

September 13, 2024

The Manager, Listing Department
The National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai - 400 051
NSE Symbol : PANACEABIO

BSE Limited
Corporate Relationship Department,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400 001
BSE Scrip Code: 531349

Sub: Communication sent to physical shareholders to furnish PAN and KYC details

Ref: SEBI Master Circular No. SEBI /HO/MIRSD/PD-1/P/CIR/2024/37 dated May 07, 2024 and SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024

Dear Sir / Madam,

In compliance to the aforesaid SEBI Circulars, please note that the Company has sent reminder letters on September 13, 2024, to the shareholders holding shares in physical mode, requesting them to furnish PAN and KYC details for updation, to the Company / Registrar & Transfer Agent of the Company i.e. Skyline Financial Services Private Limited along with request to dematerialize the shares with Depository Participant. A copy of the reminder letter is enclosed herewith for your reference.

Further, the prescribed forms as per the aforesaid SEBI Circulars are also available on the website of the Company at <https://www.panaceabiotec.com/en/section/information-repository/other-important-information>.

This is for your information and records.

Thanking you,
Sincerely yours,
For **Panacea Biotec Limited**

Vinod Goel
Group CFO and Head Legal
& Company Secretary

Encl. As above

Shareholder's Communication

September 12, 2024

To, Folio No.: Serial No.

Name of Shareholder:

Address:

Sub: Reminder Letter for mandatory registration / updation of KYC details by holders of physical securities

- Ref: 1. SEBI Circular Nos. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 and SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 03.11.2021 and 14.12.2021, respectively.
2. SEBI Circular Nos. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated 16.03.2023 and 17.11.2023, respectively (now rescinded due to issuance of Master Circular dated 07.05.2024).
3. SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 07.05.2024 as amended by SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated 10.06.2024.
4. Our earlier letters dated 25.01.2023 and 11.05.2023.

Dear Shareholder,

We refer to the above Circulars / Master Circular issued by Securities and Exchange Board of India ("SEBI") that mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, and Specimen signatures of physical shareholders. Updation of Email ID and Nomination details by the physical shareholders has been made optional by SEBI. However, the security holders are requested to register their Email ID to avail online service and nomination details for ensuring smooth transmission of securities as well. This is applicable for all security holders holding shares in Physical Mode.

The salient features and requirements of the SEBI Circulars are as follows:

1. In case of non-updation of PAN, Contact Details including Mobile Number, Bank Account details and specimen signature in respect of physical folios, dividend / interest etc. **shall be paid only through electronic mode with effect from 01st April 2024 upon furnishing all the aforesaid details in entirety.**

Accordingly, if a security holder updates the PAN, contact details including mobile number, bank account details and specimen signature after 1st April, 2024, then any dividends / interest etc. declared by the Company during the period (i.e. from 1st April, 2024 till updation of KYC by Shareholders) pertaining to the securities of the Company and due for payment to physical shareholder, would be paid electronically only upon complying with the above requirements.

Further, the physical shareholders will not be able to lodge a grievance or avail any service request from the Skyline Financial Services Pvt. Ltd. ("RTA") till the said details are updated / provided against their folio.

2. All existing shareholders are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them as well as to prevent accumulation of unclaimed assets in securities market.

In this connection, the current status of the below mentioned folio is provided for your ready reference and we request you to comply with the required mandatory fields on **top priority**.

Name of the security holder	PAN (mandatory)	Specimen Signature (mandatory)	Contact details including mobile no. (mandatory)	Bank details (mandatory)	Nominee details (optional)	Email Id (optional)

Panacea Biotec Ltd (CIN: L33117PB1984PLC022350)

Regd. Office : Ambala Chandigarh Highway, Lalru – 140501, Punjab

Correspondence/Corporate office : B-1 Extn./G-3, Mohan Co-op. Indl. Estate, Mathura Road, New Delhi - 110 044, India

Ph.: 91-11-4167 9000, 4167 8000, Fax: 91-11-4167 9070 Email: companysec@panaceabiotec.com

It is therefore, **once again requested to submit the following details in the enclosed formats (wherever applicable)** along with the **self-attested copies** of supporting documents to the RTA or the Company **immediately**:

