



Petro Carbon And Chemicals Limited
(Formerly : Petro Carbon And Chemicals Private Limited)

Regd. Office:
Avani Signature, 6th Floor,
91A/1, Park Street, Kolkata-700016

Plant:
Haldia Oil Refinery, Haldia - 721606
Dist: Purba Midnapur, WB

tel +91 33 40118400
mail pccl@athagroup.in

CIN L24110WB2007PLC120212

Date: 26.08.2025

To,
The Manager
Listing Department,
National Stock Exchange of India Limited
"Exchange Plaza", C - 1, Block G,
Bandra- Kurla Complex, Bandra (East),
Mumbai - 400051

SYMBOL: PCCL

Sub: Intimation of 18th Annual General Meeting

This is to inform that the 18th Annual General Meeting of the Company will be held on Friday, 19th September, 2025 at 12:30 P.M. through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") in conformity with the applicable provisions of the Companies Act, 2013 and the Rules thereunder read with the Circulars issued by the Ministry of Corporate Affairs, Government of India.

Further please note that Register of Members and Share Transfer Books of the Company remain close from Saturday, 13st September, 2025 to Friday, 19th September, 2025 (both days inclusive) for the purpose of the Annual General Meeting for the financial year ended 31st March, 2025.

Further we have enclosed herewith Notice dated 13th August, 2025 convening the 18th Annual General Meeting.

This is for your kind information and record.

Thanking you,

For Petro Carbon and Chemicals Limited

Manisha Somani
Company Secretary & Compliance Officer
M. No. A24560

Encl: As above

NOTICE

NOTICE is hereby given that the **18th (Eighteenth) Annual General Meeting (“AGM”)** of the Members of Petro Carbon and Chemicals Limited (‘the Company’) will be held on Friday, the 19th day of September, 2025 at 12:30 p.m. through Video Conferencing and Other Audio Visual Means (“VC & OAVM”) to transact the following businesses:

ORDINARY BUSINESS

1. To receive, consider and adopt:
 - (a) the Audited Standalone Financial Statements of the Company for the Financial Year ended 31st March, 2025, together with the Reports of the Board of Directors and the Auditors thereon; and
 - (b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended 31st March, 2025, together with the Report of the Auditors thereon.
2. To appoint a Director in place of Mr. Vishal Atha (DIN: 00916400), who retires by rotation and being eligible, offers himself for re-appointment as a Director.

SPECIAL BUSINESS

3. To re-appoint Mr. Rudra Sen Singh (DIN: 08326502) as a Whole-Time Director of the Company and in this regard to consider and, if thought fit, to pass, with or without modifications, the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 196, 197, 198 and 203 of the Companies Act 2013 (“Act”) read with the Companies (Appointment and Qualification of Directors) Rules, 2014 read with Schedule V thereof (including any statutory modification(s) or re-enactment thereof for the time being in force) and other applicable provisions, if any, of the Act, and pursuant to the recommendation of the Nomination & Remuneration Committee, and subsequently by the Board of Directors, approval of the Members of the Company be and is hereby accorded to the re-appointment of Mr. Rudra Sen Singh (DIN: 06824502) as a Whole-Time Director of the Company, designated as an Executive Director (Operations), who has attained the age of 70 years, for a period of 1 (one) year effective from 2nd May, 2025 on the terms and conditions including remuneration as set out in the explanatory statement annexed to the Notice convening this Annual General Meeting.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all acts, deeds, matters and things as it may in its absolute discretion, deem necessary, desirable or expedient to give effect to this resolution.”

4. To ratify the remuneration of Cost Auditors and in this regard to consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 148 of the Companies Act 2013 (“Act”) read with the Companies (Audit & Auditors) Rules, 2014 (including any statutory modification(s) or amendment(s) thereto or re-enactment(s) for the time being in force) and other applicable provisions, if any of the Act, and pursuant to the recommendation of the Audit Committee, and subsequently by the Board of Directors, the remuneration of Rs.60,000/- (Rupees Sixty Thousand only) plus applicable taxes and reimbursement of out of pocket expenses, payable to M/s. N. Radhakrishnan & Co., Cost Accountants (Firm Registration No.: 000056), for conducting the audit of the Cost Records of the Company for the financial year ending on 31st March, 2026, be and is hereby ratified.

