

Dated 27th November 2018

National Stock Exchange of India Limited
Exchange Plaza
Bandra Kurla Complex, Bandra (E)
Mumbai 400 051
Scrip Code: PROVOGE

BSE Limited
Listing Department
P.J. Towers, Dalal Street, Fort
Mumbai 400 001
Scrip Code: 532647

Dear Sir/Madam,

Sub: Dispatch of reminder letter to shareholder – KYC updation & Demat request

Pursuant to Regulation 30 read with Schedule III Part A of SEBI (LODR), Regulations, 2015, we wish to inform that the Company has completed the dispatch of reminder for KYC updation and demat request on 21st November 2018

A specimen copy of the reminder is enclosed herewith for your record.

Thanking you,

Yours truly,

For Provogue (India) Limited


Vishant Shetty

CS & Compliance Officer



Encl: as above

Subject: - **Second reminder for Updating the KYC details and intimation to dematerialise physical securities.**

Dear Sir/Madam,

Further to our letter dated 13th June 2018 and 1st reminder dated 20th October 2018 and in term of pursuant to SEBI Circulars No SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April 2018 by which it has directed all the listed companies to record the PAN of all the shareholders and Bank Account details of registered shareholder. In view of the same we request you to submit the relevant documents by ticking in the appropriate checkboxes on the basis of "Required" remarks as mentioned in the table overleaf **within 21 days from the date of this letter**

Kindly refer the list of supporting documents to be submitted for updating your KYC details as per the table printed overleaf.

Sr.No	REQUEST TO BE UPDATED	SUPPORTING DOCUMENTS
A	PAN	Self- attested legible copy of PAN card (exempted for Sikkim Shareholders)
B	BANK ACCOUNT DETAILS	- Self- attested legible copy of address proof. Any 1 from, a. Utility bill (not older than 3 months) b. Aadhaar Card c. Passport. - Original cancelled cheque leaf of registered shareholder - Legible copy of Bank Statement/Passbook with details of registered shareholder viz. name, address, account number etc. duly attested by Bank Manager or equivalent (If shareholders' name is not printed on chq leaf)
C	SPECIMEN SIGNATURE	- Affidavit for change of signature shares/bonds, duly notarised on non-judicial stamp paper of Rs. 100/- * - Format for signature verification * - Original cancelled cheque leaf - Legible copy of Bank Statement/Passbook with details of shareholder viz. name, address, account number etc. duly attested by Bank Manager or equivalent (If shareholders' name is not printed on chq leaf)
D	EMAIL ID	To be mentioned in KYC form printed overleaf
E	MOBILE NO.	To be mentioned in KYC form printed overleaf
F	NOMINATION	Nomination Registration form *

Note: -1.* The relevant formats are available on our website www.linkintime.co.in → Resources → Downloads → General → Formats for KYC.

2. Single copy of document is sufficient for updating multiple requests.

Further as per SEBI circular SEBI/LAD-NRO/GN/2018/24 dated 08th June 2018, BSE circular no. LIST/COMP/15/2018-19 dated 05th July, 2018 and NSE Ref. No NSE/CML/2018/26 dated 09th July, 2018 all shareholders are advised to dematerialise their physical shareholding on or before 5th December 2018, as thereafter no claims for transfer of physical securities shall be entertained by the Company/Registrar and Transfer Agent except in case of transmission or transposition of securities

Kindly note that, as per SEBI directive, enhanced due diligence procedure will be applicable if KYC requirements are not fulfilled.

Yours faithfully,
For Link Intime India Pvt Ltd
Sd/-
Authorised Signatory



"This is a follow-up/reminder to our earlier letter. Please provide documents (marked "required" in the table given overleaf) which you may have omitted to send earlier. If you have not responded so far, do so now. Please ignore this letter if you have already complied".

KYC FORM

Linkintime India Private Limited

Unit _____ (Company name)

Folio No: _____

No of Shares:_____

We refer to the current status as provided by you in the below table:

Name of the shareholder(s)	PAN (A)	Bank details (B)	Specimen Signature (C)	Email ID (D)	Mobile No. (E)	Nominee Details (F)

Based on the above data, we are forwarding herewith the required supporting documents by ticking in the appropriate checkbox below for all the fields where the status is shown as 'Required' in the above table.

A For registering PAN of registered shareholder and joint shareholders

☐ Registered shareholder ☐ Joint holder 1 ☐ Joint holder 2 ☐ Joint holder 3

B For registering Bank details of registered shareholder only

☐ Aadhaar/Passport/utility bill ☐ Original cancelled cheque leaf ☐ Bank Passbook/Bank Statement

C For registering the Specimen Signature of registered shareholder and joint shareholders

☐ Affidavit ☐ Format for signature verification ☐ Original cancelled cheque leaf ☐ Bank Passbook/Bank Statement

D For Updating the email id of registered shareholder only: _____

E For updating Mobile No. of registered shareholder only:

[illegible]

F For registering the nominee details by the registered shareholder only: ☒ Nomination Registration form

Note: - 1. Shareholders from Sikkim can provide self-attested copy of Aadhaar Card/Voters Card/Driving License/Passport or any other identity proof as issued by Govt.

I /We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it

Sign: _____
Joint holder 3

Postal barcode	Serial No : _____	Date of Printing _____
Mr/Ms/Mrs _____ (registered holder)		
_____ (Address 1)		
_____ (Address 2)		
_____ (Address 3)		
City _____ PIN _____		
Unit _____ (Company name)		

