



# PUDUMJEE PAPER PRODUCTS LTD.

## Registered Office:

Survey No. 25, 26, 29 & 30, Chinchwad Road, Near Aditya Birla Hospital,  
Thergaon, Mulshi, Pune, Maharashtra 411 033, India.

**E-mail:** pune@pudumjee.com | **Telephone:** +91 20 4077 3333 / 3061 3333

**CIN:** L21098PN2015PLC153717 | **GSTIN:** 27AAHCP9601Q1ZQ

PUDUMJEE

CP: 804

07<sup>th</sup> October, 2025

<p>The Manager, Listing Department, <b>National Stock Exchange of India Ltd.,</b> Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (E), <u>Mumbai – 400 051.</u></p> <p><b>Scrip Code:- PDMJEPAPER</b></p>	<p>The Manager, Corporate Relationship Department, <b>BSE Ltd.,</b> Phiroze Jeejeebhoy Towers, Dalal Street, <u>MUMBAI – 400 001.</u></p> <p><b>Scrip Code:- 539785</b></p>
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Dear Sir/Madam,

Subject: Intimation regarding Communication to Shareholders – 100 days Campaign – “Saksham Niveshak”, KYC Non-Submission for Physical Holdings, and Withholding of Dividend pursuant to SEBI Master Circular dated May 07, 2024.

Pursuant to Regulation 30 read with Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in compliance with the SEBI Master Circular No.: SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 07<sup>th</sup> May, 2024 including earlier circulars issued in this regard (the Circulars), we inform you that we have sent individual letters to the shareholders of the Company holding shares in physical mode who have not updated any of the KYC details as mandated in the said Circulars against the respective folios, inter-alia for the following:

- 1. 100 Days Campaign – “Saksham Niveshak”:** As part of the Investor Education and Protection Fund Authority’s (IEPF) 100 Days “Saksham Niveshak” Campaign, shareholders are being encouraged to update their KYC details and claim any unpaid/unclaimed dividends, to avoid transfer of such dividends and shares to the IEPF, in accordance with the provisions of the Companies Act, 2013 and the rules made thereunder.
- 2. Non-Submission of KYC details for Physical Holdings:** Shareholders have been informed about the non-submission of KYC details and advised to update the same with the Registrar and Transfer Agent (RTA) of the Company, KFin Technologies Limited, at the earliest.
- 3. Withholding of Dividend Payment:** The Company has intimated the concerned shareholders that the dividend declared at the 11<sup>th</sup> Annual General Meeting of the Company will remain withheld against their folios until the completion of KYC compliance as prescribed under the SEBI Master Circular dated 07<sup>th</sup> May, 2024.

## Corporate Office:

Jatia Chambers, 60, Dr. V. B. Gandhi Marg,  
Kalaghoda, Mumbai 400 001, India

**E-mail:** pudumjee@pudumjee.com |

**Telephone:** +91 22 4355 3333, 2267 4485

**Website:** www.pudumjee.com

Certification by ICS  
Integrated Management System (IMS)  
Registration No.: RI91/11027, Complying with Standards:  
QMS - ISO 9001:2015  
EMS - ISO 14001:2015  
OHSMS - ISO 45001:2018  
HACCP based Food Safety Management System  
Registration No.: RH91/10093, Complying with Standards:  
FSMS - ISO 22000:2018





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**Mode of Communication:** The communication has been sent via email to shareholders who have registered their email addresses with the Depositories or with the Company's Registrar and Transfer Agent (RTA), KFin Technologies Limited. For shareholders who have not registered their email addresses, a physical copy of the communication has been dispatched via courier to their registered postal addresses as available with the Depositories or the RTA.

A copy of the letter sent to the Shareholders (without folio specific details) is enclosed herewith and the same is also being uploaded on the website of the Company i.e., <https://www.pudumjee.com/>.

Kindly take above information on your records.

For **Pudumjee Paper Products Limited**

Shrihari Waychal  
Company Secretary and Compliance Officer  
ICSI Membership No.: A62562  
Encl.: As Above

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**Registered Office: - Thergaon, Pune – 411033.**  
**CIN: L21098PN2015PLC153717, Tel.: 020-4077 3333**  
**Website:- [www.pudumjee.com](http://www.pudumjee.com)**  
**E-mail: [investors.relations@pudumjee.com](mailto:investors.relations@pudumjee.com)**

Date: .....

Ref: Folio / DP Id & Client Id No:

Name of the Shareholder:

**Sub: (1) 100 Days Campaign- "Saksham Niveshak" – Update your KYC and other related information to prevent transfer of Unpaid/Unclaimed dividends to IEPF.**  
**(2) Non submission of KYC against your physical holdings**  
**(3) Intimation regarding dividend payment withheld vide SEBI Master Circular dated 07<sup>th</sup> May, 2024.**

Dear Shareholder,

The Investor's Education and Protection Fund Authority, Ministry of Corporate Affairs, has requested companies to launch a 100 days Campaign - "*Saksham Niveshak*", scheduled from 28<sup>th</sup> July 2025 to 6<sup>th</sup> November 2025 to reach out to Shareholders whose dividend remain unpaid/ unclaimed.

The Company had proactively, vide its email and physical letters dated 16<sup>th</sup> July, 2025, reached out to Shareholders requesting them to update their KYC details.