RESOLVED FURTHER THAT the Board of Directors (the ‘Board’ which term includes a duly constituted committee of the Board of Directors) and/ or Company Secretary of the Company, be and are hereby severally authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient to give effect to this resolution.”

5. To alter the Articles of Association of the Company and in this regard to consider and, if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of section 14 and other applicable provisions of the Companies Act, 2013 (“Act”) read with the relevant rules framed thereunder (including any statutory modification(s) or amendment(s) thereto or re-enactment(s) thereof for the time being in force), the consent of the members of the Company be and is hereby accorded to amend the existing Articles of Association (“AoA”) of the Company in the following manner:

- A. Deletion of the definition of “the Seal” stated under chapter “Interpretation”:

INTERPRETATION

1. (b) “the seal” means the common seal of the company.

- B. Substitution of clause 2(ii) stated under chapter "SHARE CAPITAL AND VARIATION OF RIGHTS"

SHARE CAPITAL AND VARIATION OF RIGHTS

2 (ii) Every certificate shall be under the signature of two Directors and shall specify the shares to which it relates and the amount paid-up thereon.

- C. Deletion of clause 76 including chapter "The Seal":

THE SEAL

76. (i) The Board shall provide for the safe custody of the seal.

(ii) The seal of the company shall not be affixed to any instrument except by the authority of a resolution of the Board or of a committee of the Board authorized by it in that behalf, and except in the presence of one director or managing director or such other person as the Board may appoint for the purpose who shall sign every instrument to which the seal of the company is so affixed in his/their presence.

RESOLVED FURTHER THAT the clause numbers subsequent to the existing clause 76, shall stand re-arranged after the deletion of the existing clause 76.

RESOLVED FURTHER THAT the Board of Directors (the 'Board' which term includes a duly constituted committee of the Board of Directors) and/ or Company Secretary of the Company, be and are hereby severally authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient to give effect to this resolution."

By order of the Board
for **Petro Carbon and Chemicals Limited**

Sd/-
Manisha Somani
Company Secretary
M. No. A24560

Date : 13th August, 2025

Registered Office :
Avani Signature, 6th Floor
91A/1, Park Street
Kolkata - 700 016

NOTES:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (hereinafter referred to as 'the Act') in respect of Item Nos. 3, 4 and 5 to be transacted at the 18th Annual General Meeting (hereinafter referred to as "the Meeting") is annexed hereto.
2. Ministry of Corporate Affairs (MCA) vide its General Circular No. 09/2024 dated 19th September, 2024 and Securities Exchange Board of India ("SEBI") vide its Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 3rd October, 2024 read with other circulars issued for this purpose from time to time have permitted the companies to conduct their AGMs through Video Conference (VC)/Other Audio-Visual Means (OAVM) facility till 30th September, 2025 in accordance with the framework provided therein. In compliance with the applicable provisions of the Companies Act, 2013 & the Rules framed thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the 18th AGM of the Company will be conducted through Video Conference (VC)/Other Audio-Visual Means (OAVM) facility, which does not require physical presence of members at a common venue. The deemed venue for the 18th AGM shall be the Registered Office of the Company.
3. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING ("AGM") IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE ON POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** However, in terms of the MCA Circulars and the SEBI circular, since the physical attendance of Members has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by Members under Section 105 of the Companies Act, 2013 will not be available for the 18th AGM. In pursuance to Section 112 and Section 113 of the Companies Act, 2013, representatives of the Corporate Members may be appointed for the purpose of voting through remote e-Voting, for participation in the 18th AGM through VC/OAVM Facility and e-Voting during the said AGM.
4. Since the AGM will be held through VC/OAVM in accordance with the MCA Circulars, the route map, proxy form and attendance slip are not attached to this Notice.

