

February 24, 2026

**National Stock Exchange of India Limited**

Exchange Plaza, 5<sup>th</sup> Floor,  
Plot No. C/1, G Block  
Bandra Kurla Complex  
Bandra (E), Mumbai 400051

**BSE Limited**

Phiroze Jeejeebhoy Towers  
Fort, Dalal Street  
Mumbai – 400001

Symbol: ORIENTELEC

Scrip Code: 541301

Dear Sir/ Madam,

**Sub: Communication sent to shareholders w.r.t Furnishing of PAN, KYC details and Nomination by holders of physical securities.**

We wish to inform you that pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/MIRSDPoD/P/CIR/2025/91 dated June 23, 2025 and SEBI Master Circular No. HO/38/13/(4)2026-MIRSD POD/II/4298/2026 dated February 6, 2026, it has been mandated that security holders, holding securities in physical mode, must furnish their PAN, KYC details, and nominations and shall be eligible for any payment, including dividends, interest, or redemption, in respect of such folios only through electronic mode with effect from April 01, 2024. In the absence of updation of KYC details, the dividend payment shall be withheld and informed to the concerned shareholders.

We have sent the attached communication to all the physical shareholders whose KYC are not updated, requesting them to update the same at the earliest possible as dividends against their holdings will only be paid in electronic mode after the KYC details are updated.

You are requested to take the above information on your record.

Thanking you,

Yours Sincerely,

**For Orient Electric Limited**

Diksha Singh  
**Company Secretary**  
Encl.: as above

**ORIENT ELECTRIC LIMITED**

Corporate Identification Number: L31100OR2016PLC025892  
Regd. Office: Unit-VIII, Plot No. 7, Bhoinagar, Bhubaneswar-751012, Odisha  
E-mail: [investor@orientelectric.com](mailto:investor@orientelectric.com), Website: [www.orientelectric.com](http://www.orientelectric.com)

Ref No.:

Date:

Folio No.: XXXXX

**Dear Shareholder,**

**Sub: Non submission of KYC against your physical holdings- Intimation regarding dividend payment withheld vide SEBI Master Circular SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23, 2025.**

This is to inform you that the **Board of Directors** of the Company at its Board Meeting held on **January 22, 2026**, approved the **interim dividend @ Rs.0.75 (75%)** per equity share of Rs.1/- each for the financial year 2025-26.

As per records, you are holding shares of the Company in physical mode and your KYC details are not updated with the Company. Please note that updation of your KYC details is necessary to get various investor service requests processed and for receiving dividend credit through electronic mode with effect from April 1, 2024.

We draw your kind attention to the above referred Master Circular issued by Securities and Exchange Board of India ("**SEBI**"), mandated that the security holders (**holding securities in physical form**), whose folio(s) are not updated with the KYC details (any of the details viz., PAN; Choice of Nomination; Contact Details; Mobile Number and Bank Account Details and signature, if any) shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**.

As mandated by aforesaid circular, the dividend payable against your holdings as detailed below is withheld and shall be paid only after updation of KYC details:

<b>No. of Equity shares held on Book Closure Date/Record date on</b>	
<b>Dividend Per share (Rs.)</b>	0.75 per equity share of Rs. 1 each
<b>Gross Dividend (Rs.)</b>	
<b>Tax Deducted (Rs)</b>	0
<b>Net Dividend (Rs.)</b>	
<b>% of Tax</b>	
<b>Payment date</b>	5 February 2026
<b>Status of Payment</b>	Withheld
<b>Reason of withholding</b>	KYC details not updated

For the purpose of updation of KYC details against your folio, you are requested to send the details / documents as per the formats specified below along with the supporting documents:

- a) Form ISR-1 duly filled in along with self-attested copies of PAN card and Aadhar as supporting documents for updation of KYC details;
- b) Form ISR-2 duly filled in with banker attestation of signature along with original cancelled cheque with your name(s) printed thereon or self-attested copy of bank passbook/statement with latest passport size photograph of the account holder.
- c) Form SH-13 for updation of Nomination along with self-attested copies of PAN card or any other proof of identify of Nominee/ Form ISR-3 for opting-out of nomination/ Form SH 14 for Cancellation or Variation of Nomination.

You may download the above stated Forms from the website of the RTA through following link: <https://ris.kfintech.com/clientservices/isc/isrforms.aspx> or from the website of the Company through the weblink: <https://orientelectric.com/pages/share-holder>

For the purpose of updation of KYC details against your folio, you are requested to send the above documents to the Registrar and Share Transfer Agent (“**RTA**”) of the Company, **M/s. KFin Technologies Limited (Unit: Orient Electric Limited)**, Selenium Tower-B, Plot No 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500032, Telangana, through:

- a. Registered post / Courier in physical form; **OR**
- b. Electronic mode by emailing either to the RTA at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) or to the Company at [investor@orientelectric.com](mailto:investor@orientelectric.com), provided that they are sent through E-mail id of the holder registered with RTA and all documents should be electronically/digitally signed by the Shareholder and in case of joint holders, by first joint holder;

Please treat this as our specific intimation for updation of KYC details and withholding of dividend as mandated vide SEBI Master Circular SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23, 2025.

Thanking You,  
**For Orient Electric Limited**

Sd/-  
Diksha Singh  
**Company Secretary**

As per SEBI Circular No. HO/38/13/11(2)2026-MIRSD-POD/ I/3750/2026 dated January 30, 2026, a special window shall be opened for a period of one year (February 5, 2026 – February 4, 2027) to facilitate transfer and dematerialisation of physical securities which were sold/purchased prior to April 01, 2019. The said special window shall also be available for such transfer requests which were submitted earlier and were rejected/returned/not attended to due to deficiency in the documents/process/or otherwise. Further, the securities so transferred shall be mandatorily credited to the transferee only in demat mode and shall be under lock-in for a period of one year from the date of registration of transfer. Such securities shall not be transferred/lien-marked/ pledged during the said lock-in period. Eligible shareholders must submit requests with requisite documents to the Company’s RTA, M/s KFIN Technologies Limited, within the stipulated period. i.e before February 4, 2027. In case you are an eligible shareholder please submit requisite documents accordingly.