



Procter & Gamble Hygiene  
and Health Care Limited  
CIN: L24239MH1964PLC012971  
Registered Office:  
P&G Plaza  
Cardinal Gracias Road, Chakala  
Andheri (E), Mumbai 400 099  
Tel: (91-22) 2826 6000  
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Fax Nos:- 26598237/38/8120

To,  
The Listing Department  
The National Stock Exchange of India Limited  
Exchange Plaza, Plot No. C/1, G Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai - 400051.

September 15, 2015

**Ref:- Scrip ID: - PGHH**

Dear Sir / Madam,

**Sub: 51<sup>st</sup> Annual General Meeting and closure of books for the purpose of payment of dividend**

We would like to inform you that the 51<sup>st</sup> Annual General Meeting of the Company is convened on Wednesday, October 28, 2015 at 3.30 p.m. at Y. B. Chavan Pratishthan, Gen. Jagannathrao Bhonsle Marg, Mumbai 400 021.

We would further like to inform you that the Register of Members and Share Transfer books shall remain closed from Wednesday, October 21, 2015 to Wednesday, October 28, 2015 (both days inclusive) for the purpose of determining the names of Members eligible for dividend on Equity Shares, if declared at the 51<sup>st</sup> Annual General Meeting of the Company.

Kindly take the same on record and oblige.

Thanking you,

Yours faithfully,

*For Procter & Gamble Hygiene and Health Care Limited*

*Preeti Bishnoi*  
Company Secretary