5. The Company has engaged National Securities Depository Limited ("NSDL") for providing facility for voting through remote e-Voting and for participation in the 18th AGM through VC/OAVM Facility and e-Voting during the 18th AGM.
6. In accordance with the MCA's General Circular No. 09/2024 dated 19th September, 2024 read with other circulars issued for this purpose from time to time and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 3rd October, 2024 issued by SEBI, the Annual Report along with the Notice of the 18th AGM, and instructions for e-voting are being sent only through electronic mode to those Members whose email addresses are registered with the Company/RTA/ Depository Participants. Members, who have not yet registered their e-mail address with the Company or their respective Depository Participant, are therefore requested to register the same at the earliest. Further, please be informed that all the Members who have registered their e-mail address or not, are entitled to receive the aforesaid documents in physical form free of cost, upon specific request made by them to the Company.

Members may note that the Notice and Annual Report for 2024-25 will also be available on the Company's website at www.pccl.in, websites of the Stock Exchange, i.e., National Stock Exchange of India Limited at www.nseindia.com, and on the website of NSDL at www.evoting.nsdl.com.

7. Participation of Members through VC/OAVM will be reckoned for the purpose of quorum for the AGM as per Section 103 of the Companies Act, 2013.
8. The Register of Members and Share Transfer Books of the Company shall remain closed from **Saturday, 13th September, 2025 to Friday, 19th September, 2025** (both days inclusive) for the purpose of the Meeting.
9. Pursuant to Section 72 of the Act, read with rules framed thereunder, Members are entitled to make nomination in respect of shares held by them. Members are requested to contact their respective Depository Participant, with whom they are maintaining their demat account, for availing this facility.
10. Members may join the 18th AGM through VC/OAVM facility by following the procedure as mentioned below, which shall be kept open for the Members from 12:00 P.M. i.e., 30 minutes before the time scheduled to start the 18th AGM and shall be kept open throughout the proceedings of the AGM.
11. Members may note that the VC/OAVM facility, provided by NSDL, has capacity to allow participation of maximum 1,000 Members on a first-come first-serve basis. The large shareholders (i.e. shareholders holding 2% or more shareholding), promoters, institutional investors, directors, key managerial personnel, the chairpersons of the Audit Committee, Nomination & Remuneration Committee and Stakeholders' Relationship Committee, auditors, etc. can attend the 18th AGM without any restriction on account of first-come first-serve basis.
12. Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access the same by following the steps mentioned in Note No. 23 Procedure of E-voting: under the sub head "Step 1: Access to NSDL e-Voting system". After successful login, you can see "VC/ OAVM link" placed under "Join General meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVSN of Company will be displayed. Please note that the Members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in Note No. 23 in the Notice to avoid last minute rush.
13. Please note that participants connecting from Mobile devices or Tablets or through Laptop connecting via Mobile Hotspot, may experience Audio/Video loss due to fluctuation in their respective network. It is therefore, recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
14. Members who need assistance before or during the AGM with use of technology, can: - Send a request at evoting@nsdl.com or contact at: 022 - 4886 7000; or Contact Ms. Pallavi Mhatre, Senior Manager, NSDL at the designated email ID: evoting@nsdl.com.
15. As the AGM is being conducted through VC/OAVM, Members seeking information or have any queries w.r.t. accounts or matters relating to AGM are requested to write to the Company their name, demat account number/ folio number, email id, mobile number and details of queries or information they are seeking at pccl@athagroup.in. Questions/queries to be received by the Company through email before **Friday, 12th September, 2025** shall only be considered and responded during the AGM.
16. Members who would like to express their views or ask questions during the Meeting may register themselves as a speaker and send their request mentioning their name, demat account number/ folio number, e-mail address, mobile number at Company's e-mail address: pccl@athagroup.in. Only those Members who have registered themselves as a "SPEAKER" at least 7 (seven) days in advance will be allowed to express their views/ask questions during the Meeting. Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the Meeting.