Form	Description	Documents required
ISR-1	Request for registering PAN, KYC & Bank details or updation thereof (postal address, Mobile No. & E-Mail Id)	Duly filled & signed Form ISR-1 along with: 1. Self-attested copy of PAN card & Address (Preferably Aadhar) of the shareholder/s as per Form ISR-1. Note: PAN linked with Aadhar would only be accepted 2. Original cancelled cheque leaf with printed name of the registered shareholder or provide legible copy of Bank passbook or Bank statements attested by the bank.
ISR-2	In case of major mismatch in signature of shareholder or in case signature is not available with Company	Duly filled & signed Form ISR-2 along with confirmation of signature of securities holder by the Banker
SH-13	For furnishing Nomination details	Duly filled & signed Form SH-13 for registering Nominee along with self-attested ID proof of Nominee
ISR-3	Declaration form for opting out of Nomination	Duly filled & signed Form ISR-3
SH-14	Cancellation or Variation in Nomination	Duly filled & signed Form SH-14

The aforesaid Forms can also be downloaded from the Company's website at <https://www.panaceabiotec.com/en/section/information-repository/other-important-information> www.panaceabiotec.com>InvestorZone>OtherImportanceInformation or RTA's website at <https://www.skylinerta.com/investor-charter.php>.

In case of any queries or need any assistance in this regard, please contact:

<p>Panacea Biotec Limited Corporate Office: B-1 Extn./G-3, Mohan Co-Operative, Industrial Estate, Mathura Road, New Delhi – 110044 Email: companysec@panaceabiotec.com Phone No. 011-41679000 Extn. - 2073</p>	<p>Skyline Financial Services Private Limited Unit: Panacea Biotec Limited D-153A, 1st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Email: kyc@skylinerta.com Phone No. 011-40450193-97</p>
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Conversion into Dematerialised Mode

The Shareholders holding shares in physical form are requested to note that the Company's securities are being traded only in dematerialised form and accordingly every physical shareholder is hereby requested to convert their holdings into dematerialised form and avail the benefits of dealing in shares in demat form. The shareholders may contact the RTA / Company for assistance in converting their holding to demat form.

Thanking you,

Yours Sincerely,

for **Panacea Biotec Limited**

Authorised Signatory

Form ISR – 1

(SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

Date: ___ / ___ / _____

A. I / We request you to Register / Change / Update the following (Tick relevant box)

<input type="checkbox"/> PAN	<input type="checkbox"/> Bank details	<input type="checkbox"/> Signature
<input type="checkbox"/> Mobile number	<input type="checkbox"/> E-mail ID	<input type="checkbox"/> Address
Kindly Quote the Serial no. as printed in your KYC form		

B. Security Details:

Name of the Issuer Company		Folio No.:
Name(s) of the Security holder(s) as per the Certificate(s)	1. 2. 3.	
Number & Face value of securities		
Distinctive number of securities (Optional)	From	To

C. I / We are submitting documents as per Table below (tick as relevant, refer to the instructions):

Name of all the Security holder(s) in Capital as per PAN (<i>Copies of Pan of all the Holder(s) duly self-attested with date to be enclosed with this Form</i>)	PAN	Whether PAN is linked to Aadhaar (Yes / No)
1.		
2.		
3.		

Note: PAN shall be valid only if it is linked to Aadhaar by March 31, 2023 or any other date as may be specified by CBDT

To know the status of your PAN Linked to Aadhaar check on this link: <https://www.incometax.gov.in/iec/foportal>

Demat Account Number	16 digit DP / CL ID []
Email ID*	
Mobile No.*	

Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant

**In case it is not provided, the details available in the CML will be updated in the folio*

Bank Account Details of First Holder	
Name of the Bank & Branch	
IFSC	
Bank A/c No.	

Note: Original cancelled cheque leaf bearing the name of first holder is mandatory, failing which first security holder shall submit copy of bank passbook / statement attested by the Bank for registering the Bank Account details

Address of First Holder if there is any change	
Address	
Pin Code	

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above folio(s) in which I / We are the holder(s) (strike off what is not applicable).

Declaration: All the above facts stated are true and correct.

	First Holder	Joint Holder 1	Joint Holder 2	Joint Holder 3
Signature				
Name				
Full address				
PIN				

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf

I/We are submitting documents as per Table below (tick as relevant, refer to the instruction):