Further, the Company has also requested the shareholders to update their KYC details and claim their unclaimed dividend through newspaper advertisement published on 20<sup>th</sup> August, 2025 in Financial Express (all editions) and Loksatta (Pune Edition).

The same is also available on the website of the Company at <https://pudumjee.com/wp-content/uploads/2025/08/PPPL-Reg-30-IEPF-100-Days-Campaign-Saksham-Niveshak-20.08.2025.pdf> as well as the website of Stock Exchanges where the shares of the Company are listed i.e. on BSE at [www.bseindia.com](http://www.bseindia.com) and NSE at [www.nseindia.com](http://www.nseindia.com).

Further SEBI, vide its circular dated 03<sup>rd</sup> November, 2021 (subsequently amended by circulars dated 14<sup>th</sup> December, 2021, 16<sup>th</sup> March, 2023, 17<sup>th</sup> November, 2023 and Master circular 07<sup>th</sup> May, 2024) mandated that the security holders (holding securities in physical form), whose folio(s) are not updated with the KYC details (any of the details viz., PAN, Contact Details, Mobile Number and Bank Account Details and specimen signature, if any) shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from 01<sup>st</sup> April, 2024. The Company has also sent specific intimation to Non- KYC compliant shareholders for updation of their KYC details as mandated under SEBI Circular dated 16<sup>th</sup> March, 2023 (superseded by Master Circular dated 23<sup>rd</sup> June, 2025).

Kindly note that, the shareholders of the Company, at the 11<sup>th</sup> Annual General Meeting held on 30<sup>th</sup> August, 2025 considered and declared a dividend of Re.0.60/- per Equity Share of the face value of Rs.1 each for the financial year ended 31<sup>st</sup> March, 2025.

In accordance with the applicable regulatory circulars, the dividend payable against your shareholding, as detailed below, has been withheld due to non-compliance with the mandated KYC requirements. As per our records, the following dividend(s) declared by the Company remain unclaimed by you. The said dividend(s) shall be released immediately upon completion and verification of the requisite KYC formalities.

<b>Dividend for the year ended</b>	<b>Warrant No.</b>	<b>Date of Declaration</b>	<b>Amount (Rs.)</b>

Further, the details of the dividend which are unclaimed are also available on the website of the Company at <https://pudumjee.com/unclaimed-dividends/>.

Further, all the Shares in respect of which the dividend remains unpaid or unclaimed for seven consecutive years or more are liable to be transferred to Investor Education and Protection Fund. After such transfer, you cannot claim the dividend from the Company and you will have to claim it from Investor Education and Protection Fund Authority.

In view of the above, you are requested to submit duly filled and signed KYC document as given below:

- A. ISR-1 duly filled in along with self-attested supporting documents for updation of KYC details
- B. ISR-2 duly filled in with banker attestation of signature along with Original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement,
- C. ISR-3 If you wish to opt out of nomination and
- D. SH-13 Form for updation of Nomination for the aforesaid folio

Shareholders can download the Forms from the website of the Company at <https://pudumjee.com/sebicompliance-kyc-updates/> or the website of KFin Technologies Limited (RTA) <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>

OR

- E. Updated Client Master (applicable for shares in demat mode) and dispatch the documents through-

1. **By post:** Physical copies, self-attested and dated at below address:

KFin Technologies Limited  
**Unit:** Pudumjee Paper Products Limited  
Selenium Building, Tower B, Plot  
31-32, Financial District,  
Nanakramguda, Serilingampally,  
Hyderabad - 500 032  
Tel.: 040 - 6716 2222 OR,

2. **By email:** From your registered email ID, with digitally signed documents (for joint holders, first holder must sign) at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) OR,
3. **Online:** Upload on website KFin Technologies Limited (RTA) at [www.kfintech.com](http://www.kfintech.com).

Shareholders holding shares in dematerialized form, are requested to contact their Depository Participants to update their details. To support the success of this campaign, kindly submit your documents by 6<sup>th</sup> November, 2025.

For any assistance or queries, shareholders may contact RTA or e-mail to [investors.relations@pudumjee.com](mailto:investors.relations@pudumjee.com)

<b>Company Contact Details:</b>	<b>RTA Contact Details:</b>
Shrihari Waychal Company Secretary, Compliance Officer & IEPF Nodal Officer Pudumjee Paper Products Limited Thergaon, Pune – 411 033 Telephone: +91 20 4077 3333 Email: <a href="mailto:investors.relations@pudumjee.com">investors.relations@pudumjee.com</a>	KFin Technologies Limited Unit: Pudumjee Paper Products Limited Selenium Building, Tower B, Plot 31-32, Financial District, Nanakramguda, Serilingampally, Hyderabad - 500 032 Tel.: 040 - 6716 2222 E-mail: <a href="mailto:einward.ris@kfintech.com">einward.ris@kfintech.com</a> Website: <a href="http://www.kfintech.com">www.kfintech.com</a>

We urge all shareholders to take prompt action to claim their Unpaid/Unclaimed dividend and ensure compliance with statutory requirements.

Yours faithfully,

**For Pudumjee Paper Products Limited**

Shrihari Waychal  
Company Secretary & Compliance Officer