested to authorize the Board of Directors of the Company to appoint branch auditors and fix their remuneration.

The Board commends the Resolution at Item No. 4 for approval by the Members by way of Ordinary Resolution.

None of the Directors or Key Managerial Personnel (KMP) or relatives of directors and KMP is concerned or interested in the Resolution at Item No. 4 of the accompanying Notice.

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Notes:

1. The Explanatory Statement as required under Section 102 of the Act stating all the material facts and the reasons for the proposal is annexed hereto and forms part of the Notice.
  2. The Notice is being sent to all the members by email/ registered post whose names appear in the Register of members/ list of Beneficial Owners as received from the National Securities Depository Services Limited (NSDL)/ Central Depository Services (India) Limited (CDSL) or Registrar and Share Transfer Agent as at January 22, 2016, at their respective registered/ last known address. The Notice will be displayed on the website of the Company ([www.technofabengineering.com](http://www.technofabengineering.com)).
  3. Members have the option either to vote through the e-voting process or through the postal ballot form.
  4. A postal ballot form along with self-addressed postage pre-paid envelope is also enclosed. Members who have received the postal ballot notice by e-mail and who wish to vote through Postal Ballot Form, can download the Postal Ballot Form from the Company's website ([www.technofabengineering.com](http://www.technofabengineering.com)) or seek duplicate postal ballot form from the Company.
5. **The instructions for shareholders voting electronically are as under:**
- (i) The voting period begins on 30 January 2016 and ends on 29<sup>th</sup> February 2016. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 22 January 2016, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
  - (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
  - (iii) Click on Shareholders.
  - (iv) Now Enter your User ID
    - a. For CDSL: 16 digits beneficiary ID,
    - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
    - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
  - (v) Next enter the Image Verification as displayed and Click on Login.
  - (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
  - (vii) If you are a first time user follow the steps given below:

|                       | <b>For Members holding shares in Demat Form and Physical Form</b>                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PAN                   | <p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.</li> </ul>                        |
| DOB                   | <p>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.</p>                                                                                                                                                                                                                                                                                     |
| Dividend Bank Details | <p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul> |

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Technofab Engineering Limited on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.

- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)

Tel No.: +91-129-2270202, Fax No.: +91-129-2270201

### Postal Ballot Form

(pursuant to Section 109 (5) of the Companies Act, 2013 and rule 21 (1)(c) of the Companies  
 (Management and Administration) Rules, 2014)

**Sl. No.**

1. Name of Shareholder
2. Registered address of the sole/  
first named shareholders

3. Name of the joint holder(s), if any

4. Registered Folio No. / DP ID No./ Client ID No.\*  
 (\*Applicable to investors holding shares in dematerialized form)

5. Number of shares held

I/ We hereby exercise my/our vote in respect of the Resolutions enumerated below to be passed through postal ballot for the businesses stated in the notice of the Company by giving my/our assent or dissent to the said Resolutions by way of placing tick ( ✓ ) mark at the appropriate box below:

| S. No. | Item No.                                                                                                                                                                                                       | No. of Shares held by me | I assent to the resolution | I dissent to the resolution |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------|-----------------------------|
| 1.     | Ordinary Resolution for enhancement of Authorized Capital of the Company                                                                                                                                       |                          |                            |                             |
| 2.     | Special Resolution for issue of Equity Shares of face value of Rs. 10 each for an amount aggregating to Rs. 100 Crore at such premium as may be decided by the Board including QIP Committee constituted by it |                          |                            |                             |
| 3.     | Special Resolution for approval of the revision of limit of investment by FII                                                                                                                                  |                          |                            |                             |
| 4.     | Ordinary Resolution for appointment of Branch Auditor                                                                                                                                                          |                          |                            |                             |

Date:

Place:

Signature of the member

#### Electronic Voting Particulars

| EVSN (Electronic Voting Sequence Number) | USER ID | Sequence No. |
|------------------------------------------|---------|--------------|
|                                          |         |              |

Note: Please read the instruction printed overleaf carefully before casting your vote and last date for receipt of Postal Ballot Form is 29 February 2016.

## INSTRUCTIONS

1. A Shareholder desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other Form or photocopy thereof is permitted) and send to the Scrutinizer, Mr. Naresh Verma, a Practicing Company Secretary, in the attached pre-paid, self-addressed business reply envelope. However, envelope containing Postal Ballot Form(s), if deposited in person or sent by courier or Registered / Speed Post at the expense of the Shareholder will also be accepted.
2. Members are requested to read **"SHAREHOLDER INSTRUCTIONS FOR E-VOTING"** in the Postal Ballot Notice in case he opts for e-voting.
3. The Scrutinizer will collate the votes downloaded from e-voting system and votes received through physical Postal Ballot to declare the final results for the resolutions placed for voting by the Company and the result will be declared on 2<sup>nd</sup> March 2016.
4. This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company / Depository Participants). In case of joint-holding, this Form should be completed and signed by the first named Shareholder and in his absence, by the next named Shareholder. In case Postal Ballot Form is signed through a Delegatee, a copy of Power of Attorney attested by the Member shall be annexed to the Ballot. The postal Ballot cannot be exercised by a proxy.
5. The consent must be accorded by recording the assent in the Column "ASSENT" and dissent in the Column "DISSENT" by placing a tick ( ✓ ) mark in the appropriate column in the Postal Ballot Form. The ASSENT or DISSENT received in any other form shall not be considered valid.
6. Duly completed Postal Ballot Form should reach the Company not later than Tuesday, 1<sup>st</sup> March, 2016. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder has not been received.
7. There will be only one Postal Ballot Form for every Registered Folio / Client ID, irrespective of the number of joint holder(s).
8. In case of Shares held by Companies, Trusts Societies etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of Board Resolution / Authorisation together with the specimen signature(s) of the duly authorized signatories.
9. A Shareholder may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form, i.e. Tuesday, 29 February 2016.
10. Voting rights shall be reckoned on the paid-up value of Shares registered in the name of the Shareholder as on Monday, the 22<sup>nd</sup> January 2016.
11. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
12. The Scrutinizer's decision on the validity of the Postal Ballot will be final and binding.
13. Members are requested to fill the Postal Ballot Form in indelible ink and avoid filling it by using erasable medium(s) like Pencil. Incomplete, unsigned or incorrectly ticked Postal Ballot Forms will be rejected.
14. Any query in relation to the Resolution proposed to be passed by Postal Ballot including e-voting may be addressed to Mr. Suman Kumar Verma-Company Secretary & Compliance Officer, at the registered office of the Company.