



PUDUMJEE PAPER PRODUCTS LTD.

Registered Office:

Survey No. 25, 26, 29 & 30, Chinchwad Road, Near Aditya Birla Hospital,
Thergaon, Mulshi, Pune, Maharashtra 411 033, India.

E-mail: pune@pudumjee.com | **Telephone:** +91 20 4077 3333 / 3061 3333

CIN: L21098PN2015PLC153717 | **GSTIN:** 27AAHCP9601Q1ZQ

PUDUMJEE

CP: 763

03rd October, 2024

<p>The Manager, Listing Department, National Stock Exchange of India Ltd., Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (E), <u>Mumbai – 400 051.</u></p> <p>Scrip Code:- PDMJEPAPER</p>	<p>The Manager, Corporate Relationship Department, BSE Ltd., Phiroze Jeejeebhoy Towers, Dalal Street, <u>MUMBAI – 400 001.</u></p> <p>Scrip Code:- 539785</p>
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Dear Sir/Madam,

Subject: Intimation to shareholders holding shares in physical mode – withholding of Dividend as per SEBI Master Circular dated 07th May, 2024.

Pursuant to Regulation 30 read with Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in compliance with the SEBI Master Circular No.: SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 07th May, 2024 including earlier circulars issued in this regard (the Circulars), we inform you that we have sent individual letters on 30th September, 2024, to the shareholders of the Company holding shares in physical mode who have not updated any of the KYC details as mandated in the said Circulars against the respective folios, inter-alia for the following: (i) informing them about non-submission of KYC against their physical holdings and requesting them to update the necessary KYC details with Registrar and Transfer Agents of the Company (i.e. KFin Technologies Limited) at the earliest and (ii) intimating them about the declaration of Dividend by the shareholders at the 10th Annual General Meeting and that the dividend payable against their holdings is withheld and shall be released only upon complying with the requirements of updation of KYC as provided in the aforesaid SEBI Circular.

A copy of the letter sent to the Shareholders (without folio specific details) is enclosed herewith and the same is also being uploaded on the website of the Company i.e., www.pudumjee.com.

Kindly take above information on your records.

Thanking you,

Yours Faithfully,

For **Pudumjee Paper Products Limited**

Shrihari Waychal
Company Secretary and Compliance Officer
ICSI Membership No.: A62562
Encl.: As Above

Corporate Office:
Jatia Chambers, 60, Dr. V. B. Gandhi Marg,
Kalaghoda, Mumbai 400 001, India
E-mail: pudumjee@pudumjee.com |
Telephone: +91 22 4355 3333, 2267 4485
Website: www.pudumjee.com

Certification by ICS
Integrated Management System (IMS)
Registration No.: RI91/11027, Complying with Standards:
QMS - ISO 9001:2015
EMS - ISO 14001:2015
OHSMS - ISO 45001:2018
HACCP based Food Safety Management System
Registration No.: RH91/10093, Complying with Standards:
FSMS - ISO 22000:2018





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PUDUMJEE PAPER PRODUCTS LIMITED

Registered Office: Thergaon, Pune - 411033.

CIN: L21098PN2015PLC153717, Tel.: 020-40773423

Website: www.pudumjee.com, e-Mail: investors.relations@pudumjee.com

Date: 26.09.2024

Folio No.

Name:

Dear Shareholder,

Sub: (1) Non submission of KYC against your physical holdings
(2) Intimation regarding dividend payment withheld vide SEBI Master Circular dated 07.05.2024

SEBI, vide its circular dated November 03, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023, November 17, 2023 and Master circular May 7, 2024) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN, Contact Details, Mobile Number and Bank Account Details and specimen signature, if any) shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**. You may also refer to SEBI FAQs by accessing the link : <https://www.sebi.gov.in/sebidata/faqfiles/jan-2024/1704433843359.pdf> (FAQ No 38 & 39).

Kindly note that, the shareholders of the Company at the 10th Annual General Meeting held on 06th September, 2024 considered and declared a dividend of Re.0.60/- per Equity Share of the face value of Re.1 each for the financial year ended 31st March, 2024.

Accordingly, as mandated vide captioned circulars, the dividend payable against your holdings as detailed below is withheld and shall be released immediately after updation of KYC detailed above.

No. of Equity shares held on Book Closure Date/Record date on 29.08.2024	
Dividend Per share (Rs.)	
Gross Dividend (Rs.)	
Tax Deducted (Rs)	
Net Dividend (Rs.)	
% of Tax	
Payment date	
Status of Payment	Withheld
Reason of withholding	KYC details not updated

Since your folio(s) are incomplete with regard to the details as required under Para 19.1 of SEBI Master Circular dated May 7, 2024 thus you are requested to update your PAN, Contact Details (Postal Address with PIN and Mobile number), Bank Account Details and Specimen signature for your corresponding folio number.

Further, in terms of SEBI Circular dated June 10, 2024, Non submission of 'choice of nomination' shall not result in withholding of Dividend, however, existing investors are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them.

For the purpose of updation of KYC details against your folio, you are requested to send the details to our RTA, M/s. KFin Technologies Limited (Unit: **Pudumjee Paper Products Limited**), Selenium Tower-B", Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telangana.

- a. Through hard copies which should be self -attested and dated. **OR**
- b. Through electronic mode, provided that they are sent through E-mail ID of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder. **OR**
- c. Through web- portal of our RTA KFin Technologies Limited - <https://ris.kfintech.com>

Investors can download the following forms & SEBI Circulars, which are also uploaded on the website of the company: <https://www.pudumjee.com/updation-of-pan-kyc-nomination-details-by-shareholders-pursuant-to-sebi-circular-dated-03-11-2021/> and on the website of Kfin Technologies Limited ; <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>.

- a. Form ISR-1 duly filled in along with self attested supporting documents for updation of KYC details
- b. Form ISR-2 duly filled in for banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement
- c. Form SH-13 for updation of Nomination for the aforesaid folio OR ISR-3 for "Opt-out of the Nomination

Please treat this as our specific intimation for updation of KYC details as mandated vide SEBI Master circular dated 07.05.2024.

Thanking you,

Yours faithfully,

For Pudumjee Paper Products Limited

Shrihari Waychal
Company Secretary & Compliance Officer