17. The Company reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of the AGM.
18. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 read with Rules made thereunder and the Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, and other relevant documents in respect of the proposed resolutions, if any, would be made electronically available at the commencement of the Meeting and shall remain open and accessible to the Members during the Meeting. The physical copies of all documents referred to in the Notice will also be available for inspection by the Members at the Registered Office of the Company without any fee on all working days except Saturdays, Sundays and public holidays between 10:00 a.m. to 05:00 p.m. up to the date of AGM, i.e., 19th September, 2025. Members seeking to inspect such documents can send an email to pccl@athagroup.in.
19. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of the SEBI Listing Regulations and in terms of SEBI Circular No. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated 9th December 2020 in relation to e-Voting facility provided by Listed Entities, the Company is pleased to provide to the Members facility of voting by electronic means in respect of businesses to be transacted at the 18th Annual General Meeting which includes remote e-voting (i.e. voting electronically from a place other than the venue of the annual general meeting) and voting during the AGM through an electronic voting system. As mentioned in the Note No. 5 above, the Company has engaged the services of National Securities Depository Limited (NSDL) for facilitating voting by electronic means. The Members, whose names appear in the Register of Members/list of Beneficial Owners as on **Friday, 12th September, 2025**, being the cut-off date, are entitled to vote on the Resolutions set forth in this Notice. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
20. The remote e-voting period starts on **Tuesday, 16th September, 2025 at 9:00 a.m.** and ends on **Thursday 18th September, 2025 at 5:00 p.m.** During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of **Friday, 12th September, 2025**, may cast their votes electronically. The remote e-voting module will be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
21. Members attending the meeting through VC/OAVM who have not already cast their vote by remote e-voting shall be able to exercise their voting right at the Meeting through electronic voting system. The Members who have cast their vote by remote e-voting prior to the Meeting may also attend the Meeting but shall not be entitled to cast their vote again. Their voting rights shall be reckoned in proportion to the equity shares held by the Members in the Company as on the cut-off date. In case of joint holder(s) attending the Meeting, only such joint holder, who is first in order of names, will be entitled to vote. The Members desiring to participate in e-voting during the Meeting are requested to refer Note No. 23 as given herein below.
22. Relevant details, pursuant to Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard - 2 on General Meetings issued by Institute of Company Secretaries of India, in respect of the directors seeking appointment/ re-appointment at the AGM, forms part of this Notice.

23. Procedure of E-voting





The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with NSDL	<ol style="list-style-type: none"> Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <div style="text-align: center;"> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;">  <p>App Store</p>  <p>Google Play</p> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;">   </div> </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers’ website directly. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

Individual Shareholders (holding securities in demat mode) login through their Depository Participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
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Important note : Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022-4886 7000 and 022-2499 7000
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on **"Forgot User Details/Password?"** (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **"Physical User Reset Password?"** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to patnaikandpatnaik@yahoo.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 and 022 - 2499 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) by email to pccl@athagroup.in.
- In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) to pccl@athagroup.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
- Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
- In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.**

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the EGM/AGM.**
- Members who have voted through Remote e-Voting will be eligible to attend the EGM/AGM. However, they will not be eligible to vote at the AGM.**
- The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.**

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

- Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- Shareholders are encouraged to join the Meeting through Laptops for better experience.
- Further Shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

General Information:

1. Mr. Sankar Kumar Patnaik, (Membership No. : 5699) partner of Patnaik & Patnaik, Company Secretaries, (C. P. No.: 7117), has been appointed by the Board of Directors as the Scrutinizer, to scrutinize the voting process in a fair and transparent manner.
2. The Scrutinizer shall, immediately after the conclusion of e-voting during the Meeting, count the e-votes cast and shall submit a Consolidated Scrutinizer's Report of the total e-votes cast in favour or against, if any, not later than two days of the conclusion of the Meeting to the Chairman of the Company or any person authorised by the Chairman in writing. The Chairman or any other authorised person, as the case may be, shall declare the result of the voting forthwith.
3. The results along with the Scrutinizer's Report will be placed on the Company's website at www.pccl.in and on the NSDL's website at www.evoting.nsdl.com, immediately after the result is declared by the Chairman or any other authorised person, as the case may be, and the same shall be communicated to the Stock Exchange, where the shares of the Company are traded i.e. to National Stock Exchange of India Limited.
4. Subject to receipt of requisite number of votes, the resolutions proposed in the notice shall be deemed to be passed on the date of the meeting itself, i.e. 19th September, 2025.

