

PARAS PETROFILS LIMITED

Regd. Off.: 1st Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road,
Udhana, Surat, Gujarat-395002

CIN: L17110GJ1991PLC015254 Email-id: finance@paraspetrofiles.com

Ph.: +91-9825568096; Website: www.paraspetrofiles.co.in

The Manager-Listing National Stock Exchange of India Ltd. 'Exchange Plaza' Plot No. C/1, G Block, Bandra-Kurla Complex Mumbai-400051 Symbol: PARASPETRO	The Manager-Listing BSE Limited Phiroze Jeejeebhoy Towers Dalal Street, Fort Mumbai- 400001 Security Code: 521246	The Manager-Listing The Calcutta Stock Exchange Limited 7-Lyon Range, Kolkata-700001 Scrip Code: 026039
---	---	---

Sub: Submission of documents of Annual General Meeting as per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

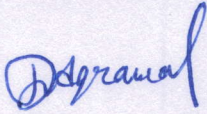
Dear Sir/Ma'am,

Please find attached herewith the following documents in respect of **29th Annual General Meeting** of the Company held on **Thursday, December 17, 2020** **Commenced at 12:30 P.M** through Video Conferencing (VC) in accordance with guidelines of the Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI).

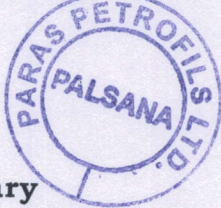
1. Summary of proceedings of Annual General Meeting as required under Clause 13 of Part-A of Schedule -III of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as **Annexure - I**.

Submitted for your information and records.

For Paras Petrofils Limited



Diwakar Agrawal
Company Secretary



Date: 17.12.2020

Place: Surat

PARAS PETROFILS LIMITED

Regd. Off.: 1st Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road, Udhana, Surat, Gujarat-395002

CIN: L17110GJ1991PLC015254 Email-id: finance@paraspetrofilms.com

Ph.: +91-9825568096; Website: www.paraspetrofilms.co.in

Annexure -I

Summary of Proceedings 29th Annual General Meeting

The 29th Annual General Meeting of the Members of Paras Petrofils Limited ('the Company') was held on Thursday, December 17, 2020 at 12:30 P.M. through Video Conferencing ('VC') in accordance with guidelines of the Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI). The deemed venue for 29th AGM was the Registered Office of the Company at 1st Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road, Udhana, Surat, Gujarat-395002.

Mr. Diwakar Agrawal, Company Secretary and Compliance Officer welcomed the Members, Directors and Auditors who had joined the meeting through Video Conferencing and briefed that AGM was convening through VC.

The Company, its Directors and Shareholders offered their deepest condolence and two minutes of silence in the memory and honour of those fighters who lost their life during these unprecedented circumstances.

Thereafter, Mr. Diwakar Agrawal, Company Secretary, informed that in view of the restrictions due to outbreak of COVID-19 and considering the social distancing norms, the AGM was conducted through VC. The Company Secretary informed that the Company had tied up with **Central Depository Services (India) Limited** (CDSL) to provide facility for voting through remote e-voting, e-voting during the AGM and the Company Secretary further informed that the Company had tied up with **Beetal Financial & Computer Services (P) Limited** (Beetal) for providing the facility of VC.

The Company Secretary introduced all the dignitaries and panelist. **Mr. Deepak Kishorchandra Vaidya** was appointed as the Chairperson of the AGM. **Mr. Deepak Kishorchandra Vaidya**, being Chairperson of the meeting presided over the meeting. The requisite quorum being present, the Chairperson called the meeting to order. Majority Directors attended the meeting. Then the speech was delivered by him. He also informed that the Company had provided to its Members the facility to cast their vote electronically, on all resolutions set forth in the Notice. Members who were present at the meeting through Video Conferencing (VC) and had not cast their votes electronically were provided an opportunity to cast their votes during the continuance of meeting through e-voting. The Chairperson also apprised the



PARAS PETROFILS LIMITED

Regd. Off.: 1st Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road,
Udhana, Surat, Gujarat-395002

CIN: L17110GJ1991PLC015254 Email-id: finance@paraspetrofilms.com

Ph.: +91-9825568096; Website: www.paraspetrofilms.co.in

members that notice of the general meeting was duly dispatched at their registered email IDs to all the members whose emails were registered with the RTA of the Company as on the "cut-off date". Thereafter, the Notice convening the 29th AGM, Director's Report and Auditor's Report which were already circulated in advance, taken as read with the consent of the Members.

The Chairperson further apprised that the Board of Directors had appointed **M/s. Ojha & Associates**, Company Secretaries, as the Scrutinizer to scrutinize the process of remote e-voting and e-voting during AGM.

Accordingly, the said meeting was held and below given resolutions was deliberated at the meeting.

ORDINARY BUSINESS:

1. Considered and adopted the "Standalone Audited Financial Statements" of the Company for the year ended on 31st March, 2020 together with the Report of the Directors' and Auditors' thereon.
2. Re-Appointment of Mr. Deepak Kishorchandra Vaidya (DIN: 08201304), as Director, who retires by rotation in terms of section 152(6) of the Companies Act, 2013 and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

3. Regularization/appointment of Ms. Madhuben Shankarbhai Rathod (DIN: 08861595) as director of the Company pursuant to the provisions of Sections 152 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 as Ordinary Resolution.

The Chairperson, declared the meeting to be duly called, held and convened and the meeting was concluded with a thanks giving.

The votes cast through e-voting and remote e-voting will be unblocked by the scrutinizer and a "Consolidated Scrutinizer Report" will be submitted, to the Chairperson of the meeting within 48 hours from conclusion of the meeting. The results will be also posted at the notice board of the registered office of the



PARAS PETROFILS LIMITED

Regd. Off.: 1st Floor Dhamanwala Complex, Opp. Apple Hospital, Khatodara Road,
Udhana, Surat, Gujarat-395002

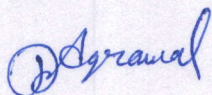
CIN: L17110GJ1991PLC015254 Email-id: finance@paraspetrofilms.com

Ph.: +91-9825568096; Website: www.paraspetrofilms.co.in

Company and it will be displayed on the website of the Company and will also be intimated to the Stock Exchanges (BSE Ltd., NSE & CSE).

By order of the Board of Directors

For Paras Petrofils Limited



Diwakar Agrawal
Company Secretary



Date: 17.12.2020

Place: Surat