No.	<input checked="" type="checkbox"/>	Document / Information / Details	Instruction / Remark
1.	<input type="checkbox"/>	PAN of (all) the (joint) holder(s)	<i>Pan copies of all the holder(s) duly self-attested with date to be enclosed.</i> PAN shall be valid only if it is linked to Aadhaar by March 31, 2022, or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI Circular.
2.	<input type="checkbox"/>	Demat Account Number	Provide Client Master List (CML) of your Demat Account, provided by the Depository Participant
3	<input type="checkbox"/>	Proof of Address of the first holder	<p>Provide Self attested copy of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address;</p> <ul style="list-style-type: none"> <input type="checkbox"/> Client Master List (CML) of your Demat Account, provided by DP. <input type="checkbox"/> Valid Passport/ Registered Lease or Sale Agreement of Residence / Driving License / Flat Maintenance bill.* <input type="checkbox"/> Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old. <input type="checkbox"/> Identity card(with photo) / document with address, issued by any of the following: Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions. <input type="checkbox"/> For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. <input type="checkbox"/> The proof of address in the name of the spouse* <p>Kindly provide additional self-attested copy of identity proof of the holder / claimant.</p>
4.	<input type="checkbox"/>	Bank details	Provide the latest copy of the bank statement with details of bank name, branch, account number and IFSC or Original cancelled cheque leaf bearing the name of first holder. Alternatively, Bank details available in the CML as enclosed will be updated in the folio.
5.	<input type="checkbox"/>	E-mail address	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6.	<input type="checkbox"/>	Mobile	As mentioned on Form ISR-1, alternatively the Mobile No. available in the CML as enclosed will be updated in the folio.
7.	<input type="checkbox"/>	Specimen Signature	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and original cancelled cheque with name of security holder printed on it or Bank Passbook or Bank Statement attested by the Bank
8	<input type="checkbox"/>	Nomination	<p>Submit Form(s) as per any ONE of the following options:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form SH-13 for First Time Nomination <input type="checkbox"/> Form SH-14 for Change in Existing Nomination <input type="checkbox"/> Form SH-14 and ISR-3 for Cancellation of Existing Nomination and to “Opt-Out” <input type="checkbox"/> ISR-3 to “Opt-Out” of Nomination or if No-Nomination is required

Form ISR – 2

(see circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

Confirmation of Signature of securities holder by the Banker

1. Bank Name and Branch				
2. Bank contact details Postal Address Phone number E-mail address				
3. Bank Account number				
4. Account opening date				
5. Account holder(s) name(s)	1) 2) 3)			
6. Latest photograph of the account holder(s)				
<table border="1" style="width: 100%; text-align: center;"><tr><td style="width: 33%; height: 80px;">1st Holder</td><td style="width: 33%; height: 80px;">2nd Holder</td><td style="width: 33%; height: 80px;">3rd Holder</td></tr></table>	1 st Holder	2 nd Holder	3 rd Holder	
1 st Holder	2 nd Holder	3 rd Holder		
7. Account holder(s) details as per Bank Records				
a) Address				
b) Phone number				
c) Email address				
d) Signature(s)				
1) <table border="1" style="width: 150px; height: 40px;"></table>	2) <table border="1" style="width: 150px; height: 40px;"></table>	3) <table border="1" style="width: 150px; height: 40px;"></table>		
Seal of the Bank	Signature verified as recorded with the Bank			
	(Signature)			
Place:	Name of the Bank Manager			
	Employee Code			
Date:	E-mail address			

Form No. SH-13

Nomination Form

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

To

Name of the company:

Address of the company:

I/We the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NOMINEE/S —

(a) Name:

(b) Date of Birth:

(c) Father's/Mother's/Spouse's name:

(d) Occupation:

(e) Nationality:

(f) Address:

(g) E-mail id:

(h) Relationship with the security holder:

(3) IN CASE NOMINEE IS A MINOR--

(a) Date of birth:

(b) Date of attaining majority

(c) Name of guardian:

(d) Address of guardian:

Name:

Address:

Name of the Security

Holder (s)

Signature

Witness with
name and address

Form ISR - 3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]]

Name of the Company :

Registered Address of the Company:

I / we the holder(s) of the securities particulars of which are given hereunder, **do not wish to nominate** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s)

Signature(s)

Sole / First Holder Name

Second Holder Name

Third Holder Name

Name and Address of Witness	Signature

Form No. SH-14

Cancellation or Variation of Nomination

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the Companies (Share Capital and Debentures) Rules 2014]

Name of the company:

I/We hereby cancel the nomination(s) made by me/us in favor of.....(name and address of the nominee) in respect of the below mentioned securities.

or

I/We hereby nominate the following person in place of as nominee in respect of the below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being cancelled / varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) (a) PARTICULARS OF THE NEW NOMINEE:

- i. Name:
- ii. Date of Birth:
- iii. Father's/Mother's/Spouse's name:
- iv. Nationality:
- v. Address:
- vi. E-mail id:

vii. Relationship with the Security holder:

(b) IN CASE NEW NOMINEE IS A MINOR--

- i. Date of Birth:
- ii. Date of attaining majority
- iii. Name of guardian:
- iv. Address of guardian:

Signature

Name of the Security

Holder (s)

Witness with name and address