By order of the Board
for **Petro Carbon and Chemicals Limited**

Sd/-
Manisha Somani
Company Secretary
M. No. A24560

Date : 13th August, 2025

Registered Office :
Avani Signature, 6th Floor
91A/1, Park Street
Kolkata - 700 016

Details of the Directors seeking appointment/ re-appointment in Annual General Meeting (in pursuance of Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 & Secretarial Standards-2 issued by the Institute of the Company Secretaries of India:-

Name of the Director	Vishal Atha	Rudra Sen Singh
Director Identification Number (DIN)	00916400	06824502
Date of Birth	17th November, 1982	25th July, 1949
Nationality	Indian	Indian
Date of appointment	05th November, 2007	2nd May, 2014
Qualification	He holds Degree of Bachelor of Commerce	He holds Masters' Degree in Organic Chemistry
Experience in functional area	More than 18 years of experience in Calcined Petroleum Coke, Iron Ore Mining, Renewable Energy Power and Steel industry	Over five decades of unparalleled experience in the Calcined Petroleum and Coal Tar Pitch Industry
Relationship with other Director	Not related to any Director	Not related to any Director
Shareholding in the Company including shareholding as a beneficial owner*	67,19,962 Equity Shares of Rs.10/- each	NIL
List of directorships held in other Companies	Crest Steel and Power Private Limited Topworth Steels and Power Private Limited Shakti Finvest Private Limited Narbheram Power and Steel Private Limited Indian Chamber of Commerce Calcutta GV Mines Minerals & Metals Private Limited Bonai Services Private Limited Shiromani Flat Owners Association Amalgam Steel Private Limited Amalgam Steel & Power Limited YPO (Calcutta)	NIL
List of LLP in which Partnership is held	NVR Advanced Chemicals LLP	NIL
Committee membership in other Companies	NIL	NIL
Listed entities from which the Person has resigned in the last three years	NIL	NIL
Skills and Capabilities required for the role and the manner in which the proposed person meets the requirements	Entrepreneurial expertise, strategic decisions focus on optimizing resource planning, implementing innovative technology solutions, and enhancing operational efficiency	A seasoned industry veteran poised to revolutionize the landscape of the Company. As an industry legend, he epitomizes the spirit of excellence, laying the foundation for a brighter future for the Company
The number of Meetings of the Board of Directors of the Company attended during the year 2024-25	8	7

* Shareholding as on the date of the Notice.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 IN RESPECT OF ITEM NOS. 3, 4 AND 5 TO BE TRANSACTED AT THE 18TH ANNUAL GENERAL MEETING
ITEM NO. 3

Mr. Rudra Sen Singh (DIN: 06824502) was re-appointed as a Whole-Time Director designated as an Executive Director (Operations) of the Company by the Board of Directors for a period of one year with effect from 2nd May, 2025, subject to the approval of the Members in terms of the provisions of Sections 196, 197, 198 and 203 of the Companies Act, 2013. Shareholders' approval is now sought to regularize his appointment as Whole-Time Director of the Company in terms of the Board approval, which also had the recommendation of the Nomination & Remuneration Committee, taking into account the Remuneration Policy of the Company.

The main terms and conditions of his re-appointment are as follows:

TENURE

The appointment of Mr. Rudra Sen Singh has been made for a period of 1 (one) year from 2nd May, 2025 to 1st May, 2026.

REMUNERATION

Period		2nd May, 2025 to 1st May, 2026
A	Salary	
	1 Basic	Rs.1,76,779
	2 Special	Rs.1,25,500
	3 Monthly CTC	Rs.3,02,279
	4 Annual CTC	Rs.36,27,348
	5 Personal Accident Insurance	As per Company Policy
B	1 Leave encashment benefits	As per Company Policy
C	1 Car & Telephone	Car with Chauffer
D	Performance / Variable Pay	Rs.6,56,785

Minimum Remuneration

Where in any financial year during your tenure, the Company incurs a loss or its profits are inadequate, the Company shall pay the above remuneration as referred above "A to D" by way of salary, perquisites and other benefits as minimum remuneration subject to the limits specified under Section II of Part II of Schedule V of the Companies Act, 2013.

Mr. Rudra Sen Singh, Whole-Time Director has attained the age of 70 years. He has over five decades of unparalleled experience in the Calcined Petroleum industry, so, the Board is of the view that the re-appointment of Mr. Rudra Sen Singh will be beneficial for the operations of the Company and the remuneration payable to him commensurates with his abilities and experience, which has been made a part of the Notice.

The Board recommends the resolution set out at Item No. 3 of the notice for approval by the Members as a Special Resolution.

None of the Directors and Key Managerial Personnel of the Company and/or their respective relatives, except Mr. Rudra Sen Singh, to whom the resolution relates, are, in any way, concerned or interested, financially or otherwise, in the resolution as set out at Item No. 3 of this Notice.

The above may be treated as sufficient disclosure under section 190 with respect to the payment of remuneration.

ITEM NO. : 4

The Board of Directors at their Meeting held on 2nd May, 2025, on the recommendation of Audit Committee, has re-appointed M/s. N. K. Radhakrishnan & Co., Cost Accountants (Firm Registration No.: 000056) as the Cost Auditors to conduct the audit of the cost records of the Company for the financial year ended on 31st March, 2026 at a remuneration of Rs.60,000/- (Rupees Sixty Thousand only) plus tax (if applicable) at actual.

In terms of Section 148 of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration as approved by the Board of Directors and as recommended by the Nomination & Remuneration Committee, is required to be ratified by the shareholders subsequently. Accordingly, consent of the Members is sought for ratification of the remuneration payable to the Cost Auditors for the financial year 2025-26.

The Board of Directors, therefore, recommend the Ordinary Resolution as set out at Item No. 4 of this Notice for approval by the Members.

None of the Directors and Key Managerial Personnel of the Company and/or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the resolution as set out at Item No. 4 of this Notice.

Accordingly, Ordinary Resolution is submitted to the meeting for consideration and approval of the members.

ITEM NO.: 5

Pursuant to enactment of the Companies (Amendment) Act, 2015, the use of common seal has been made optional for companies. The Company executes/enters into various agreement with financial institutions and regulatory authorities during the course of its business activities, where common seal is affixed in the manner specified by the Board. The requirement of affixing common seal is mandated in such agreements and documents as the Articles of Association ("AoA") of the Company contain regulations governing affixing of common seal and maintenance thereof. In view of the requirement of common seal having been dispensed with and also to facilitate administrative convenience for execution of documents on behalf of the Company it is proposed to alter the existing AoA of the Company by altering/deleting the relevant articles in the AOA of the Company, pertaining to common seal.

Hence, the members' approval by way of special resolution is hereby requested for alteration to the Articles of Association of the Company in order to delete the common seal clause.

Existing set of AOA of the Company is available on the website of the Company and also altered set of Articles of Association is available on the website of the Company.

The Board of Directors, therefore, recommend the Special Resolution as set out at Item No. 5 of this Notice for approval by the Members.

None of the Directors and Key Managerial Personnel of the Company and/or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the resolution as set out at Item No. 5 of this Notice.

Accordingly, Special Resolution is submitted to the meeting for consideration and approval of the members.

By order of the Board
for **Petro Carbon and Chemicals Limited**

Sd/-
Manisha Somani
Company Secretary
M. No. A24560

Date : 13th August, 2025

Registered Office :
Avani Signature, 6th Floor
91A/1, Park Street
Kolkata - 700 016